

HANDBOOK OF REPORTS

for the

195th STATED MEETING

of the

SHENANDOAH PRESBYTERY

Tuesday November 15, 2022

9:30 a.m.

Massanetta Springs Conference Center

Shenandoah Presbytery is a covenant body where:

- ~congregations are empowered to be centers for mission,
- ~people of God are equipped to be Disciples of Christ in a challenging world,
- ~church professionals are nurtured and strengthened for service,
- ~open communication and information are used constructively and creatively to keep us connected.

INFORMATION PERTAINING TO MEETINGS OF PRESBYTERY
Per Presbytery Manual Chapter V

Number of Meetings – Our Book of Order (G-3.0304) requires presbytery to hold stated meetings at least twice each year. At this time, there will be four STATED meetings for 2022: February 26, May 24, August 27, and November 15.

Kind of Meetings – Besides stated meetings there are adjourned meetings and special meetings.

Adjourned Meetings – Held to conclude unfinished business of preceding stated meeting. New Business may be placed on docket.

Special Meetings – The moderator shall call a special meeting at the request of, or with the concurrence of, two ministers and two elders being of different churches. Should the moderator be unable to act, the stated clerk shall, under the same conditions, issue the call. If both moderator and stated clerk are unable to act, any three ministers and three elders, the elders being of different churches, may call a special meeting. The Synod may direct the Presbytery to convene a special meeting for the transaction of designated business. Notice of a special meeting shall be sent not less than fifteen (15) days in advance to each minister and to the session of every church. The notice shall set out the purpose of the meeting and no other business than that listed in the notice shall be transacted.

Who Determines Type of Meetings? – The presbytery itself. If the business at a stated meeting is not completed in the time allowed on the docket, then the presbytery votes to extend the time on that day or votes to schedule an adjourned meeting later. Special meetings may be called in conformity with presbytery's policy, expressed in its manual.

Docket Preparation – The Presbytery Meeting Planning Committee composes the docket. Time periods for committee reports are arranged in consultation with chairs and others responsible for reports.

Docket Problems – The times listed for the presentation of reports are only general orders, and not orders of the day, unless specifically noted (see Procedural Rule A). Frequently, debate bogs down over procedural matters, and controversial issues create considerable discussion. Presbytery can always limit debate. Candidates and transferring ministers of necessity may require special considerations for their examinations because of such things as travel schedules and seminary schedules. The docket may be amended at any time during the meeting. Commissioners should be aware of possible extension of time needed for such amendments and the possible delay in adjournment.

PROCEDURAL RULES

5.5. OPERATING PROCEDURES

- 5.5.1. The Presbytery shall in its proceedings abide by the requirements of the Constitution of the Presbyterian Church (U.S.A.), its Standing Rules or Manual of Operations, and Robert's Rules of Order (newly revised) in this order. A list of procedural rules adopted by Presbytery shall be printed on the inside cover of each handbook.
- 5.5.2. A report of any agency of Presbytery requiring more than 10 minutes of Presbytery time may be made an Order of the Day.
- 5.5.3. Reports having been mailed out in advance, the committee chairperson shall not read the report except to make reference to a few highlights of the report and to recommendations by numbers, moving their adoption.
 - A. Any reports not included in the Handbook shall be submitted as part of a Supplemental Report available either electronically or on paper distributed prior to the beginning of the Presbytery meeting at which the report is presented.
 - B. Any report not so circulated shall not be received by the Presbytery except by approval of the governing body by a two-thirds vote of those present and voting. If a group wishes to submit such a report, a person shall summarize its content and purpose before the vote is taken.
- 5.5.4. On matters where there may be deep concern, possible controversy or lack of information, the committee making the report shall provide critical background information, so that the governing body may expeditiously make wise and considered decisions.
- 5.5.5. Debate shall be free and open, with equal time being given to proponents and opponents insofar as possible.
- 5.5.6. Any member of the governing body desiring to speak must stand, identify themselves by name and congregation, be recognized by the Moderator, and go to a microphone if available.
- 5.5.7. A member of the presbytery may speak twice on any particular motion, and not for more than a total of five minutes, but the second time may only be granted after all who have not yet spoken have had an opportunity to do so. The maker of the motion is entitled to speak first, if desired.
- 5.5.8. Lengthy motions must be written out and presented to the Stated Clerk.
- 5.5.9. References to the following procedures from Robert's Rules of Order may prove useful:
 - A. A committee recommendation does not require a second to be on the floor.
 - B. Other motions require a second prior to discussion or action.
 - C. When there is no apparent disagreement or objection to a motion, the Moderator may declare it is adopted by common or general consent.
- 5.5.10. No flash photography will be allowed during the worship service at meetings of Presbytery.
- 5.5.11. When Presbytery meets in a location where seating is limited, priority shall be given to voting members for seating within the meeting area. If it is necessary to use other rooms for overflow seating, visitors and other non-voting members shall use these areas.
- 5.5.12. QUORUM:
A quorum of the Presbytery shall be any ten teaching elders and ten ruling elders from at least ten different congregations. (G-3.0304).

Seeking to be Faithful Together:

Guidelines for Presbyterians During Times of Disagreement

In a spirit of trust and love, we promise we will . . .

<p>Give them a hearing . . . listen before we answer John 7:51 and Proverbs 18:13</p>	<ol style="list-style-type: none"> 1. Treat each other respectfully so as to build trust, believing that we all desire to be faithful to Jesus the Christ; <ul style="list-style-type: none"> · we will keep our conversations and communications open for candid and forthright exchange, · we will not ask questions or make statements in a way which will intimidate or judge others. 2. Learn about various positions on the topic of disagreement. 3. State what we think we heard and ask for clarification before responding, in an effort to be sure we understand each other.
<p>Speak the truth in love Ephesians 4:15</p>	<ol style="list-style-type: none"> 4. Share our concerns directly with individuals or groups with whom we have disagreements in a spirit of love and respect in keeping with Jesus' teaching. 5. Focus on ideas and suggestions instead of questioning people's motives, intelligence or integrity; <ul style="list-style-type: none"> · we will not engage in name-calling or labeling of others prior to, during, or following the discussion. 6. Share our personal experiences about the subject of disagreement so that others may more fully understand our concerns.
<p>Maintain the unity of the spirit in the bond of peace Ephesians 4:3</p>	<ol style="list-style-type: none"> 7. Indicate where we agree with those of other viewpoints as well as where we disagree. 8. Seek to stay in community with each other though the discussion may be vigorous and full of tension; <ul style="list-style-type: none"> · we will be ready to forgive and be forgiven. 9. Follow these additional Guidelines when we meet in decision-making bodies: <ul style="list-style-type: none"> · urge persons of various points of view to speak and promise to listen to these positions seriously; · seek conclusions informed by our points of agreement; · be sensitive to the feelings and concerns of those who do not agree with the majority and respect their rights of conscience; · abide by the decision of the majority, and if we disagree with it and wish to change it, work for that change in ways which are consistent with the Guidelines. 10. Include our disagreements in our prayers, not praying for the triumph of our viewpoints, but seeking God's grace to listen attentively, to speak clearly, and to remain open to the vision God holds for us all.

ANNOUNCEMENTS
VOTING MEMBERS OF SHENANDOAH PRESBYTERY

All ministers enrolled in Shenandoah Presbytery

Ruling elders commissioned to churches

Ruling elders from each church session

0-400 members = 1 ruling elder

401-800 members = 2 ruling elders

801-1200 members = 3 ruling elders

1201+ = 4 ruling elders

Ruling Elders who serve in the following capacities shall be enrolled as members of Presbytery for the term of their service:

- moderator or vice moderator of Presbytery
- chair or vice chair of Coordinating and Planning Commission
 - chair of a committee
- exempt employees of the Presbytery (on at least a half-time basis)
- Commissioned Ruling Elders providing particular pastoral services, as authorized by presbytery
- Certified Christian Educators who are serving in an educational ministry under the jurisdiction of the presbytery

Such service does not count towards the number of ruling elders a congregation is entitled to send.

ACRONYMS YOU MAY HEAR AT THE MEETING

AC – Administrative Commission

ARE – Authorized Ruling Elder

CCVT– Committee on Church Vitality & Transformation

CER - Committee on Educational Resources

CMO – Committee on Mission & Outreach

CNCD–Committee on New Congregational Development

CPA – Committee on Presbytery Administration

CPC – Coordinating and Planning Commission

CPM – Committee on Preparation for Ministry

CPT – Committee on Pastoral Transition

CRE – Commissioned Ruling Elder

CRM – Committee on Relational Ministry

DPRT – Disaster Preparedness Response Team

ECO – A Covenant Order of Evangelical Presbyterians

EECMY - Ethiopian Evangelical Church Mekane Yesus

EPC – Evangelical Presbyterian Church

GA – General Assembly

IC – Investigating Committee

KCC – Key Church Communicator

LRT – Listening Response Team

MIF – Ministry Information Form

PAM – Presbyterian Association of Musicians

PCA – Presbyterian Church in America

PCUS – Presbyterian Church in the United States

PCUSA – Presbyterian Church (U.S.A.)

PDA – Presbyterian Disaster Assistance

PIF – Pastor Information Form

PJC – Permanent Judicial Commission

PNC – Pastor Nominating Committee

RE - Ruling Elder

SPYCE – Shenandoah Presbytery Youth Council Extraordinaire

TE – Teaching Elder

TPR – Temporary Pastor Relationship

DOCKET

- 9:30 a.m. Call to Order & Prayer
- 9:35 a.m. Determining a Quorum
Procedural Rules
Welcome, Introduction of Guests, and Seating of Corresponding Members
Adoption of the Docket
Report of the Stated Clerk – TE Bronwen Boswell – Pages 2-4
Report of the Associate General Presbyter – TE Nancy Meehan Yao
- 9:50 a.m. Worship with Communion
- QR code for online giving
Presbyterian Disaster Assistance
- 
- 10:30 a.m. Committee on Preparation for Ministry – TE Kate Rascoe – Pages 5-7
- Candidate Chance Snell
- 10:45 a.m. Committee on Mission & Outreach – CRE Bobby Spurgeon – Page 8
- Greetings from Kes Amena
 - Baja Mission Report
- 11:15 a.m. Committee on Nominations – HR Brad Langdon – Page 9
- 11:20 a.m. Committee on Educational Resources – TE Tommy Carrico – Page 10
- 11:35 a.m. Committee on Church Vitality & Transformation – HR Phil Sommer
- 11:40 a.m. Committee on New Congregational Development – TE Karen Greenawalt – Page 11
- 11:45 a.m. Committee on Presbytery Administration – RE Hannah Bush – Pages 12-20
- 2023 Proposed Budget – Pages 13-16
- 12:00 p.m. Committee on Pastoral Transition – TE Patrick Pettit – Pages 21-24
- Introduction of HR Dennis Burnett
- 12:15 p.m. Committee on Relational Ministry – TE Howard Boswell – Pages 25
- Introduction of new Teaching Elders
- 12:45 p.m. Convene as the Shenandoah Presbytery Corporation – Kenneth Miller – Pages 26-27
- 1:00 p.m. Anticipated Adjournment

STATED CLERK REPORT

I. FOR INFORMATION:

- A. Please see page 28 for informational reports from the Coordinating and Planning Commission and the Session Records Committee.
- B. The Administrative Commission working with the Bethel congregation has finished the assessment and is currently in negotiations with their request to leave the PCUSA.

II. RECOMMENDATIONS:

- A. That Presbytery excuse from attendance from all or part of this stated meeting those ministers who submit such a request.
- B. That Presbytery approve the minutes from the August 27, 2022, Presbytery Meetings as distributed.
- C. That Presbytery approve the minutes of the Commission to Ordain and Install Teaching Elder Julia Burkley as found on page 3.
- D. That Presbytery approve the minutes of the Commission to Install Teaching Elder Stan Farthing as found on page 4.
- E. That Presbytery re-elect Kim Stroupe to be the recording clerk for the Presbytery meetings through December 31, 2025.

MINUTES OF COMMISSION TO ORDAIN AND INSTALL JULIA H. BURKLEY as associate pastor of the Opequon Church. In accordance with the appointment of the Committee on Pastoral Transition, the commission convened at the Opequon Presbyterian Church, Winchester, Virginia, on Sunday, August 14, 2022, at 4:00 p.m.

Commission members present: Teaching Elders: Rachel Crumley, David Howard (Presbytery Moderator), Amanda Thomas, and David Witt Ruling Elders: Margaret Barb of Berryville Church, Ann Denison of Opequon Church, and Mark Johnson of Winchester First Church

Also invited and present were Teaching Elder Clair George-Drumheller of Donegal Presbytery and Teaching Elder Matt Gaventa of Mission Presbytery.

A quorum was present.

David Howard, called the commission to order and led in prayer. The commission elected David Howard, Moderator, and David Witt, Recording Clerk.

The congregation was called to worship. Matt Gaventa preached the sermon on the subject "The Whole Truth" from Numbers 27:1-11.

David Howard asked the questions of the candidate and Ann Denison asked the questions of the congregation. These being answered in the affirmative, the candidate knelt and with prayer led by David Howard and the laying on of hands, the commission ordained her to the ordered ministry of teaching elder and installed her as associate pastor of the Opequon Church.

David Witt delivered the charge to the congregation and Ann Denison delivered the charge to the pastor.

At the conclusion of the service the newly ordained minister made a brief statement and pronounced the benediction.

The commission then read and approved their minutes. The commission adjourned with prayer led by David Witt.

David Howard, Moderator
David Witt, Recording Clerk

MINUTES OF COMMISSION TO INSTALL THE REV. STANLEY H. FARTHING as pastor of the Augusta Stone Presbyterian Church of Ft. Defiance, Virginia. In accordance with the appointment of the Committee on Pastoral Transition, the commission convened at the Augusta Stone Presbyterian Church, on Sunday, October 30, 2022, at 3:00 p.m.

Commission members present: Teaching Elders: Thomas Holden, David Howard, Jacqueline Smith Patman, and Jamie Smith Ruling Elders: Judy Hensley (Elkton), Sheri Highfill (Union), Larry Lawhorn (Zetta), and Mike Skeen (Augusta Stone)

A quorum was present.

Others invited by the Presbytery to participate in the service were Teaching Elders Mark and Becky Stanley from Western North Carolina Presbytery

David Howard, Convener, called the commission to order and led in prayer. The commission elected David Howard as moderator and Becky Stanley as recording clerk.

The congregation was called to worship. Mark Stanley preached the sermon on the subject “God Wants Everybody” from 1 Corinthians 12. Jamie Smith asked the questions of the teaching elder. Mike Skeen asked the questions of the congregation. These being answered in the affirmative and with prayer led by Jacqueline Smith Patman, the commission installed Stan Farthing as pastor of the Augusta Stone Presbyterian Church.

Larry Lawhorn delivered the charge to the congregation and Judy Hensley delivered the charge to the pastor.

At the conclusion of the service the newly installed pastor made a brief statement and pronounced the benediction.

The commission then read and approved their minutes. The commission adjourned with prayer led by David Howard.

David Howard, Moderator
Becky Stanley, Recording Clerk

COMMITTEE ON PREPARATION FOR MINISTRY (CPM)

“The purpose of the Committee on Preparation for Ministry of Shenandoah Presbytery and the Presbyterian Church (U.S.A.) is to provide the best possible leadership for the church by assuring that persons called to the ordered ministry of teaching elder are firm in their faith in Christ, assured of their call to serve God and the church as a teaching elder, and receive the fullest personal and professional preparation for this office.”

As of October 13, 2022, Shenandoah Presbytery has seven souls under our care in the Preparation for Ministry process.

Please pray for our Inquirers, Candidates, and their endorsing congregations:

Hannah Altmann - CE Track, working, Warrenton PC

Benjamin Kent - Inq, Duke, Warrenton PC

Cassandra Semler - Inq, Pittsburgh, Tuscarora PC

Kimberly Joy Shank -Inq, EMU, Mossy Creek PC

Deborah A. Romano - Inq, Wesley, Shepherdstown PC

Chance Snell - Candidate, Dubuque, Tinkling Spring PC

Mark Dewey - Inq, chaplaincy, Trinity PC

The CPM was given commission authority by Shenandoah Presbytery to move those under our care from one phase of the process to another. With joy we moved Chance Snell to Candidacy at our July 2022 meeting. His biographical statement, statement of faith, and summary of sense of call will be included in the Handbook.

Current CPM members are: Kate Rascoe (chair), Tom Forbes, Harriet Thompson, Mark Facknitz, Sarah Hill, Kathy Shue, Jim Yao, Houston Lynch

“Discernment is not a simple knowing, or awareness. It requires placing personal awareness within the context of life experience in relationship with others and with God. Discernment is a complex, challenging, and hugely rewarding ongoing life task.” (Discerning Your Call and Your Gifts For Ministry of Word and Sacrament, published by PC(USA))

Information about the Care process can be found here:

https://drive.google.com/drive/folders/1mrmlFBAe2q0fyI23G7C72PcSM_tcDRiy?usp=sharing

BOBBY "CHANCE" SNELL
STATEMENT OF FAITH

I believe in and am faithful to the one Triune God: Father, Son and Holy Spirit.

I believe in and am faithful to God, the Great Architect who designed the entire universe and set it into motion. God the Father so loved His children that He blessed us with a beautiful world full of life to inhabit, a family to love us, and a purpose to drive us. And even after we fell, He still loved us so much that He sent His one and only son to die for our sin.

I believe in and am faithful to Jesus Christ, God incarnate, who saw us as we truly are by becoming human himself. Jesus is the eternal Word who is God and was with God in the beginning. In Jesus was life, and that life was the light for all of humankind. That light shines in the darkness and darkness will never overcome it. Through his actions and words Jesus taught us both how to live our lives as individuals and how to build God's church here on Earth. Jesus's ministry is the example that we all follow as the Church, serving those in need and proclaiming the Word of God. Jesus willingly gave up his life for all of humanity, bearing the cross so that we could be freed from sin. Through this sacrifice not only was sin defeated, but also death was conquered when Jesus returned from the dead three days later. Through this sacrifice and resurrection, we are made whole with God and are saved.

I believe in and am faithful to the Holy Spirit, the being which transcends human understanding and the force through which God works in our lives. Through the Holy Spirit, the world is re-shaped and changed to bring about God's glory for the Kingdom of Heaven. The Spirit works on a global scale to bring about such change, but also through working in each of our lives as individuals. We are known and loved deeply by this being in a way that it can only do, as nothing else will ever know us so intimately. We follow God through the calling of the Holy Spirit to form the church and to spread the Gospel of Jesus Christ so that all may know His story.

I believe in the triune God that has existed from the beginning and the Triune God who will exist always. They show humanity what it is to be in community with one another and it is their example that we follow as the church. It is a community of love, support, sacrifice, and equality that we as humans aspire to on earth to truly form the Kingdom of God here.

We see all three persons of the Trinity in both the Old Testament and the New, and it is only when these two parts of scripture are one, that God's Word is whole. God's story is one that has existed since the beginning it is this story that God has shared with us in the scripture and continues to tell through the life of the church to this day.

I believe in a God who sees us in all aspects of our life. In the times of our greatest joys, God is there rejoicing with us. In the times of our greatest turmoil, God is there to comfort us. God cares for the salvation of all of humanity, but also cares specifically about our each of us and our souls as His individual children. God is both a mystery and the most assured aspect of our lives. God transcends our understanding but still asks for our faith in our ignorance. I love God, even on the days when life is difficult for me, and God loves me even on the days when I am difficult to love.

BOBBY "CHANCE" SNELL
BIOGRAPHICAL SKETCH

My name is Bobby Lee Snell III (although I am known by all as Chance) and I am from Staunton Virginia and was born in 1993. I am about to start my third year at the University of Dubuque Theological Seminary. I am a member at Tinkling Spring Presbyterian Church, but I currently live in Dubuque while going to school. I am uncertain about the direction for my future in ministry. I am invested in pastoral care and missions and hope to find ministry work which allows to me focus on those areas.

I have attended Tinkling Spring Presbyterian Church for all my life. I was baptized in that church as a child and I was confirmed when I was 13. As an adult I was a youth advisor and a deacon. After graduating from high school, I attended Blue Ridge Community College and graduated with an associate degree in Administration of Justice. I began working at The Virginia School for the Deaf and Blind as a security officer. I worked at VSDB for 2 years before leaving to become a Young Adult Volunteer for the PC (USA).

As a YAV I worked with a church youth rec program in Indianapolis for a year which taught me how to work with young people of a variety of ages. I also learned about the tricky nuances of making a church ministry fiscally responsible. I worked with Habitat for Humanity in the Indianapolis Restore collecting donations and helping, with others, to arrange the store. It was during this year that I began to discern what I wanted to do with my life which eventually led to my decision to continue my education.

After finishing my YAV year I began attending the University of Dubuque to finish my bachelor's degree in Criminal Justice. I graduated with my bachelor's degree in May of 2020 and then immediately started seminary the following Fall. While at the University of Dubuque Theological Seminary I have done graduate work with campus ministry as well as teaching college students in an introductory course covering how to succeed in college and how to form a world view. I also did an internship with my home church Tinkling Spring and was able to learn about youth ministry and talk with pastors about the effects of COVID on their congregations.

I am extremely interested in research studies and have gotten the opportunity to lead several qualitative research studies during my time at UDTs. My research has been focused largely on college-aged individuals on how the build Christian community in this specific context and their relationship to the church at large. It is this issue that I am most passionate about discovering.

I love playing basketball and chess as well as spending time with my friends in Dubuque and my family back home in Virginia.

Shenandoah Presbytery and Illubabor Bethel Synod, Ethiopia

Shenandoah Presbytery has been in relationship with our sisters and brothers in Christ in Illubabor Bethel Synod (IBS) in Ethiopia, since 1989. IBS is a synod of the Ethiopian Evangelical Church Mekane Yesus, a name which means “presence of Jesus.” Our Fellowship is based upon the New Testament concept of *koinonia*, that emphasizes relationships, rather than projects. Through these past 30+ years, the Presbytery and Illubabor Bethel Synod members have prayed with and for each other and visited in person many different times. Along with visits to churches and congregations, a partnership of support for students at the Gore Home for Children, (iCARE, **I**llubabor **C**hildren’s **A**gape **R**Esponse) and support for seminary students from Illubabor continue. ESL teams from Shenandoah Presbytery have gone to Ethiopia, as well as having visitors from IBS come here to Shenandoah, visiting with our congregations and people. While the past 2+ years of Covid have restricted travel, this year we have the opportunity to welcome Kes Amena, President of Illubabor Bethel Synod, back to Shenandoah Presbytery in November.

To join in a Zoom conversation with Kes Amena, on Saturday, November 19, beginning at 9:30 am, please register in advance for this meeting:

https://us02web.zoom.us/meeting/register/tZltcu6urj8qG91M_RJX3LgBJ-NNdMZ9C-54

After registering, you will receive a confirmation email containing information about joining the meeting.

COMMITTEE ON NOMINATIONS (CN)

Purpose: To nominate to Presbytery individuals to serve on presbytery committees, adhering to established norms of membership and representation including vacancies, chairs, and vice-chairs, and to nominate persons to serve on presbytery's PJC; and as commissioners to Synod and General Assembly meetings.

The committee: Faye Bottenfield, J. Bradford Langdon (chair), Paula Osborne, Bonny Wilson, Ann Held, David Witt (secretary), and ex-officio members Nancy Meehan Yao, Associate General Presbyter, and Bronwen Boswell, General Presbyter.

RECOMMENDATION:

That Presbytery elect the following:

Committee on Church Vitality and Transformation

CLASS OF 2024: RE Mary Jo Johnson (Sunnyside)
CLASS OF 2025: TE Jaci Smith Patman (Hermitage)
TE Alexa Smith (Berkeley Springs)

Committee on Educational Resources

CLASS OF 2025: RE John Dull (Tinkling Spring)

Committee on Mission and Outreach

CLASS OF 2025: RE Russell Low (Charles Town)

Committee on New Congregational Development

CLASS OF 2025: TE Gusti Linnea Newquist (Shepherdstown)

Committee on Pastoral Transition

CLASS OF 2025 TE Amy Fetterman, Vice-Chair (At Large)
TE Evan Smith (Staunton Second)

Committee on Preparation for Ministry

CLASS OF 2025: RE Houston Lynch (Broadway)
TE Carrie Evans (Front Royal)
TE David Howard (Strasburg)

Committee on Presbytery Administration

CLASS OF 2025: TE Harold Tongen (Honorably Retired)

Committee on Relational Ministry

CLASS OF 2025: RE Beth Smith (Massanutten)
TE Jamie Smith (Mossy Creek)

Permanent Judicial Commission

CLASS OF 2027: William Klein (Honorably Retired)

Synod Jubilee Fund

CLASS OF 2023: TE Stephanie Sorge (Trinity)

Presbytery Vice-Moderator 2023

Synod (of the Mid-Atlantic) Commissioner

(unexpired term) Class of 2024

COMMITTEE ON EDUCATIONAL RESOURCES (CER)

Purpose: Provide education and resources in areas of congregational ministry through the use of specialized teams and Presbytery-wide programs and training events.

Completed Work

- Big [Training] Event
 - Held at Massanetta Springs on Saturday, September 10th
 - 30+ attendees, 6 workshops, 7 presenters, 3 mission displays
 - Worship led by four participants and music by Carol Lown
 - We have received valuable feedback from participants
- Educational Time at August Presbytery
 - General Assembly Delegates report
 - Informative, well-received

Ongoing Work

- Review Camp/Conference and College Scholarship application process and seek feedback from applicants
 - With an eye to incorporating support for Fall/Winter camps and conferences
- Potential Educational Time for future Presbytery Meetings
- Streamlining and Formalizing relationship/s between Shenandoah Presbytery, Churches, and JMU UKirk
 - Introduce Abby Butler-Cefalo (JMU Campus Minister) and learn about “RiseU” (Presbyterian + Methodist Campus Ministry) during Education time at November Presbytery Meeting
- Planning and Implementing Confirmation Retreat at Massanetta Springs
 - Working with Rev. Colleen Earp on curriculum, speakers, order of retreat
 - Approved funds to subsidize registration costs
 - Finding ways to communicate to local churches
 - Dates: Friday, February 3rd – Sunday, February 5th
 - <https://massanettasprings.org/programs/confirmation>
- Planning for Big Event 2023
 - Have moved to a model of a training event in even numbered years and more of a continuing education event on odd number years.
 - Two years into this plan, both events were well-attended and very well-received
 - 2023 Theme: Faithful Decisions in Difficult Times. Keynote speaker, worship leader, workshops TBD
- Training Events
 - In response to feedback from Big [Training] Event attendees and presenters, we have begun brainstorming training opportunities we could offer throughout the year
 - Rev. Dr. Nancy Meehan Yao to provide Communion Training for Ruling Elders in October 2022
- November Presbytery Meeting
 - Educational Times from several ministries
 - CER Coordinating childcare
- Began planning for possible requirement following a GA overture that would require Abuse Prevention and Misconduct Training for *all* councils (including sessions).
 - What educational resources can we provide so that sessions will be able to fulfill?
 - How might we make this process easier for churches in times of pastoral transition?
- Encourage applicants to make use of our Peace and Global Witness fund
 - <https://shenpres.org/scholarship-grants/> Peacemaking Grant Program

Report Submitted by Rev. Thomas J. Carrico, Jr (Chair)

COMMITTEE ON NEW CONGREGATIONAL DEVELOPMENT (CNCD)

Our purpose: To formulate and implement a comprehensive plan for location, funding, and development of new congregations and new worshiping communities within the bounds of the presbytery.

CNCD: Adrienne North, Judith Becker, Gust Linnea Newquist, John Bethard, Evan Smith, Karen Greenawalt, Nancy Meehan Yao, Bronwen Boswell

The CNCD met in October and heard a report from Judith Becker, the liaison for Community Cup. Things continue to move along regarding the Community Cup New Worshiping Community. They are hoping to have a soft opening on Monday Nov. 14th but this date may change. The build out is going well. They are working on getting everything ready for the inspections they will have before they open. John Bethard reported that the Community Cup PNC is working on reading PIF's and formulating questions so they can begin interviewing candidates for the ministry leadership position.

The CNCD is planning to give an update on the Community Cup progress with pictures at the November Presbytery meeting.

COMMITTEE ON PRESBYTERY ADMINISTRATION (CPA)

“The purpose of the C.P.A. is to oversee the management of presbytery funds, property, and staff” (from *The Presbytery Manual*).

Members of the C.P.A.: Hannah Bush, Betsy Glendye, Eric Hulett, Fletcher Hutcheson, Edwina Johansen, Jim Johns, Jim Lunde, Clayton Rascoe, and Harold Tongen

The C.P.A. held virtual meetings on August 18th and September 15th. For both meetings, Harold Tongen kindly volunteered to serve as our temporary secretary.

Bronwen Boswell, Stated Clerk and General Presbyter, reported that the presbytery office has moved to its new location at Massanetta Springs. We sold the former office property at the final price we offered. Realtor and attorney fees, along with moving expenses, will be paid from what we received by the sale.

Bronwen informed the committee that the presbytery needs a new server for its computer system. It was moved, seconded, and carried that we approve spending up to \$20,000 (the anticipated cost) to obtain a new server, drawing the amount from the proceeds of the recent sale of the presbytery office.

The committee asked Heather Carter, Funds Administrator, to provide us with two preliminary 2023 budgets for the presbytery, so that we can consider a budget that would provide a three percent cost of living increase for presbytery staff members, and a budget that would provide a five percent cost of living increase.

We received communication from Patrick Pettit, Interim Pastor at First Presbyterian Church of Waynesboro. The congregation is involved in discussions regarding the future of its property.

In September, Nancy Meehan Yao, Associate General Presbyter, reported that some other congregations are having conversations with members of the presbytery staff about possible plans for their properties. The plans are not yet ready to be proposed.

Larry Holsinger, the presbytery’s part-time treasurer, wishes for another person to be employed in this position. Larry reviews Heather’s work each quarter and helps with investment decisions. Bronwen, Clayton, and Fletcher plan to interview with persons who have applied for the position. The C.P.A. plans to have its next meeting virtually at 1:30 p.m., Thursday, October 20th.

After discussion, and earlier consideration of the two preliminary 2023 presbytery budgets that Heather provided us, it was moved, seconded, and carried to (1) recommend a budget with a five percent cost of living increase for presbytery staff members, (2) recommend setting the 2023 per capita asking amount at \$52.00, and (3) recommend in full the proposed 2023 presbytery budget totaling \$626,337.47 and to use some of the funds received from the sale of the former office property to cover the estimated budget deficit.

RECOMMENDATION:

That Presbytery approve the 2023 Budget as found on pages 13-16.

2023 PROPOSED BUDGET

Proposed Budget Worksheet - 2023				
with increases plus 5% COLA				
	2021	2022	2022	2023
	Actual	Actual as of	Budget	Proposed
		9/30/2022		Budget
Resources Provided by:				
Acceptances from Congregations	463,132.08	330,357.09	513,698.72	-
Corporation Distribution	65,000.00	46,500.00	69,500.00	-
Total	528,132.08	376,857.09	583,198.72	-
Resources Used For:				
Church Vitality & Transformation CCVT				
CCVT Operating Expenses	-	-	1,000.00	1,000.00
Total CCVT	-	-	1,000.00	1,000.00
Educational Resources CER				
Big Event	-	226.61	2,000.00	4,000.00
Intergeneration Faith Program	-	500.00	500.00	2,000.00
Massanetta Springs	-	-	1,000.00	1,000.00
Presbyterian Campus Ministry	2,500.00	-	2,500.00	2,500.00
SPYCE - Youth Council	-	-	500.00	-
Total CER	2,500.00	726.61	6,500.00	9,500.00
Mission & Outreach CMO				
CMO Operating Expenses	-	253.97	300.00	300.00
Disaster Prep Team	-	151.25	500.00	500.00
Mission Communities	-	-	1,000.00	1,000.00
Partnership				
IBS Evan & Dev Support	6,000.00	3,000.00	6,000.00	6,000.00
BSCO Support	1,000.00	500.00	1,000.00	1,000.00
Visits to & from Ethiopia	2,000.00	-	2,000.00	2,000.00
ESL Program	500.00	-	500.00	500.00
Total CMO	9,500.00	3,905.22	11,300.00	11,300.00

2023 PROPOSED BUDGET

	2021	2022	2022	2023
	Actual	Actual as of	Budget	Proposed
		9/30/2022		Budget
Presbytery Administration CPA				
Payments to Governing Bodies: 9,702 - 2021 Membership				
GA Per Capita (22-\$8.98)(2023 - \$9.85 2024 - \$9.8	96,660.66	69,157.64	92,206.64	95,564.70
Synod - Per Capita (2022 & 2023 -\$1.15)	12,378.60	8,856.20	11,808.20	11,157.30
GA - Shared Mission Support	4,000.00	3,001.00	4,000.00	4,000.00
Synod - Shared Mission Support	200.00	152.00	200.00	200.00
Total Payments to Govering Bodies	113,239.26	81,166.84	108,214.84	110,922.00
Occupancy				
Rent		11,333.32		34,000.00
Building & Grounds Maintance	3,094.60	1,946.00	5,000.00	-
Contracted Office Cleaning	140.00	125.00	7,000.00	4,000.00
Insurance	10,516.69	699.00	12,000.00	12,000.00
Utilities	7,844.05	6,903.74	10,000.00	-
Total Occupancy	21,595.34	21,007.06	34,000.00	50,000.00
Office Expenses				
Computer & Equipment Purchases	2,370.50	3,673.91	4,000.00	4,000.00
Equipment Rental & Maintenance	9,601.88	8,024.39	11,000.00	10,000.00
Internet / Telephone Services	3,107.98	4,055.78	3,800.00	5,100.00
Postage	1,869.42	588.03	2,000.00	2,000.00
Supplies for Office	2,401.15	1,303.39	4,000.00	4,000.00
Web Site / Domain Expenses	1,876.94	730.67	2,500.00	2,200.00
VANGO Breeze Fees	125.26	255.22	200.00	300.00
Total Office Expenses	21,353.13	18,631.39	27,500.00	27,600.00
Presbytery				
CPA Operating Expenses	-	-	250.00	250.00
Listening Team	-	-	500.00	500.00
Mileage Reimbursement	-	-	750.00	750.00
Presbytery Meeting Expenses	270.40	23.62	2,000.00	2,000.00
Total Presbytery	270.40	23.62	3,500.00	3,500.00
Personnel Costs	352,370.43	277,579.95	383,408.88	404,965.47
Total CPA	508,828.56	398,408.86	556,623.72	596,987.47

2023 PROPOSED BUDGET

	2021	2022	2022	2023
	Actual	Actual as of	Budget	Proposed
		9/30/2022		Budget
Preparation for Ministry CPM				
CPM Operating Expenses	120.00	425.64	1,000.00	1,000.00
Total CPM	120.00	425.64	1,000.00	1,000.00
Pastoral Transition CPT				
CPT Operating Expenses	-	303.14	675.00	675.00
Quarterly Interim Summits			400.00	400.00
Holy Cow underwriting	-	-	300.00	-
Liaison Training			1,500.00	1,500.00
Mediation Skills Training			300.00	1,500.00
Conflict Resolution Underwriting			1,200.00	-
Background Check Underwriting			125.00	200.00
Holy Cow Consultant Honoraria			1,500.00	1,500.00
Total CPT	-	303.14	6,000.00	5,775.00
Relational Ministry CRM				
CRM Operating Expenses	30.00	7.93	775.00	775.00
Total CRM	30.00	7.93	775.00	775.00
Total Resources Used	520,978.56	403,777.40	583,198.72	626,337.47
Difference - To or (from) Provided Resources	7,153.52	(26,920.31)	-	(626,337.47)
			\$ 43,138.75	increase from 2022
		minus	\$ 21,556.59	5% payroll increase
			\$ 21,582.16	budgeted increase

2022 PROPOSED BUDGET

2023 PERSONNEL COSTS with 5% COLA										
Position	5% COLA	Matching FICA	Board of Pensions Medical	Pension	Death	Temp Dis.	Travel	Mileage	Con Ed	Total
Ordained Staff	\$136,053.97	\$10,369.88	\$39,310.65	\$11,522.09	\$1,355.54	\$677.77	\$7,000.00	\$14,000.00	\$3,500.00	\$223,789.89
Support Staff	\$119,665.51	\$9,154.41	\$34,105.44	\$10,065.98	\$1,184.23		\$6,000.00		\$1,000.00	\$181,175.58
Totals	\$255,719.48	\$19,524.29	\$73,416.09	\$21,588.07	\$2,539.77	\$677.77	\$13,000.00	\$14,000.00	\$4,500.00	\$404,965.47
	\$12,051.72	increase in wages				\$21,556.59	overall payroll increase			

2022 ACCEPTANCES PAID

	2020	2022		2022	2022	per
	MEM	ACTUAL	2022	ACTUAL	%	MEMBER BY
CHURCH	BERS	ASKING	ACCEPT	RECEIVED	Paid	ACCEPTANCE
Augusta Stone	94	\$5,000.00	\$5,000.00	\$4,170.00	83%	\$53.19
Ben Salem	34	\$1,700.00	\$1,700.00	\$1,700.00	100%	\$50.00
Berkeley Springs	56	\$2,870.42	\$2,700.00	\$2,025.00	75%	\$48.21
Berryville	144	\$9,000.00	\$9,000.00	\$7,500.00	83%	\$62.50
Bethany	81	\$4,289.96	\$4,290.00	\$3,217.50	75%	\$52.96
Bethel	203	\$10,150.00	\$0.00	\$0.00		\$0.00
Bethesda	158	\$7,900.00	\$7,000.00	\$5,250.00	75%	\$44.30
Beulah	38	\$2,100.00	\$2,100.00	\$2,100.00	100%	\$55.26
Bloomery	45	\$2,250.00	\$1,000.00	\$1,000.00	100%	\$22.22
Bridgewater	97	\$4,850.00	\$1,800.00	\$3,600.00	200%	\$18.56
Broadway	37	\$2,500.00	\$2,500.00		0%	\$67.57
Buckton	32	\$1,600.00	\$1,600.00	\$1,600.00	100%	\$50.00
Buena Vista	93	\$4,740.00	\$4,740.00	\$3,555.00	75%	\$50.97
Buffalo Gap	10	\$544.39				\$0.00
Bunker Hill	96	\$4,800.00	\$4,800.00	\$1,200.00	25%	\$50.00
Burlington	21	\$1,206.98	\$1,206.98	\$1,206.98	100%	\$57.48
Burnt	26	\$1,300.00	\$200.00		0%	\$7.69
Charles Town	286	\$14,300.00	\$5,000.00	\$4,000.00	80%	\$17.48
Circleville	32	\$1,800.00	\$1,800.00	\$1,800.00	100%	\$56.25
Clear Brook	16	\$812.12	\$812.12	\$812.12	100%	\$50.76
Colliertown	104	\$5,200.00	\$1,200.00	\$1,200.00	100%	\$11.54
Cooks Creek	216	\$14,000.00	\$12,400.00	\$9,300.06	75%	\$57.41
Covenant	465	\$30,000.00	\$30,000.00	\$25,000.00	83%	\$64.52
Craigsville	16	\$800.00	\$150.00	\$300.00	200%	\$9.38
Elk Branch	23	\$1,212.38	\$1,212.38	\$1,212.38	100%	\$52.71
Elkton	50	\$2,710.00	\$2,710.00	\$2,710.00	100%	\$54.20
Fairfield	38	\$1,979.60	\$1,980.00	\$990.00	50%	\$52.11
Falling Waters	111	\$6,517.00	\$5,550.00	\$4,887.36	88%	\$50.00
Finley Memorial	89	\$4,450.00	\$500.00	\$416.70	83%	\$5.62

2022 ACCEPTANCES PAID

CHURCH	2020 MEM BERS	2022 ACTUAL ASKING	2022 ACCEPT	2022 ACTUAL RECEIVED	2022 % Paid	per member by acceptance
Franklin	61	\$4,000.00	\$4,000.00	\$3,150.00	79%	\$65.57
Front Royal	96	\$5,000.00	\$5,000.00	\$2,524.98	50%	\$52.08
Gerrardstown	46	\$2,300.00	\$2,300.00	\$2,300.00	100%	\$50.00
Glen Kirk	23	\$1,150.00	\$750.00	\$625.00	83%	\$32.61
Goshen	23	\$1,150.00	\$250.00	\$250.00	100%	\$10.87
Halltown	10	\$700.00	\$0.00	\$0.00		\$0.00
Hebron	136	\$6,800.00	\$6,800.00	\$5,100.00	75%	\$50.00
Hedgesville	36	\$1,800.00	\$1,800.00	\$1,800.00	100%	\$50.00
Hermitage	48	\$3,346.28	\$2,400.00	\$2,400.00	100%	\$50.00
Highland Memorial	60	\$3,266.34	\$3,266.34	\$2,564.50	79%	\$54.44
Hot Springs	39	\$1,950.00	\$1,200.00	\$600.00	50%	\$30.77
Immanuel	16	\$1,250.00	\$1,250.00	\$1,250.00	100%	\$78.13
Ivanhoe	36	\$1,800.00	\$1,800.00	\$1,500.00	83%	\$50.00
Keyser	77	\$3,850.00	\$3,850.00	\$962.50	25%	\$50.00
Lexington	373	\$24,700.00	\$18,650.00	\$13,987.53	75%	\$50.00
Little Falls	15	\$750.00	\$450.00	\$450.00	100%	\$30.00
Loch Willow	86	\$5,300.00	\$5,000.00	\$2,500.00	50%	\$58.14
Martinsburg First	120	\$0.00	\$0.00	\$0.00		\$0.00
Massanutten	402	\$20,100.00	\$20,100.00	\$15,075.00	75%	\$50.00
McCutchen	15	\$750.00	\$0.00			\$0.00
McDowell	64	\$3,200.00	\$600.00	\$500.00	83%	\$9.38
Middletown	24	\$1,237.25	\$1,237.25	\$1,237.25	100%	\$51.55
Millboro	33	\$1,650.00	\$750.00	\$750.00	100%	\$22.73
Monterey	50	\$2,500.00	\$2,500.00	\$2,500.00	100%	\$50.00
Moorefield	176	\$8,800.00	\$8,400.00	\$6,300.00	75%	\$47.73
Mossy Creek	112	\$5,600.00	\$3,200.00	\$2,400.00	75%	\$28.57
Mt. Carmel	76	\$3,800.00	\$3,800.00	\$3,800.00	100%	\$50.00
Mt. Hope	19	\$989.80	\$989.90		0%	\$52.10

2022 ACCEPTANCES PAID

CHURCH	2020 MEMBERS	2022 ACTUAL ASKING	2022 ACCEPT	2022 ACTUAL RECEIVED	2022 % Paid	per member by acceptance
Mt. Horeb	130	\$7,500.00	\$3,000.00	\$3,000.00	100%	\$23.08
Mt. Joy	14	\$700.00	\$700.00	\$700.00	100%	\$50.00
Mt. Olive	105	\$5,250.00	\$5,250.00	\$5,250.00	100%	\$50.00
Mt. Storm	21	\$1,500.00	\$1,500.00	\$1,500.00	100%	\$71.43
New Monmouth	94	\$5,000.00	\$4,700.00	\$3,525.00	75%	\$50.00
New Providence	115	\$5,750.00	\$5,750.00	\$4,800.00	83%	\$50.00
Nineveh	40	\$2,000.00	\$1,650.00	\$1,374.50	83%	\$41.25
Olivet	104	\$5,200.00	\$50.00		0%	\$0.48
Opequon	509	\$32,000.00	\$32,000.00	\$26,666.66	83%	\$62.87
Oxford	138	\$6,978.09	\$6,978.09	\$6,978.08	100%	\$50.57
Petersburg	74	\$3,909.71	\$3,909.71	\$3,258.10	83%	\$52.83
Piedmont	36	\$5,460.00	\$3,600.00	\$3,000.00	83%	\$100.00
Pines Chapel	53	\$5,180.00	\$5,180.00		0%	\$97.74
Rocky Spring	14	\$700.00	\$500.00	\$500.00	100%	\$35.71
Romney	84	\$4,200.00	\$2,000.00	\$2,000.00	100%	\$23.81
Ruddle	13	\$677.46	\$677.46	\$677.46	100%	\$52.11
Second Opequon	40	\$2,200.00	\$2,200.00	\$1,100.00	50%	\$55.00
Seneca Rocks	34	\$1,831.13	\$1,831.13	\$1,831.13	100%	\$53.86
Shepherdstown	313	\$16,320.50	\$16,320.50	\$12,240.75	75%	\$52.14
Slanesville	13	\$650.00	\$275.00	\$229.18	83%	\$21.15

2022 ACCEPTANCES PAID

	2020	2022		2022	2022	per
	MEM	ACTUAL	2022	ACTUAL	%	member by
CHURCH	BERS	ASKING	ACCEPT	RECEIVED	PAID	acceptance
Smyrna	70	\$3,800.00	\$3,800.00	\$2,850.00	75%	\$54.29
Springfield	13	\$1,000.00	\$1,000.00	\$1,000.00	100%	\$76.92
Staunton First	136	\$6,800.00	\$6,800.00	\$6,800.00	100%	\$50.00
Staunton Second	116	\$5,800.00	\$5,800.00	\$3,749.00	65%	\$50.00
Staunton Third	87	\$4,350.00	\$750.00	\$625.00	83%	\$8.62
Strasburg	71	\$3,550.00	\$500.00	\$500.00	100%	\$7.04
Sunnyside	37	\$1,850.00				\$0.00
Tabler	30	\$1,500.00	\$1,500.00	\$1,125.00	75%	\$50.00
Timber Ridge	104	\$7,000.00	\$7,000.00	\$5,250.29	75%	\$67.31
Tinkling Spring	406	\$20,300.00	\$13,000.00	\$10,833.30	83%	\$32.02
Tomahawk	22	\$1,100.00	\$1,100.00	\$1,100.00	100%	\$50.00
Trinity	173	\$12,500.00	\$12,500.00	\$11,000.00	88%	\$72.25
Tuscarora	139	\$6,950.00	\$6,950.00	\$5,212.44	75%	\$50.00
Union	23	\$1,150.00	\$750.00	\$562.50	75%	\$32.61
Wardensville	16	\$2,500.00	\$2,500.00	\$2,500.00	100%	\$156.25
Warrenton	450	\$23,261.00	\$22,261.00	\$18,551.00	83%	\$49.47
Waynesboro First	106	\$5,613.24	\$5,300.00	\$3,975.00	75%	\$50.00
Waynesboro Second	62	\$3,563.28	\$3,563.28	\$2,672.46	75%	\$57.47
Westminster	265	\$13,250.00	\$5,000.00	\$3,752.60	75%	\$18.87
Williamsville	15	\$750.00	\$250.00		0%	\$16.67
Winchester First	829	\$41,918.03	\$41,918.03	\$31,439.00	75%	\$50.56
Woodstock	156	\$8,165.85	\$8,165.85	\$6,124.41	75%	\$52.35
Zetta	15	\$750.00	\$500.00	\$250.02	50%	\$33.33
TOTALS	10,268	\$558,750.81	\$462,275.02	\$363,782.74		
		(1)	(2)			
10/27/2022		(2022 budget based on	\$ 583,198.72	98%	of churches returned	
		minus investment income	\$ 69,500.00		acceptance letter	
(1) Total asking for churches			\$ 513,698.72			
(2) Total amount of returned acceptances				79%	of acceptances have been	
					collected as of	10/27/2022

COMMITTEE ON PASTORAL TRANSITION (CPT)

I. FOR INFORMATION:

The Committee continues to meet monthly via Zoom.

II. ACTIONS TAKEN:

- A. Appointed the following moderators:
 - Bethel – John Craft
 - Burnt – Amanda Thomas
 - Hebron – Evan Smith
 - Oxford – Casey Clark
 - Union – Stan Farthing
 - Zetta – Reed Hopkins
- B. Approved the following ministry information forms and authorized Kim Stroupe to input the data onto the Church Leadership Connection web site:
 - Berkeley Springs – part-time installed
 - Broadway – part-time supply
 - Mt. Hope & Sunnyside – shared part-time installed
 - Oxford – full or part-time installed
 - Staunton First – interim
 - Woodstock - interim
- C. Approved the transfer of Teaching Elder Karen Allamon to the Presbytery of the James effective September 6, 2022.
- D. Renewed the interim pastor contract between the Bridgewater Church and Teaching Elder Kate Rascoe from September 15, 2022-September 14, 2023.
- E. Sustained the examination of Ruling Elder Stephanie Harris and found her suitable to serve at the Mt. Olive Church.
- F. Approved the temporary supply contract between Ruling Elder Stephanie Harris and the Mt. Olive Church from October 4, 2022-October 4, 2023.
- G. Renewed the interim pastor contract between the Waynesboro First Church and Teaching Elder Patrick Pettit from September 1, 2022-September 1, 2023.
- H. Sustained the examination of Honorably Retired Teaching Elder Dennis Burnett (Beaver-Butler) and found him suitable to serve as supply pastor of Woodstock Church and that he become a member of Shenandoah Presbytery effective September 1, 2022. (See pages 23-24 for bio and faith statement.)
- I. Approved the temporary supply contract between the Woodstock Session and Honorably Retired Teaching Elder Dennis Burnett from September 1-December 31, 2022.
- J. Sustained the examination of Honorably Retired Teaching Elder Joan Wilson (Shenandoah) and found her suitable to serve as supply pastor of Woodstock Church.
- K. Approved the temporary supply contract between the Woodstock Session and Honorably Retired Teaching Elder Joan Wilson from September 1-December 31, 2022.
- L. Approved the commission to install Teaching Elder Stan Farthing at the Augusta Stone Church on October 30, 2022.
- M. Sustained the examination of Ruling Elder Tina Glenn and found her suitable to serve as CRE at the Goshen Church.

- N. Approved the commissioned ruling elder contract between the Goshen Session and Ruling Elder Tina Glenn from October 4, 2022-October 3, 2023.
- O. Authorized the 12 ruling elders from 10 congregations who completed the recent training to preside over Communion in their home church, pending session authorization.

DENNIS D. BURNETT
STATEMENT OF FAITH

I believe in one Holy God, the source and sustenance of all. In time and form, knowledge and power, God is beyond the ordinary bounds of creation. Yet God is revealed to us in creation. God also actively and personally makes God's own self known to us as Father, Son, and Holy Spirit. The unity of the Trinity reflects God's infinite capacity for personal love and relationships: the Three Persons are One.

God creates each person with a portion of God's ability to know and form, to love and relate. God gives us the freedom and capacity to live in responsible covenant relationships with God, each other, and creation. We all persistently fail to do so. Instead of relating we seek to dominate and make ourselves gods. Our sins result in alienation from God (spiritual death), and tragic harm to ourselves, others, and our world. In sovereign love and righteousness, God names our wrongs and confronts us with their consequences. God seeks not to punish us, but to restore us to the peace that is possible only in the loving relationships God intends.

I believe in God's Son, Jesus Christ, in whom both God and human person are fully present. Through his atonement, Jesus opens the way for our reconciliation to God. He lived among us and taught us God's way; he was rejected and killed; he rose again and reigns that we may know the extent of God's grace, and power over sin and death. He offers us a new way to live. Christ is sovereign in our new lives: he is God's Living Word – the ultimate authority for shaping our activity to reflect God's rule in our lives and in the world.

I believe in God's Holy Spirit, God present within and among us now. God's Spirit reveals God to us personally, and conditions our faith that we may better respond to God's grace. As we respond, God's Spirit calls us into communities of faith and equips us for service to God. As at Pentecost, there are times when believers are particularly aware of the fruits of God's Spirit among us.

I believe the Bible, God's Written Word, is a reliable record of God's creating, transforming and redeeming activity in part of history. It is the Spirit-inspired witness of God's faithful people, shaped by their own times and understanding. Through Scripture, God's character (e.g., unconditional love, reliable faithfulness, deep concern for justice and righteousness) and intentions are revealed. Guided in our shared understanding of it by God's Spirit, the Bible is authoritative for our living today. As we seek to interpret Scripture, it interprets us.

I believe the church is God's faithful people of all times and places. Like Christ, to whom the church belongs and who leads it by God's Spirit, the church is both divine and human - thus one and holy, yet divided and subject to the weaknesses of human nature. Local bodies of believers are visible parts of the one church. The church is "called out" to actively witness to and participate in God's work in the world. As Christ served, taught and ministered by offering wholeness and reconciliation, so is the Body of Christ to do. When faithfully reflecting the authority of Christ and Scripture, church traditions and creeds offer significant guidance to each part of the church and to the world.

I believe the Lord's Supper and Baptism are sacraments: through Spirit-infused action and elements they convey God's grace. Christ invites all who seek him to his Table, where faith may be nourished and the reality of God's grace may be experienced. The Lord's Supper reminds us of Christ's sacrifice for us. It calls for responses of faith, gratitude, joy and renewed discipleship. Baptism of believers' children is a response to God's initiative in unconditionally offering grace to us. It claims and affirms God's promises in a covenant that extends to children of believers, and of Christians' covenant responsibilities. Baptism of believers is a faithful act of discipleship in response to Christ, witnessing to our purifying transformation through God's grace. Baptism also signifies becoming Children of God and part of the family of God.

I believe Christian discipleship is a life-long process of transformation and deepening our personal relationships with God and other Christians. Aided by God's Spirit, we work to discard what is old and sinful as we strive toward newness in Christ. Part of our discipleship is responding to our call to take part in God's mission to redeem a needy world by offering concrete signs of God's love. Such discipleship is based on the sure and certain hope that in our lives and beyond death, Christ makes all things new. Thanks be to God!

DENNIS D. BURNETT
BIOGRAPHICAL SKETCH

I was born in 1952 and grew up mostly in New Mexico. My father was a Southern Baptist minister, and my mother was a math and music teacher. I affirmed my faith in Jesus Christ and was baptized at the age of 7. A positive of my faith up-bringing was thorough Biblical knowledge. A negative was that (due to the congregational nature of the SBC churches and some doctrinal concerns) I became disenchanted with the church in my late teens. I remained a believing but unattached Christian for about 10 years through Army, college, and early secular career days.

I served in the U.S. Army June 1972-May 1975, stationed in West Germany and working in the office of the commanding general of the U.S. Army in Europe. I was honorably discharged with the rank of Specialist 5.

I graduated with a B.A. degree from New Mexico Highlands University, Las Vegas NM in December 1977 with majors in Mathematics and in Business. I then served a 1-year internship at Los Alamos Scientific Laboratories (applying math to logistical challenges).

I graduated from the University of Colorado at Boulder with a Master of Science in Management Science degree in December 1979.

I worked for the Procter & Gamble Company as an applied mathematician January 1980 – August 1987, applying math to manufacturing, logistics and marketing challenges, first at a manufacturing plant in northeast PA, then at the corporate headquarters in Cincinnati OH.

In 1981 God led me to my soon-to-be wife, Ruth. Our next wedding anniversary will be our 40th. She introduced me to the Presbyterian Church. In the beliefs and polity of the Reformed tradition I found a home for my faith. Upon moving to Cincinnati we joined a Presbyterian church. My sense of call to pastoral ministry came through our active involvement in that church, early in our marriage. I served as church treasurer, adult Sunday school teacher, elder on Session, sang in the choir, and more. Due to my high level of involvement, Ruth accused me of “moonlighting” and challenged me to choose my calling. After a period of discernment and resistance, I chose to accept God’s call.

Under care of the Presbytery of Cincinnati, I completed my Masters of Divinity work at Louisville Presbyterian Theological Seminary in December 1989 (officially part of the graduating class of May 1990).

I was ordained as a Minister of Word and Sacrament by Beaver-Butler Presbytery January 20, 1990. I served three congregations within the bounds of that Presbytery:

First Presbyterian Church, Monaca PA	Jan 1990 – Dec 2003 (14 years)
College Hill Presby. Church, Beaver Falls, PA	Jan 2004 – Dec 2014 (11 years)
New Sewickley Presby. Church, Rochester PA	Jan 2015 – Jul 2020 (5 ½ years)

While a member of Beaver-Butler Presbytery I also served the presbytery as:

- Moderator of Presbytery (1996)
- Chair of the Committee on Ministry (1997-2002)
- Member of the presbytery’s Coordinating Team/Council (numerous times)
- Assistant Stated Clerk (16+ years, ending May 2020)

I was granted the status of Honorably Retired by Beaver-Butler Presbytery effective July 31, 2020.

Upon retirement, Ruth and I moved to Woodstock VA to be near our daughter, who teaches orchestra at Central H.S., and two grandsons, ages 9 and 6. We have a son who teaches chemistry in the Pittsburgh area. He and his wife are parents of our other three grandchildren.

We are delighted at getting to know this beautiful region and some of its wonderful people.

COMMITTEE ON RELATIONAL MINISTRY (CRM)

I. FOR INFORMATION:

The Committee continues to meet monthly via Zoom.

II. ACTIONS TAKEN:

- A. Renewed the commissioned ruling elder contract between the Rocky Spring Session and CRE Bobby Spurgeon from October 1, 2022-September 30, 2023.
- B. Transferred Teaching Elder George Chapman to the Presbytery of Coastal Carolina effective September 1, 2022. (TE Chapman has taken the position of installed pastor at the Shallotte Church.)
- C. Dissolved the pastoral relationship between the Covenant Church and Associate Pastor Sarah Wolf effective September 30, 2022. (The congregational meeting was held September 25, 2022.)
- D. Transferred Teaching Elder Sarah Wolf to the Presbytery of New Hope effective October 1, 2022. (TE Wolf has taken the position of installed pastor at the Mt. Bethel Church.)
- E. Received communication from the Mt. Storm Session requesting a waiver of the limitation of terms of service for ruling elders on their sessions. CRM approved excusing them from the rotation of elders for 2023.
- F. Renewed the temporary supply pastor contract between the Mt. Carmel Session and Honorably Retired Teaching Elder Sarah Hill from October 6, 2022-October 5, 2023.
- G. Renewed the commissioned ruling elder contract between the Bloomery Session and CRE David Omps from January-December 31, 2023.

III. RECOMMENDATIONS:

That Presbytery grant the status of Honorably Retired to Teaching Elder Thomas H. Forbes, effective December 1, 2022.

SHENANDOAH PRESBYTERY CORPORATION
FINANCIAL REPORT TO THE MEMBERS OF THE CORPORATION
July 1, 2021 THROUGH JUNE 30, 2022

The Corporation's fiscal year is from July 1st to June 30th. Net investment income will be available for use/distribution at the end of the current calendar year pursuant to directions on file. Funds will be available only on a quarterly basis and must be requested in writing prior to the end of each quarter. Quarterly payment is necessitated because the Corporation selects long term investments that are not intended to be available on a demand basis. All accounts due to churches and trusts are invested in the same manner as a mutual fund. A valuation of the investment securities held will be made at the end of each quarter to determine the amount allocable to each account held by the Corporation.

Total assets of the Corporation on June 30, 2022 totaled \$14,413,638, down from \$17,121,981 on June 30, 2021. A total of \$483,965 is in non-income-producing real estate, unchanged from last year. For fiscal 2021-2022, interest and dividend income on investments before expenses totaled \$265,075 (1.839% of investments in marketable securities at the beginning of the fiscal year) compared to \$233,641 (1.796%) in the previous fiscal year. Net realized and unrealized loss on marketable securities totaled \$2,031,307 (15.15% of investments in marketable securities at the beginning of the fiscal year) compared to a \$3,406,841 gain (26.2%) in the previous fiscal year. Investment expenses were \$80,325 compared to \$79,230 last year. The overall investment portfolio (including cash and marketable securities) experienced a total loss of \$2,675,780 or 16.16% net of gains, deposits, and withdrawals.

Investments held by Corporation for this fiscal year ending June 30, 2022 comply with the Corporation's Investment Policy, which is stated as follows: Shenandoah Presbytery directs the Corporation to hold investments that satisfy the divestment criteria prescribed by Mission Responsibility Through Investment ("MRTI"), created and maintained by the Presbyterian Church (U.S.A.). The Corporation supports and follows this policy based on these operational guidelines: The Corporation shall not hold stock directly in debt or equity securities of any MRTI listed entity; The Corporation may hold shares of mutual funds or exchange traded funds which invest in MRTI listed securities subject to the following limitations: The size of the Corporation's indirect listed holdings shall be so small as to be clearly immaterial and without economic influence when considered in relation to the Corporation's investment securities portfolio. This shall be determined by the following de minimis rule: The total value of indirect listed investments shall be immaterial so long as it is less than 2% of the total value of the Corporation's mutual fund portfolio.

Seven of the eight main presbytery committees have funds available for use and held within the corporation.

1. Committee on Church Vitality and Transformation provides grants through the Barnabas Fund – emergency church building needs; Church Re-Development Reserve – helps existing churches; Edward A. Dudley Trust – support of small churches and Jonathan Edwards Trust – supports church work in specific counties. Existing churches can reach out to this committee for possible help with varying concerns. You can reach the chair of this committee by e-mail: pastor@opequonchurch.org
2. Committee on Educational Resources provides grants and loans for camp and college. Look on the web site; www.shenpres.org for camp and college scholarship applications. You can reach the chair of this committee by e-mail: shill@lexpres.org or Pastoraprilcranford@gmail.com
3. Committee on Mission & Outreach helps with foreign and domestic mission work through the Bernice Hiatt Estate; Bolling Hobson fund; Sam Ramsey fund and the Lyle M. Moffett grant. Applications for these mission funds are available on the web site; www.shenpres.org. You can reach the chair of this committee by e-mail: CMO@shenpres.org
4. Committee on New Congregational Development is working to formulate and implement a comprehensive plan for new congregations and new worshipping communities within the bounds of the presbytery. This work can be done through the David Nuzum Estate and the WV Panhandle Fund. You can reach the chair of this committee by e-mail: CNCD@shenpres.org
5. Committee on Presbytery Administration oversees the management of presbytery funds, as well as the Harry S. McClung Estate, GP Discretionary Fund and the Operating Endowment fund. You can reach the chair of this committee by e-mail: shrmwr@aol.com
6. Committee on Preparation for Ministry works to oversee the care and examination of inquirers and candidates for ministry. They have grants available through the Bolling Hobson Trust, Glenn E. Yount Scholarship, Willis Gibson Trust and a reserve for Education of Candidates. You can reach the chair of this committee by e-mail: katerascoe@yahoo.com
7. Committee on Relational Ministry has funds available for the Strong Ministers Grant. Applications for this grant are available on the web site; www.shenpres.org. You can reach the chair of this committee by e-mail: James.lunde@wpcva.org

Once approved in writing by the committee chair, the funds request will be submitted to the Corporation by the Funds Administrator.

CURRENT OFFICERS

Kenneth H. Miller	President
James Lunde	Vice-President
Linnea J. Spradlin	Treasurer
Alan F. Garrison	Secretary

DIRECTORS

CLASS OF 2022

Mary Ann Alger
John Bosserman
Kerry Foster
Carole Fox
Jacqueline May

CLASS OF 2023

William Bayliss
David B. Hawkins
Chris Headly
Lowrie Tucker
James Yao

CLASS OF 2024

Kenneth H. Miller
Burnie Powers
Mark Dale Williams
James Lunde
Samuel McLaughlin

Accountant: Brown, Edwards & Company, LLP
Middleburg Financial Wealth Management, Investment Portfolio Manager

FOR INFORMATION ONLY REPORTS

Coordinating and Planning Commission (CPC)

I. FOR INFORMATION:

Met via Zoom on October 18 and heard reports from all committees of Presbytery.

II. ACTIONS TAKEN:

- A. Approved the offering taken at the November 15, 2022, Presbytery Meeting to Presbytery Disaster Assistance with no designation.
- B. Approved sending a survey to pastors and sessions regarding suggested dates for future Presbytery meetings as well as Zoom vs in-person meetings.

Session Records Committee

The Session Records Committee revises its report from the August Presbytery Meeting to include the reading of the session minutes from the Waynesboro Second Church which included one exception.

Volunteer Service to Shenandoah Presbytery

Name _____

Address _____

Phone: _____ E-mail _____

Congregation _____

___ Ruling Elder ___ Teaching Elder ___ Retired

I am interested in serving God through Shenandoah Presbytery in the following ways:

1. _____

2. _____

3. _____

I am currently serving in Shenandoah Presbytery in the following ways:

1. _____

2. _____

3. _____

Thank you for your willingness to serve!

Opportunities to Serve in Shenandoah Presbytery

Committee on Church Vitality and Transformation (CCVT)

Purpose: To provide processes and support for congregations that have an identified need, willingness, and ability to engage in spiritual and/or programmatic growth which can lead to deeper commitment both within and beyond current membership.

Committee on Educational Resources (CER)

Purpose: To provide education and resources in the areas of stewardship, children's ministry, youth and young adult ministry, evangelism, social justice issues, and other areas related to congregational ministry through the use of specialized teams and regional and presbytery-wide training events.

Committee on Mission and Outreach (CMO)

Purpose: Coordinate and oversee local, national, and international mission work through congregations and mission communities. CMO will provide information, resources, encouragement and support.

Committee on New Congregational Development (CNCD)

Purpose: To formulate and implement a comprehensive plan for location, funding, and development of new congregations and new worshipping communities within the bounds of the presbytery.

Committee on Nominations (CN)

Purpose: To nominate to Presbytery individuals to serve on presbytery committees, adhering to established norms of committee membership and representation including vacancies, chairs and vice-chairs; and to nominate persons to serve on presbytery's PJC and as commissioners to Synod and General Assembly meetings.

Committee on Pastoral Transition (CPT)

Purpose: To fulfill all Book of Order and Presbytery Manual responsibilities related to oversight of and guidance to churches and pastors in the process of moving from one pastor/congregation relationship to another. These responsibilities include work related to dissolving pastoral relationships, working with churches in all processes leading to the next pastor call, and examining teaching elders for readiness and suitability to receive calls.

Committee on Preparation for Ministry (CPM)

Purpose: To oversee the care and examination of inquirers and candidates for ministry, inform sessions of the process for inquiry and candidacy, and conduct examinations of candidates seeking calls within the bounds of this presbytery.

Committee on Presbytery Administration (CPA)

Purpose: To oversee the management of presbytery funds, property, and staff.

Committee on Relational Ministry (CRM)

Purpose: To fulfill all Book of Order and Presbytery Manual responsibilities related to oversight of and assistance to churches and teaching elders in their ministry. These responsibilities include all matters related to matriculation of new pastors, periodic visits with sessions and pastors, support for clergy wellness and continuing education.

Committee on Representation (COR)

Purpose: To advise the Presbytery with respect to membership of its committees and to the employment of its personnel per Book of Order G-3.0103.