

**Minutes of the  
176<sup>th</sup> Stated Session  
of the  
PRESBYTERY OF SHENANDOAH**

**November 28, 2017**

**Third Presbyterian Church  
Staunton, Virginia**

**NEXT STATED SESSION**

**Saturday, February 24  
Tinkling Spring Church**

**Tuesday, May 22  
Lexington Church**

**Saturday, August 25  
Warrenton Church**

**SHENANDOAH PRESBYTERY IS A COVENANT BODY WHERE:**

- » **congregations are empowered to be centers for mission,**
- » **lay persons are equipped to be Disciples of Christ in a challenging world,**
- » **church leaders and members are nurtured and strengthened for service,**
- » **open communication and information are used constructively and creatively to keep us connected.**

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## INQUIRERS FOR MINISTRY OF THE WORD AND SACRAMENT

Hannah Altman	Home Church - Warrenton
Kelley Connelly	Home Church – Winchester First
Mark Dewey	Home Church – Winchester First
Molly Morris	Home Church – Staunton First

## **GOVERNING BODIES**

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**PRESBYTERY OF SHENANDOAH  
MINUTES OF THE 176<sup>th</sup> STATED MEETING**

The 176<sup>th</sup> Stated Meeting of the Presbytery of Shenandoah was held at Third Presbyterian Church in Staunton, Virginia, at 9:30 a.m. on Tuesday, November 28, 2017. Moderator Kate Lewis Brown called the meeting to order with prayer.

**WORSHIP**

Worship included the commissioning of the General Presbyter/Stated Clerk the Rev. Bronwen W. Boswell. The message was delivered by the Rev. Dr. Howard W. Boswell with members of the Search Committee serving as participants. Special music was provided by the music director of Third Church, Staunton.

**QUORUM AND ENROLLMENT**

The Stated Clerk reported that a quorum was present. The final enrollment was as follows:

Adm	Administrator	DYP	Director, Youth Program	P	Pastor
Asst	Assistant	ED	Educator	Prof	Professor
Assoc	Associate	HR	Honorably Retired	SS	Stated Supply
Chap	Chaplain	IA	Interim Associate	Stu	Student
CM	Campus Minister	IN	Inactive	T	Teacher
COP	Co-Pastors	IP	Interim Pastor	TM	Tent Making
Coun	Counselor	ML	Minister-at-Large	TP	Transitional Presbyter
DP	Designated Pastor	OM	Overseas Missionary	WC	Without Charge

(Description code for attendance: P = present E = excused A = absent)

E	Allamon, Karen H.	P	Staunton First	Stephany Morgan
A	Allen, Donald R., Jr.	HR		
A	Arnold, Timothy	Supply	Middletown	
A	Atwood, James E.	HR		
P	Atwood, Roxana M.	HR		
P	Banbury, Rosalind E.	IP	Tinkling Spring	
A	Barner, Ann Elizabeth	HR		
A	Barner, Fred Thomas	HR		
E	Baxter, John A.	HR		
A	Bethard, John T.	P	Charles Town	Absent
P	Boswell, Bronwen W.	GP/SC		
E	Boyer, Grace Jones	HR		
A	Brandon, Joseph C.	HR		
E	Bridgman, Stewart G.	HR		
A	Bromhead, Jonathan	ML		
P	Brownlee, J. Malcolm	HR		
E	Bucy, Ralph D.	HR		
E	Bunker, Jonathan W.	P	Berryville	Stephanie Lederhouse
P	Burton, Rufus T., III	P	Martinsburg First	Joseph Palmer
E	Caperton, William G.	HR		
E	Cardot, Guy Richard	P	Petersburg	Absent
A	Carlsson, Charles M., Jr.	HR		
P	Carr, Gwendolyn B.	ML		
E	Cathcart, C. Stevens	HR		
P	Chapman, George W.	P	Waynesboro First	Steve Doherty
P	Clark, Casey R.	COP	New Monmouth	
A	Clark, Rachel F.	COP	New Monmouth	
E	Coffman, Donna B.	HR		
P	Coleman, Glenn M.	IP	Mossy Creek	
P	Condro, Joseph F.	HR		
P	Conrad, Scott A.	Supply	Hot Springs	
A	Corder, William "Lee"	ML		

E	Cornish, Homer T.	HR		
E	Cox, C. William	HR		
P	Craft, John K.	P	Bethany	Betty Bernhardt
P	Cranford, April H.	P	Westminster	Kathy Baker
A	Crannell, J. Scott	ML		
E	Crumley, Rachel	P	Tuscarora	Grace Mitchell
E	Cushman, James E.	HR		
P	Cushwa, John W.	HR		
P	Dawkins, Edward C.	IP	Front Royal	
P	Dax, Betty G.	HR		
P	Dent, William H., Jr.	HR		
E	Dietrich, Richard S.	HR		
A	Donohoe, Patricia A.	HR		
E	Dorn, Constance A.	ML		
P	Douty, Horace D.	HR/IP	Oxford	
A	Evans, Caroline B.	PA	Winchester First	
A	Evans, George W.	HR		
E	Everhart, William G.	Supply	Sunnyside	
P	Farthing, Stanley H.	Supply	Zetta	
P	Fetterman, Amy	IP	Finley Memorial	
E	Field, Robert F.	HR		
E	Fisher, Merle L., Jr.	HR		
E	Forbes, Thomas H.	DP	Keyser	Absent
			Piedmont	Absent
P	Foster, M. Kerry	P	Bridgewater	Jane Crockett
E	Franklin, John S.	HR		
E	Garrison, John D.	HR		
E	Garriss, K. Braxton	HR		
E	Goodman, William R., Jr.	HR		
A	Goshorn, Robert D.	HR		
P	Greenawalt, Karen J.	P	Gerrardstown	Glen Sherrard
P	Hand, Kevin L.	P	Franklin	Michelle Sites
			Ruddle	Absent
P	Haney, John H.	P	Goshen	Absent
			Millboro	Absent
			Rocky Spring	Absent
P	Haney, M. Olivia Kincaid	Supply	Mt. Carmel	
E	Harmon, Melissa L.	ML		
E	Hay, Kevin W.	IP	Romney	
E	Hay, Thomas D.	Adm		
P	Held, Ann Reed	HR		
E	Hellmuth, Barton L.	HR		
A	Hendy, Susanna	ML		
E	Hill, Robert S., Jr.	HR		
P	Hill, Sarah L.	Assoc	Lexington	
E	Holden, Thomas J., III	HR		
P	Hopkins, E. Reed	P	Loch Willow	Susan Cromer
P	Howard, Carl D.	HR		
P	Howard, David D.	P	Strasburg	Absent
A	Hunt, Patricia	HR		
P	Hutcheson, Fletcher, Jr.	P	Circleville	Absent
			Seneca Rocks	Morris Ruddle
A	Inglis, J. Leslie	HR		
A	Jones, Donald D. M.	HR		
P	Klein, Deborah H.	ML		
P	Klein, William M.	P	Lexington	Absent
				Absent
P	Lanaghan, Patrick R.	P	Timber Ridge	Janet Zurges
P	Langdon, J. Bradford	HR		

A	LaPrade, Lester N., Jr.	HR		
A	Lawton, James S.	HR		
P	Leggett, John P.	P	Massanutten	Jean Kilby Beth Smith
P	Lewis, Elizabeth	Chap	Westminster-Canterbury	
E	Lewis, Herbert T.	HR		
E	Lowe, Emory G.	HR		
A	Lowrance, William J.	Chap	Sunnyside Retirement Community	
P	Lunde, James E., II	P	Warrenton	Rich Crow Linda Thompson
E	Macbeth, Bruce A.	HR		
P	Martin, Lisa W.	P	Woodstock	Margaret Nelson
P	Martin, Roy A	ML		
A	Martin, Tracie E.	PA	Opequon	
E	Mathison, John T.	HR		
A	McClintock, Lynn	ML		
A	McCoig, Dan M., Jr.	P	Winchester First	Ray Hillyard Gordon Stearns Absent Lee Combs
P	McCrary, Elizabeth L.	P	Augusta Stone	
P	McDonald, John L.	IP	Buena Vista	
P	McKune, Debra Y.	P	Falling Waters	Kathleen Goodell
E	Miles, Larry C.	HR		
E	Moore, William L.	OM		
E	Muncy, Robert L.	HR		
E	Newman, Howard A.	HR		
P	Noll, Frederick E.	IP	Bethesda	
A	Norville, Charles K.	HR		
A	O'Gorek, Paul A.	HR		
P	Osborne, Robert S.	P	Berkeley Springs	William North
E	Owen, Jan G.	HR		
P	Painter, William L., Jr.	HR		
E	Pancake, Joseph S.	HR		
P	Peterson, John C.	P	Covenant	Ruth Arnold Lee Clark
P	Pettit, Ann R.	Assoc	Massanutten	
P	Pettit, Patrick S.	IP	Smyrna	
A	Poland, Ernest L. Jr.	ML		
E	Pollock, Richard	HR		
P	Potter, Ronald R.	SS	Bunker Hill	
E	Price, Norman G.	HR		
P	Pyles, Elizabeth A.	P	McDowell	Angelika Levien
P	Rascoe, Clayton T.	ML		
P	Rascoe, Kathryn R.	ML		
E	Reller, Charles K.	HR		
E	Rhyne, C. Thomas	HR		
P	Robertson, Helen	SS	Fairfield	
P	Ross, Anne M.	HR		
P	Sale, M. Anderson	HR		
A	Shearer, J. David	ML		
P	Sherman, H. Wray	P	Hermitage	Fred Mader
P	Sherrard, Robert L.	P	Windy Cove	Fran Hobbs
P	Sieck, Philip L.	HR		
P	Singleton, Jacob R.	P	Staunton Third	Absent
P	Sitterley, William V. P., Jr.	IP	Shepherdstown	
E	Slider, C. Richard II	HR		
P	Smith, Evan R.	P	Staunton Second	Pam Snyder
A	Smith, Nancy A.	ML		
P	Smith, Vanessa M.	P	Hedgesville	Vicki Jenkins

E	Snelson, Andrew L.	HR		
P	Sommer, Philip W.	HR		
E	Stanley, Arthur L.	HR		
E	Stephens, Millard M.	HR		
P	Stokes, Martin L.	HR		
P	Summers-Minette, Teresa L.	IP	Cooks Creek	
E	Swezey, Charles M.	HR		
A	Symons, Charles D., Jr.	HR		
P	Thomas, Aaron Lee	P	Olivet	Absent
P	Thornton, Joel P.	DP	Ivanhoe	Absent
			Wardensville	Absent
P	Tongen, Harold M.	ML		
E	Tremba, Randall W.	HR		
A	Unger, Philip E.	ML		
E	Vernon, Joseph H. J.	HR		
A	von Oeyen, Jr., Robert	HR		
A	Watkins, John M.	HR		
A	Whiteley, Nancy S.	HR		
E	Wilkens, Jack B.	HR		
P	Willis, Steven W.	IP	Collierstown	
P	Wilson, Joan M.	Supply	Broadway	
E	Wilson, Stanton R.	HR		
P	Wing, Andrew P.	ML		
P	Wing, Stephanie Sorge	P	Trinity	Gerardo Paez
P	Witt, David R.	P	Opequon	Bill Bayliss William Bayliss
A	Woodworth, Robert B.	HR		
E	Wyche, Frank	P	Hebron	Michael Fallin
P	Yao, James C.	P	Moorefield	Donald Baker
P	Yao, Nancy Meehan	AGP		
A	Young, Betty Jean	HR		
A	Young, Philip H.	HR		
A	Young, Richard O., Sr.	HR		
P	Ytterock, Jonathan A.	P	Mount Horeb	Sam Lantz

CHURCHES WITHOUT INSTALLED PASTORS

Ben Salem	Absent
Bethel	Dave Schooley
Bethesda	Karin Cron
Beulah	Joe Brock
Bloomery	Teresa Omps
Broadway	Juliana Ritchie
Buckton	Absent
Buena Vista	Valorie MacInnis
Buffalo Gap	Absent
Bunker Hill	William Nolan
Burlington	Absent
Burnt	Absent
Clear Brook	Absent
Collierstown	Mark Fontenot
Cooks Creek	Absent
Craigsville	Absent
Elk Branch	Absent
Elkton	Franci Edwards
Fairfield	Bonny Wilson
Finley Memorial	Absent
Front Royal	Donna Edwards
Glen Kirk	Carolyn Newman
Halltown	Absent



Highland Memorial	Roberta Lake
Hot Springs	Absent
Immanuel	Absent
Kearneysville	Absent
Little Falls	Absent
McCutchen	Absent
Middletown	Wayne Dalton
Monterey	Michael Bedwell
Mossy Creek	Charles Blair
Mount Carmel	Absent
Mount Hope	Absent
Mount Joy	Absent
Mount Olive	Absent
Mount Storm	Absent
New Providence	Mary Linda Wolfe
Nineveh	Sandi Ey
Oxford	Keith Jarvis
Pines Chapel	Daniel Myrtle
Romney	Absent
Second Opequon	Absent
Shepherdstown	Jeff Hornbeck
Sherando	Absent
Slanesville	Absent
Smyrna	Absent
Springfield	Absent
Sunnyside	Absent
Tabler	Hank Hogmire
Tinkling Spring	Emerson Deitz
	John Slechta
Tomahawk	Absent
Union	Jane Karicofe
Waynesboro Second	Absent
Williamsville	Absent
Zetta	Jane Harris

**VOTING RULING ELDERS:**

Commissioned Ruling Elders

A Michele Elliott	A Judy Hensley	P Isca Mitchell
A William Moore	A Linda Reece	E Dwight Rinard
A Alvin Russell	P Bobby Spurgeon	A Jean Steidel

Voting Ruling Elders of Presbytery Staff or Coordinating and Planning Commission (CPC):

P Kate Lewis Brown, Moderator	P Mary Lou Cox, CPC
E Mary Lou McMillin, CPC	P Doug Sensabaugh, CPC
P Greg Trobaugh, CPC	

**NON-VOTING VISITORS:**

Corresponding Members

Howard W. Boswell

Visiting Ministers

Ronald L. Obenchain

Presbytery Staff

Donna Lanaghan  
Kim Stroupe

Shenandoah Presbytery Corporation

Kenneth Miller, Alan Garrison, Elizabeth Bernardt, David Hawkins  
Joel Thornton, Stephanie Sorge-Wing, Burnie Powers, Lowell Lemons  
Linnea Spradlin

Guests with voice

Brian Frick, Jim Hershberger, Billy Rice, and Amy Tubbs

Visitors

Hannah Bush

Paul Dana

The registration sheet for the visitors was misplaced. If you or anyone you know was a visitor, please contact Kim Stroupe at [kims@shenpres.org](mailto:kims@shenpres.org)

Teaching Elders = 77 Voting Ruling Elders = 67 Additional Guests = 30 (approximately) TOTAL = 174 (approximately)

**WELCOME**

The Moderator welcomed all visitors and ruling elder commissioners were recognized for this being their first Presbytery meeting. Jim Hershberger, Billy Rice, Brian Frick, and Amy Tubbs were recognized as guests. Teaching Elder Howard Boswell of the Presbytery of Western New York was approved as a corresponding member. Teaching Elder Jacob Singleton welcomed everyone to Third Church.

**APPOINTMENTS**

The Moderator appointed the following: Assistant Clerks – Teaching Elder Stephanie Sorge-Wing of Trinity Church, Teaching Elder Jim Lunde of Warrenton Church, and Ruling Elder Bill Burslem of Opequon Church Parliamentarian – Teaching Elder John Peterson of Covenant Church.

**DOCKET**

The docket was approved as distributed. See page 201. (As of the printing of these minutes, due to time allowances, reports were moved ahead during the day.)

**STATED CLERK REPORT**

Teaching Elder Bronwen Boswell gave the following report:

- I. FOR INFORMATION:
  - A. Dates for the meetings of Shenandoah Presbytery for 2018:
    - February 24: Tinkling Spring Church, Fishersville, Virginia
    - Tuesday, May 22: Lexington Church, Lexington, Virginia
    - Saturday, August 25: Warrenton Church, Warrenton, Virginia
    - Tuesday, November 27: Your church name here\*  
\*seeking host congregation
  - B. The Minutes of the Meetings of Shenandoah Presbytery for the calendar year of 2016 have been read and found in order, and this action has been recorded at the Synod level.
  - C. Allegations were received by the Stated Clerk against a minister member of Presbytery and an Investigating Committee has been formed. The members are TE Ann Pettit of Massanutten Church, TE Wray Sherman of Hermitage Church, RE Bill Blair of Mossy Creek Church and RE Stephany Morgan of Staunton First Church.
  - D. Allegations were received by the Stated Clerk against a minister member of Presbytery and an Investigating Committee will be formed.
- II. RECOMMENDATIONS: (all approved)
  - A. That presbytery approve the minutes of the stated session held on August 26, 2017, as distributed.
  - B. That presbytery excuse from attendance all or a part of this meeting those whom have requested to be excused.
  - C. That Presbytery receive the minutes of the Commission to Ordain and Install the Rev. Vanessa Smith as found on page 202

- D. That Presbytery receive the minutes of the Commission to Install the Rev. Fletcher Hutcheson as found on page 202.
- E. That Presbytery re-elect Kim Stroupe to be the recording clerk for the Presbytery meetings through December 31, 2019.

**ASSOCIATE GENERAL PRESBYTER**

Teaching Elder Nancy Meehan Yao provided a creative PlayDoh illustration for the 500<sup>th</sup> Anniversary of the Reformation.

**COMMITTEE ON PASTORAL TRANSITION**

Teaching Elder Patrick Pettit, Chair, gave the following report:

**I. FOR INFORMATION:**

Pastorless church liaison training was held September 28 with eleven participants that included two new liaisons.

**II. ACTIONS TAKEN:**

- A. Granted permission for Romney to call a congregational meeting to elect a pastor nominating committee.
- B. Appointed the following liaisons:  
Stephany Morgan to Waynesboro Second  
John McDonald to Cooks Creek
- C. Renewed the interim contract between the Bethesda Session and Teaching Elder Fred Noll from September 8, 2017-February 8, 2018.
- D. Renewed the interim contract between the Buena Vista Session and Teaching Elder John McDonald from September 21, 2017-March 20, 2018.
- E. Renewed the interim contract between the Finley Memorial Session and Teaching Elder Amy Fetterman from September 5, 2017-September 1, 2018.
- F. Approved working with Church Mutual Insurance Company to conduct background checks on new ministers.
- G. Approved the following commission to install Fletcher Hutcheson, Jr., as pastor to the Circleville and Seneca Rocks churches on October 29, 2017, at 3:00 p.m.:

TEACHING ELDERS

Roxana Atwood  
Bill Cox  
Ann Held

RULING ELDERS

Kate Lewis Brown, Presbytery Moderator  
Mary Lou Cox, Beulah  
Gerald Harper, Cooks Creek  
Morris Ruddle, Seneca Rocks

Convener: Kate Lewis Brown  
Propound Questions to Teaching Elder: Kate Lewis Brown  
Propound Questions to Congregation: Gerald Harper  
Sermon: Ann Held  
Charge Congregation: Mary Lou Cox  
Charge Teaching Elder: Bill Cox  
Scripture Reading: Morris Ruddle  
Prayers of Installation: Roxana Atwood

- H. Sustained the examination of William Sitterley (Teaching Elder of the Presbytery of Baltimore) and received him as a minister member of Shenandoah Presbytery effective September 24, 2017. (See pages 203-204 for bio and faith statement)

- I. Approved the interim contract between the Shepherdstown Session and Teaching Elder William Sitterley from September 24, 2017-September 23, 2018.
- J. Sustained the examination of James Yao (Teaching Elder of the Presbytery of Geneva) and received him as a minister member of Shenandoah Presbytery effective November 1, 2017. (See pages 205-206 for bio and faith statement)
- K. Approved the following terms of call between the Moorefield Church and Teaching Elder James Yao beginning November 1, 2017:

Annual cash salary	\$34,556.60
Use of manse valued at	7,800.00
Utilities, furnishings	5,000.00
Housing equity	1,200.00
Dental	443.40
Automobile expense	2,140.00
Continuing education and books	1,500.00
Major Medical	13,122.20
Pension and Disability	6,427.20
SECA	3,622.75

Moving expenses to the field, four weeks annual paid vacation (with four Sundays), two weeks annual paid study leave (with two Sundays), sabbatical leave at the end of six years

- L. Sustained the examination of Ron Potter (Teaching Elder of the Presbytery of Central Florida) and received him as a minister member of Shenandoah Presbytery effective November 1, 2017. . (See pages 207-208 for bio and faith statement)
- M. Approved the supply contract between the Bunker Hill Session and Teaching Elder Ron Potter from November 1, 2017-October 31, 2018.
- N. Sustained the examination of Ron Obenchain (Teaching Elder of the Presbytery of the Peaks) and approved the parish associate contract with Winchester First Session through December 31, 2017.
- O. Sustained the examination of Carrie Evans (Teaching Elder of the Presbytery of Shenandoah) and approved the parish associate contract with Winchester First Session through December 31, 2017
- P. Approved the following ministry information forms:  
Beulah/Monterey, Front Royal, Warrenton (Director of Christian Education) and Winchester First (associate pastor and a youth minister)
- Q. Approved the parish associate contract between the Covenant Session and Teaching Elder Kate Rascoe from November 1, 2017-October 31, 2018, pending a successful background check and examination.

### **PRESENTATION OF TEACHING ELDERS**

Teaching Elder Patrick Pettit presented Teaching Elders William Sitterley, James Yao, and Ronald Potter. (See Items H-M above)

TE Sitterley was asked to explain his understanding of the Theology that underlies and supports his understanding of transitional ministry. A few questions were asked from the floor and TE Sitterley then signed the roll.

TE Yao was asked to share more about God’s unique intention for the Church that marks us as different from all other organizations that draw human beings together. A few questions were asked from the floor and TE Yao then signed the roll.

TE Potter was asked to share Biblical examples where doubt was present and how God worked in those moments to surprise those who were questioning. A few questions were asked from the floor and TE Potter then signed the roll.

## **COMMITTEE ON RELATIONAL MINISTRY**

Teaching Elder John Leggett, Chair, gave the following report:

### **I. ACTIONS TAKEN:**

- A. Renewed the commissioned ruling elder contract between the Halltown session and CRE Alvin Russell from January 1-December 31, 2018.
- B. Excused the Broadway, Mt. Hope, Nineveh and Springfield churches from the rotation of elders for 2018.
- C. Dismissed Teaching Elder John Sloop to ECO: A Covenant Order of Evangelical Presbyterians, East Central Presbytery effective October 12, 2017.
- D. Renewed the contract between the Mt. Olive Session, TE Tom Holden, and Stacy Meyerhoffer from October 1, 2017-March 31, 2018.
- E. Renewed the supply pastor contract between the Sunnyside Session and TE Bill Everhart from October 1, 2017-September 30, 2018.
- F. Affirmed the CAT/Conversation follow-up process and appointed Kim Kline and Mary Jo Johnson to attend future meetings for consultants as CRM representatives.

### **II. RECOMMENDATION: (approved)**

That Presbytery approve the mentoring program policy as found on page 209.

## **PRESBYTERIAN CHILDREN'S HOME OF THE HIGHLANDS**

Billy Rice, Executive Director of the Presbyterian Children's Home of the Highlands, was present to thank the congregations who support the Home. Mr. Rice briefly explained what the Home is and does. PCHH is the only Presbyterian home in Virginia that serves as a residence for children who have been removed from their homes due to neglect or abuse. Since the year 2000, 778 children have resided at the Home. They provide an on campus school for residence and other children in the community. PCHH will celebrate 100 years in 2019.

## **OPIOID CRISIS RESPONSE**

Teaching Elder Rufus Burton reported to the Body the statistic of 900 opioid deaths in WV with approx. ¼ in Berkeley County. 1268 opioid deaths have been reported in VA. Churches can be more effective than the state in responding to this crisis. Addiction is best understood as a chronic brain disorder. First Church is in prayer about this deliverance ministry and would like to partner with other churches as a mission focus (caucus) in the presbytery for worship, prayer and education. Interested elders or churches contact Rufus to become involved. Rufus lead in prayer.

## **EDUCATIONAL TIME**

Jim Hershberger, Director of the Harrisonburg Resettlement Office of Church World Service, gave an in depth presentation about the current Immigration and Refugee resettlement program in Harrisonburg. He shared how the program came about, what had happened, what is currently happening and concerns about the future. He thanked the congregations that have partnered with them over the years and welcomes any who may want to participate now.

## **COMMITTEE ON CONGREGATIONAL REDEVELOPMENT**

Teaching Elder David Witt, Chair, highlighted their work during 2017 emphasizing the Congregation Assessment Tool (CAT) program that assists churches in discerning, visioning, planning, and carrying out God's mission. The Craigsville Presbyterian Church was spot-lighted and Teaching Elder Gwen Carr discussed how they are casting a new vision for their congregation and community.

## **COMMITTEE ON MISSION AND OUTREACH**

Ruling Elder Doug Sensabaugh, Chair, introduced Teaching Elder April Cranford who reported on the use of the Moffett Fund Grant for the mission program in Summerlee, West Virginia.

Doug highlighted funds that are available for mission programs: Ramsey Grant Fund, and the Bernice Hiatt Global Mission Fund. Doug also discussed officer training within mission communities.

## COMMITTEE ON NOMINATIONS

Ruling Elder Mary Lou Cox, Chair, gave the following report:

A. That Presbytery elect the following to serve on committees: (all approved)

Committee on Congregational Redevelopment:

Class of 2020: Philip Sommer, Honorably Retired; Ed Dawkins, Interim, Front Royal  
Richard Comstock, RE, Trinity

Committee on Educational Resources:

Class of 2019: Mary Robinson, RE, McDowell  
Class of 2020: Cliff Gilchrest, RE, Covenant

Committee on Mission and Outreach:

Gwen Carr, Chair, TE, Buffalo Gap and Craigsville  
Carolyn Thalman, Vice-Chair, RE, Winchester First  
Class of 2018: Roxana Atwood, Honorably Retired  
Class of 2019: Doug Sensabaugh, RE, Massanutten  
Class of 2020: Hank Hogmire, RE, Tabler

Committee on New Congregational Development:

Class of 2018: Kevin Hay, Interim, Romney  
Class of 2020: Chair, Karen Greenawalt, TE, Gerrardstown  
Amy Fetterman, Interim, Finley Memorial  
John Bethard, TE, Charles Town

Committee on Pastoral Transition:

Class of 2018: Carl Howard, Honorably Retired  
Class of 2020: Linda Bradley, RE, Trinity  
Joyce Tipton, RE, Waynesboro First  
Vicki Hodges, RE, New Monmouth  
Joel Thornton, TE, Ivanhoe & Wardensville  
Patrick Pettit, TE, (moved from the Class of 2018)

Committee on Preparation for Ministry:

Class of 2020: Elizabeth Lewis, TE, Westminster-Canterbury

Committee on Presbytery Administration:

Wray Sherman, Chair, TE, Hermitage  
Class of 2020: Olivia Haney, Supply, Mt. Carmel  
Tom Widder, RE, Moorefield  
Wray Sherman, TE, Hermitage

Committee on Relational Ministry:

Class of 2018: Fred Noll, Interim, Bethesda  
Class of 2019: Rosalind Banbury, Interim, Tinkling Spring  
Class of 2020: George Chapman, TE, Waynesboro First and Betty Dax, Honorably Retired

There were no nominations from the floor

B. That Presbytery elect the following nominees to the 2018 General Assembly: (all approved)

Teaching Elders:

Patrick Lanaghan, Timber Ridge

Ruling Elders:

Donald Baker, Moorefield

Debra McKune, Falling Waters  
Alternate: Kate Rascoe, Trinity

Richard Comstock, Trinity  
Alternate: Donna Lanaghan  
Timber Ridge

Young Adult Advisory Delegate: Asher Arey, Massanutten

There were no nominations from the floor

### **RECESS**

Following prayer, a delicious lunch was served in the fellowship hall.

### **INTERCESSORY PRAYERS**

Teaching Elder Davit Witt led the Body in prayer remembering the many persons and causes that members of Shenandoah Presbytery had called to our attention in written concerns during the morning.

### **COMMITTEE ON NOMINATIONS ADDENDUM**

A motion was made, seconded, and approved to elect Teaching Elder Kate Rascoe as chair of the Committee on Preparation for Ministry (Class of 2020) and Teaching Elder Jonathan Ytterock as vice-chair.

### **SHENANDOAH PRESBYTERY CORPORATION**

The Body reconvened at 1:40 p.m. as the Shenandoah Presbytery Corporation.

Kenneth Miller, President, and Ms. Linnea Spradlin, Treasurer, gave the following report:

The Corporation's fiscal year is from July 1<sup>st</sup> to June 30<sup>th</sup>. All income from interest and dividends will be available for use/distribution at the end of the current calendar year pursuant to directions on file. Funds will be available only on a quarterly basis and must be requested in writing prior to the end of each quarter. This is necessitated because the funds invested with the Corporation are long-term investment funds and not available on a demand basis. All funds are invested in the same manner as a mutual fund and a valuation of all investments will be made at the end of each quarter to determine the value of principal and income for each fund held by the Corporation. No investments shown on the 2014 General Assembly Divestment List are held by the Corporation. A copy of this list is available from Presbytery office upon request. See page 210 for a full report.

Total assets of the Corporation on June 30, 2017 totaled \$11,508,116, up from \$10,742,395 on June 30, 2016. \$755,006 is in non-income producing real estate, unchanged from last year. For fiscal 2016-2017 income on investments (interest and dividends) totaled \$216,149 (1.88%) compared to \$224,873 (2.09%) in the last fiscal year. The overall investment portfolio experienced a total growth of 7.13%.

Kenneth Miller presented the following for nomination: Class of 2018: Stephanie Sorge-Wing, John Bosserman, and Kerry Foster; Class of 2019: Alan Garrison, Kenneth Miller, Jim Yao, Joel Thornton, and David Hawkins. There being no nominations from the floor, the slate was approved.

Discussion ensued on the process the Corporation uses to invest funds.

A motion was made, seconded, and approved that a policy statement be created that the Corporation's annual report state affirmatively they adhere to the Denomination's divestment list.

The Corporation adjourned at 2:00 p.m., and the Body reconvened as the Presbytery of Shenandoah.

### **WINDY COVE ADMINISTRATIVE COMMISSION**

Teaching Elder Martin Stokes, Moderator, briefed the Body on the progression that has taken place since the inception of the Administrative Commission on August 13, 2016. (See pages 211-213 for a full written report) The floor was opened for clarification questions. There was discussion that the report should have wording changed so that the Presbytery "retained" and the congregation "received" rather than the way it is currently worded. Though a consensus appeared to agree no formal motion was made to change the wording.

A motion was made and seconded to amend the Memorandum of Understanding as follows:

- D. WCPC shall pay to Shenandoah Presbytery an amount of ~~ONE HUNDRED FIFTY THOUSAND and 00/100 (\$150,000.00)~~ *ONE HUNDRED THIRTY-FIVE THOUSAND and 00/100 (\$135,000.00)* at the time of the transfer of real property as set forth above.

The motion was defeated by voice vote.

A motion was made and seconded to proceed with a voice vote versus a written ballot as stipulated by the Dismissal Policy. The vote was not unanimous so therefore it was defeated.

Written ballots were distributed to voting members that stated:

*Shall the Windy Cove Presbyterian Church be dismissed to ECO (A Covenant Order of Evangelical Presbyterians) based on the proposed plan? YES NO*

The recommendation was approved 112-11.

The following recommendations from the Administrative Commission were approved by voice vote with no discussion:

*That the pastor, Rev. Rob Sherrard, also be transferred to ECO per his request effective December 31, 2017.*

*That the Presbytery's Administrative Commission for Windy Cove Presbyterian Church, upon fulfillment of the Memorandum of Understanding, be dismissed with thanksgiving to God for the presence and guidance of the Holy Spirit throughout the negotiations.*

Associate General Presbyter Nancy Meehan Yao led the body in prayer.

#### **BILLS AND OVERTURES COMMITTEE**

Teaching Elder Karen Greenawalt reported the Committee received a request from the session of Trinity Presbyterian Church that Shenandoah Presbytery concur with an Overture originating from San Jose Presbytery concerning fossil fuels. Teaching Elder Stephanie Sorge-Wing of Trinity Church spoke on behalf of the Overture. After debate the Presbytery approved by voice vote to concur with the Overture. (See page 214)

#### **COMMITTEE ON PRESBYTERY ADMINISTRATION**

Ruling Elder Greg Trobaugh, Chair, presented the proposed 2018 Presbytery Budget for a first-read (see pages 215-216) and the current 2017 church acceptance report (see pages 217-219). Teaching Elder Ann Held presented Greg with a gift for his ministry to the Presbytery as chair of CPA for the previous seven years. The Presbytery responded with applause.

#### **COMMITTEE ON EDUCATIONAL RESOURCES**

Teaching Elder Helen "Punker" Robertson, Chair, introduced Brian Frick of PCCCA, Presbyterian Church Camp and Conference Association. Brian reported on the ministry of camping and conferencing nationwide. Brian addressed issues such as transfer of property, reversionary clause related to transfer of property, limits on debt, strong covenant relationship, and a PCUSA majority on any corporation that is formed. Ruling Elder Bill Bayliss addressed the Body to review the recommendations from the Camp Paddy Run Task Force.

The floor was opened for questions and discussion.

The Committee brought the following recommendation to the floor:

*The Committee on Education Resources recommends that Camp Paddy Run be turned over to a Board of Directors who would operate independently of the Shenandoah Presbytery as a 501(c)3 Incorporation, under IRS regulations. This Corporation would be in a covenantal relationship with the Presbytery and 75% of the board members would be from the Shenandoah Presbytery congregations.*

#### **BACKGROUND:**

Roughly 176 acres of the total 376 acres of the camp property would transfer to the newly formed Corporation. The acreage



reserved for the camp includes the current facilities, pool, cabins, lodge, garage and pole barn so that current camping activities can continue. The remaining 200 acres of wooded and previously timbered land will remain an asset of the Shenandoah Presbytery. This parcel of land is bordered by a state road for easy access. The Corporation would have the right of “first refusal” if the Presbytery decides to sell the 200 acres.

A portion, \$75,000.00 of the existing Timbering Funds (\$112,442.00), which were generated by the sale of timber from the camp, would transfer to the new Corporation for camp operations, maintenance, insurance, marketing and salary of a part-time director.

Additionally, \$120,000.00 from the Funds for the Future account (\$242,224.00), originally allocated for capital projects for the camp in the year 2000 from a Presbytery-wide campaign, would be used by the new Camp Paddy Run Corporation for designated capital improvements.

The remaining monies currently in the Timbering Fund and Funds for the Future would remain with the Shenandoah Presbytery.

A reversion clause included in the proposed Camp Paddy Run Articles of Incorporation (see Covenantal Agreement #3, 6c) states that all assets of the camp will return to the Shenandoah Presbytery in the event that the 501(c)3 Inc. becomes no longer financially viable. The Corporation’s viability will be determined by the Board of Directors of Camp Paddy Run based on yearly financial reviews.

*A substitute motion was made from the floor and seconded that Shenandoah Presbytery ends its outdoor camping ministry.*

There were no amendments to the substitute motion or to the main motion.

Debate ensued on which motion was to become the main motion. The question was called from the floor to end debate and it was approved.

The substitute motion was defeated by voice vote.

Discussion ensued on the main motion. The question was called from the floor to end debate and it was approved.

Following prayer by the Moderator, the Body approved by voice vote the recommendation from the Committee on Educational Resources.

### **ADJOURNMENT**

The meeting adjourned at 3:57 p.m. with the Stated Clerk leading in prayer. The Presbytery will meet in stated session on Saturday, February 24, at 9:30 a.m. at the Tinkling Spring Presbyterian Church in Fishersville, Virginia.

Kate Lewis Brown, Moderator

Bronwen W. Boswell, Stated Clerk

Kim Stroupe, Recording Clerk

Ruling Elder Kate Lewis Brown of Falling Waters Church  
Serves as the Presbytery Moderator for 2017

**DOCKET**

- 8:30 a.m. Registration Begins
- 9:30 a.m. Call to Order, Opening Prayer, and Morning Worship  
Installation of Bronwen W. Boswell, General Presbyter and Stated Clerk
- 10:30 a.m. Determining a Quorum  
Procedural Rules  
Welcome and Introduction of Guests  
First time commissioners  
Seating corresponding members  
Welcome from Third Church  
Appointments by the Moderator  
Adoption of the Docket  
Report of the General Presbyter/Stated Clerk  
    Correction and Approval of Minutes  
    New Business  
Report of the Associate General Presbyter
- 10:50 a.m. Committee on Pastoral Transition, Patrick Pettit
- 11:15 a.m. Committee on Relational Ministry, John Leggett
- 11:20 a.m. Church World Service Immigration and Refugee Program, Jim Hershberger  
ORDER OF THE DAY
- 12:05 p.m. Presbyterian Children's Home of the Highlands, Billy Rice
- 12:10 p.m. Opioid Response, Rufus Burton
- 12:15 p.m. Committee on Congregational Redevelopment, David Witt
- 12:30 p.m. Lunch - Order of the Day
- 1:30 p.m. Intercessory Prayer
- 1:35 p.m. Shenandoah Presbytery Corporation, Kenneth Miller
- 1:50 p.m. Windy Cove Administrative Commission Report, Martin Stokes
- 2:20 p.m. Bills and Overtures Committee, Karen Greenawalt  
Overture Concurrence from Trinity Session
- 2:30 p.m. Committee on Mission and Outreach, Doug Sensabaugh
- 2:40 p.m. Moffett Grant Fund, April Cranford
- 2:45 p.m. Committee on Nominations, Mary Lou Cox
- 2:50 p.m. Committee on Presbytery Administration, Greg Trobaugh
- 2:55 p.m. Committee on Educational Resources, Punker Robertson  
Camp Paddy Run Report with Brian Frick of PCCCA
- 3:25 p.m. Anticipated Adjournment

**MINUTES OF COMMISSION TO ORDAIN AND INSTALL VANESSA M. SMITH**, as pastor of the Hedgesville Church. In accordance with the appointment of the Presbytery of Shenandoah, the commission convened at the Hedgesville Presbyterian Church, Hedgesville, West Virginia, on Sunday, September 17, 2017, at 3:00 p.m.

Commission members present: Teaching Elders: Rufus Burton, John Cushwa, Roy Martin, and Lisa Wilson Martin Ruling Elders: Vicki Jenkins of Hedgesville Church, Shirley McDaniel of Tomahawk Church, and Kate Lewis Brown, Presbytery Moderator. Also invited and present was Teaching Elder Eric Myers of Baltimore Presbytery.

A quorum was present.

Kate Lewis Brown, called the commission to order and led in prayer. The commission elected Kate Lewis Brown, Moderator, and Lisa Wilson Martin, Clerk.

The congregation was called to worship. Eric Myers preached the sermon on the subject "Called by God" from Luke 4:16-21.

Kate Lewis Brown asked the questions of the candidate and Vicki Jenkins asked the questions of the congregation. These being answered in the affirmative, the candidate knelt and with prayer led by Kate Lewis Brown and the laying on of hands, the commission ordained her to the ordered ministry of teaching elder and installed her as pastor of the Hedgesville Church.

Lisa Wilson Martin delivered the charge to the congregation and Rufus Burton delivered the charge to the pastor.

At the conclusion of the service the newly ordained minister made a brief statement and pronounced the benediction.

The commission then read and approved their minutes. The commission adjourned with prayer led by Roy Martin.

Katherine G. Lewis Brown, Moderator  
Lisa M. Wilson Martin, Clerk

**MINUTES OF THE COMMISSION TO INSTALL THE REV. FLETCHER HUTCHESON**, as pastor of the Circleville and Seneca Rocks churches. In accordance with the appointment of the Committee on Pastoral Transition, the commission convened at the Circleville Presbyterian Church, on Sunday, October 28, 2017, at 3:00 p.m.

Commission members present: Teaching Elders: Roxanna Atwood, Bill Cox, and Ann Held Ruling Elders: Kate Lewis Brown, Presbytery Moderator; Mary Lou Cox, Beulah; Gerald Harper, Cooks Creek; and Morris Ruddle, Seneca Rocks.

A quorum was present.

Kate Lewis Brown, convener, called the commission to order and led in prayer. The commission elected Ann Held as clerk.

The congregation was called to worship. Ann Held preached the sermon on the subject "Serving Joyfully a Reformed Church" from Ephesians 2:4-10. Kate Lewis Brown asked the questions of the teaching elder. Gerald Harper asked the questions of the congregations. These being answered in the affirmative and with prayer led by Roxanna Atwood, the commission installed Fletcher Hutcheson as pastor of the Circleville and Seneca Rocks churches.

Mary Lou Cox delivered the charge to the congregation, and Bill Cox delivered the charge to the pastor.

At the conclusion of the service the newly installed teaching elder made a brief statement and pronounced the benediction.

After the installation service the officers and members of the churches came forward to their pastor and gave him an appropriate expression of cordial reception and affectionate regard.

The commission then read and approved their minutes.

Kate Lewis Brown, Moderator  
Ann Held, Clerk

**Rev. William V.P. Sitterley**  
**Biographical Sketch**

I was born in Bethlehem, PA, into a devoted Christian family. Both of my parents were elders in the First Presbyterian Church, a church of over 3,000 members, with some high profile pastors. This church played a major role in my spiritual formation, and inspired many to go into the ministry.

I received my BA from Columbia University where I majored in Religion (a rarity there!) and minored in Psychology. I was very active in Inter-Varsity Christian Fellowship during those years, serving as president of the local chapter for two years. I also lived inside the Broadway Presbyterian Church for two years, and was active in the life of the church there.

From Columbia I moved to the West Coast to attend Fuller Theological Seminary, primarily so I could work with and under the Rev. Dr. Lloyd Ogilvie at the Hollywood Presbyterian Church. I was chosen to be part of an internship in College Ministry sponsored by the Lily Foundation. Later I took a break during my studies to work full-time for a year in College Ministry at Oberlin College in Ohio.

I married, and accepted a call to serve as an associate at the Madeira Presbyterian Church in suburban Cincinnati, Ohio. Sadly, the marriage was strained by the church, but rather than giving up on my marriage, I left the church after a couple of years to focus on my marriage – moving back to the Los Angeles area where I pursued secular employment for many years. After a 14 year effort, we mutually agreed to a divorce, even though I had never previously conceived of this as an option. Remarkably, after making this “forbidden” decision, I felt an overwhelming sense of God’s grace.

At this point I felt called back to some form of ministry, though I didn’t feel “worthy” to even consider the church. This is when I embarked on a fascinating and challenging career with Habitat for Humanity Asia-Pacific, serving as Missions Associate of the PC(USA). I did rural development work in Papua New Guinea for several years, then served as the first Pacific Regional Director where I was based in New Zealand, and then moved to Thailand to expand the work throughout the Asia-Pacific region. I married a Thai woman who was a department chair at Payap University (a school founded by Presbyterians!), and who was also Director of the Christian Communications Institute of Thailand.

There was considerable healing during those years, and eventually I felt called back to parish ministry, and returned to The United States. For over 13 years I served as the Pastor of Northminster Presbyterian Church in suburban Baltimore. During that time I was heavily involved in community outreach, and increasingly involved in the work of the Presbytery. More recently I felt the call to transition into Interim Ministry, and spent nearly two highly satisfying years at Maryland Presbyterian Church. With that work coming to a close, I was surprised to find a unique sense of call to Shepherdstown Presbyterian in Shepherdstown, WV.

**Rev. William V.P. Sitterley**  
**Statement of Faith**

My heart resonates in particular with the beginning and ending of the “Brief Statement of Faith” as it strives to capture the broadest sweep of God’s work in the world, rather than focusing on particular texts. **“In life and in death we belong to God. Through the grace of our Lord Jesus Christ, the love of God, and the Communion of the Holy Spirit, we trust in the one triune God . . . whom alone we worship and serve.”** Lifting up the God we know best through the life and death of Jesus, this Statement concludes with, **“In gratitude to God, empowered by the Spirit, we strive to serve Christ in our daily tasks, and to live holy and joyful lives . . . With believers in every time and place, we rejoice that nothing in life and death can separate us from the love of God in Christ Jesus our Lord.”**

As I think of the person and mission of Jesus Christ I am increasingly grasping the scope of His mission – a mission that extends beyond reforming Judaism – a mission that extends beyond founding a new religion. Though introduced in an historical context, the scope and import of his ministry transcends geography and time. As Paul says in the letter to the church in Colossae, **“in him all things hold together . . . For God was pleased to have all his fullness dwell in him, and through him to reconcile to himself all things.”**

Jesus proclaimed that the reign of God was already near – closer than we can imagine - while there is also a sense in which he inaugurated that reign in himself through his death and his resurrection. He expressed that reign through preaching good news for the poor, and liberation to the marginalized. Through the mystery of Christ and cross, we, who were estranged from God, have an opportunity to be made whole and brought into relationship with him.

I believe preeminently in the eternal life-giving Word as described in the beginning of John’s gospel. I also believe in the power of the written word as found in the Old and New Testaments, that record the various ways in which God broke into this world. These texts are **“God-breathed and useful for teaching, rebuking, correcting and training in righteousness.”** God’s truth, communicated through the Spirit, is not stagnant, but always accomplishes the purpose for which it is sent, connecting with people in their own contexts, working to weave the story of each person into God’s Great Story of Salvation.

As I reflect on God the Creator, my heart is increasingly touched by an appreciation of the goodness of Creation. Beyond something impressive and spectacular – which it is – it is good. Even as we move past “the Fall” in the sacred story, there remains in indelible goodness in both nature and humanity. There remains the reflection of the Creator. We are called to care for this creation even now, rather than passing responsibility on to the promise of a New Heaven and a New Earth.

I am continually growing in my understanding of the radical love of God – a love that transcends the logic of justice, and the presumptions of holiness. An understanding of love must move beyond the head, and take over the heart. And love of this nature ultimately allows one to relax in that love, without a nervous compulsion to insist on an answer to everything.

## **Rev. James C. Yao** **Biographical Sketch**

For nearly eight years, I was co-pastor with my wife, and later, solo pastor to two yoked churches: First Presbyterian Church in Hector and Lodi Presbyterian Church located in the Finger Lakes region of New York. This was my first pastorate out of seminary, and confirmed my sense of call to the ordered ministry of teaching elder – a call that took a long path to realization.

I was born in New York City, and grew up on Long Island. My mother was from Indianapolis, and was a church organist and choir director. My father was Chinese, grew up in Shanghai, fled to Hong Kong with his family in 1949. He later came to the US to attend Hanover College, a PCUSA-affiliated college in southern Indiana, where he met my mother.

While I was baptized Presbyterian (Fifth Avenue in NYC), I grew up, and spent most of my life in the Reformed Church in America. This was the denomination that shaped much of my theology. I learned and later taught the Heidelberg Catechism, and have grown to love this confession especially the first question and answer: “What is my only comfort in life and in death? That I am not my own but belong, body and soul, in life and in death, to my faithful savior Jesus Christ.”

And the two congregations I belonged to (Plainview Reformed Church on Long Island, and First Reformed Church of Wynantskill near Albany, NY) helped shape my faith. Growing up an organist’s kid, I spent a lot of time at church helping my mother, and, of course, singing in the choir. Reconnecting to an RCA church in college, I jumped back into choir singing, and also served as a deacon and elder, taught Sunday school, and served on several committees. It was at the Wynantskill church that I met Nancy. We were married at that church and each of our two sons was baptized there.

While a member at Wynantskill, I was asked to serve on the General Program Council of the RCA. At my first meeting, we attended a series of lectures given by Lesslie Newbigin, one of the big voices in missiology, who talked about the local church as a mission outpost in communities that no longer knew the stories or the language of the Bible. His talk resonated with me and raised questions about the nature of the church and its mission. Those questions prodded me down a new path.

I had graduated with B.S. degree in chemistry from Rensselaer Polytechnic Institute, and spent 28 years in information technology at various companies. But now I began to pursue becoming a lay preacher. Soon after starting down this path, my company asked me to transfer to their headquarters in Florida. My move was conditional on finding a church. Finding no RCA churches in northeast Florida, we discovered the PC(USA).

Nancy and I joined Memorial Presbyterian Church in St. Augustine where we jumped back into active participation in its ministry and mission work. Soon after joining, our pastor and others asked my wife and me why we weren’t considering seminary. They saw something that neither of us had seriously considered. It took a few more years before I was ready to acknowledge God’s call. In 2006, I began attending Columbia Theological Seminary in Decatur, Georgia, graduating in 2009.

Growing up biracial and in a fairly diverse area, I learned to navigate a variety of cultures and faiths – attending bar mitzvahs, helping out with VBS at the Roman Catholic Church, paying respects at funerals of my father’s Buddhist friends. These experiences gave me a sensitivity and openness that helped me as a hospital chaplain intern, as a pastoral intern at Atlanta Taiwanese Presbyterian Church, and in my call as pastor.

But my biggest support and joy is my partner in marriage and ministry, the Rev. Nancy Meehan Yao, the Associate General Presbyter for Shenandoah Presbytery. Together we raised two sons who are now grown and both music majors. Our older son, John, works at Ithaca College and is an elder at First Presbyterian Church in Ithaca, NY. Our younger son, James, is a teacher at an Episcopal middle school / high school in Minnesota.

My greatest interest has been and still is music, especially singing in church choirs, community choruses, and even a little opera. I also play flute and a little piano. I enjoy ice skating, walking dogs, and reading mystery and adventure novels. I have a strong interest in science and astronomy, enjoy the NY Times crossword puzzles, and, of course, food.

I look forward to bringing my gifts and experiences to serving God together with the congregation of Moorefield Presbyterian Church.

**Rev. James C. Yao**  
**Statement of Faith**

I believe in one God, fully revealed in Jesus Christ, and made known through the work of the Holy Spirit, triune and unique, yet dancing in joy as one, testified to in the scriptures of the Old and New Testament.

*I believe in God, the Creator and Source of all things, loving parent, creative Word, untamed wind*  
who was before time and history, is with us now, will be after the end of time  
who made the universe and all that is in it  
who brought forth life in the sea, air, and land, an extravagance of species  
who created human beings in God's image to be God's adopted children, to live in relationship with God and with each other  
who spoke through the great cloud of witnesses, promising to love us always, asking only that we respond by doing justice, loving kindness, and walking humbly with God  
who grieved when we turned away,  
who planned, in the fullness of time, the reconciliation of the world through God's own Son.

*I believe in God the Son, Jesus Christ, the good shepherd, the bread of life, the living water,*  
who was at the beginning, the Word with God, who is God,  
who came into world like us, fully human, flesh and bones and blood, helpless, growing up and learning,  
who showed us by his own example how to live faithful and worshipful lives, loving God with all our heart, all our soul, and all our mind, and loving our neighbor as ourselves  
who was rejected by the world, abandoned by his disciples, and crucified  
who in dying overcame the power of sin and death  
who being raised from the dead promises us eternal life as a gift of grace for the world  
who will come again.

*I believe in God the Holy Spirit, our Advocate and Comforter, inspiration, wind and flame*  
who hovered over the waters at creation, and gave power to the prophets' words  
who assures us in baptism that we are part of God's family  
who calls us to worship God every day through lives of gratitude  
who empowers us to continue Christ's ministry in the world today giving food to the hungry, drink to the thirsty, clothing to the naked, shelter to the homeless  
who comforts me and reminds me "I am not my own but belong, body and soul, in life and in death, to my faithful savior Jesus Christ"  
who makes me "wholeheartedly willing and ready from now on to live for Christ."

*I believe that God through the Holy Spirit calls women and men together to be the Church, body of Christ, communion of saints, partner with God in mission*  
to witness to the new creation begun in the life, death, resurrection and ascension of Jesus Christ,  
to live as one body with one another and with Christ, experienced every time we gather in joyful worship to hear the Word, and confirmed when we celebrate the Eucharist  
to value the diversity of gifts and uniqueness of God's children  
to carry out a ministry of reconciliation, sharing the good news of Jesus Christ  
to welcome all who trust in this good news, confirming their inclusion in God's grace through baptism, encouraging their response in a life of faithfulness and discipleship  
to accept those who question  
to lift up the disenfranchised and marginalized  
to speak truth to power  
to pray and care for all creation  
to offer hope in a world desperately seeking the truth

**Rev. Ronald R. Potter**  
**Biographical sketch**

I had the good fortune to be born, the first of four children to a wonderful mother and father, in Rochester, New York. My dad was employed by Eastman Kodak, which led to a number of job transfers. I spent my high school years in Naperville, Illinois, where I became involved with an outreach organization called Young Life. Due to the care and friendship of this group I came to a relationship with Jesus Christ.

From high School I went on to Hope College, in Holland, Michigan, where I pursued a degree in both Communication and Religion. Upon graduating I returned to Naperville, where I became an area director for Young Life. I continued my education with a semester at North Park Seminary and then transferred to Wheaton College, where I received a master's degree in counseling.

My senior year in college I was married and five years later we were blessed with a son. Unfortunately, the marriage did not last and we divorced after eight years of marriage. I then moved back to the Rochester area where my parents were living. I worked with a family counseling agency and was fortunate to meet my wife, Debbie. Debbie and I were married and made the decision, with the direction of a beloved pastor, to attend seminary at Union in Richmond. Ours was a blended family, as Debbie had two children, I had one, and then we added two more.

Upon graduating from Union, I received a call to Sunnyside Presbyterian Church, in Winchester, Virginia. I served this congregation for over twenty-five wonderful years, as well as Shenandoah Presbytery.

God then led Debbie and I to the central Florida are. I worked coordinating and outreach program to homeless and marginalized families. During that time I developed a relationship with St. Andrews Presbyterian Church, in Apopka, Florida. I served this congregation for over three years as their transitional stated supply pastor.

Once again God called us to leave this place and position and we returned to the Winchester area. I have had the good fortune to develop a relationship with the Bunker Hill Presbyterian Church and have been asked to be their stated supply pastor. At all times, and in all things, God has been good.



**Rev. Ronald R. Potter**  
**Statement of Faith**

I echo the words of a song that declares, “Our God is an awesome God.” It is God who created us. God is, always has been, and always will be active in history, in the fulfillment of His/Her creation. God calls us into a relationship with Him/Herself and with each other.

I believe God to be first and foremost relational as is seen in His/Her triune nature. He/She is one God, in three persons, Father/Mother, Son and Holy Spirit. These persons of God can be described in numerous ways, yet regardless are seen as relating completely, one to another for their pleasure

God reveals Him/Herself through the words of scripture, which are a unique and authoritative expression, creation and most apparently in Jesus Christ.

Jesus revealed himself to be, Emmanuel, God with us. Jesus is both human and God. In his love for humankind Jesus submitted to the cross for the remission of our sinful/self-centered nature, giving his own life on our behalf. In life Jesus provides the model of servanthood and compassion for others in need of God’s love, regardless of their social, economic or political status. There is no evil or hurt that we experience that is beyond God’s transforming love. As scripture states, “The light shines in the darkness and darkness shall not overcome it.” The forgiveness and unconditional love we receive upon acknowledging our sinfulness and need for Christ’s lordship changes our life so that it is centered not on ourselves but on God, a life that will change and grow through the presence of the Holy Spirit.

Knowing and following Jesus is made possible by the Holy Spirit. The Holy Spirit is God, as is Jesus. The Holy spirit sustains, strengthens, comforts and challenges us through The Word, the sacraments, and the care of others and in our gathering to worship and praise our loving Father/Mother, Son and the Holy Spirit.

The sacraments of Baptism and Communion remind us of the gifts of God given to His people. In Baptism we become a part of the community of faith, the Church. In Communion we remind ourselves of the gift that Christ is to us, and of his sacrificial death on our behalf. We do this to remember him until that time ordained by God in history when the Kingdom of God is established in fullness here on earth.

Truly, our God is an awesome God!

## **Shenandoah Presbytery Mentoring Program Policy**

**Purpose:** To equip, connect and support new minister members of the presbytery through an intentional relationship with a mentor/liaison in the presbytery for (at least) the first year of their time in Shenandoah Presbytery.

**Overview of Program:** When a new Teaching Elder (TE) is welcomed into the presbytery, the Committee on Relational Ministry (CRM) shall appoint a mentor (who has served for at least one year) for the TE.

**Expectations of CRM:**

- Appoint a fitting mentor for each TE prayerfully considering location, experience, and particular needs/challenges in the new call.
- Commission one member of CRM to serve as the contact for mentors and new members. This person is responsible for preparing mentors for service, connecting mentors with new TEs, and checking in with mentors at the six-month and one-year marks of the relationship.
- As needed, hold an event for new TEs of the presbytery to provide an opportunity for fellowship and networking.

**Expectations of Mentor:**

- Connect with the new TE within their first month and invite them to lunch/coffee to get to know one another. During this meeting, the mentor will provide the new TE with an orientation packet for Shenandoah Presbytery and review it with them.
- Meet at least quarterly to check-in with and provide support for the new TE.
- Make yourself available as a resource to your mentee within the presbytery.

**Expectations of New TE:**

- Make yourself available to meet with your mentor and use them as a resource within the presbytery.
- Notify CRM if you have any concerns about your mentor or the relationship thereof.

**SHENANDOAH PRESBYTERY CORPORATION  
FINANCIAL REPORT TO THE MEMBERS OF THE CORPORATION  
JULY 1, 2016 THROUGH JUNE 30, 2017**

The Corporation's fiscal year is from July 1<sup>st</sup> to June 30<sup>th</sup>. All income from interest and dividends will be available for use/distribution at the end of the current calendar year pursuant to directions on file. Funds will be available only on a quarterly basis and must be requested in writing prior to the end of each quarter. This is necessitated because the funds invested with the Corporation are long- term investment funds and not available on a demand basis. All funds are invested in the same manner as a mutual fund and a valuation of all investments will be made at the end of each quarter to determine the value of principal and income for each fund held by the Corporation. No investments shown on the 2014 General Assembly Divestment List are held by the Corporation. A copy of this list is available from Presbytery office upon request.

Total assets of the Corporation on June 30, 2017 totaled \$11,508,116, up from \$10,742,395 on June 30, 2016. \$755,006 is in non-income producing real estate, unchanged from last year. For fiscal 2016-2017 income on investments (interest and dividends) totaled \$216,149 (1.88%) compared to \$224,873 (2.09%) in the last fiscal year. The overall investment portfolio experienced a total growth of 7.13%.

1. Funds for Christian Education: Applications for the Brown, Hogshead and Currie Funds, when approved by the Presbytery and signed by the Funds Administration Committee, are to be sent to the secretary or president of the Corporation. Applications for Blue Fund, when approved by Presbytery and signed by the Chairman of Presbytery Council, are to be sent to the secretary or president of the Corporation.
2. Funds for Church Development: Applications for Church Development Funds, when approved by Presbytery and signed by the Chair of the appropriate Presbytery committee, send to the secretary or president of the Corp.
3. Challenge Funds for Small and Needy Churches: Grants from the Dudley Fund are to be made by the Corporation after consulting with the appropriate Presbytery committee. Funds may be used for capital improvements or operating expenses.
4. Funds for the Education of Candidates: Applications for funds for education of candidates, when approved by Presbytery and signed by the Chair on the Committee on Preparation for Ministry, are to be sent to the secretary or president of the Corporation for funding.
5. Strong Ministers Program (formerly Minister's Grant Fund): Grants of up to \$10,000 are awarded to ministers who are first time homebuyers or who qualify based on need.
6. Global Mission Funds: The Corporation forwards each year the income from Global Mission Funds to the General Assembly for the Ministry Unit on Global Missions. Income from the Sam Ramsey Fund is paid to the World Wide Ministries Committee of Presbytery for use in Global Missions.
7. Harry S. McClung Estate: The income is to be paid to fund mission scholarship requests, camping scholarship requests, and other requests with the aim of a servant ministry.
8. Trust Funds for Churches: Income is disbursed annually unless otherwise requested in writing.
9. Capital Funds for Churches: Income and principal disbursed to the churches as requested. If not requested, income is added to the principal.
10. Trust Funds for Cemeteries: Income and principal disbursed as requested by the Cemetery.
11. History Fund: The History Fund results from income from the sale of Lexington Presbytery Heritage book. Income to be disbursed upon request of the History Committee through the Stated Clerk.
12. Jane Ramsey Fisher Memorial Trust: Pay the income each year to the Council of the Parish of the Pastures (Goshen, Rocky Springs and Millboro Presbyterian Churches) if the Council ceases to exist to Goshen Presbyterian Church.

CURRENT OFFICERS

Kenneth H. Miller	President
John C. Peterson, III	Vice President
Linnea J. Spradlin	Treasurer
Alan F. Garrison	Secretary

DIRECTORS

<u>CLASS OF 2019</u>	<u>CLASS OF 2017</u>	<u>CLASS OF 2018</u>
Alan F. Garrison	Lowell Lemons	John C. Peterson, III
Kenneth H. Miller	Richard Kauffman	Rachel Koeniger
	Ann T. Burkholder	D. Rae Carpenter
	Burnie Powers	Elizabeth L. Bernhardt
	Mark Dale Williams	

Accountant: Brown, Edwards & Company, LLP  
Union Bank & Trust, Investment Portfolio Manager

## **Report from the Listening Response Team (LRT) and Administrative Commission (AC) for Windy Cove Presbyterian Church**

In October 2014, the Windy Cove Session sent a letter to the Transitional Presbyter of Shenandoah Presbytery informing him of the Session's "serious disagreement" with actions of the General Assembly and PCUSA with regard to ordination, marriage and the larger issue of the interpretation and authority of the Bible within the denomination.

This letter set in motion the forming of an LRT for Windy Cove. Its members included Teaching Elders Martin Stokes, (chair), Skip Hastings, Deb Klein and Ruling Elder Bonny Wilson. Their work began with a Training Session for LRT's at Mt. Carmel on January 29, 2015.

As a Listening Response Team serving from January 2015 to May 2016, the LRT met eight times, held three meetings with the pastor, met with Session and Pastor four times, sent information for study to the congregation, conducted a written and then a phone survey of the congregation, met with the congregation twice - the first time to listen to their concerns, and the second time to present to them the results of our mail and phone surveys and our reasons and hopes for reconciliation. In addition the LRT met with Presbytery committees and staff for advice and guidance on four occasions. For the LRT this was a time of prayer and listening, study of the issues of disagreement and hope for reconciliation.

However, by May 2016, the hope of reconciliation seemed unable to attain, and the LRT's chair notified the State Clerk that steps needed to be put in place to form an Administrative Commission.

At the August 13, 2016 meeting of Presbytery an AC for Windy Cove was formed consisting of Teaching Elders Martin Stokes, Deb Klein and Ruling Elders Bonny Wilson and Josh Elrod.

This team began meeting as an AC on August 31, 2016. At the request of the AC, Windy Cove appointed Ruling Elders Mike Grist, Tammy Lindsay, Bruce Cambata, and Jon Eaton as the negotiating team, along with their pastor, Rob Sherrard.

From late August 2016 until October 2017 the AC met thirteen times and had seven consulting meetings with Presbytery staff and committees. The AC and the Negotiating Team met once to discuss possible avenues for dismissal, and a second meeting occurred on September 29, 2017 with the Negotiating Team, where Martin Stokes and David Penrod, Shenandoah's attorney, again discussed a settlement with Presbytery for dismissal.

For the AC, these months included collecting Session records and reviewing financial documents from Windy Cove, wrestling with the pain and frustration of the broken communion between brothers and sisters in Christ, trying to arrive at a settlement, while hearing over and over the call to reconciliation from Paul's words, and hearing Jesus prayer on the night of his arrest that all of his followers be one as they are rooted and grounded in the Father and Son.

Thus, in presenting this settlement between Shenandoah Presbytery and Windy Cove Presbyterian Church, members of the AC humbly ask forgiveness for their inability to find the common ground that would have made for peace. There were many prayers offered that this report would be otherwise. Yet, this settlement reflects a final agreement and understanding reached between the Administrative Commission and Windy Cove Presbyterian Church for their dismissal to the Covenant Order of Evangelical Presbyterians (ECO).

## Memorandum of Understanding

THIS MEMORANDUM OF UNDERSTANDING, by and among the Windy Cove Presbyterian Church WCPC , party of the first part, and the Administrative Commission of Shenandoah Presbytery (the "AC"), party of the second part.

WHEREAS, WCPC had requested gracious separation from PCUSA and Shenandoah Presbytery;  
and

WHEREAS, the AC has been approved by Presbytery in this matter; and

WHEREAS, the AC, as part of its charge, has engaged in negotiation of terms of such separation;  
and

WHEREAS, WCPC and the AC reached an agreement as to a recommendation of such terms to Presbytery, and the parties hereto wish to memorialize; and

WHEREAS, it is the intent of both parties to bring the terms of this recommendation to Shenandoah Presbytery for approval.

NOW, THEREFORE, this Memorandum of Understanding, the parties, in consideration of the promises and obligations contained herein, mutually agree as follows:

1. This memorandum of Understanding is conditioned upon, subject to, and shall not be effective until it is approved by Shenandoah Presbytery.
2. IF approved as above, WCPC shall be dismissed into the Presbytery of East Central of ECO.
3. Shenandoah Presbytery shall transfer by quitclaim deed the real estate shown on Exhibit A hereto to WCPC.
4. WCPC shall pay to Shenandoah Presbytery an amount of ONE HUNDRED FIFTY THOUSAND and 00/100 (\$150,000.00) at the time of the transfer of real property as set forth above.
5. The parties agree hereby to present the terms set forth above as their mutual and joint recommendation, with no conditions or amendments other than those that may be further mutually agreed between them.

\_\_\_\_\_  
Martin Stokes, Chair, Administrative Commission

\_\_\_\_\_  
on behalf of the negotiating team and session  
of the Windy Cove Presbyterian Church

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

## Windy Cove Presbyterian Church Value of Assets

	<u>Assets</u>	<u>Real Estate</u>	<u>Cash</u>	<u>Total</u>
Church Building (including furnishings)/Land*	\$ 291,200.00			\$ 291,200.00
Manse/Land/Improvements*	\$ 128,000.00			\$ 128,000.00
Pavilion (including furnishings)/Land*	\$ 64,700.00			\$ 64,700.00
Cemetery Building/Land*	\$ 21,200.00			\$ 21,200.00
Lyle Chapel Cemetery*	\$ 100.00			\$ 100.00
Cash, Checking, Savings, and Miscellaneous Funds			\$ 44,674.39	\$ 44,674.39
Investments			\$ 247,543.00	\$ 247,543.00
<i>Total Assets Agreed On</i>	<i>\$ 505,200.00</i>		<i>\$ 292,217.39</i>	<i>\$ 797,417.39</i>

	<u>Real Estate</u>	<u>Cash</u>	<u>Total</u>	
Results of Agreement				
Presbytery Receives		\$ 150,000.00	\$ 150,000.00	18%
Windy Cove Retains	\$ 505,200.00	\$ 142,217.39	\$ 647,417.39	82%
			<i>\$ 797,417.39</i>	

*\*Value assigned based on Bath County Real Estate/Property Records*

### Motion

The Windy Cove Administrative Commission makes the following recommendations to Shenandoah Presbytery:

1. That the Windy Cove Presbyterian Church be dismissed to ECO (A Covenant Order of Evangelical Presbyterians) as specified in the Memorandum of Understanding.
2. That the pastor, Rev. Rob Sherrard, also be transferred to ECO per his request effective December 31, 2017.
3. That the presbytery's Administrative Commission for Windy Cove Presbyterian Church be dismissed with thanksgiving to God for the presence and guidance of the Holy Spirit throughout the negotiations.

The Session of Trinity Presbyterian Church requests the Presbytery of Shenandoah to join with the Presbytery of San Jose and other presbyteries in concurrence with the following overture to the 223rd General Assembly:

### **Recommendation**

The Presbytery of San Jose overtures the 223rd General Assembly to

1. Commend the Board of Pensions and Presbyterian Foundation for creating fossil free options for participants, and the Mission Responsibility Through Investment Committee for increased engagement with companies in the Fossil Fuel industry-- actions that embody the beginning of a faithful response to the devastating and urgent reality of climate change.
2. Recognize that by continuing to hold investments in the fossil-fuel companies that most egregiously contribute to the climate crisis, the PC(USA) is complicit in harming God's creation and "the least of these" who are disproportionately affected by climate change.
3. Direct the Board of Pensions and the Presbyterian Foundation to divest from the fossil fuel industry.
4. Direct the Board of Pensions and the Presbyterian Foundation to actively seek out and invest in securities of companies whose predominant focus is in renewable and/or energy efficiency.
5. Direct the Board of Pensions and the Presbyterian Foundation to report to the 224<sup>th</sup> General Assembly (2020) about their progress in effecting recommendations 3 and 4.

### **Rationale**

Noting the deep concern about urgent environmental challenges expressed by many commissioners at the 221st General Assembly (2014), chief executives of the six agencies of the Presbyterian Church (U.S.A.) appointed a working group to develop a joint response. The "PC(USA) Collaborative Agenda on Environmental Stewardship"<sup>1</sup> was presented and approved at the 222nd General Assembly (2016).

In the section "Our Common Call to Care for God's Creation", the document lays out Biblical principles, including "Stewardship and Sustainability" and "God's Concern for the Poor." In "Historical Witness by the PC(USA)," it lifts up the 1990 Restoring Creation Policy and the 2008 Power to Change Policy. Thus through successive policy discernment processes over several decades, our denomination has recognized the moral mandate for humanity to shift to a sustainable energy plan in ways that are both just and compassionate.

The report's section on "Our Common Activities to Care for God's Creation" describes many ways in which individuals, congregations and church agencies are already taking action to care for creation. We fully support these actions at all levels of our denomination.

The report urges "all who are a part of our great church to join us in strengthening our witness to the world and in working for greater change in the care and keeping of the earth we inhabit".

Synods, presbyteries, congregations and individuals are responding to this call by divesting from the fossil fuel industry.

Both the Board of Pensions and Presbyterian Foundation currently provide funds that apply screens that exclude fossil-fuel-industry investments. In this overture we ask that these two entities work with their financial agents to move increasing amounts of their own assets into such funds over the next few years, with the goal of total divestment from the oil, gas, and coal sectors.

Now is the time for the PC(USA) to step up and lead the way into the sustainable energy future by shifting our investments into technologies that will not cause further damage to God's good creation.

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<sup>1</sup> Available at <https://www.presbyterianmission.org/ministries/environment/environmental-issues/collaborative-agenda-for-environmental-stewardship/>, visited June 13, 2017

**PROPOSED BUDGET - 2018**

	2017 BUDGET ACTUALS	2017 BUDGET	2018 PROPOSED BUDGET
<b>Resources Provided by:</b>			
Acceptances from Congregations	\$ 363,773.55	\$ 531,960.00	\$ 558,100.00
<b>TOTAL</b>	<b>\$ 363,773.55</b>	<b>\$ 531,960.00</b>	<b>\$ 558,100.00</b>
<b>Resources Used for:</b>			
<b>Congregational Redevelopment CCR</b>			
CCR Operating Expenses	\$ 385.60	\$ 9,550.00	\$ 1,000.00
<b>Total CCR</b>	<b>\$ 385.60</b>	<b>\$ 9,550.00</b>	<b>\$ 1,000.00</b>
<b>Educational Resources CER</b>			
Big Event	\$ (1,158.36)	\$ 1,500.00	\$ 1,500.00
Adult Ministries	\$ 500.00	\$ 500.00	\$ 500.00
Massanetta Springs	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Presbyterian Campus Ministry	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
SPYCE - Youth Council	\$ 500.00	\$ 500.00	\$ 500.00
<b>Total CER</b>	<b>\$ 3,341.64</b>	<b>\$ 6,000.00</b>	<b>\$ 6,000.00</b>
<b>Mission &amp; Outreach CMO</b>			
CMO Expenses	\$ 297.84	\$ 2,575.00	\$ 500.00
Disaster Prep Team Expenses			\$ 575.00
Mission Community Support (6) Partnership			\$ 1,500.00
IBS Evan & Dev Support	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
BSCO Support	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Visits to & from Ethiopia	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
ESL Program	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
<b>Total CMO</b>	<b>\$ 10,297.84</b>	<b>\$ 12,575.00</b>	<b>\$ 12,575.00</b>
<b>Payments to Governing Bodies: 12,113</b>			
<b>2016 Membership</b>			
GA - Per Capita (2017-\$7.50) (2018 - \$7.73)	\$ 76,415.67	\$ 101,887.50	\$ 93,633.49
Synod - Per Capita ( \$.80 for 2017)(\$.85 for 2018)	\$ 8,151.03	\$ 10,868.00	\$ 10,296.05
GA - Shared Mission Support	\$ 2,999.64	\$ 4,000.00	\$ 4,000.00
Synod - Shared Mission Support	\$ 150.03	\$ 200.00	\$ 200.00
<b>Total</b>	<b>\$ 87,716.37</b>	<b>\$ 116,955.50</b>	<b>\$ 108,129.54</b>
<b>Presbytery Administration CPA</b>			
Occupancy:			
Contracted Office Cleaning	\$ 5,040.00	\$ 7,000.00	\$ 7,000.00
Utilities	\$ 5,785.67	\$ 12,000.00	\$ 12,000.00
Bldg & Grounds Maintenance	\$ 2,430.16	\$ 6,000.00	\$ 5,000.00
Insurance	\$ (51.00)	\$ 14,000.00	\$ 14,000.00
<b>Occupancy Total:</b>	<b>\$ 13,204.83</b>	<b>\$ 39,000.00</b>	<b>\$ 38,000.00</b>



Office Expense:			
Internet Service / Telephone	\$ 2,237.75	\$ 3,500.00	\$ 3,100.00
Postage	\$ 858.55	\$ 1,500.00	\$ 1,500.00
Supplies for Office	\$ 2,748.74	\$ 4,000.00	\$ 4,000.00
Equip Rental & Maintenance	\$ 8,861.93	\$ 13,000.00	\$ 13,000.00
Computer & Equip Purchases	\$ 1,344.00	\$ 4,000.00	\$ 4,000.00
Web-Site / Domain Expenses	\$ 183.54	\$ 1,500.00	\$ 1,500.00
Office Expense Total:	\$ 16,234.51	\$ 27,500.00	\$ 27,100.00
Presbytery			
Listening Team	\$ -	\$ 2,000.00	\$ 2,000.00
Presbytery Meeting Expenses	\$ 199.96	\$ 2,000.00	\$ 2,000.00
CPA Expenses	\$ -	\$ 250.00	\$ 250.00
Mileage Reimbursement	\$ 551.60	\$ 750.00	\$ 750.00
Presbytery Total:	\$ 751.56	\$ 5,000.00	\$ 5,000.00
Personnel Costs	\$ 230,840.40	\$ 308,603.01	\$ 353,482.03
<b>Total CPA</b>	\$ 348,747.67	\$ 497,058.51	\$ 531,711.57
<b>Committee Expense:</b>			
<b>Pastoral Transition</b>			
CPT Operating Expenses	\$ 290.63	\$ 1,000.00	\$ 1,000.00
Holy Cow Consulting	\$ -	\$ 2,000.00	\$ 2,000.00
Holy Cow Training	\$ 460.00	\$ 3,000.00	\$ 3,000.00
<b>Total CPT</b>	\$ 750.63	\$ 6,000.00	\$ 6,000.00
<b>Relational Ministry</b>			
CRM Operating Expenses	\$ 99.62	\$ 775.00	\$ 775.00
<b>Total CRM</b>	\$ 99.62	\$ 775.00	\$ 775.00
<b>Total Resources Used</b>	\$ 363,623.00	\$ 531,958.51	\$ 558,061.57
<b>DIFFERENCE - TO OR (FROM) PROVIDED RESOURCES</b>	\$ 150.55	\$ 1.49	\$ 38.43

CHURCH	2015 MEMBERS	2017 ACTUAL ASKING	2017 ACCEPT	PAYMENT FREQUENCY	2017 ACTUAL	2017 % Paid	per MEMBER BY ACCEPTANCE
Augusta Stone	204	\$8,461.82	\$8,282.00	monthly	\$6,900.00	83%	\$40.60
Ben Salem	30	\$1,450.05	\$1,450.05	annually	\$1,405.05	97%	\$48.34
Berkeley Springs	70	\$3,000.00	\$3,000.00	quarterly	\$2,250.00	75%	\$42.86
Berryville	148	\$8,000.00	\$8,004.00	monthly	\$6,670.00	83%	\$54.08
Bethany	98	\$4,065.04	\$4,066.00	quarterly	\$3,049.50	75%	\$41.49
Bethel	212	\$8,793.76	\$4,500.00	quarterly	\$2,250.00	50%	\$21.23
Bethesda	169	\$7,500.00	\$7,000.00	quarterly	\$5,250.00	75%	\$41.42
Beulah	41	\$1,700.68	\$1,000.00	monthly	\$500.00	50%	\$24.39
Bloomery	45	\$2,139.00	\$2,139.00	monthly	\$2,139.00	100%	\$47.53
Bridgewater	100	\$4,148.00	\$1,500.00	monthly	\$1,500.00	100%	\$15.00
Broadway	53	\$2,893.00	\$2,700.00	quarterly	\$2,025.00	75%	\$50.94
Buckton	93	\$1,244.40	\$1,500.00	quarterly	\$750.00	50%	\$16.13
Buena Vista	103	\$6,240.00	\$6,240.00	monthly	\$4,680.00	75%	\$60.58
Buffalo Gap	12	\$497.76	\$400.00	annually	\$400.00	100%	\$33.33
Bunker Hill	140	\$5,903.64	\$5,903.64	quarterly	\$5,903.64	100%	\$42.17
Burlington	28	\$1,206.98	\$1,206.98	annually	\$1,206.98	100%	\$43.11
Burnt	46	\$1,908.08	\$500.00	monthly	\$600.00	120%	\$10.87
Charles Town	284	\$11,780.32	\$8,000.00	monthly	\$8,000.00	100%	\$28.17
Circleville	47	\$2,000.00	\$1,800.00	annually	\$1,800.00	100%	\$38.30
Clear Brook	19	\$812.12	\$812.12	annually	\$812.12	100%	\$42.74
Collierstown	134	\$5,558.32	\$3,000.00	annually	\$3,000.00	100%	\$22.39
Cooks Creek	212	\$14,000.00	\$14,000.00	monthly	\$10,500.03	75%	\$66.04
Covenant	472	\$27,150.00	\$27,750.00	monthly	\$23,125.00	83%	\$58.79
Craigsville	23	\$954.04	\$954.04	annually	\$400.00	42%	\$41.48
Elk Branch	26	\$1,112.28	\$1,112.28	annually	\$1,112.28	100%	\$42.78
Elkton	80	\$3,400.00	\$3,400.00	monthly	\$3,000.00	88%	\$42.50
Fairfield	32	\$1,454.52	\$1,454.52	monthly	\$1,090.89	75%	\$45.45
Falling Waters	151	\$6,331.44	\$6,331.44	monthly	\$4,748.58	75%	\$41.93
Finley Memorial	115	\$4,770.20	\$500.00	monthly	\$645.72	129%	\$4.35
Franklin	86	\$5,243.00	\$5,243.00	monthly	\$4,371.00	83%	\$60.97
Front Royal	151	\$12,000.00	\$6,500.00	quarterly	\$4,333.31	67%	\$43.05
Gerrardstown	48	\$3,922.00	\$3,922.00	annually	\$3,922.00	100%	\$81.71
Glen Kirk	21	\$871.08	\$871.08	monthly	\$657.00	75%	\$41.48
Goshen	31	\$1,285.88	\$500.00	quarterly	\$500.00	100%	\$16.13
Halltown	12	\$700.00	\$700.00	annually	\$700.00	100%	\$58.33
Harrisonburg First	730	\$24,800.00	\$24,800.00	quarterly	\$18,600.00	75%	\$33.97
Hebron	152	\$6,304.96	\$4,500.00	quarterly	\$3,375.00	75%	\$29.61
Hedgesville	40	\$2,126.00	\$1,063.00	monthly	\$1,063.00	100%	\$26.58
Hermitage	98	\$4,278.00	\$2,945.08	quarterly	\$2,945.08	100%	\$30.05
Highland Memorial	84	\$3,721.86	\$3,721.86	quarterly	\$2,715.75	73%	\$44.31
			PAGE 217				

<b>CHURCH</b>	<b>2015 MEMBERS</b>	<b>2017 ACTUAL ASKING</b>	<b>2017 ACCEPT</b>	<b>payment frequency</b>	<b>2017 ACTUAL</b>	<b>2017 % Paid</b>	<b>per member by acceptance</b>
Hot Springs	48	\$1,991.04	\$1,200.00	annually	\$1,000.00	83%	\$25.00
Immanuel	20	\$1,225.00	\$1,250.00	annually	\$1,250.00	100%	\$62.50
Ivanhoe	29	\$1,400.00	\$1,400.00	quarterly	\$1,400.00	100%	\$48.28
Kearneysville	20	\$829.60	\$0.00		\$0.00		\$0.00
Keyser	142	\$5,890.16	\$5,890.16	quarterly	\$6,229.10	106%	\$41.48
Lexington	534	\$28,200.00	\$28,200.00	monthly	\$23,619.00	84%	\$52.81
Little Falls	55	\$2,281.40	\$1,760.00	monthly	\$0.00	0%	\$32.00
Loch Willow	121	\$5,300.00	\$5,300.00	quarterly	\$5,300.00	100%	\$43.80
Martinsburg First	112	\$4,645.76	\$0.00	zero	\$0.00		\$0.00
Massanutten	501	\$22,502.28	\$22,502.28	monthly	\$18,752.28	83%	\$44.91
McCutchen	20	\$829.60	\$285.00	annually	\$285.00	100%	\$14.25
McDowell	63	\$2,700.00	\$1,800.00	monthly	\$1,500.00	83%	\$28.57
Middletown/Cedar Creek	25	\$1,037.00	\$1,037.00	monthly	\$1,037.00	100%	\$41.48
Millboro	42	\$1,742.16	\$1,742.16	quarterly	\$1,306.62	75%	\$41.48
Monterey	54	\$2,352.90	\$2,352.90	monthly	\$2,352.90	100%	\$43.57
Moorefield	178	\$7,657.62	\$7,384.00	monthly	\$5,537.25	75%	\$41.48
Mossy Creek	167	\$6,927.16	\$5,000.00	quarterly	\$3,750.00	75%	\$29.94
Mt. Carmel	106	\$4,396.88	\$4,396.88	monthly	\$3,664.08	83%	\$41.48
Mt. Hope	20	\$829.60	\$500.00	annually	\$0.00	0%	\$25.00
Mt. Horeb	145	\$7,500.00	\$7,500.00	quarterly	\$5,000.00	67%	\$51.72
Mt. Joy	19	\$812.00	\$812.00	annually	\$812.00	100%	\$42.74
Mt. Olive	93	\$3,857.64	\$200.00	annually	\$200.00	100%	\$2.15
Mt. Storm	25	\$1,500.00	\$1,500.00	quarterly	\$1,500.00	100%	\$60.00
New Monmouth	112	\$6,430.00	\$4,645.76	quarterly	\$3,484.50	75%	\$41.48
New Providence	173	\$7,176.04	\$1,500.00	quarterly	\$1,416.00	94%	\$8.67
Nineveh	23	\$1,500.00	\$1,500.00	monthly	\$1,250.00	83%	\$65.22
Olivet	144	\$5,973.12	\$1,200.00	annually	\$1,200.00	100%	\$8.33
Opequon	456	\$26,000.00	\$31,000.00	monthly	\$26,666.66	86%	\$67.98
Oxford	162	\$7,058.70	\$6,100.00	monthly	\$5,083.30	83%	\$37.65
Petersburg	81	\$6,716.46	\$3,359.88	monthly	\$2,800.00	83%	\$41.48
Piedmont	48	\$5,400.00	\$5,400.00	monthly	\$4,500.00	83%	\$112.50
Pines Chapel	81	\$5,180.00	\$5,180.00	monthly	\$0.00	0%	\$63.95
Pisgah	13	closed					
Rocky Spring	14	\$600.00	\$600.00	monthly	\$655.00	109%	\$42.86
Romney	91	\$3,774.68	\$2,000.00	quarterly	\$1,000.00	50%	\$21.98
Ruddle	20	\$829.60	\$829.60	annually	\$829.60	100%	\$41.48
Second Opequon	53	\$2,198.44	\$2,200.00	annually	\$2,200.00	100%	\$41.51
Seneca Rocks	30	\$1,661.00	\$1,661.00	quarterly	\$1,661.00	100%	\$55.37
Shepherdstown	315	\$14,000.00	\$14,500.00	quarterly	\$10,875.01	75%	\$46.03
Sherando	77	\$3,193.96	\$3,193.96	annually	\$3,193.93	100%	\$41.48
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CHURCH	2015 MEMBERS	2017 ACTUAL ASKING	2017 ACCEPT	payment frequency	2017 ACTUAL	2017 % Paid	per member by acceptance
Slanesville	16	\$663.68	\$663.68	monthly	\$553.10	83%	\$41.48
Smyrna	108	\$4,800.00	\$4,800.00	quarterly	\$3,600.00	75%	\$44.44
Springfield	19	\$1,000.00	\$1,000.00	quarterly	\$1,000.00	100%	\$52.63
Staunton First	205	\$8,503.40	\$3,000.00	monthly	\$0.00	0%	\$14.63
Staunton Second	116	\$4,811.68	\$2,000.00	monthly	\$1,666.70	83%	\$17.24
Staunton Third	133	\$5,516.84	\$1,500.00	monthly	\$2,500.00	167%	\$11.28
Strasburg	185	\$7,673.80	\$500.00	zero	\$500.00	100%	\$2.70
Sunnyside	60	\$2,780.70	\$2,780.70	annually	\$1,390.00	50%	\$46.35
Tabler	30	\$1,290.22	\$1,290.22	monthly	\$1,075.20	83%	\$43.01
Timber Ridge	141	\$10,011.00	\$10,011.00	monthly	\$8,342.50	83%	\$71.00
Tinkling Spring	658	\$27,293.84	\$6,823.46	quarterly	\$5,685.80	83%	\$10.37
Tomahawk	40	\$1,754.00	\$1,754.00	quarterly	\$1,764.00	101%	\$43.85
Trinity	164	\$17,612.00	\$17,612.00	monthly	\$14,089.60	80%	\$107.39
Tuscarora	156	\$6,722.00	\$6,722.00	quarterly	\$5,041.50	75%	\$43.09
Union	28	\$1,300.00	\$1,000.00	annually	\$833.34	83%	\$35.71
Wardensville	20	\$2,500.00	\$2,500.00	monthly	\$2,500.00	100%	\$125.00
Warm Springs	70	\$2,903.60	\$2,903.60		\$0.00	0%	\$41.48
Warrenton	490	\$21,048.00	\$20,325.20	monthly	\$18,631.47	92%	\$41.48
Waynesboro First	145	\$7,043.10	\$7,043.10	quarterly	\$7,043.10	100%	\$48.57
Waynesboro Second	92	\$5,000.00	\$5,000.00	quarterly	\$4,166.70	83%	\$54.35
Westminster	297	\$12,319.56	\$5,000.00	monthly	\$4,166.70	83%	\$16.84
Williamsville	22	\$912.56	\$400.00	annually	\$0.00	0%	\$18.18
Winchester First	951	\$45,978.00	\$45,978.00	monthly	\$38,315.00	83%	\$48.35
Windy Cove	117	\$4,853.16	\$3,000.00	monthly	\$2,500.00	83%	\$25.64
Woodstock	224	\$9,539.94	\$9,600.00	monthly	\$8,000.00	83%	\$42.86
Zetta	26	\$1,078.48	\$500.00	quarterly	\$375.03	75%	\$19.23
<b>TOTALS</b>	13,585	\$642,737.59	\$ 533,861.63		\$433,945.90		

(1) (2)

11/7/2017

(2017 budget based on \$531,960.00)

100% of churches returned acceptance letter

(1) Total asking for churches

81% of acceptances have been collected as of 11/7/17

(2) Total amount of returned acceptances

As of December 15, 2016 47% of letters were returned  
As of January 3, 2017, 52 % of letters were returned  
As of January 12, 2017, 64% of letters were returned  
As of January 24, 2017, 76% of letters were returned  
As of February 6, 2017, 86% of letters were returned  
As of February 22, 2017, 91% of letters were returned  
As of April 30, 2017, 100% of letters were returned

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