

**COMMITTEE ON CHURCH VITALITY AND TRANSFORMATION  
APPLICATION FOR EMERGENCY REPAIRS/MAINTENANCE WORK**

Funds are held by the Committee on Church Vitality and Transformation (CCVT) for emergency church repairs or maintenance work that is crucial to carry on the ministry of a congregation. As long as we have funds available we will try to assist congregations for those reasons. These funds are not to be used for general repairs or maintenance. All non-emergent ministry program grant requests should use the "Ministry Program Grant" application instead. Applications must include pastor and clerk of session signature, and date of Session approval in order to be considered. Financial Disclosure Form should be included as well.

CHURCH: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Contact person to receive check: \_\_\_\_\_

Contact person's role at church, address, phone, email address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pastor's name and phone:

Proposed costs of emergency repairs/maintenance: \_\_\_\_\_

Amount of funds requested: \_\_\_\_\_

How the funds will be used:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What funds are available to the congregation? (Endowments, CDs, Savings, etc.)

\_\_\_\_\_

How is the congregation planning to meet the expenses of emergency repairs or crucial maintenance?

\_\_\_\_\_  
\_\_\_\_\_

What are the estimates for completing the work? (At least two are required)

\_\_\_\_\_

\_\_\_\_\_  
Pastor (Teaching Elder)

\_\_\_\_\_  
Clerk of Session

Date approved by Session: \_\_\_\_\_