



The Lyle Moffett Grant Fund serves to
“empower congregations to be centers for mission through the task of *diakonia*: sending servant leaders to minister to the pain of a hurting world.”

- Applications receive consideration based on the following priorities: Small churches, ministries which use lay leadership, ministries which enhance the mission and the understanding of mission in the local congregation, Mission Communities, and other congregations within the presbytery.
- **Average amount** of awarded grants range from \$500 - \$2,000 each year.
- See the **reverse side** of this form for **application** process.
- **The deadline for submitting applications to the Presbytery Office is no later than 4:00pm -- Thursday, October 5, 2023.** Please email the application to bookkeeper@shenpres.org.



Lyle M. Moffett Grant Fund Application --- Grant Year 2024

PART I -- APPLICANT INFORMATION

Name of Church/Ministry/Presbytery Agency

Address

City

State Zip Code

Contact Person

Phone

E-mail

Fax

Date Approved by Session or Mission Community

Signature of Clerk/Mission Community Convener

PART II -- APPLICATION NARRATIVE

Please attach to this cover sheet a narrative description of your congregation's request. In your narration, please address *all five* of the following areas:

1. **The purpose of the request:** describe the goals of your project that would benefit from the Moffett Grant Fund.
2. **Work plan for the grant year 2024:** outline your strategies and plans to carry out your congregation's goals.
3. **Budget:** include a budget plan for the total proposed project and the **specific amount requested** from the Moffett Grant Fund.
4. **Project term:** identify whether the project is expected to be on going and whether it will need continuing financial support.
5. **Other funding sources:** identify other sources, if any, that are expected to supply financial support to this project.

PART III – SUBMIT APPLICATION

- Email your application to: bookkeeper@shenpres.org.
- The deadline for the grant application is **October 5, 2023**. Applications received after 4:00 PM on this date will not be considered.
- Recipients of Moffett Grant Funds can expect to hear from the committee by end of December 2023 and to receive funds by January 2024.

PART IV – REPORT

- Funds are to be used as *requested* within the grant year 2024. ***A report of the use of the funds is to be submitted to the Moffett Grant Fund Committee at the address listed above by December 1, 2024.***