

BROADWAY PRESBYTERIAN CHURCH

JOB DESCRIPTION FOR A NEW PASTOR

OUR VISION FOR OUR CHURCH

In our search for a Pastor, the members and friends of Broadway Presbyterian Church (BPC) will be keeping uppermost in our minds the words of the BPC Vision Statement: “Teaching God’s Word; Engaging God’s World; Sharing God’s Love”. Our Pastor will be someone who can wholeheartedly embrace that vision and work with us as we pursue the areas we identified, through the leading of the Holy Spirit, as top priorities for our church going forward. These Three Vision Priorities are where we would like additional energy placed, as stated in our recently completed CAT (Church Assessment Tool) Conversations survey:

1. Deepen our sense of connection to God and one another through strong worship experiences.
2. Develop ministries that work toward healing those broken by life circumstances (ex., grief, divorce, job loss, addiction, family violence, homelessness) and by addressing various social justice issues experienced in our community.
3. Work to renew and revitalize the community around the church by building coalitions with partners that share this vision and commitment.

EXPECTATIONS FOR OUR PASTOR

1. Conduct Sunday morning worship, currently scheduled at 11 am, and services for Maundy Thursday and Christmas Eve. (Currently, we offer three other services at which the pastor and/or our Elders and visiting pastors may officiate: Ash Wednesday, Easter Sunrise, and Blessing of the Animals.)
2. Fulfill the following pastoral duties: Participate as needed for funerals; provide preparation for baptism and membership; contact members in hospital/care facilities or who are home bound through visits and/or phone calls to members.
3. Assist the Session in planning, organizing, and carrying out programs of nurture, fellowship, service, stewardship, leadership training (especially for new elders), and consultation with committees and/or chairpersons, as needed, in person, by phone or email. Moderate Stated and Special Meetings of the Session and the Annual and Special Meetings of the Congregation.
4. Lead and encourage our efforts in community outreach as indicated in Vision Priorities 2 and 3 above. Attend quarterly meetings (of 6-8 hours) of the Shenandoah Presbytery's “Hearth and Home Cohort”. A modest amount of “homework” is

assigned to be done between meetings. Time commitment for this area should not exceed an average of 5 hours per week. Note: additional information on the Cohort is available upon request.

5. Other responsibilities: Plan for worship services with the Worship Committee and the Music Director; have office hours or be available for appointments with members and staff, as time permits; and represent the church at Presbytery.

The Session estimates that fulfilling these duties will require 20 hours per week.

SUPPORT OF THE PASTOR

During this time the Session will meet the following expectations: Be actively involved with, supportive of, and in prayer for the pastor; flexible in setting times for meetings; willing to accompany the Pastor on visits as needed; a provider of back ground information on current practices of the congregation; and open to and supportive of new ideas. Members of the congregation will continue to visit members unable to attend worship augmenting visits by the Pastor.

Our church has an exceptionally knowledgeable and willing Administrative Assistant who is glad to assist in providing the liturgical elements of a worship service upon request.

COMPENSATION

The Session promises and obligates itself to provide you with the following:

1. A salary of \$ 2000 per month. Of this monthly salary, a percentage can be designated as a housing allowance which must be recorded by the Session.
2. Reimbursement for travel in the performance of your professional duties while serving our congregation at the current IRS rate.
3. Reimbursement for 7.65% of your salary for SECA taxes if you are not retired.
4. Other items: Four weeks of paid annual leave including four Sundays and two weeks of annual study leave including two Sundays; \$400 for continuing education.

This agreement may be terminated upon 30 days notice by either party. Vacation and study leave, if accrued, to be paid in full at the time of termination of work.

Please contact John Myers for information or to express interest in this position:

Phone: (540) 820-7044 or Email: joro.mye@gmail.com