

**Minutes of the
178th Stated Session**

**of the
PRESBYTERY OF SHENANDOAH**

May 22, 2018

**Lexington Presbyterian Church
Lexington, Virginia**

NEXT STATED SESSION

**Saturday, August 25
Warrenton Church**

**Tuesday, November 27
TBA**

SHENANDOAH PRESBYTERY IS A COVENANT BODY WHERE:

- » **congregations are empowered to be centers for mission,**
- » **lay persons are equipped to be Disciples of Christ in a challenging world,**
- » **church leaders and members are nurtured and strengthened for service,**
- » **open communication and information are used constructively and creatively to keep us connected.**

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Ronald Hylton, Vice President
Alan Garrison, Secretary
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CANDIDATES FOR MINISTRY OF THE WORD AND SACRAMENT

Molly Morris

Home Church – Staunton First

INQUIRERS FOR MINISTRY OF THE WORD AND SACRAMENT

Hannah Altman

Home Church - Warrenton

Kelley Connelly

Home Church – Winchester First

Mark Dewey

Home Church – Winchester First

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**PRESBYTERY OF SHENANDOAH
MINUTES OF THE 178th STATED MEETING**

The 178th Stated Meeting of the Presbytery of Shenandoah was held at Lexington Presbyterian Church in Lexington, Virginia, at 9:30 a.m. on Tuesday, May 22, 2018. Moderator Pro Tem Betty Dax called the meeting to order with prayer.

WORSHIP

General Presbyter/Stated Clerk Bronwen Boswell brought the message from Hebrews 11:1-3, 12:1-2 followed by the Body partaking of communion.

QUORUM AND ENROLLMENT

The Stated Clerk reported that a quorum was present. The final enrollment was as follows:

Adm	Administrator	DYP	Director, Youth Program	P	Pastor
Asst	Assistant	ED	Educator	Prof	Professor
Assoc	Associate	HR	Honorably Retired	SS	Stated Supply
Chap	Chaplain	IA	Interim Associate	Stu	Student
CM	Campus Minister	IN	Inactive	T	Teacher
COP	Co-Pastors	IP	Interim Pastor	TM	Tent Making
Coun	Counselor	ML	Minister-at-Large	TP	Transitional Presbyter
DP	Designated Pastor	OM	Overseas Missionary	WC	Without Charge

(Description code for attendance: P = present E = excused A = absent)

P	Allamon, Karen H.	P	Staunton First	JoAnn Tigert
A	Allen, Donald R., Jr.	HR		
A	Arnold, Timothy	Supply	Middletown	
A	Atwood, James E.	HR		
P	Atwood, Roxana M.	HR		
P	Banbury, Rosalind E.	IP	Tinkling Spring	
A	Barner, Ann Elizabeth	HR		
A	Barner, Fred Thomas	HR		
E	Baxter, John A.	HR		
A	Bethard, John T.	P	Charles Town	Absent
P	Boswell, Bronwen W.	GP/SC		
E	Boyer, Grace Jones	HR		
E	Brandon, Joseph C.	HR		
E	Bridgman, Stewart G.	HR		
P	Brownlee, J. Malcolm	HR		
E	Bucy, Ralph D.	HR		
E	Bunker, Jonathan W.	P	Berryville	Excused
P	Burton, Rufus T., III	P	Martinsburg First	Absent
E	Caperton, William G.	HR		
A	Carlsson, Charles M., Jr.	HR		
P	Carr, Gwendolyn B.	ML		
P	Carrico, Thomas J., Jr.	P	Finley Memorial	Absent
A	Cathcart, C. Stevens	HR		
P	Channell, Kevin J.	P	Collierstown	Alec Wilder
P	Chapman, George W.	P	Waynesboro First	Joyce Tipton
P	Clark, Casey R.	COP	New Monmouth	Teresa Thompson
P	Clark, Rachel F.	COP	New Monmouth	
P	Coleman, Glenn M.	IP	Mossy Creek	
P	Condro, Joseph F.	HR		
P	Conrad, Scott A.	Supply	Hot Springs	
A	Corder, William "Lee"	ML		
E	Cornish, Homer T.	HR		
E	Cox, C. William	HR		

A Craft, John K.	P	Bethany	Absent
E Cranford, April H.	P	Westminster	Kathy Baker
A Crannell, J. Scott	ML		
E Crumley, Rachel	P	Tuscarora	Karen Thatcher
E Cushman, James E.	HR		
P Cushwa, John W.	HR		
A Dawkins, Edward C.	ML		
P Dax, Betty G.	HR		
P Dent, William H., Jr.	HR		
A Dietrich, Richard S.	HR		
A Donohoe, Patricia A.	HR		
P Douty, Horace D.	HR/IP	Oxford	
A Evans, Caroline B.	P	Front Royal	Absent
P Evans, George W.	HR		
E Everhart, William G.	Supply	Sunnyside	
P Farthing, Stanley H.	Supply	Zetta	
A Fetterman, Amy	ML		
E Field, Robert F.	HR		
E Fisher, Merle L., Jr.	HR		
P Forbes, Thomas H.	DP	Keyser	Absent
		Piedmont	Absent
P Foster, M. Kerry	P	Bridgewater	Judy Rees
E Franklin, John S.	HR		
E Garrison, John D.	HR		
E Garriss, K. Braxton	HR		
E Goodman, William R., Jr.	HR		
E Goshorn, Robert D.	HR		
P Greenawalt, Karen J.	P	Gerrardstown	Mary Campbell
P Hand, Kevin L.	P	Franklin	Sheila Ruddle
		Ruddle	Absent
P Haney, John H.	P	Goshen	Absent
		Millboro	Absent
		Rocky Spring	Absent
P Haney, M. Olivia Kincaid	Supply	Mt. Carmel	
E Harmon, Melissa L.	ML		
A Hay, Kevin W.	IP	Romney	
E Hay, Thomas D.	Adm		
E Held, Ann Reed	HR		
E Hellmuth, Barton L.	HR		
E Hendy, Susanna	ML		
A Hill, Robert S., Jr.	HR		
E Hill, Sarah L.	Assoc	Lexington	
E Holden, Thomas J., III	HR		
P Hopkins, E. Reed	P	Loch Willow	Gene Sours
P Howard, Carl D.	HR		
E Howard, David D.	P	Strasburg	Absent
E Hunt, Patricia	HR		
P Hutcheson, Fletcher, Jr.	P	Circleville	Absent
		Seneca Rocks	Jeremy Harper
A Inglis, J. Leslie	HR		
A Jones, Donald D. M.	HR		
P Klein, Deborah H.	ML		
E Klein, William M.	P	Lexington	Absent
			Absent
P Lanaghan, Patrick R.	P	Timber Ridge	Linda Kuehne
E Langdon, J. Bradford	HR		
A LaPrade, Lester N., Jr.	HR		
A Lawton, James S.	HR		
E Leggett, John P.	P	Massanutten	Ron Matthews
			Paul Weve

A	Lewis, Elizabeth	Chap	Westminster-Canterbury	
E	Lewis, Herbert T.	HR		
E	Lowe, Emory G.	HR		
A	Lowrance, William J.	Chap	Sunnyside Retirement Community	
E	Lunde, James E., II	P	Warrenton	Linda Thompson Absent
E	Macbeth, Bruce A.	HR		
E	Martin, Lisa W.	P	Woodstock	George Shaffer
A	Martin, Tracie E.	PA	Opequon	
A	McClintock, Lynn	ML		
P	McCoig, Dan M., Jr.	P	Winchester First	Patricia Grosso Absent Absent
E	McCrary, Elizabeth L.	P	Augusta Stone	Excused
P	McDonald, John L.	IP	Buena Vista	
P	McKune, Debra Y.	P	Falling Waters	Absent
E	Miles, Larry C.	HR		
E	Moore, William L.	OM		
E	Muncy, Robert L.	HR		
E	Newman, Howard A.	HR		
P	Noll, Frederick E.	IP	Bethesda	
A	Norville, Charles K.	HR		
P	Osborne, Robert S.	P	Berkeley Springs	Absent
E	Owen, Jan G.	HR		
P	Painter, William L., Jr.	HR		
P	Peterson, John C.	P	Covenant	Rebecca Allison Jane Wimmer
E	Pettit, Ann R.	Assoc	Massanutten	
P	Pettit, Patrick S.	IP	Smyrna	
A	Poland, Ernest L. Jr.	ML		
E	Pollock, Richard	HR		
A	Potter, Ronald R.	SS	Bunker Hill	
E	Price, Norman G.	HR		
P	Pyles, Elizabeth A.	P	McDowell	Missy Douglas
P	Rascoe, Clayton T.	ML		
P	Rascoe, Kathryn R.	ML		
E	Reller, Charles K.	HR		
E	Rhyne, C. Thomas	HR		
P	Robertson, Helen	SS	Fairfield	
P	Ross, Anne M.	HR		
A	Sale, M. Anderson	HR		
A	Shearer, J. David	ML		
P	Sherman, H. Wray	P	Hermitage	Absent
E	Sieck, Philip L.	HR		
P	Singleton, Jacob R.	P	Staunton Third	Absent
E	Sitterley, William V. P., Jr.	IP	Shepherdstown	
E	Slider, C. Richard II	HR		
P	Smith, Evan R.	P	Staunton Second	Mary Rainey
A	Smith, Nancy A.	ML		
E	Smith, Vanessa M.	P	Hedgesville	Excused
A	Sommer, Philip W.	HR		
E	Stanley, Arthur L.	HR		
E	Stephens, Millard M.	HR		
A	Stokes, Martin L.	HR		
A	Summers-Minette, Teresa L.	IP	Cooks Creek	
E	Swezey, Charles M.	HR		
E	Symons, Charles D., Jr.	HR		
E	Thomas, Aaron Lee	P	Olivet	Absent
E	Thornton, Joel P.	DP	Ivanhoe	Absent
			Wardensville	Absent

P	Tongen, Harold M.	IP	Petersburg	
E	Tremba, Randall W.	HR		
A	Unger, Philip E.	ML		
E	Vernon, Joseph H. J.	HR		
A	von Oeyen, Jr., Robert	HR		
A	Watkins, John M.	HR		
P	Whiteley, Nancy S.	HR		
E	Wilkens, Jack B.	HR		
E	Wilson, Joan M.	Supply	Broadway	
E	Wilson, Stanton R.	HR		
P	Wing, Andrew P.	ML		
P	Wing, Stephanie Sorge	P	Trinity	Richard Comstock
P	Witt, David R.	P	Opequon	Becky Proctor Graham Taylor
E	Woodworth, Robert B.	HR		
E	Wyche, Frank	P	Hebron	Hannah Bush
P	Yao, James C.	P	Moorefield	Don Baker
P	Yao, Nancy Meehan	AGP		
A	Young, Betty Jean	HR		
A	Young, Philip H.	HR		
E	Young, Richard O., Sr.	HR		
P	Ytterrock, Jonathan A.	P	Mount Horeb	Lora Freed

CHURCHES WITHOUT INSTALLED PASTORS

Ben Salem	Absent
Bethel	Rhonda Johnson
Bethesda	Wallace Beckner
Beulah	Absent
Bloomery	Brian Bender
Broadway	Philip Zirkle
Buckton	Absent
Buena Vista	Marolyn Cash
Buffalo Gap	Absent
Bunker Hill	Absent
Burlington	Absent
Burnt	Absent
Clear Brook	Absent
Cooks Creek	Mark Williams
Craigsville	Absent
Elk Branch	Excused
Elkton	Absent
Fairfield	Pete Norcross
Glen Kirk	Absent
Halltown	Absent
Highland Memorial	Lee Drummonds
Hot Springs	Absent
Immanuel	Mac McCray
Kearneysville	Absent
Little Falls	Absent
McCutchen	Absent
Middletown	Absent
Monterey	Mickey Fenn
Mossy Creek	Carl Puffenbarger
Mount Carmel	Kenneth Campbell
Mount Hope	Absent
Mount Joy	Absent
Mount Olive	Sarah Lange
Mount Storm	Absent
New Providence	Milton Reid
Nineveh	Absent

Oxford	Absent
Petersburg	Excused
Pines Chapel	Absent
Romney	Absent
Second Opequon	Absent
Shepherdstown	Absent
Sherando	Absent
Slanesville	Absent
Smyrna	Tim Byrd
Springfield	Absent
Sunnyside	Absent
Tabler	Edward McLaughlin
Tinkling Spring	Ann Gregory
	Absent
Tomahawk	Bradley Noll
Union	Jane Karicofe
Waynesboro Second	Absent
Williamsville	Absent
Zetta	Larry Lawhorn

VOTING RULING ELDERS:

Commissioned Ruling Elders

A Michele Elliott	P Judy Hensley	A Isca Mitchell
A William Moore	A Linda Reece	A Dwight Rinard
A Alvin Russell	P Bobby Spurgeon	A Jean Steidel

Voting Ruling Elders of Presbytery Staff or Coordinating and Planning Commission (CPC):

P Kate Lewis Brown, Moderator	P Mary Lou Cox, CPC
P Donna Lanaghan, Staff	

NON-VOTING VISITORS:

Candidates

Kelly-Ann Rayle	Sarah Wolf
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Visiting Ministers

Ronald Obenchain, Peaks Presbytery, Supply at Second Opequon Church

Presbytery Staff

Kim Stroupe

Visitors

Derek Almarode	Ruth Arnold	Jane Ballurio
Nancy Bender	Zac Carter	Savannah-Faith Clark
Frances Cray	Becky Earhart	Michael Fallin
Barb Goush	Mary Howdyshell	Peggy Jennings
Thom Jennings	Darlene Mason	Ann-Ashby McKissick
Laura Noll	Linda Owen	Linda Reaser
Betsy Reid	Mike Riddell	Bill Roberson
Peggy Roberson	Jane Runyon	Joan Sayers
John Sayers	Louise Scott	Doug Sensabaugh
Patricia Sites	Dixie Steck	Kathy Swisher
Janey Terry	Carolyn Thalman	Doris True
Nancy Turner	Jill Webb	Ken Wilkinson
Mac Williams	Bonny Wilson	

Teaching Elders = 56 Voting Ruling Elders = 52 Additional Guests = 44 TOTAL = 152

WELCOME

The Moderator Pro Tem welcomed all visitors and ruling elder commissioners were recognized for this being their first Presbytery meeting. Hannah von Oeyen Altman was introduced as the Acting Program Director at Massanetta Springs and Conference Center. Teaching Elder Deb Klein welcomed everyone to Lexington Church and noted that after having a heart attack on May 10, Moderator Bill Klein is doing well.

APPOINTMENTS

The Moderator Pro Tem appointed the following: Assistant Clerks: Ruling Elder Jane Wimmer of Covenant Church and Teaching Elder Tom Forbes of Keyser and Piedmont churches.

DOCKET

The docket was approved as distributed. See page 47.

MINUTES APPROVED

The Body approved the minutes of the stated session held February 24, 2018, as distributed.

STATED CLERK REPORT

Teaching Elder Bronwen Boswell gave the following report:

I. FOR INFORMATION:

- A. Dates for the meetings of Shenandoah Presbytery for 2018:
 - Saturday, August 25: Warrenton Church, Warrenton, Virginia
 - Tuesday, November 27: Your church name here*
*seeking host congregation
- B. Please see pages 58-66 for informational reports from the Committee on Relational Ministry, Session Records Task Force, and a commissioner's report from the 241st Meeting of the Synod of the Mid-Atlantic.

II. RECOMMENDATIONS: (all approved)

- A. That Presbytery excuse from attendance from all or part of this stated meeting those ministers who submit such a request.
- B. That Presbytery receive the minutes to install Rev. Kevin Channell at the Collierstown Church as found on page 48.
- C. That Presbytery receive the minutes to install Rev. Caroline Evans at the Front Royal Church as found on page 49.
- D. That Presbytery receive the minutes to ordain and install Rev. Thomas J. Carrico, Jr., at the Finley Memorial Church as found on page 50.
- E. That Presbytery receive the annual reports of ministers, candidates, inquires, DCE's and churches for the year December 31, 2017, as printed on pages 51-52.
- F. That Presbytery receive the statistical reports summary for the year ending December 31, 2017, as printed on pages 53-56.
- G. That Presbytery receive the financial review for the year ending December 31, 2017, as found on page 57.

ASSOCIATE GENERAL PRESBYTER

Teaching Elder Nancy Meehan Yao reported she has visited or preached at 53 congregations during her time as AGP. TE Meehan Yao noted that Stewardship happens year-round “as we gather in resources from God and scatter the seeds to the World.”

COMMITTEE ON PREPARATION FOR MINISTRY

Teaching Elder Kate Rascoe, Chair, gave the following report:

I. FOR INFORMATION:

On behalf of the presbytery, the CPM currently has four individuals under our care:

Molly Morris

Home Church: 1st Presbyterian, Staunton

School: San Francisco Seminary

Inquirer Date: November 2013; Candidacy Date: January 17, 2018

Update: Molly will graduate in May, and will spend a year in CPE Residency.

Mark Dewey

Home Church: 1st Presbyterian, Winchester

School: Chicago Theological Seminary (online)

Inquirer Date: January 11, 2017

Update: Mark is exploring options for field placement and preaching experience.

Kelley Connelly

Home Church: 1st Presbyterian, Winchester

School: Union Presbyterian Seminary

Inquirer Date: November 15, 2017

Update: Kelley just finished her first year of seminary, is currently on a study tour in the Middle East, and will be working at Montreat Conference Center this summer.

Hannah Oneal von Oeyen Altman

Home Church: Warrenton Presbyterian Church

School: Union Presbyterian Seminary (on leave)

Inquirer Date: November 15, 2017

Update: Hannah has put seminary on hold temporarily in order to serve the church as Acting Director of Programs at Massanetta Springs Conference Center!

II. ACTIONS TAKEN:

The CPM held stated meetings February 21 and April 18 and a called meeting on April 3.

Regular Business conducted includes:

- approving use of funds to support candidates and inquirers in their spiritual growth
- prayer for each inquirer/candidate
- received a new member, Tom Forbes

III. PRESENTATION:

April 3 - conducted the Examination for Ordination for Presbytery of the James' Candidate Kelly Ann Rayle. Suitability for the call as supply pastor to Bethel Church was also considered. The examination was sustained, ordination and suitability to the call approved and recommended to CPT.

Kelley Ann has already begun her work at Bethel, and is pulling together an ordination commission

On behalf of CPM, TE Kate Rascoe asked Kelly-Ann to share with the Body what it is about the PCUSA that she seeks to be one of its pastors. Following several questions from the floor, TE Rascoe recognized members of the Bethel Church and then closed with prayer.

April 18 - conducted the Examination for Ordination for Presbytery of New Hope's Candidate Sarah Wolf. Suitability for the call as Associate Pastor to Covenant Church was also considered. The examination was sustained, ordination and suitability to the call approved and recommended to CPT.
The CPM requests New Hope Presbytery to ordain Sarah Wolf at her home church, Westminster PC in Durham on behalf of Shenandoah Presbytery.

On behalf of CPM, TE Kate Rascoe asked Sarah to share with the Body her favorite spiritual practice and what it does for her spiritual walk. Following several questions from the floor, TE Rascoe recognized members of the Covenant Church and then closed with prayer.

COMMITTEE ON CHURCH VITALITY AND TRANSFORMATION

Teaching Elder David Witt, Chair, shared responsibilities, outline and plans for the CCVT. Honorably Retired Teaching Elder Malcolm Brownlee highlighted the Ben Salem Church and their revitalization.

COMMITTEE ON NOMINATIONS

Ruling Elder Mary Lou Cox, Chair, gave the following report, *which was approved*:

Recommend that Presbytery elect the following to serve on committees:

Committee on Educational Resources:

Class of 2019: Ruling Elder Paula Osborne (Berkeley Springs)

Class of 2020: Teaching Elder Tommy Carrico

Committee on Mission and Outreach:

Class of 2020: CRE Bobby Spurgeon (Parish of the Pastures)

Committee on Presbytery Administration:

Class of 2020: Ruling Elder Hannah Bush (Hebron)

There were no nominations from the floor.

COMMITTEE ON PRESBYTERY ADMINISTRATION

Teaching Elder Wray Sherman, Chair, gave the following report, *which was approved*

Recommend that Presbytery approve:

A change in the call of Associate General Presbyter Nancy Meehan Yao;
Housing Allowance will be changed from \$14,000 to \$6,000.

Rationale: This change is at Nancy's request. Her salary line item will be raised \$8,000 and her salary and housing allowance total will remain the same: \$52,500.

COORDINATING AND PLANNING COMMISSION

Ruling Elder Kate Lewis Brown, Chair, gave the following report:

I. FOR INFORMATION:

CPC met on April 24 and heard reports from all committees.

II. ACTIONS TAKEN:

A. Approved the request of the Committee on Congregational Redevelopment to change their name to Committee on Church Vitality and Transformation (CCVT).

B. Approved honoring the background checks that have been performed by the Lexington Church for childcare for the upcoming May 22 Presbytery meeting.

- C. Approved the moderator of CPC appointing an ad hoc committee to research options for volunteer background checks, to review the current background check policy, and to bring back recommendations to the next CPC meeting.
- D. Approved, that for the purposes of abiding by the current background check policy, at this time the CPC does not consider the Baja or Summerlee mission trips as Presbytery-sponsored events, however we do encourage both groups to conduct background checks on all adult members of both teams.

Teaching Elder David Witt explained and brought forth the following:

III. RECOMMENDATION: (approved)

Concurring with the Committee on Church Vitality and Transformation and the Committee on Pastoral Transition, the Coordinating and Planning Commission recommends the following:

That per the request of the Session at Sherando Church an administrative commission be formed to help them discern future steps and bring back recommendations to the Presbytery.

Rationale:

The Committee on Church Vitality and Transformation has been working with the Sherando Presbyterian Church for the past year and a half, exploring three options

(1) enhancing current ministry (2) full-scale congregational redevelopment (3) new congregational development. For the past year, the efforts of the committee, the session, and the congregation have focused on option #2. Sadly, these efforts have not been effective, as the congregation has declined and experienced the loss of members. The session of the Sherando Presbyterian Church requested that the Presbytery of Shenandoah form an Administrative Commission to help them look at their future. From the perspective of CCVT, we believe a commission is necessary to fully address the ministry of Sherando Church now and into the future. It is a perilous and fragile time. The Committee on Pastoral Transitions concurs with us in this request. Together, we feel this is a necessary step and will provide more-focused guidance from the presbytery. We expect the AC to come back with specific recommendations to the presbytery.

The following members will serve on the AC: Teaching Elders Karen Greenawalt, Tracie Martin, and John Cushwa and Ruling Elder Tom VanMeter of Sherando. A second ruling elder will be named.

Teaching Elder David Witt led the Body in prayer for the Sherando congregation and the Administrative Commission.

COMMITTEE ON PASTORAL TRANSITION

Teaching Elder Patrick Pettit, Chair, gave the following report:

I. ACTIONS TAKEN:

- A. Authorized the following congregations to elect pastor nominating committees:
Shepherdstown and Tinkling Spring
- B. Appointed the following moderators:
Joe Condro – Bethel
Ann Pettit - Broadway
Phil Sommer – Clear Brook and Highland Memorial
Patrick Lanaghan – New Providence
- C. Appointed the following liaisons:
Ann Pettit - Broadway
Patrick Lanaghan – New Providence
Carl Howard – Shepherdstown
- D. Re-commissioned Michele Elliott as commissioned ruling elder to the Slanesville Church through December 31, 2020.
- E. Commissioned Paul Wolverton as commissioned ruling elder to the Little Falls Church through March 14, 2019.

- F. Approved the commissioned ruling elder contract between the Little Falls Session and Ruling Elder Paul Wolverton from March 15, 2018-March 14, 2019.
- G. Received the Conversation report from Waynesboro Second Church.
- H. Concurred with the Committee on Congregational Redevelopment to form an administrative commission to the Sherando Church to walk beside them as they discern their future ministry.
- I. Approved the commission to install Carrie Evans at the Front Royal Church on March 18. (See page 49 for commission minutes)
- J. Approved the commission to install Kevin Channell at the Collierstown Church on March 25. (See page 48 for commission minutes)
- K. Approved the commission to ordain and install Tommy Carrico at the Finley Memorial Church on April 15, 2018. (See page 50 for commission minutes)
- L. Approved renewing the interim contract between the Buena Vista Session and Teaching Elder John McDonald from March 20-September 21, 2018.
- M. Approved the supply contract between the Pines Chapel Session and Honorably Retired Teaching Elder Merle Fisher from January 1-December 31, 2018.
- N. Approved renewing the interim contract between the Romney Session and Teaching Elder Kevin Hay from March 15, 2018-March 14, 2019.
- O. Approved the ministry information form for an installed pastor at Cooks Creek Church and authorized Kim Stroupe to input the data onto the Church Leadership Connection web site.
- P. Approved renewing the interim contract between the Mossy Creek Session and Teaching Elder Glenn Coleman from May 1, 2018-April 30, 2019.
- Q. Concurred with the Committee on Preparation for Ministry to sustain the examination of Candidate Kelly-Ann Rayle as stated supply to the Bethel Church.
- R. Approved the supply contract between the Bethel Session and Candidate Kelly-Ann Rayle from April 9, 2018-April 8, 2019.
- S. Concurred with the Committee on Preparation for Ministry to sustain the examination of Candidate Sarah Wolf as the installed associate pastor to the Covenant Church.
- T. Approved the following terms of call between Covenant Church and Candidate Sarah Wolf beginning June 15, 2018, as associate pastor:

Annual cash salary	\$25,500
Housing allowance	17,000
Dental insurance	905
Automobile expense	2,500
Pastoral XP	250
Continuing ed/books/subscriptions	1,000
Major medical	11,000
Pension and disability	5,208
SECA	3,251

Moving expenses to the field, four weeks annual paid vacation (with four Sundays), two weeks annual paid study leave (with two Sundays), sabbatical leave at the end of six years, and parental leave

- U. Sustained the examination of Teaching Elder Amanda Thomas (Presbytery of Salem) and received her as a minister member of Shenandoah Presbytery effective June 1, 2018. TE Thomas will be presented at the August 25 meeting of Presbytery. The terms of call will be available at that meeting.
- V. Granted permission for the Winchester First Church to call a congregational meeting on May 13, 2018, to nominate Teaching Elder Amanda Thomas.
- W. Sustained the examination of Teaching Elder Howard Boswell (Presbytery of Western New York) and received him as a minister member of Shenandoah Presbytery effective August 1, 2018. TE Boswell will be presented at the August 25 meeting of Presbytery. The terms of call will be available at that meeting.
- X. Granted permission for the Buena Vista Church to call a congregational meeting on May 20, 2018, to nominate Teaching Elder Howard Boswell.
- Y. Approved renewing the interim contract between the Cooks Creek Session and Teaching Elder Teri Summers-Minette from May 15, 2018-May 14, 2019.
- Z. Approved the temporary supply pastor contract between the Tomahawk Session and Teaching Elder Rufus Burton from April 1-September 30, 2018.
- AA. Dissolved the pastoral relationship between Woodstock Church and TE Lisa Martin effective May 31, 2018, and transferred TE Martin to the Presbytery of Florida effective June 1, 2018.

II. RECOMMENDATION:

TE Patrick Pettit brought forth the following to the floor:

That Presbytery require congregations to provide mileage reimbursement, at the IRS Volunteer Rate, for all appointed moderators, liaisons and CAT consultants, who freely give of their time and talent.

Rational:

While Presbytery does not mandate compensation for appointed moderators, liaisons or CAT consultants, we recognize the time and distances involved in undertaking these responsibilities, and encourage congregations to consider some form of compensation for these dedicated volunteers. Mileage reimbursement is a start.

TE Beth Pyles made the following amendment:

That Presbytery ~~require congregations to~~ provide mileage reimbursement, at the IRS Volunteer Rate, for all appointed moderators, liaisons and CAT consultants, who freely give of their time and talent, commencing in 2019.

The amendment failed by verbal vote.

After much discussion, a *motion was made, seconded and approved to refer the recommendation back to the Committee on Pastoral Transition to be brought to the August Presbytery meeting.*

GENERAL ASSEMBLY COMMISSIONERS

The Moderator Pro Tem commissioned the following to the 223rd General Assembly:

Teaching Elders Patrick Lanaghan and Debra McKune
 Ruling Elders Don Baker, Richard Comstock, and Donna Lanaghan
 General Presbyter/Stated Clerk Bronwen Boswell

EDUCATIONAL TIME

The Committee on Mission and Outreach led a workshop discussing the following topics:

- What have been the most successful activities/projects conducted by your Mission Community, and are they current or past activities/projects?
- Do you see a role for Mission Communities, and what is it?
- What do you think the future Mission Community should look like?
- What support should the Committee on Mission and Outreach and Presbytery provide to Mission Communities?

ADJOURNMENT

The meeting adjourned at 12:15 p.m. with the Moderator Pro Tem leading in prayer. The Presbytery will meet in stated session on Saturday, August 25, at 9:30 a.m. at the Warrenton Presbyterian Church in Warrenton, Virginia.

Betty G. Dax, Moderator Pro Tem

Bronwen W. Boswell, Stated Clerk

Kim Stroupe, Recording Clerk

DOCKET

- 8:30 a.m. Registration Begins
- 9:30 a.m. Call to Order, Opening Prayer, and Morning Worship with Communion
- 10:30 a.m. Determining a Quorum
Procedural Rules
Welcome and Introduction of Guests
First time commissioners
Seating corresponding members
Welcome from Lexington Church
Appointments by the Moderator
Adoption of the Docket
Report of the General Presbyter/Stated Clerk – TE Bronwen Boswell
Correction and Approval of Minutes
New Business
Report of the Associate General Presbyter – TE Nancy Meehan Yao
- 10:50 a.m. Committee on Preparation for Ministry – TE Kate Rascoe
- 11:00 a.m. Committee on Church Vitality and Transformation – TE David Witt
- 11:10 a.m. Committee on Nominations – RE Mary Lou Cox
- 11:15 a.m. Committee on Presbytery Administration – TE Wray Sherman
- 11:20 a.m. Coordinating and Planning Commission – RE Kate Lewis Brown/TE David Witt
- 11:30 a.m. Committee on Pastoral Transition – TE Patrick Pettit
- 11:35 a.m. Commissioning of General Assembly Commissioners
- 11:45 a.m. Educational Time – TE Gwen Carr
- 12:45 p.m. Anticipated adjournment

MINUTES OF COMMISSION TO INSTALL THE REV. KEVIN J. CHANNELL, as pastor of the Collierstown Presbyterian Church of Lexington, Virginia. In accordance with the appointment of the Committee on Pastoral Transition, the commission convened at the Collierstown Presbyterian Church, on Sunday, March 25, 2018 at 3:30 p.m.

Commission members present: Teaching Elders: Horace Douty, Olivia Haney, Bill Klein, and John McDonald Ruling Elders: Alec Wilder (Collierstown), Doris Fredrickson (New Providence), Kaitlin Smith (Lexington), and Grace Mitchell (Tuscarora).

A quorum was present.

Bill Klein, Convener, called the commission to order and led in prayer. The commission elected Olivia Haney as moderator and clerk.

The congregation was called to worship. Olivia Haney preached the sermon on the subject "Listen to the Silence" from 1 Kings 19:11-13. Bill Klein asked the questions of the teaching elder. Alec Wilder asked the questions of the congregation. These being answered in the affirmative and with prayer led by John McDonald, the commission installed Kevin Channell as pastor of the Collierstown Presbyterian Church.

Horace Douty delivered the charge to the congregation, and Grace Mitchell delivered the charge to the pastor.

At the conclusion of the service the newly installed pastor made a brief statement and pronounced the benediction.

After the installation service the officers and members of the church came forward to their pastor and gave him an appropriate expression of cordial reception and affectionate regard.

The commission then read and approved their minutes. The commission adjourned with prayer led by John McDonald.

Olivia Haney, Moderator
Olivia Haney, Clerk

MINUTES OF COMMISSION TO INSTALL THE REV. CAROLINE B. EVANS, as pastor of the Front Royal Presbyterian Church of Front Royal, Virginia. In accordance with the appointment of the Committee on Pastoral Transition, the commission convened at the Front Royal Presbyterian Church, on Sunday, March 18, 2018 at 1:00 p.m.

Commission members present: Teaching Elders: Jonathan Bunker, Rachel Crumley, Jim Lunde, and Dan McCoig Ruling Elders: Alex Dumez (Front Royal), JoEllen DelMatta (Opequon), Heidi Rutz (Front Royal), and Danny Smedley (Warrenton)

Teaching Elder Kathleen Burslem of Miami Valley was invited by the Presbytery to preach the sermon.

A quorum was present.

Rachel Crumley, Convener, called the commission to order and led in prayer. The commission elected Rachel Crumley as moderator and Heidi Rutz as clerk.

The congregation was called to worship. Kathleen Burslem preached the sermon on the subject "The White Shirt" from Isaiah 40:21-30. Rachel Crumley asked the questions of the teaching elder. Heidi Rutz asked the questions of the congregation. These being answered in the affirmative and with prayer led by Dan McCoig, the commission installed Caroline Evans as pastor of the Front Royal Presbyterian Church.

Danny Smedley delivered the charge to the congregation and Dan McCoig delivered the charge to the pastor.

At the conclusion of the service the newly installed pastor made a brief statement and pronounced the benediction.

The commission then read and approved their minutes. The commission adjourned with prayer led by Rachel Crumley.

Rachel Crumley, Moderator
Heidi Rutz, Clerk

MINUTES OF COMMISSION TO ORDAIN AND INSTALL THOMAS J. CARRICO, JR., as pastor of the Finley Memorial Presbyterian Church in Stuarts Draft, Virginia. In accordance with the appointment of the Committee on Pastoral Transition, the commission convened at the Finley Memorial Presbyterian Church on Sunday, April 15, 2018, at 3:00 p.m.

Commission members present: Teaching Elders: George Chapman, Casey Clark, Amy Fetterman, and Bill Klein Ruling Elders: Tate Dunn of Monterey Church, Gaye Johnson of Lexington Church, and Ellen Kell of Finley Memorial Church. Also invited and present was Mark Douglas, Teaching Elder of Greater Atlanta Presbytery.

A quorum was present.

Bill Klein, Presbytery Moderator, called the commission to order and led in prayer. The commission elected Bill Klein, Moderator, and Amy Fetterman, Clerk.

The congregation was called to worship. Mark Douglas preached the sermon on the subject "The Fullness Thereof" from Psalm 24 and Matthew 22:12-22.

Bill Klein asked the questions of the candidate and Ellen Kell asked the questions of the congregation. These being answered in the affirmative, the candidate knelt and with prayer led by George Chapman and the laying on of hands, the commission ordained him to the ordered ministry of teaching elder and installed him as pastor of the Finley Memorial Church.

Amy Fetterman delivered the charge to the congregation and Casey Clark delivered the charge to the pastor.

At the conclusion of the service the newly ordained minister made a brief statement and pronounced the benediction.

The commission then read and approved their minutes. The commission adjourned with prayer led by Casey Clark.

Bill Klein, Moderator
Amy Fetterman, Clerk

ANNUAL REPORT
PRESBYTERY OF SHENANDOAH

The Presbytery of Shenandoah respectfully reports to the Synod of the Mid-Atlantic for the year ending December 31, 2017, that it consists of 162 ministers, 102 churches, 12 chapels, 11,515 communicants and has under its care 0 Candidates for the Ministry of the Word and 4 Inquirers for the Ministry of the Word.

MINISTERS

<u>Received</u>	<u>Date</u>
Clayton Rascoe	February 2
Kathryn Rascoe	February 2
Nancy Meehan Yao	March 4
Frederick Noll	March 8
James Lawton	March 9
Tracie Martin	May 2
Rosalind Banbury	May 8
William Lowrance	August 10
Fletcher Hutcheson	September 18
William Sitterley	September 24
Bronwen Boswell	October 1
Ron Potter	November 1
James Yao	November 1

<u>Dismissed</u>	<u>Date</u>
Carl Pattison	January 12
Charles Webster	February 2
Barbara Johnson	March 9
Maren Sonstegard-Spray	August 1
Connie Dorn	December 14
John Mathison	National Capital
Rich Cardot	December 31

Dismissed to Other Denominations

Sharyl Dobyns, ECO	March 9
John Sloop, ECO	October 12
Jonathan Bromhead, PCA	December 14
Paul O'Gorek, PCA	December 14
Rob Sherrard, ECO	December 31

Pastoral Relationships Established

<u>Minister</u>	<u>Church</u>	<u>Date</u>
Tom Forbes	Keyser & Piedmont	April 1
Jacob Singleton	Staunton Third	April 18
Dan McCoig	Winchester First	June 5
Fletcher Hutcheson	Circleville & Seneca Rocks	September 18
Vanessa Smith	Hedgesville	October 1
James Yao	Moorefield	November 1

Pastoral Relationships Dissolved

<u>Minister</u>	<u>Church</u>	<u>Date</u>
Dan McCoig, Associate	Winchester First	June 4
Maren Sonstegard-Spray, Associate	Winchester First	June 25
Randy Tremba	Shepherdstown	July 1
Helen Robertson	Fairfield	July 18
Richard Cardot	Petersburg	December 31

MINISTERS, cont.

Honorably Retired

Brad Langdon
George Evans
Paul O’Gorek
Randy Tremba

Date

February 1
February 28
March 27
July 1

Deceased

Joseph Sefcik
Thomas Biggs
William Cole
Richard Forbes
Randy Harrison
Andrew Snelson

Date

January 18
February 15
February 26
May 10
May 18
December 27

Removed from Roll

Charles Reed (renounced jurisdiction)

Date

May 31

CANDIDATES

For Ordination

Gwen Carr
Tom Forbes

Date

February 11
May 9

Ordination Date

March 12
May 21

Received

Jacob Singleton
Vanessa Smith

May 9
August 26

May 28
September 17

Enrolled None

Transferred None

Removed from Roll None

INQUIRERS

Enrolled

Mark Dewey

Date

January 11

Received None

Removed from Roll None

DIRECTORS OF CHRISTIAN EDUCATION

Enrolled None

CHURCHES

Established or Received None

Dissolved Warm Springs

Dismissed Windy Cove

SHENANDOAH PRESBYTERY
CHURCH RECORD – 2017

Membership

Prior Active Members – 12,113

Gains

Profession 17 & Under -79
Profession 18 & Over – 183
Certificate – 101
Other – 40
Total Gains – 403

Losses

Certificate – 204
Death – 240
Other – 557
Total Losses – 1,001

Ending Active Membership – 11,515 (-598) See pages 54-56

Female Members – 5912
Total Adherents – 13,981

Baptized Members – 1,255

Average Church Attendance – 5849

Affiliate Members – 87

Baptisms

Children -93
Adults – 25

Officers

Male Session -376
Male Deacons – 56

Female Session – 451
Female Deacons – 99

Age Distribution

25 & Under – 1,297
Over 65 = 3,815

26 – 45 = 1,845

46 – 55 = 1,516

56 – 65 = 1,835

People with Disabilities

Hearing - 626

Mobility - 562

Sight - 229

Other – 211

Christian Education

Birth 3 - 182
Age 4 - 74
Kindergarten - 93
Grade 1 - 98
Grade 2 – 86

Grade 3 - 103
Grade 4 - 92
Grade 5 - 93
Grade 6 - 109
Grade 7 - 96

Grade 8 - 89
Grade 9 - 69
Grade 10 - 92
Grade 11 – 72
Grade 12 – 80

Young Adults – 182
Over 25 – 1,706
Teacher/Officer – 426
TOTAL – 3,742

Racial Ethnic Breakdown

Asian
Black
African American
African
Middle Eastern
Native American
Hispanic
White

Membership
22
8
21
11
2
7
12
10,335

Ruling Elders
1
1
1
1
1
1
723

Deacons
1
1
133

Potential Giving Units – 6,072

Budgeted Income -12,202,468

Budgeted Expense – 14,087,127

Receipts

Regular Contribution – 12,113,507
Investment Income – 991,891
Other Income – 1,239,773

Capital Building Fund – 842,630
Bequests – 510,365
Subsidy or Aid – 56,970

Expenditures

Local Program – 10,217,300
Capital Expenditure – 1,015,413
Per Capita Apprt – 347,738
Theological Fund – 3,000

Local Mission – 914,581
Investment Expense – 889,709
Validated Mission – 467,105
Other Mission – 175,083

CHURCH	2016 MEM BERS	2017 MEM BERS
Augusta Stone	183	171
Ben Salem	32	32
Berkeley Springs	66	60
Berryville	158	160
Bethany	95	92
Bethel	201	204
Bethesda	169	171
Beulah	40	40
Bloomery	45	44
Bridgewater	100	100
Broadway	52	52
Buckton	35	43
Buena Vista	101	97
Buffalo Gap	11	11
Bunker Hill	140	90
Burlington	26	24
Burnt	36	27
Charles Town	271	285
Circleville	32	30
Clear Brook	17	17
Collierstown	131	133
Cooks Creek	207	225
Covenant	454	457
Craigsville	22	21
Elk Branch	27	26
Elkton	76	67
Fairfield	32	38
Falling Waters	148	160
Finley Memorial	115	114
Franklin	85	81
Front Royal	124	122
Gerrardstown	38	37
Glen Kirk	21	21
Goshen	25	25
Halltown	12	11
Hebron	147	141
Hedgesville	38	29
Hermitage	76	65
Highland Memorial	77	68

	2016	2017
	MEM	MEM
CHURCH	BERS	BERS
Hot Springs	46	46
Immanuel	18	17
Ivanhoe	29	29
Kearneysville	16	16
Keyser	124	110
Lexington	523	524
Little Falls	39	26
Loch Willow	119	91
Martinsburg First	115	120
Massanutten	491	422
McCutchen	20	20
McDowell	62	65
Middletown	26	26
Millboro	44	40
Monterey	57	56
Moorefield	163	165
Mossy Creek	115	111
Mt. Carmel	104	102
Mt. Hope	20	20
Mt. Horeb	133	132
Mt. Joy	19	18
Mt. Olive	102	80
Mt. Storm	20	20
New Monmouth	110	107
New Providence	158	138
Nineveh	23	25
Olivet	131	124
Opequon	474	490
Oxford	144	141
Petersburg	83	82
Piedmont	44	41
Pines Chapel	81	81

	2016	2017
	MEM	MEM
CHURCH	BERS	BERS
Rocky Spring	12	12
Romney	88	86
Ruddle	20	17
Second Opequon	50	44
Seneca Rocks	30	29
Shepherdstown	329	350
Sherando	77	39
Slanesville	16	15
Smyrna	98	79
Springfield	15	13
Staunton First	205	199
Staunton Second	111	114
Staunton Third	103	99
Strasburg	185	186
Sunnyside	58	53
Tabler	26	26
Timber Ridge	140	141
Tinkling Spring	627	527
Tomahawk	39	39
Trinity	169	175
Tuscarora	147	147
Union	27	25
Wardensville	19	19
Warm Springs	70	0
Warrenton	480	468
Waynesboro First	140	138
Waynesboro Second	78	74
Westminster	252	275
Williamsville	12	12
Winchester First	855	854
Windy Cove	115	0
Woodstock	178	173
Zetta	24	11
TOTALS	12,113	11,515

FINANCIAL REVIEW

The financial records of the Presbytery of the Shenandoah were reviewed on Tuesday, March 27, 2018. We reviewed deposits, expenditures, payroll, and budget. We also looked at employee debit card transactions, employee credit card statements, employee expense files, and several miscellaneous files for proper documentation.

Deposits were made promptly and were matched to church giving statement, ensuring that the funds went to the proper accounts. Payments were documented, coded and paid on time. Accounts reconciled to bank statements. Payroll and payroll taxes were in order.

Based on our review, we are confident that the books are in good order and the bookkeeper is doing a superb job.

Sincerely,

Hannah Bush, Ruling Elder, Hebron Presbyterian Church
Marsha Sensabaugh, Council Vice-Chair, Redeemer Lutheran Church

REPORTS FOR INFORMATION ONLY

Committee on Relational Ministry:

- A. Approved renewing the supply pastor contract between the Buffalo Gap Session and Teaching Elder Gwen Carr from March 1, 2018-February 28, 2019.
- B. Approved renewing the supply pastor contract between the Craigsville Session and Teaching Elder Gwen Carr from March 1, 2018-February 28, 2019.
- C. Approved renewing the supply pastor contract between the Hot Springs Session and Teaching Elder Scott Conrad from March 1, 2018-March 1, 2019.
- D. Approved renewing the supply pastor contract between the Middletown Session and Teaching Elder Tim Arnold from February 1, 2018-January 31, 2019.
- E. Approved renewing the contract between the Mt. Olive Session, Stacy Meyerhoffer, and Tom Holden from April 1-September 30, 2018.
- F. Approved renewing the commissioned ruling elder contract between the Union Session and CRE Judy Hensley from March 1, 2018-February 28, 2019.
- G. Approved renewing the contract between the Burlington Session and CRE Linda Reece from May 1, 2018-April 30, 2019.
- H. Approved renewing the contract between the Springfield Session and CRE Linda Reece from May 1, 2018-April 30, 2019.
- I. Approved renewing the contract between the Burnt Session and CRE Dwight Rinard from June 1, 2018-May 31, 2019.
- J. Approved renewing the contract between the Elk Branch Session and Rev. David Beeson (UCC) from April 1, 2018-April 1, 2019.
- K. Approved renewing the parish associate contract between the Opequon Session and Teaching Elder Tracie Martin from April 1, 2018-March 31, 2019.
- L. Approved the changes in terms of call for all installed pastors. (See pages 61-64 for report)
- M. Transferred Teaching Elder Roy Martin to Florida Presbytery effective March 8, 2018.

2018 Report on Sessional Records

In the reading of the 2017 Sessional Records for Shenandoah Presbytery:

- 38 churches had no exceptions
- 43 churches were found to have one or more exceptions
- 20 churches did not submit minutes for review

The churches failing to submit minutes were:

- Berkeley Springs – ready to be read
- Ben Salem
- Bethesda
- Buena Vista - repeat
- Burlington – repeat
- Burnt - repeat
- Circleville – repeat
- Collierstown – repeat
- Craigsville – repeat
- Finley Memorial - repeat
- Glen Kirk – ready to be read
- Hermitage
- Highland Memorial - repeat
- Hot Springs
- Immanuel
- Romney – in process
- Ruddle – in process
- Second Staunton - repeat
- Strasburg - repeat
- Union

The most common exceptions noted during this reading season were:

1. Churches continue to fail to have a full financial review of their books/accounts annually, and do not specify their money counting procedure. Financial reviews should be done regularly to protect the congregation and the Treasurer.
2. The Annual Statistical Report is not approved by the Session, and/or not included in the minutes.
3. The findings of the annual review of the minutes are not recorded in the minutes and not shared with the Session.
4. Full names of individuals should be used in the minutes, especially if there is more than one person with the same first or last name in attendance at meetings.
5. Newly-elected Elders are not being trained, examined by the Session before ordination/installation, and no record given of installation actually occurring.
6. Various items receiving Session approval, i.e. Communion, baptisms, marriages, etc., have been approved, but the minutes do not reflect the event actually happening. While baptisms, marriages, and deaths will be listed in the church registers, they should also be recorded within the body of the minutes, perhaps as part of the Clerk's report.

7. Sessions are in various stages of development of the Administrative Manual of Operations. Some have manuals in their entirety, but many do not have the required bylaws or policies required by the *Book of Order*.
8. Some churches continue to use loose leaf binders with copy paper for the minutes, instead of approved binders with archival quality acid-free paper to preserve the minutes.

The above items should be considered as recommendations to the all of the Clerks, Moderators, and Sessions of the congregations of Shenandoah Presbytery as they prepare their 2018 minutes for reading.

Special Items of Concern:

- A.) There were several instances of lost minutes books for various reasons. The subcommittee would like to remind all Moderators, Clerks, and Sessions that the minutes books should be kept in a safe place in the church, and not removed from the church until the Clerk is preparing the minutes to be read. Following reading, the Clerk should return the minutes book to safekeeping within the church building. It would also be a good idea to keep a copy of the minutes, aside from the official minutes book, either on paper or on a portable computer drive in case the minutes are lost and need to be reproduced.
- B.) Associate General Presbyter Nancy Meehan Yao is willing and able to assist Sessions in the development of their Administrative Manuals. The subcommittee is working on obtaining examples of manuals for various sizes of congregations to be used in developing bylaws and required policies. Please contact Nancy to schedule a time to talk about constructing a manual for your Session/congregation.
- C.) Not all of the Virginia churches have begun the incorporation process, which is also a *Book of Order* requirement in states allowing churches to incorporate (West Virginia churches are not allowed by law to incorporate at this time).
- D.) Sessions not submitting minutes may still have their books read by either bringing them to the Presbytery office, or contacting the vice-chair of CRM to arrange for reading.

The subcommittee would like to thank the Clerks of Session of Shenandoah Presbytery for the very good work they have done, and are continuing to do, with preparation of the Session and Congregational meeting minutes. It is the consensus of the readers that the quality of the minutes in general has improved over the years. We are especially thankful that almost all Clerks included the completed Clerk's checklist, which makes the task of reading nearly 100 minutes books much easier!

In closing, I would like to thank all those who graciously agreed to assist me in reading minutes this year: Bronwen Boswell (General Presbyter), Steve Brown (Opequon), Ken Campbell (Mt. Carmel), Betsy Hay (Massanutten), Bob Kuykendall (Tinkling Spring), Donna Lanaghan (Timber Ridge), Naomi Moran (Glen Kirk), Carolyn Newman (Glen Kirk), Jim Oppy (Massanutten), Ann Pettit (Massanutten), and Mark Williams (Cooks Creek). Their help, diligence, and support is greatly appreciated!

Respectfully submitted,

Kimberly S. Kline

Vice-Chair, Committee on Relational Ministry

Church	Pastor	Year	Full Time	Cash Salary	IRS Housing	Furnish Utilities	Housing Equity	Bonus	Taxed SECA	Other	Dental	Manse Value	Nontax SECA	Medical/ Pension	Auto	Cont Ed	Books	Other
Hedgesville	V. Smith	2017	No	1	6599								505	Yes	500	500	250	
Hedgesville	V. Smith	2018	No	1	6599								505	Yes	500	500	250	
Hermitage	W Sherman	2017	Yes	20997	20997								3212	Yes	3300	2000		
Hermitage	W. Sherman	2018	Yes	21312	21312								3261	Yes	2800	2000		
Ivanhoe/W'ville	J. Thornton	2017	Yes	30000		Yes							1339	Yes	2000		500	
Ivanhoe/W'ville	J. Thornton	2018	Yes	34800		Yes							1522	Yes	2000		500	
Keyser/Piedmont	T. Forbes	2017	Yes	33380		Yes					Yes	12662	4077	Yes	1500	700		
Keyser/Piedmont	T. Forbes	2018	Yes	33380		Yes					Yes	12662	4077	Yes	1500	700		
Lexington	W. Klein	2017	Yes	80496	25000								n/a	Yes	Yes	2300		
Lexington	W. Klein	2018	Yes	82106	25000								n/a	Yes	Yes	2500		
Lexington	S. Hill	2017	Yes	27530	25000									Yes	Yes	4500		
Lexington	S. Hill	2018	Yes	28581	25000									Yes	Yes	4500		
Loch Willow	R. Hopkins	2017	Yes	34534		Yes	1200					11650	3714	Yes	2150	750	250	
Loch Willow	R. Hopkins	2018	Yes	35570		Yes	1200					11961	3800	Yes	2150	750	250	
Martinsburg 1st	R. Burton	2017	Yes	43062	23119					2500	Yes		5379	Yes	2750	2750	750	3300
Martinsburg 1st	R. Burton	2018	Yes	44053	23651					2500	Yes		5479	Yes	2750	1000	750	3300
Massanutten	J. Leggett	2017	Yes	49808	30000								6611	Yes	1500	2000	1000	1000
Massanutten	J. Leggett	2018	Yes	49808	30000								6611	Yes	1500	2000	1000	1000
Massanutten	A. Pettit	2017	Yes	36360	10000								3840	Yes	3000	1900	500	
Massanutten	A. Pettit	2018	Yes	36360	10000								3840	Yes	3000	1900	500	
McDowell	E. Pyles	2017	No	18800								6253	2044	Yes	3000	250	250	
McDowell	E. Pyles	2018	No	18800								6253	2044	Yes	3000	250	250	
Moorefield	J. Yao	2017	Yes	35000		Yes	1200					12360	3657	Yes	3140	1000	500	
Moorefield	J. Yao	2018	Yes	35000		Yes	1200					12360	3657	Yes	3140	1000	500	
Mt. Horeb	J. Ytterock	2017	Yes	36793		Yes	1200			500	Yes	10800	4162	Yes	5000	500		
Mt. Horeb	J. Ytterock	2018	Yes	38265		Yes	1200			500	Yes	10800	4328	Yes	3500	500		

Church	Pastor	Year	Full Time	Cash Salary	IRS Housing	Furnish Utilities	Housing Equity	Bonus	Taxed SECA	Other	Dental	Manse Value	Nontax SECA	Medical/Pension	Auto	Cont Ed	Books	Other
New Monmouth	C Clark	2017	Yes	29625		4350						10193	3219	Yes	1875	750		1500
New Monmouth	C Clark	2018	Yes	30000	14655						Sold	Manse	3416	Yes	1875	750	1125	
New Monmouth	R Clark	2017	No	9875		1450						3398	1073	Yes	625	250		500
New Monmouth	R Clark	2018	No	10000	4885								1139	Yes	625	250	375	
Olivet	L. Thomas	2017	Yes	28117	20428								Yes	Yes	2000	1200	200	1800
Olivet	L. Thomas	2018	Yes	28117	22858								Yes	Yes	3000	1200	200	1800
Opequon	D. Witt	2017	Yes	56475	16410					6994	Yes		5575	Yes	5060	1650	550	
Opequon	D. Witt	2018	Yes	56475	16410					8406	Yes		5684	Yes	3000	1000	550	
Parish of Pastures	J. Haney	2017	Yes	36774				1000		440	Yes		2813	Yes	4000	400	100	
Parish of Pastures	J. Haney	2018	Yes	33000							Yes		2524	Yes	1059	400	100	
Staunton 1st	K. Allamon	2017	Yes	43000	20000					2000	Yes		4820	Yes	1500	1500	1500	
Staunton 1st	K. Allamon	2018	Yes	43000	20000					2000	Yes		4820	Yes	15000	1500	1500	
Staunton 2nd	E. Smith	2017	Yes	15130	30000						Yes		3452	Yes	2000	2000		780
Staunton 2nd	E. Smith	2018	Yes	15130	30000						Yes		3452	Yes	2000	4000		750
Staunton 3rd	J Singleton	2017	Yes	18400	21600								3060	Yes	2000	500	500	
Staunton 3 rd	J. Singleton	2018	Yes															
Strasburg	D. Howard	2017	Yes	43500		Yes	1440			1584	Yes	14591	3475	Yes	1200	300		480
Strasburg	D. Howard	2018	Yes	44000		Yes	1440			1584	Yes	14523	3704	Yes	1200	300		480
Timber Ridge	P. Lanaghan	2017	Yes	38000		5000	2100				Yes	12302	3848	Yes	3500	500	225	
Timber Ridge	P. Lanaghan	2018	Yes	38760		5000	2100				Yes	12530	3924	Yes	3500	500	225	
Trinity	S. Sorge-Wing	2017	Yes	40236	15500					600	Yes		4434	Yes	3000	1500		3800
Trinity	S. Sorge-Wing	2018	Yes	41041	15810					600	Yes		4474	Yes	3000	1500		6300
Tuscarora	R Crumley	2017	Yes	30927	30000						Yes		4967	Yes	1500	1400		
Tuscarora	R Crumley	2018	Yes	31232	30000						Yes		4684	Yes	2500	1400		
Warrenton	J. Lunde	2017	Yes	42000	28000						Yes		5355	Yes	1500	450	100	
Warrenton	J. Lunde	2018	Yes	43400	28000		PG 63				Yes		5462	Yes	2400	450	100	

Church	Pastor	Year	Full Time	Cash Salary	IRS Housing	Furnish Utilities	Housing Equity	Bonus	Taxed SECA	Other	Dental	Manse Value	Nontax SECA	Medical/Pension	Auto	Cont Ed	Books	Other
Waynesboro 1st	G. Chapman	2017	Yes	32555	25000						Yes		4403	Yes	2000	1000	1000	
Waynesboro 1st	G. Chapman	2018	Yes	35502	25000						Yes		4628	Yes	2000	1000	1200	
Westminster	A. Cranford	2017	Yes	21400	30600						Yes		3978	Yes	2000	1500		3900
Westminster	A. Cranford	2018	Yes	21400	30600						Yes		3978	Yes	2000	1500		3900
Winchester 1st	D. McCoig	2017	Yes	39600	50400								6885	Yes	2500	2000		
Winchester 1st	D. McCoig	2017	Yes	39600	50400								6885	Yes	2500	2000		
Woodstock	L. Martin	2017	Yes	41433	25375						Yes		5111	Yes	6000	2000	1000	1200
Woodstock	L. Martin	2018	Yes	42469	26009						Yes		5239	Yes	6000	2000	1000	1200
OTHER:																		
GA Entity	T. Hay	2017	Yes	62932	39000									Yes				
GA Entity	T. Hay	2018	Yes	63932	39000									Yes				
Gen Pres/SC	B. Boswell	2017	Yes	38256	31300					500	Yes		5355	Yes	8000	2000		
Gen Pres/SC	B. Boswell	2018	Yes	38256	31300					500	Yes		5355	Yes	8000	2000		
Assoc GP	N Meehan Yao	2017	Yes	38500	14000						Yes		4050	Yes	6000	1500		
Assoc GP	N Meehan Yao	2018	Yes	46500	6000						Yes		4050	Yes	6000	1500		

241st ASSEMBLY
SYNOD OF THE MID-ATLANTIC
March 12-13, 2018
Theme: Ezekiel 37:1-6

REPORTS, ACTIONS, AND DECISIONS

The 241st Assembly of the Synod of the Mid-Atlantic was convened by Moderator Richard Claterbaugh at the Ginter Park Presbyterian Church in Richmond, Virginia on Monday, March 12, 2018 at 9:30 AM, with nearly 45 commissioners, corresponding members, presenters, and guests in attendance. Following the convening prayer and usual orders of business, the attendees introduced themselves to the body, indicating what presbytery or organization they represented.

Stated Clerk Report: The PCUSA Freedom Rising Pilot Initiative is taking specific action to confront the societal and racial issues facing black communities in the U.S. by living into a new church initiative to address the plight of African American males in our country. Four presbyteries are out of compliance with the synod standing rules with respect to the representation from each presbytery, and the clerks of each presbytery will be notified of such. All presbyteries except for Peaks completed their per capita giving in 2017. Concerns continue to evolve around the life, health, and vitality of the Atlantic Korean American Presbytery, due to judicial and civil cases being brought in these matters. The Stated Clerk has been elected as vice-chair of the Presbyterian Mission Agency Board.

Other Reports: Rev. Clayton Rascoe brought greetings and a report on the Massanetta Springs Camps and Conference Center, and Mrs. Catherine Lynch, Development Specialist with the Presbyterian Investment and Loan Program, presented rebate checks to commissioners representing the presbyteries where congregations had received funds from the program. Shepherdstown Presbyterian Church received one of the rebate checks.

Presbytery Executive Jim Moseley of New Castle Presbytery and Synod Vice-Moderator -Elect Mawuna Gardesey presented the Moderator with a \$40,000.00 gift for the synod from the Speer Trust Fund to express gratitude to the synod for its outreach and impactful ministries. The Synod Speer Trust Fund Committee awards grants to churches and organizations across the region engaged in programs focused on alleviating the root causes of poverty.

Rev. Moseley then introduced three noteworthy scholars, experts in their subject matter fields, to address the body and educate commissioners on Race and White Privilege. The Rev. Dr. Jon Barton, General Minister of the Virginia Council of Churches, spoke on the Doctrine of Discovery, giving a history lesson on land seizure by European entities from the indigenous peoples inhabiting them. He also spoke on the work he has done in providing testimony to various committees in the U.S. House and Senate to garner recognition of six Virginia tribes. Rev. Veronica Cannon, interim pastor of Avondale Presbyterian Church in Charlotte, NC, then presented the history of the Catawba Presbytery, which was dissolved following the reunion of the PCUS and UPC in 1983. Rev. Cannon challenged the body to restore lost voices, and fund educational opportunities to help African American leaders to become stronger in their communities and across the denomination. The Rev. Dr. Jerry Cannon, senior pastor of CN Jenkins Memorial Presbyterian Church in Charlotte (and Veronica's husband), was the last teaching elder ordained in Catawba Presbytery, and gave a presentation focused on the rationale for the Next Generation Initiative. Jim Moseley led a discussion of the Assembly on day two of the gathering, where the Assembly empowered the Executive Committee to appoint a team to plan a strategy to move the Next Generation Initiative forward to include conversation and collaboration with identified partners, a timeline for actions and engagement, a process to share the Initiative with member presbyteries, a projection of funding needs, and considerations for staff support and consultation. The team was given \$6,000 in funding from the Presbytery Initiatives Fund to cover expenses related to meetings, travel, production, interviews, research, etc.

Evening worship in the Ginter Park sanctuary was led by Ruling Elder Susanne Taylor of the Warrenton Church, currently serving as the Vice-Moderator of the Synod. Dr. Cannon brought the message, and he and Rev. Cannon distributed the elements as the Sacrament of the Lord's Supper was observed.

Executive Committee: Recommendation to form an Administrative Commission to address the life, health, and vitality of the Atlantic Korean American Presbytery was approved by the Assembly. The Moderator and Stated Clerk were authorized to name seven persons to serve on the AC, with at least half being Korean. Prayer was offered by Rev. Keith Page (BAL) on behalf of the AKAP.

Administration Committee: Approval of Massanetta Springs Articles of Incorporation; referred the guidelines changes back to the Kate B. Reynolds Certification Committee; established dates and processes for presbytery minutes review; reinstated the Synod Executive and Stated Clerk position to temporary full-time effective March 13, 2018 to December 31, 2018; future Assembly dates are March 11-12, 2019 and September 13-14, 2019 at Ginter Park PC.

Finance Committee: Referred the revision for the finance policies/procedures and synod Treasurer position description to the Administration Committee; discussed the 2018 per capita, which will remain at \$0.85, but will be revisited later; synod 2017 investments gathered more than \$590,000.00 in returns; established the Synod Mission Support Fund from proceeds of the sale of the Synod property in the amount of \$135,000.00, and working on a plan to grow the fund for the purpose of funding operations and mission of the synod; received the audit of the 2016 financial statements; committed \$10,000.00 to the Baltimore Presbytery COLA for the 2020 GA, with possibility of more funding in the future.

Grants and Awards: Peacemaking funds in the amount of \$25,000.00 were reallocated to underwrite the AC to address concerns about the AKAP. Scholarships and Grants were awarded as follows: Peacemaking Offering funds - \$38,000 for projects in the presbyteries of Charlotte, New Hope, and the James; New and Small Church Grants - \$22,351.00 to congregations in Charlotte, New Hope, the James, and Eastern Virginia presbyteries; Euler Scholarship - \$7,500.00 for one seminarian.

Presbytery Initiatives: Approved an application from New Hope and Coastal Carolina presbyteries for a Retreat for Presbyterian Leadership in the amount of \$3,000.00. This retreat is aimed at exploring ways to enhance relationships and encourage healing between Presbytery leadership and wounded congregations.

Nominating Committee: Susanne Taylor (SHE) is Moderator-Elect, and Mawuna Gardesey (NEW) is Vice-Moderator-Elect. Vacancies on synod committees include: AKAP – Jubilee Fund, EVA – Representation and Speer, JAM – Nominating, and PEA – Representation.

The 242nd Assembly of the Synod of the Mid-Atlantic will be held on September 10-11, 2018 at the Ginter Park Church in Richmond.

Respectfully submitted,
Kimberly S. Kline
Ruling Elder Commissioner

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