

HANDBOOK OF REPORTS

for the

197th STATED MEETING

of the

SHENANDOAH PRESBYTERY

Saturday May 20, 2023

9:30 a.m.

Staunton Third Presbyterian Church

Staunton, Virginia

Shenandoah Presbytery is a covenant body where:

- ~congregations are empowered to be centers for mission,
- ~people of God are equipped to be Disciples of Christ in a challenging world,
- ~church professionals are nurtured and strengthened for service,
- ~open communication and information are used constructively and creatively to keep us connected.

MEMO TO: Pastors and Commissioners to Presbytery
FROM: Bronwen W. Boswell, Stated Clerk
RE: MAY 20, 2023, MEETING OF PRESBYTERY

The Presbytery of Shenandoah will meet in stated session at Third Presbyterian Church in Staunton, Virginia, on Saturday, May 20, 2023, beginning at 9:30 a.m.

The Handbook contains essential information for advanced study to enable Presbytery to make informed and prompt decisions. Please be sure all voting members of Presbytery receive a copy. They include all pastors and elected commissioners.

OFFERING: An offering will be taken during morning worship designated to the Terfa Jarso Seminary in Ethiopia for women in ministry.

DIRECTIONS:

For your GPS: Staunton Third PC, 1313 Barterbrook Rd, Staunton, VA 24401

From I-81 North and South take Exit 220 for State Route 262 toward US 11. Continue on 262 for approximately ½ mile. Take the US 11 exit toward Staunton. Turn right at the stop light and continue on US 11 (Lee Jackson Highway) for approximately ½ mile. Turn right at the CVS Pharmacy onto Barterbrook Rd. The Church will be on your left in approximately 1/10 of a mile.

INFORMATION PERTAINING TO MEETINGS OF PRESBYTERY
Per Presbytery Manual Chapter V

Number of Meetings – Our Book of Order (G-3.0304) requires presbytery to hold stated meetings at least twice each year. At this time, there will be four STATED meetings for 2023:

- Tuesday, February 28 Zoom
- Saturday, May 20
- Tuesday, August 22 Zoom
- Saturday, November 4 (place to be determined)

Kind of Meetings – Besides stated meetings there are adjourned meetings and special meetings.

Adjourned Meetings – Held to conclude unfinished business of preceding stated meeting. New Business may be placed on the docket.

Special Meetings – The moderator shall call a special meeting at the request of, or with the concurrence of, two ministers and two elders being of different churches. Should the moderator be unable to act, the stated clerk shall, under the same conditions, issue the call. If both moderator and stated clerk are unable to act, any three ministers and three elders, the elders being of different churches, may call a special meeting. The Synod may direct the Presbytery to convene a special meeting for the transaction of designated business. Notice of a special meeting shall be sent not less than fifteen (15) days in advance to each minister and to the session of every church. The notice shall set out the purpose of the meeting and no other business than that listed in the notice shall be transacted.

Who Determines Type of Meetings? – The presbytery itself. If the business at a stated meeting is not completed in the time allowed on the docket, then the presbytery votes to extend the time on that day or votes to schedule an adjourned meeting later. Special meetings may be called in conformity with presbytery's policy, expressed in its manual.

Docket Preparation – The Presbytery Meeting Planning Committee composes the docket. Time periods for committee reports are arranged in consultation with chairs and others responsible for reports.

Docket Problems – The times listed for the presentation of reports are only general orders, and not orders of the day, unless specifically noted (see Procedural Rule A). Frequently, debate bogs down over procedural matters, and controversial issues create considerable discussion. Presbytery can always limit debate. Candidates and transferring ministers of necessity may require special considerations for their examinations because of such things as travel schedules and seminary schedules. The docket may be amended at any time during the meeting. Commissioners should be aware of possible extension of time needed for such amendments and the possible delay in adjournment.

PROCEDURAL RULES

5.5. OPERATING PROCEDURES

- 5.5.1. The Presbytery shall in its proceedings abide by the requirements of the Constitution of the Presbyterian Church (U.S.A.), its Standing Rules or Manual of Operations, and Robert's Rules of Order (newly revised) in this order. A list of procedural rules adopted by Presbytery shall be printed on the inside cover of each handbook.
- 5.5.2. A report of any agency of Presbytery requiring more than 10 minutes of Presbytery time may be made an Order of the Day.
- 5.5.3. Reports having been mailed out in advance, the committee chairperson shall not read the report except to make reference to a few highlights of the report and to recommendations by numbers, moving their adoption.
 - A. Any reports not included in the Handbook shall be submitted as part of a Supplemental Report available either electronically or on paper distributed prior to the beginning of the Presbytery meeting at which the report is presented.
 - B. Any report not so circulated shall not be received by the Presbytery except by approval of the governing body by a two-thirds vote of those present and voting. If a group wishes to submit such a report, a person shall summarize its content and purpose before the vote is taken.
- 5.5.4. On matters where there may be deep concern, possible controversy or lack of information, the committee making the report shall provide critical background information, so that the governing body may expeditiously make wise and considered decisions.
- 5.5.5. Debate shall be free and open, with equal time being given to proponents and opponents insofar as possible.
- 5.5.6. Any member of the governing body desiring to speak must stand, identify themselves by name and congregation, be recognized by the Moderator, and go to a microphone if available.
- 5.5.7. A member of the presbytery may speak twice on any particular motion, and not for more than a total of five minutes, but the second time may only be granted after all who have not yet spoken have had an opportunity to do so. The maker of the motion is entitled to speak first, if desired.
- 5.5.8. Lengthy motions must be written out and presented to the Stated Clerk.
- 5.5.9. References to the following procedures from Robert's Rules of Order may prove useful:
 - A. A committee recommendation does not require a second to be on the floor.
 - B. Other motions require a second prior to discussion or action.
 - C. When there is no apparent disagreement or objection to a motion, the Moderator may declare it is adopted by common or general consent.
- 5.5.10. No flash photography will be allowed during the worship service at meetings of Presbytery.
- 5.5.11. When Presbytery meets in a location where seating is limited, priority shall be given to voting members for seating within the meeting area. If it is necessary to use other rooms for overflow seating, visitors and other non-voting members shall use these areas.
- 5.5.12. QUORUM:
A quorum of the Presbytery shall be any ten teaching elders and ten ruling elders from at least ten different congregations. (G-3.0304).

Seeking to be Faithful Together:

Guidelines for Presbyterians During Times of Disagreement

In a spirit of trust and love, we promise we will . . .

<p>Give them a hearing . . . listen before we answer John 7:51 and Proverbs 18:13</p>	<ol style="list-style-type: none"> 1. Treat each other respectfully so as to build trust, believing that we all desire to be faithful to Jesus the Christ; <ul style="list-style-type: none"> · we will keep our conversations and communications open for candid and forthright exchange, · we will not ask questions or make statements in a way which will intimidate or judge others. 2. Learn about various positions on the topic of disagreement. 3. State what we think we heard and ask for clarification before responding, in an effort to be sure we understand each other.
<p>Speak the truth in love Ephesians 4:15</p>	<ol style="list-style-type: none"> 4. Share our concerns directly with individuals or groups with whom we have disagreements in a spirit of love and respect in keeping with Jesus' teaching. 5. Focus on ideas and suggestions instead of questioning people's motives, intelligence or integrity; <ul style="list-style-type: none"> · we will not engage in name-calling or labeling of others prior to, during, or following the discussion. 6. Share our personal experiences about the subject of disagreement so that others may more fully understand our concerns.
<p>Maintain the unity of the spirit in the bond of peace Ephesians 4:3</p>	<ol style="list-style-type: none"> 7. Indicate where we agree with those of other viewpoints as well as where we disagree. 8. Seek to stay in community with each other though the discussion may be vigorous and full of tension; <ul style="list-style-type: none"> · we will be ready to forgive and be forgiven. 9. Follow these additional Guidelines when we meet in decision-making bodies: <ul style="list-style-type: none"> · urge persons of various points of view to speak and promise to listen to these positions seriously; · seek conclusions informed by our points of agreement; · be sensitive to the feelings and concerns of those who do not agree with the majority and respect their rights of conscience; · abide by the decision of the majority, and if we disagree with it and wish to change it, work for that change in ways which are consistent with the Guidelines. 10. Include our disagreements in our prayers, not praying for the triumph of our viewpoints, but seeking God's grace to listen attentively, to speak clearly, and to remain open to the vision God holds for us all.

ANNOUNCEMENTS
VOTING MEMBERS OF SHENANDOAH PRESBYTERY

All ministers enrolled in Shenandoah Presbytery

Ruling elders commissioned to churches

Ruling elders from each church session

0-400 members = 1 ruling elder

401-800 members = 2 ruling elders

801-1200 members = 3 ruling elders

1201+ = 4 ruling elders

Ruling Elders who serve in the following capacities shall be enrolled as members of Presbytery for the term of their service:

- moderator or vice moderator of Presbytery
- chair or vice chair of Coordinating and Planning Commission
 - chair of a committee
- exempt employees of the Presbytery (on at least a half-time basis)
- Commissioned Ruling Elders providing particular pastoral services, as authorized by presbytery
- Certified Christian Educators who are serving in an educational ministry under the jurisdiction of the presbytery

Such service does not count towards the number of ruling elders a congregation is entitled to send.

ACRONYMS YOU MAY HEAR AT THE MEETING

AC – Administrative Commission

ARE – Authorized Ruling Elder

CCVT– Committee on Church Vitality & Transformation

CER - Committee on Educational Resources

CMO – Committee on Mission & Outreach

CNCD–Committee on New Congregational Development

CPA – Committee on Presbytery Administration

CPC – Coordinating and Planning Commission

CPM – Committee on Preparation for Ministry

CPT – Committee on Pastoral Transition

CRE – Commissioned Ruling Elder

CRM – Committee on Relational Ministry

DPRT – Disaster Preparedness Response Team

ECO – A Covenant Order of Evangelical Presbyterians

EECMY - Ethiopian Evangelical Church Mekane Yesus

EPC – Evangelical Presbyterian Church

GA – General Assembly

IC – Investigating Committee

KCC – Key Church Communicator

LRT – Listening Response Team

MIF – Ministry Information Form

PAM – Presbyterian Association of Musicians

PCA – Presbyterian Church in America

PCUS – Presbyterian Church in the United States

PCUSA – Presbyterian Church (U.S.A.)

PDA – Presbyterian Disaster Assistance

PIF – Pastor Information Form

PJC – Permanent Judicial Commission

PNC – Pastor Nominating Committee


RE - Ruling Elder

SPYCE – Shenandoah Presbytery Youth Council Extraordinaire

TE – Teaching Elder

TPR – Temporary Pastor Relationship

DOCKET

- 9:30 a.m. Call to Order & Prayer
- 9:35 a.m. Determining a Quorum
Procedural Rules
Welcome, Introduction of Guests, and Seating of Corresponding Members
Adoption of the Docket
Report of the Stated Clerk – TE Bronwen Boswell
Report of the Associate General Presbyter – TE Nancy Meehan Yao
- 9:50 a.m. Worship
- QR code for online giving
*Terfa Jarso Seminary in Ethiopia
for women in ministry*
- 
- 10:35 a.m. Committee on Nominations – TE David Witt, Co-Chair
- 10:40 a.m. Committee on Presbytery Administration – TE Fletcher Hutcheson, Chair
Campaign for Massanetta Springs – RE Pam Snyder, TE David Witt & TE Ann Pettit
- 11:00 a.m. Committee on Preparation for Ministry – TE Kate Rascoe, Chair
New Candidate Kimberly Shank
- 11:20 a.m. Committee on Relational Ministry – TE Howard Boswell, Chair
- 11:35 a.m. Committee on Educational Resources – TE Tommy Carrico, Chair
Annual review of the *Sexual Misconduct Prevention and Response Policy* and the
Background Check and Boundary Training Policy - TE Nancy Meehan Yao
- 11:50 a.m. State of the Presbytery – TE Bronwen Boswell, General Presbyter
- 12:00 p.m. Committee on Mission and Outreach – CRE Bobby Spurgeon, Chair
- 12:05 p.m. Committee on New Congregational Development – TE Karen Greenawalt, Chair
- 12:15 p.m. Committee on Church Vitality and Transformation – TE Jaci Smith Patman, Chair
- 12:20 p.m. Commissioning of Tina Glenn to the Goshen Church – TE April Cranford, Moderator
- 12:25 p.m. Proposed Amendments to the Book of Order – TE Bronwen Boswell, Stated Clerk
- 12:45 p.m. Anticipated Adjournment

STATED CLERK REPORT

I. FOR INFORMATION:

- A. Please see page 32 for informational reports from the Committee on Pastoral Transition and the Coordinating and Planning Commission.

II. RECOMMENDATIONS:

- A. That Presbytery excuse from attendance from all or part of this stated meeting those ministers who submit such a request.
- B. That Presbytery approve the minutes from the February 28, 2023, Presbytery Meeting as distributed.
- C. The annual reports of ministers, candidates, inquirers, DCE's and churches for the year December 31, 2022, as found on pages 3-4.
- D. The statistical reports summary for the year ending December 31, 2022, as found on pages 5-8.

ANNUAL REPORT
PRESBYTERY OF SHENANDOAH

The Presbytery of Shenandoah respectfully reports to the Synod of the Mid-Atlantic for the year ending December 31, 2022, that it consists of 141 ministers, 98 churches, 10 chapels, 9,191 communicants and has under its care 2 Candidates for the Ministry of the Word and 5 Inquirers for the Ministry of the Word.

MINISTERS

<u>Received</u>	<u>Date</u>
Joel T. Blunk	December 8
Dennis D. Burnett	September 1
Andrew J. Ditzel	July 15
Karen S. Edwards	November 10
Rachel E. Hamburger	November 10
Sara A. Holben	December 8
Teresa M. Ott	December 8
Carl F. Pattison	January 1
Jacqueline Smith Patman	June 1
James R. M. Young	April 7

<u>Dismissed</u>	<u>Date</u>
Karen H. Allamon	September 6
George W. Chapman	September 15
Joseph F. Condro	August 11
B. Ronald Gilmer	November 15
Elizabeth Lewis	May 8
Debra Y. McKune	November 17
Kelly-Ann Rayle	January 23
Sarah Wolf	October 1

Dismissed to Other Denominations

None

Pastoral Relationships Formed

<u>Minister</u>	<u>Church</u>	<u>Date</u>
Julia H. Burkley	Woodstock	June 27
Andrew J. Ditzel	Lexington	July 15
Stanley H. Farthing	Augusta Stone	August 1

Pastoral Relationships Dissolved

<u>Minister</u>	<u>Church</u>	<u>Date</u>
Karen H. Allamon	Staunton First	August 31
B. Ronald Gilmer	Woodstock	July 15
Sarah Wolf	Covenant	September 30

<u>Honorably Retired</u>	<u>Date</u>
Thomas P. Groome, III	August 1

<u>Deceased</u>	<u>Date</u>
Robert F. Field	August 11
John D. Garrison	August 18
Larry C. Miles	December 21
Robert L. Muncy	February 26
Charles M. Swezey	January 20
Betty Jean Young	March 9
Richard O. Young, Sr.	July 24

CANDIDATES

<u>Ordained</u>	<u>Date</u>	<u>Ordination Date</u>
Julia H. Burkley	August 27	August 14
<u>Received</u>		
None		
<u>Enrolled</u>		
Mark Dewey		
Chance Snell		
<u>Transferred</u>		
None		
<u>Removed from Roll</u>		
None		

INQUIRERS

<u>Enrolled</u>
None
<u>Received</u>
None
<u>Removed from Roll</u>
Terry Crickenberger

DIRECTORS OF CHRISTIAN EDUCATION

<u>Enrolled</u>
None

CHURCHES

<u>Established or Received</u>
None

<u>Dissolved</u>	<u>Date</u>
Halltown	October 20

SHENANDOAH PRESBYTERY
CHURCH RECORD – 2022

Membership

Prior Active Membership – 9,702 Adjusted Membership 9,708

Gains

Youth Professions - 40
Profession & Reaffirmations – 82
Certificate – 111
Other – 0
Total Gains – 233

Losses

Certificate – 75
Death – 236
Other – 439
Total Losses – 750

Ending Active Membership – 9,191 (-517) See pages 6-8

Female Members – 4,797 Men – 3,400 Non-Binary - 23
Ruling Elders on Session – 698 Friends of the Congregation – 1,526
Average Church Attendance – 4,041

Baptisms

Presented by Others - 46
At confirmation – 8
All other - 6

Age Distribution

17 & Under – 274	18-25 – 574	26 – 40 – 1,123	41 – 55 – 1,378
56 – 70 – 2,088	Over 70 – 2,838		
Total reported – 8,275			

People with Disabilities

Hearing - 539	Mobility - 428	Sight - 325	Other – 365
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Christian Education

Age 4 & under – 205	K-5 th – 430	6 th -8 th – 243	9 th -12 th – 242
Total Youth – 1,120			

Age 4 -71	Grade 3 -71	Grade 8 -60	Young Adults – 230
Kindergarten -58	Grade 4 -74	Grade 9 -58	Over 25 – 1,261
Grade 1 -54	Grade 5 -71	Grade 10 -57	Teacher/Officer – 443
Grade 2 –65	Grade 6 -70	Grade 11 – 46	
	Grade 7 -80	Grade 12 –55	TOTAL – 2,938

Racial Ethnic Breakdown

	Membership
Asian/Pacific Islander/South Asian	17
Black/African American/African	26
Middle Eastern/North African	1
Native American/Alaska Native/Indigenous	7
Hispanic/Latino-a	16
White	8,137
Multiracial	9

Budgeted Income -21,479,723

Regular Contributions – 11,069,737	Bequests – 10,363,250
Capital Building Fund – 4,023,937	Other Income – 1,017,811
Investment Income – 1,036,807	Subsidy or Aid – 40,361

Budgeted Expense – 22,205,988

Local Program – 10,227,336	Investment Expenditures – 851,743
Local Mission – 1,147,062	Per Capita Apprt – 378,599
Capital Expenditures – 4,827,967	Other Mission – 410,874

CHURCH	2021 MEM BERS	2022 MEM BERS
Augusta Stone	90	91
Ben Salem	34	30
Berkeley Springs	54	50
Berryville	144	140
Bethany	74	75
Bethel	197	139
Bethesda	149	147
Beulah	38	37
Bloomery	39	39
Bridgewater	96	95
Broadway	35	35
Buckton	23	24
Buena Vista	91	88
Buffalo Gap	10	10
Bunker Hill	93	81
Burlington	20	19
Burnt	26	23
Charles Town	279	290
Circleville	32	31
Clear Brook	10	10
Collierstown	102	83
Cooks Creek	213	206
Covenant	473	483
Craigsville	16	16
Elk Branch	22	21
Elkton	48	48
Fairfield	37	36
Falling Waters	108	93
Finley Memorial	89	89
Franklin	57	55
Front Royal	93	96
Gerrardstown	48	53
Glen Kirk	23	23
Goshen	23	22
Halltown	10	0
Hebron	129	78
Hedgesville	33	24
Hermitage	45	39
Highland Memorial	45	43

	2021	2022
	MEM	MEM
CHURCH	BERS	BERS
Hot Springs	38	36
Immanuel	16	18
Ivanhoe	34	29
Keyser	69	64
Lexington	347	338
Little Falls	6	6
Loch Willow	81	79
Massanutten	398	342
McCutchen	7	7
McDowell	61	60
Middletown	27	27
Millboro	31	30
Monterey	53	54
Moorefield	170	169
Mossy Creek	107	105
Mt. Carmel	76	75
Mt. Hope	18	18
Mt. Horeb	122	116
Mt. Joy	14	10
Mt. Olive	87	85
Mt. Storm	19	21
New Monmouth	90	91
New Providence	103	104
Nineveh	39	27
Olivet	104	106
Opequon	522	521
Oxford	136	126
Petersburg	73	74
Piedmont	30	29
Pines Chapel	51	51

	2021	2022
	MEM	MEM
CHURCH	BERS	BERS
Rocky Spring	14	13
Romney	81	76
Ruddle	12	13
Second Opequon	40	37
Seneca Rocks	34	33
Shepherdstown	292	294
Slanesville	10	11
Smyrna	68	67
Springfield	10	9
Staunton First	129	124
Staunton Second	114	65
Staunton Third	86	88
Strasburg	71	69
Sunnyside	38	41
Tabler	31	28
Timber Ridge	99	98
Tinkling Spring	397	395
Tomahawk	18	18
Trinity	173	167
Tuscarora	136	141
Union	22	22
Wardensville	16	16
Warrenton	399	370
Waynesboro First	98	91
Waynesboro Second	59	56
Westminster	263	211
Williamsville	12	12
Winchester First	734	679
Woodstock	155	154
Zetta	14	13
TOTALS	9,702	9,191

COMMITTEE ON NOMINATIONS (CN)

RECOMMENDATION:

That Presbytery approve the following to serve:

Committee on New Congregational Development

Class of 2025: TE Kevin Hay, Middletown Church
TE Andrew Ditzel, Lexington Church

Committee on Presbytery Administration

Class of 2025: RE Tom Van Meter, Nineveh Church

Committee on Relational Ministry

Class of 2025: TE Sara Holben, Honorably Retired
TE Stan Farthing, Augusta Stone

Permanent Judicial Commission

Class of 2025: RE Kathy Baker, Westminster Church

COMMITTEE ON PRESBYTERY ADMINISTRATION (CPA)

“The purpose of the C.P.A. is to oversee the management of presbytery funds, property, and staff” (from *The Presbytery Manual*).

Members of the C.P.A.: Hannah Bush, Betsy Glendye, Eric Hulett, Fletcher Hutcheson, Jim Johns, Jim Lunde, Clayton Rascoe, Harold Tongen, and Dick Travis

The C.P.A. held virtual meetings on February 16th and on March 16th, 2023. Hannah Bush serves as our secretary.

Three of our C.P.A. members have volunteered to work on contacting and listening to congregations of the presbytery that do not send in per capita pledges requested to fund the work of the presbytery, synod, and general assembly. An asking letter, including an acceptance form to indicate a pledge for the upcoming year, is sent to our congregations each October.

At our February meeting, Nancy Meehan Yao suggested that the C.P.A. consider establishing a fund for which churches with non-emergency maintenance needs could apply. In other business, Pam Snyder, Ann Pettit, and Clayton Rascoe made a presentation on the “Building A Place for All” capital funds campaign for Massanetta Springs.

At our March meeting, Heather Carter reported that \$488,715.64 is the remaining balance of the funds from the sale of the North Main Street presbytery office property. The C.P.A. approved the appropriation of \$55,580 from the sale funds to the presbytery’s legal expenses fund. This brings the balance of the legal expenses fund to \$75,000. As part of that action, we said that the C.P.A. will review and add to the legal expenses fund whenever its balance drops below \$25, 000.

The C.P.A. approved recommending to the presbytery that we donate \$125,000 from the office property sale funds to Massanetta Springs’ “Building A Place for All” campaign. At the presbytery meeting we also will encourage congregations to make additional pledges to Massanetta Springs’ campaign.

We also approved investing the balance of the presbytery office sale funds with the Presbyterian Foundation. The funds then will draw interest, and readily will be available when wanted. The next meeting of the C.P.A. is scheduled for Thursday, April 20th.

RECOMMENDATION:

That Presbytery approve the donation of \$125,000 from the sale of the office property to the Massanetta Springs campaign *Building a Place for All*.

Church	2021 Members	per Member by Acceptance
Augusta Stone	90	55.56
Ben Salem	34	52.00
Berkeley Springs	54	52.00
Berryville	144	62.50
Bethany	74	57.97
Bethel	197	52.00
Bethesda	149	46.98
Beulah	38	55.26
Bloomery	39	25.64
Bridgewater	96	20.83
Broadway	35	71.43
Buckton	23	52.00
Buena Vista	91	52.09
Buffalo Gap	10	54.44
Bunker Hill	93	52.00
Burlington	20	60.35
Burnt	26	7.69
Charles Town	279	10.75
Circleville	32	56.25
Clear Brook	10	50.00
Collierstown	102	11.76
Cooks Creek	213	58.22
Covenant	473	69.77
Craigsville	16	52.00
Elk Branch	22	55.11
Elkton	48	56.46
Fairfield	37	53.51
Falling Waters	108	40.74
Finley Memorial	89	5.62
Franklin	57	70.18
Front Royal	93	53.76
Gerrardstown	48	52.00
Glen Kirk	23	52.00
Goshen	23	10.87
Halltown	10	closed
Hebron	129	22.17
Hedgesville	33	52.00
Hermitage	45	53.33
Highland Memorial	45	52.00
Hot Springs	38	31.58
Immanuel	16	81.25
Ivanhoe	34	52.94
Keyser	69	55.80
Lexington	347	52.00
Little Falls	6	75.00
Loch Willow	81	61.73
Massanutten	398	52.00
McCutchen	7	52.00
McDowell	61	9.84
Middletown	27	52.00
Millboro	31	52.00
Monterey	53	50.94

		per
	2021	Member by
Church	Members	Acceptance
Moorefield	170	49.41
Mossy Creek	107	29.91
Mt. Carmel	76	52.00
Mt. Hope	18	54.99
Mt. Horeb	122	24.59
Mt. Joy	14	52.00
Mt. Olive	87	60.34
Mt. Storm	19	78.95
New Monmouth	90	52.22
New Providence	103	55.83
Nineveh	39	23.08
Olivet	104	0.48
Opequon	522	61.30
Oxford	136	51.31
Petersburg	73	53.56
Piedmont	30	120.00
Pines Chapel	51	101.57
Rocky Spring	14	28.57
Romney	81	52.00
Ruddle	12	56.46
Second Opequon	40	55.00
Seneca Rocks	34	53.86
Shepherdstown	292	55.89
Slanesville	10	25.00
Smyrna	68	55.88
Springfield	10	52.00
Staunton First	129	52.71
Staunton Second	114	43.86
Staunton Third	86	11.63
Strasburg	71	7.04
Sunnyside	38	52.00
Tabler	31	52.00
Timber Ridge	99	52.53
Tinkling Spring	397	52.00
Tomahawk	18	61.11
Trinity	173	72.25
Tuscarora	136	52.00
Union	22	52.00
Wardensville	16	156.25
Warrenton	399	48.22
Waynesboro First	98	52.00
Waynesboro Second	59	50.85
Westminster	263	19.01
Williamsville	12	25.00
Winchester First	734	48.17
Woodstock	155	52.68
Zetta	14	35.71
TOTALS	9,702	

COMMITTEE ON PREPARATION FOR MINISTRY (CPM)

“The purpose of the Committee on Preparation for Ministry of Shenandoah Presbytery and the Presbyterian Church (U.S.A.) is to provide the best possible leadership for the church by assuring that persons called to the ordered ministry of teaching elder are firm in their faith in Christ, assured of their call to serve God and the church as a teaching elder, and receive the fullest personal and professional preparation for this office.”

As of April, 2023, Shenandoah Presbytery’s CPM has 7 souls under care.

Please pray for our Inquirers and Candidates:

Hannah Altmann - CE Track

Working at Massanutten PC

Benjamin Kent - Inq

Warrenton PC

Cassandra Semler - Inq

Tuscarora PC; Pittsburgh Seminary

Deborah A. Romano - Inq

Shepherdstown PC
Wesley Theological Seminary

Chance Snell - Candidate (7/22)

Tinkling Spring PC; Dubuque (2024)

Kimberly Joy Shank -Cand. (3/23)

Mossy Creek PC; EMU

Mark Dewey - (Cand 11/22)

Trinity PC; Working as Chaplain

+ On March 2, 2023 CPM examined and sustained the ordination of Britney Daniel (incoming) to the Woodstock Church. She will be presented to the presbytery at the August 2023 meeting.

+ CPM examined and approved Kimberly Shank advancing to Candidacy on March 8, 2023. She will be presented to the presbytery at the May 20 meeting.

Thank You to those who volunteered to read Ordination Exams this May: Scott Conrad, (TE); Carrie Evans (TE); Stan Farthing (TE). Shenandoah Presbytery was given permission by the Exams committee to override the balance of teaching and ruling elders this year.

We thank the Shen Pres Nominating Committee for their diligence. Current CPM members are: Kate Rascoe (chair), Harriet Thompson, Mark Facknitz, Sarah Hill, Kathy Shue, Jim Yao, Houston Lynch, Carrie Evans, and David Howard

Future 2023 meetings - June 14, July 12, August 9, Sept 13.

“Discernment is not a simple knowing, or awareness. It requires placing personal awareness within the context of life experience in relationship with others and with God. Discernment is a complex, challenging, and hugely rewarding ongoing life task.” (Discerning Your Call and Your Gifts For Ministry of Word and Sacrament, published by PC(USA))

Information about the Care process can be found here:

https://drive.google.com/drive/folders/1mrmIFBAe2q0fyI23G7C72PcSM_tcDRiy?usp=sharing

KIMBERLY SHANK BIOGRAPHICAL SKETCH

My name is Kim Shank and I was born in Neptune, NJ to Jewish parents and presented at synagogue as an infant with a name in Hebrew that roughly translates to “joyful rainbow”. My parents converted to Christianity before I was a year old, swept up by the charismatic movement of the late 70s. I came to know God in the awake hours of the night, through the love of my family, and the fellowship of our small community church. I also had a strong sense that there was suffering in the world and that I wanted to serve God in some way that made it better. I was baptized at age 19, though I have a hard time saying this is when I came to Christ because there was a sense that Christ was always with me. It was more like a sudden desire to live obediently to Christ.

As a young adult, I thought perhaps I had a call to be a medical missionary, but the Calculus required to pass Chemistry quickly changed my mind. From the age of 19 until about 25, I tried on various evangelistic ministries, from organizing summer bible schools to leading teens on overseas mission trips to teaching at a Christian preschool. Once, when conversing with a teenage runaway, I was overwhelmed by a sense of God’s love and merciful keeping of this young man, despite him being in a place of rebellion at this particular moment of his life. I began to question some of the theology and practice I’d previously taken for granted. I became convinced that God’s love was much bigger and more effectual than my Pentecostal upbringing let on.

During my first visit to Covenant Reformed Church, a certain Mr. Shank was the reader, declaring the good news found in Isaiah 40 through tears. I kept coming back, and we married two years later. We trained as therapeutic foster parents, primarily working with teens with developmental delays, but also taking in many other individuals in distress. We bore and adopted several children of our own. I found a calling in mothering and in hospitality, homeschooling my own and sometimes other local children, doing my best to teach and live out the faith. For many years I was content with that call, and with refereeing a row of squirming children while my husband preached from time to time as a teaching elder at our church. In 2014, the little Reformed church we attended moved to a different location and we transferred membership to Mossy Creek Presbyterian Church, a PCUSA congregation in our own Mount Solon community. I began serving as a deacon, and my husband soon began serving as a ruling elder. In this more egalitarian setting, new possibilities opened up.

I returned to college. I genuinely love school. I feel a call to minister to others in a different meaningful way once our children are grown. I started with classes in spiritual direction at EMU’s Summer Institute for Spiritual Formation. This eventually bled into committing to a Mdiv and later a dual Master’s degree in Counseling. I love sitting with people and find great joy in the classes I am taking. I am unsure where this path is leading, but filled with awe at the journey!

Today my partner, Shane, and I are parents to 6 children, ages 10-22. Shane works at the local Mount Solon Post Office, and I attend classes both in the Graduate Counseling Program at EMU and Eastern Mennonite Seminary. I also work part-time at a group home for teenage boys in Timberville. I am looking forward to my counseling internships with local nonprofits this spring, and hopefully some supervised parish ministry in the near future.

KIMBERLY SHANK
STATEMENT OF FAITH

I affirm the authority of Scripture and the usefulness of the Reformed tradition in guiding our faith and daily life. We learn of God first through the Old Testament. It testifies to God's covenant with Israel and His merciful Law. It informs us that the whole world, though created good, is separated from God due to human disobedience. The New Testament introduces us to Jesus Christ, who reconciles us to God. The rest of Scripture, tradition, and the history of the church is the story of Reconciliation with God playing out in time and space.

There is one God, coexisting in three persons, Love itself in communion. God is the Father, maker, creator, and sustainer of all things. We broke our relationship with God through the disobedience of our first parents. Separated from God, we needed a Reconciler.

God is the Son. God, clothed in flesh and entered into the suffering of the human race in the person of Jesus Christ. He was born of the virgin Mary, subject to the flesh, yet led a sinless life. He taught, instructing us above all else to love God and to love others. He suffered an unjust execution at the hands of worldly powers. In his life and death of obedience and victorious resurrection, Christ reconciled us to God. He rose again on the third day and now sits on the right hand of the Father. God is the Spirit, our Helper and Counselor, poured out at Pentecost to sustain us and giving gifts to the church.

The salvation found through the death of Christ is complete on the cross. Yet it is also working itself out over all the world, in all people, and across all time. Those who trust in Christ are justified by faith in him. Empowered by the Spirit to abide in Christ, we are kept until the day that the redemption of all things is realized.

There is one holy, catholic church that includes all who have believed in Christ and declared righteous through all time. The Sacraments of the church are Baptism and the Lord's Supper. These are visible signs of an inward reality, instituted by Christ. In baptism, we join both with a worshiping community and with Christ in His death. Our baptism is a promise of the Holy Spirit, an induction to a lifetime of discipleship, and a seal completed at our death, where we are raised with Christ to new life. In the Lord's supper, our faith is nurtured as we are sustained by Christ. Christ is present to us in the celebration of the Lord's Supper, but the elements are not the body and blood of Christ. We come not by our merit, but by his.

The eternal decree of God is a mystery. Based on the character of God as revealed in Scripture, I hold a hope that the end of all things is Restoration and Redemption.

COMMITTEE ON RELATIONAL MINISTRY (CRM)

I. FOR INFORMATION:

The committee meets the second Thursday of every month via Zoom.

II. ACTIONS TAKEN:

- A. Renewed the supply pastor contract between the Buffalo Gap Session and Teaching Elder Gwen Carr from March 1, 2023-February 29, 2024.
- B. Renewed the supply pastor contract between the Elk Branch Session and Rev. David Beeson (UCC) from April 1, 2023-April 1, 2024.
- C. Renewed the commissioned ruling elder contract between the Elkton Session and CRE Judy Hensley from March 1, 2023-February 29, 2024.
- D. Renewed the commissioned ruling elder contract between the Little Falls Session and CRE Paul Wolverton from April 1, 2023-March 31, 2024.
- E. Renewed the contract between the Mt. Olive Session and Stacy Meyerhoeffer from April 1, 2023-March 31, 2024.
- F. Renewed the parish associate contract between the Opequon Session, TE David Witt, and TE Tracie Martin from April 1, 2023-March 31, 2024.
- G. Received communication from the Clear Brook Session requesting a waiver of the limitation of terms of service for ruling elders on their session. CRM approved excusing them from the rotation of elders for 2023.
- H. Dissolved the pastoral relationship between the Waynesboro Second Church and Teaching Elder Caitilin Hoy effective April 24, 2023. (TE Hoy plans to go into chaplaincy ministry in Charlottesville.)

III. INTRODUCTION:

At their December 8 meeting, CRM sustained the examination of Teaching Elder Teresa M. Ott (Presbytery of Great Rivers), validated her ministry as Editor of The Presbyterian Outlook, and received her as a member-at-large effective December 8, 2022. (See pages 17-19 for biographical sketch and statement of faith.)

IV. RECOMMENDATIONS:

- A. That Presbytery approve the 2023 Changes in Terms of Call as found on pages 20-23.
- B. That Presbytery grant permission to Middletown Presbyterian Church to sell the Cedar Creek Chapel. (See pages 24-25)

TERESA M. OTT
BIOGRAPHICAL SKETCH

Formal Education

McCormick Theological Seminary, Chicago, IL

Doctor of Ministry, 2008

Thesis Title: “Encouraging Faith Development through Worship”

Louisville Presbyterian Theological Seminary, Louisville, KY

Master of Divinity, 1998

Alma College, Alma, Michigan

Bachelor of Arts, 1994

Spanish Major

Writing and Publications

- “Necessary Risks: Challenges Privileged People Need to Face”, Fortress Press, 2022.
- “Family Politics: a liberal daughter discusses White privilege with her conservative dad,” *The Christian Century*, October 27th, 2020.
- “Our College’s Calling Goes Beyond the Classroom,” *The Presbyterian Outlook*, Guest Commentary, July 31st, 2020.
- “Living by the Word,” commentaries on John 14: 8-17, 25-27; John 17: 20-26; Luke 24: 44-53 for *The Christian Century*, May 14, 2019.
- “Grappling with race as a White college chaplain,” *The Christian Century*, February 5th, 2018.
- “Dear Church: Please ask me about my college students,” *The Presbyterian Outlook*, Guest Commentary, November 10th, 2017.
- “I believe racism is wrong. So what?” *The Christian Century*, May 24th, 2017.
- “Newborn Sparrow,” *Hippocampus Magazine*, March, 2017
- “In the realm of the nones: Reflections of a college chaplain,” *The Christian Century*, December 29, 2015.
- “Living by the Word,” commentaries on 2 Samuel 11:1-15 and 2 Samuel 11:26-12:13a for *The Christian Century*, July 26th, 2015.
- “A Preacher’s Anxiety: Between Panic and Pride,” *The Christian Century*, June 24th, 2015.
- “Dressing up the Pastor,” essay in *There’s a Woman in the Pulpit: Christian Clergywomen Share their Hard Days, Holy Moments and the Healing Power of Humor*, (Skylight Paths Publishing), April, 2015.
- “Wilderness Venture: Toward a more honest sermon,” *The Christian Century*, April 16, 2014.
- “Something to Say: Honest words about religion, scripture and life,” personal website and blog.

Work Experience

2021—present	Editor / Publisher, Richmond, Virginia The Presbyterian Outlook
2011—2021	Monmouth College, Monmouth, Illinois Dean of the Chapel
2005—2010	Cameron Presbyterian Church, Cameron, NC Solo Pastor
2002 – 2005	First Presbyterian Church, Hartsville, SC Associate Pastor for Christian Education
1998 – 2002	Spring Valley Presbyterian Church, Columbia, SC Associate Pastor for Youth and Board of Deacons

Service to the Church and Community

2015—2018	<i>Presbyterian College Chaplain’s Association</i> , Executive Board Member
2017—2018	<i>Lead Presbyter for Transformation Search Committee</i> , Presbytery of Great Rivers Member

2012 – present	<i>Warren County Ministerial Association, Monmouth, Illinois</i> President
2012—2017	<i>Committee on Preparation for Ministry, Presbytery of Great Rivers</i> Member
2005- 2010	<i>Cameron Community Pastor's Association, Cameron, NC</i> Treasurer of Cameron Emergency Fund
2006-2007	<i>Sandhills Coalition for Human Care, Southern Pines, NC</i> Volunteer Screener

TERESA M. OTT
STATEMENT OF FAITH

I believe in the one Triune God, Creator, Redeemer, and Sustainer, who is the source of all life and love. God is the reconciling presence in our world who draws us into beloved community and to grace-filled relationship with our Redeemer. God is like the parent who constantly beckons us home, loving us unconditionally and forgiving us time and time again as we sin and stumble along the path of life and faith.

I believe in Jesus Christ, Emmanuel, God-with-us. I believe that Christ conquered sin and death through his life, death, and resurrection and models the way of living and being in this world that we are to emulate. Like Christ, we are to seek justice, love kindness, and walk humbly with our God. Like Christ, we are to love the Lord our God with all our hearts, all our souls, and all our minds and we are to love our neighbors as ourselves. I believe Christ embodied God's love in our world and points us to God's love that is still yet to come.

I believe in the Holy Spirit, who is always present in our lives calling us and leading us in the direction God wishes us to go. The person of the Holy Spirit works through us as individuals as well as through the community of the church. It is the Holy Spirit who illumines our hearts and minds to the message of God's Word and then calls us to respond in service using the gifts we have been given.

I believe that the Holy Spirit calls us together to be the Body of Christ, the church. The church is more than a group of believers gathered. The church is Christ's agent in the world today. With Christ as our head and the community of faith as his body, the church has a great responsibility to reflect God's love and grace to the world. So, whereas the church is a place of great comfort, it is also a place of great challenge as we collectively strive to embody Christ's ministry in the world today.

I believe that the sacraments of the church are visible signs of God's redemptive grace. Through the sacrament of baptism, individuals die to their old way of sin and rise to new life in Jesus Christ. The water of baptism is the sign and seal of God's covenant relationship with the individual. Through the sacrament of baptism, the individual is also received into the community of faith that promises to guide and nurture them. The sacrament of the Lord's Supper is also a visible sign of our renewed covenant with God through the death and resurrection of Jesus Christ. As the community of faith gathers around the Lord's table we remember and give thanks for our baptism, we remember and give thanks for Christ's death and resurrection, and we renew our hope in the One who redeems and restores.

I believe that scripture is the unique and authoritative Word of God. Just as Jesus did, we must turn to scripture as our reliable guide for faith and practice. I believe we are called to study our scripture faithfully and diligently, all the while praying for the Holy Spirit to illumine our minds and hearts to the message God intends for us through the Word.

Church	Pastor	Year	Full Time	Cash Salary	IRS Housing	Furnish Utilities	Housing Equity	Bonus	Taxed SECA	Other	Dental	Manse Value	Nontax SECA	Medical/ Pension	Auto	Cont Ed	Books	Other
Ivanhoe/W'ville	J. Thornton	2022	Yes	33000	12000								3443	Yes	2200	500	500	
Ivanhoe/W'ville	J. Thornton	2023	Yes	33000	12000								3443	Yes	2200	500	500	
Lexington	A. Ditzel	2022	Yes	60000	37000						Yes		7880	Yes	1200	4500	500	
Lexington	A. Ditzel	2023	Yes	60000	37000						Yes		7880	Yes	1200	4500	500	
Loch Willow	R. Hopkins	2022	Yes	38791		3193	1200					12655	4108	Yes	2000	750	250	
Loch Willow	R. Hopkins	2023	Yes	40343		3193	1200					13420	4200	Yes	2000	750	250	
Massanutten	A. Pettit	2022	Yes	38000	20000					Vision	Yes		4437	Yes	3000	1500	500	1000
Massanutten	A. Pettit	2023	Yes	49160	10000					Vision	Yes		4526	Yes	3000	1500	500	1000
Massanutten	K. Phillips	2022	Yes	39000	19000					Vision	Yes		4437	Yes	3000	1500	500	1000
Massanutten	K. Phillips	2023	Yes	44160	15000					Vision	Yes		4526	Yes	3000	1500	500	1000
McDowell	E. Pyles	2022	No	18800		Yes						6253	2044	Yes	1500	0	0	
McDowell	E. Pyles	2023	No															
Middletown	K. Hay	2022	Yes	4100	40000						Yes		3374	Yes	2500	1000	300	800
Middletown	K. Hay	2023	Yes	3864	42000						Yes		3509	Yes	2500	1000	300	800
Moorefield	J. Yao	2022	Yes	37485		Yes	1200					12805	3770	Yes	2303	1500		
Moorefield	J. Yao	2023	Yes	38235		Yes	1200					13030	3828	Yes	2303	1500		
Mossy Creek	J. Smith	2022	Yes	37690		Yes	1800		4444	Vision	Yes	15600	4444	Yes	2400	600	500	
Mossy Creek	J. Smith	2023	Yes	39190		Yes	1800		4559	Vision	Yes	15600	4559	Yes	2400	600	600	
New Monmouth	C Clark	2022	Yes	31674	17324						Yes		3724	Yes	896	2921		
New Monmouth	C Clark	2023	Yes	33258	18190						Yes		3936	Yes	1417	2028		
New Monmouth	R Clark	2022	No	10558	5774						Yes		1241	Yes	299	974		
New Monmouth	R Clark	2023	No	11086	6063						Yes		1312	Yes	473	676		
New Providence	L. Mitchell	2022	Yes	50311		Yes	3000			Vision	Yes	17576	4212	Yes	1200	1700	500	
New Providence	L. Mitchell	2023	Yes	54688		Yes	3000			Vision	Yes	18712						
Olivet	L. Thomas	2022	Yes	33035	26857								4582	Yes	3000	1200	200	2000
Olivet	L. Thomas	2023	Yes	33862	27528			PAGE	21				4696	Yes	3000	1200	200	2000

Church	Pastor	Year	Full Time	Cash Salary	IRS Housing	Furnish Utilities	Housing Equity	Bonus	Taxed SECA	Other	Dental	Manse Value	Nontax SECA	Medical/Pension	Auto	Cont Ed	Books	Other
Warrenton	J. Lunde	2022	Yes	46513	28500						Yes		5738	Yes	1400	1030	103	
Warrenton	J. Lunde	2023	Yes	46513	28500						Yes		5738	Yes	1060	780	78	
Waynesboro 2nd	C. Hoy	2022	Yes	30359	14641								3442	Yes	1200	500	500	
Waynesboro 2nd	C. Hoy	2023	Yes	30359	14641					46	Yes		3442	Yes	1200	500	500	
Westminster	A. Cranford	2022	Yes	22960	30600						Yes		4097	Yes	1000	500	3400	
Westminster	A. Cranford	2023	Yes	22960	30600						Yes		4097	Yes	1500	500	2400	
Winchester 1st	D. McCoig	2022	Yes	44374	54000								7526	Yes	1500	3000		
Winchester 1st	D. McCoig	2023	Yes	46341	54000								7676	Yes	1500	3000		
Winchester 1st	A. Thomas	2022	Yes	22060	31000								4059	Yes	500	1500		
Winchester 1st	A. Thomas	2023	Yes	23121	31000								4140	Yes	500	1500		
OTHER:																		
Gen Pres/SC	B. Boswell	2022	Yes	65085	8000					500	Yes		5625	Yes	11000	2000		
Gen Pres/SC	B. Boswell	2023	Yes	68739	8000					500	Yes		5905	Yes	11000	2000		
Assoc GP	N Yao	2022	Yes	51566	3600						Yes		4254	Yes	10000	1500		
Assoc GP	N Yao	2023	Yes	54324	3600		PAGE	23			Yes		4465	Yes	10000	1500		

Middletown Presbyterian Church & Cedar Creek Chapel

On March 3rd, 2023 Middletown Presbyterian Church unanimously approved the following motion from Session:

From a Called Session Meeting on Sunday, February 19th, 2023

“The Session moves that the Cedar Creek Chapel and property be listed for sale, contingent upon Presbytery approval.”

Rationale:

1. We no longer see a use for Cedar Creek Chapel for the ministry and mission of Middletown Presbyterian Church.
2. Maintenance and upkeep of the facility will become a greater burden over time for a space we don't intend to use.
3. We could benefit from the proceeds of the sale of the property to further the ministry and mission of Middletown Presbyterian Church while carrying on the legacy of Cedar Creek Presbyterian Church and the Parish of the Valleys.

Property Value:

We plan to talk to our realtor regarding the benefit of getting an appraisal in the process of listing the property. However, the current tax assessed value from Frederick County is: **\$424,300** We do not believe this to be entirely accurate as their records indicate it is only 1 acre of land when it is actually approximately 2.5 acres, but it still provides some useful information.

A Brief History of Cedar Creek Presbyterian Church,

Middletown Presbyterian Church (originally Cedar Cliff Presbyterian Church) and the Parish of the Valleys:

Cedar Creek Presbyterian Church was founded in 1732. The church building has burned due to fire several times, but the current building located on Middle Road was dedicated on July 28, 1876. At one time Cedar Creek Presbyterian Church was part of a thriving farming community in rural Frederick County east of Stephens City and Middletown known as Marlboro.

Middletown Presbyterian Church was originally organized in 1878 as Cedar Cliff Presbyterian Church as a church plant of Cedar Creek Presbyterian Church seeking to be closer to town (Stephens City and Middletown). At that time Cedar Cliff Presbyterian Church was located on the Valley Pike between Stephens City and Middletown on Vaucluse Road.

In 1984 as smaller rural churches struggled to survive, the Parish of the Valleys was formed as a cooperative ministry of 7 churches and eventually expanded to 8 churches that shared pastoral staff. Cedar Creek and Cedar Cliff were “sister congregations” that historically shared the same pastor within the Parish of the Valleys. The Parish of the Valleys office was located at Cedar Creek Presbyterian Church as well.

In December 1985, Cedar Cliff Presbyterian Church moved to a new location in the town of Middletown. On March 22, 1987 they changed their name to Middletown Presbyterian Church and eventually built a new sanctuary in 1997.

Meanwhile, the once thriving rural farming community in Marlboro began to decline and membership at Cedar Creek Church dwindled. After the Parish of the Valley was dissolved, the decision was eventually made to close Cedar Creek Presbyterian Church. Cedar Creek Church became a chapel of Middletown Presbyterian Church on November 15, 2014, transferring the property, records, and membership over to Middletown Presbyterian Church. Several former members of Cedar Creek Church continue to be actively involved in the life of Middletown Presbyterian Church including our current Clerk of Session.

The Discernment Process:

While this decision has been a long time coming, in 2022, Session decided to begin a discernment process regarding the future of Cedar Creek Chapel. On July 28th, 2022, we held a special called Session meeting at Cedar Creek to begin prayerful discussions. During this meeting we discussed all the possible options and our various feelings about those options. We then set out with tasks regarding things we felt we needed to learn and research. We continued to check-in on our discernment at every Session meeting thereafter as we continued our research and prayer. We had conversations with Presbytery staff regarding the process, including inviting Rev. Dr. Nancy Meehan Yao (Associate General Presbyter) to our Session meeting on September 12th. We worked to get the property properly surveyed and are working with a lawyer to officially obtain a deed that was not legally transferred to Middletown Presbyterian Church when Cedar Creek Chapel was given to our care.

In addition, we spent some time going through various items and furniture at Cedar Creek to determine what we have a use for and moved those items to Middletown Presbyterian Church on Friday, Feb 17th. We are also in the process of consolidating church records and will turnover the records of Cedar Creek Chapel and the Parish of the Valley to the Presbytery to be sent to the Presbyterian Historical Society for historical preservation while keeping any records for Middletown Presbyterian here on site.

Through this process we eventually felt it was time to have a Called Session meeting regarding the matter on February 19th, 2023, which lead to our Called Congregational Meeting on March 3rd, 2023.

Plans for Proceeds from the Sale of the Property:

We have had some initial discussion about what we would do with the funds from the sale of the property. While it is hard to know at this point without knowing what the sale price would be, and this is still subject to change, we have been talking about possibly splitting the proceeds by percentages in this way.

- Savings/Investment Acct. - 50%
- Building Fund - 25%
- Mission & Outreach Fund - 15%
- Tithe to local mission organization(s) to be determined - 10%

COMMITTEE ON EDUCATIONAL RESOURCES (CER)

Class of 2023: Tommy Carrico (Chair), Judith Lepera
Class of 2024: Cliff Gilchrist, Ann-Bailey Lipsett, Keith Phillips
Class of 2025: John Dull, JoAnne Sharp
Ex Officio Member: Nancy Meehan Yao

Purpose: Provide education and resources in areas of congregational ministry through the use of specialized teams and Presbytery-wide programs and training events.

Completed Work

- Educational Time at February Presbytery Meeting
 - Abby Butler Cefalo presented information about RiseU (Methodist and Presbyterian campus ministry at JMU). We were able to coordinate with the worship team to include RiseU students in our virtual worship service.
- Reviewed and updated scholarship forms/website and will be receiving and evaluating camp and conference applications at our next meeting in May.
- Educational/Training Events
 - Saturday, April 22nd: John Bethard Family Systems
 - Saturday, April 29th: Communion Training for Ruling Elders

Ongoing Work

- To All Attendees of Stated Presbytery Meeting: Your congregation is probably doing something that is eligible for a Peacemaking Grant! Find more information at: <https://mywt5-files.s3.amazonaws.com/wp-content/uploads/sites/81/2022/03/02103451/Peacemaking-Grant-Guidelines.pdf>)
- Saturday, September 9th: Big Event 2023: “Faithful Decisions in Difficult Times”
 - Keynote Speaker: Rev. Dr. Mark Douglas, Professor of Christian Ethics, Columbia Theological Seminary
 - Worship Leader: Rev. Dr. Teri McDowell Ott, Editor/Publisher of The Presbyterian Outlook
 - Location: Massanetta Springs
 - Format: Worship, Keynote, Lunch, and Breakout sessions along with a centering/prayer space throughout the day

ANNUAL REVIEW

It is time for the Presbytery to conduct its annual review of the following policies:

- *Sexual Misconduct Prevention and Response Policy*
- *Background Check and Boundary Training Policy*

The policies can be found:

<https://shenpres.org/wp-content/uploads/sites/81/2022/06/Sexual-Misconduct-Policy-05-2022.pdf>

<https://shenpres.org/wp-content/uploads/sites/81/2022/06/Background-Checks-Boundary-Training-Policy-05-2022.pdf>

COMMITTEE ON MISSION AND OUTREACH (CMO)

Members: Bobby Spurgeon, chair; Gwen Carr, vice-chair; Dave Thalman, Vanessa Smith, Mary Colleen Knapp, Renee Campbell, Reed Hopkins, Russell Low; Nancy Meehan Yao, Associate General Presbyter, Staff Support

CMO approved:

1. Established a scholarship for women in ministry with an initial grant of up to \$1600 from the Hiett fund for female students at Terfa Jarso Seminary to be given with consideration of other funds that have been given in the presbytery.
2. Awarded \$10,000.00 from the Hiett fund for the construction of a new dormitory for the Terfa Jarso Seminary. It was reported that construction has begun.
3. Awarded \$5000.00 grant from the Hiett fund to the Baja Mission team for their annual Mission to Baja.

COMMITTEE ON NEW CONGREGATIONAL DEVELOPMENT (CNCD)

Our purpose: To formulate and implement a comprehensive plan for location, funding, and development of new congregations and new worshiping communities within the bounds of the presbytery.

CNCD met in April. The following work was done:

We received the Covenant Renewal paperwork for Community Cup and More and the progress the Coffee Shop is making. John Bethard gave an update on the pastoral search.

The committee approved a grant as part of this the Covenant Renewal:

68,000 – pastor’s salary

7,300 – Pastor Worksheet costs

2,500 – Pastoral candidates visits with PNC

2,200 – Coaching for Kate – plus required Coach site visit expenses.

Total: \$80,000

The committee discussed at length the challenges of being both a for-profit Coffee Shop and establishing a not-for-profit Community of faith. After much discussion, a conversation with Michael Gehrling from 1001 NWC, and research into how other Presbyteries are working with their NWC’s, the committee voted to bring the following recommendations to Presbytery:

RECOMMENDATIONS:

1. That Presbytery endow CNCD with administrative commission authority to establish a 501c3 for the Worshiping Community of the Community Cup, set up a board of directors, and serve as the session for the NWC until the new congregation is established and able to provide leadership for the congregation and Coffee Shop.
2. That Presbytery approve the pastor of the Community Cup and More to be an employee of Presbytery in order to receive the Board of Pensions grant offered to NWC pastors. This grant pays all Board of Pension costs for up to 3 years, 4th year 66 2/3% and 5th year 33 1/3 % as long as the pastor works 20 hours a week.

COMMITTEE ON CHURCH VITALITY AND TRANSFORMATION

The CCVT met on January 9, February 6, March 6 and May 1, 2023. (The Committee did not meet during April.)

The Committee continues to receive both grant proposals and reports on grant fund use related to Innovations in Worship grant monies. Activity-to-date related to the Innovations in Worship Grant opportunity include the following:

Reports Received on Fund Usage:

- New Monmouth (drum kit for worship team) (video shared at February Presbytery meeting)
- Westminster report for their second grant (HDMI cabling and video camera)
- Tuscarora (third grant proposal reported that grant #2 significantly improved the image of their streamed content)
- Buckton (Zoom & CCLI subscriptions)
- Massanutten (Equipment for streaming and monitor in rear of sanctuary to help worship leaders and choir members experience projected content)

Grant Requests Received (with amounts awarded):

- Bethesda (\$850 – Grant #2)
- Westminster (\$1000 – Grant #3)
- Tuscarora (\$1000 – Grant #3)
- Oxford (\$1000 – Grant #1)

Congregations all express their gratitude for these grants. Most grant funds have been applied in a way that have allowed churches to embrace members unable to return after COVID through an accessible remote worship experience. A few congregations have provided types of updates to their worship services, enhancing the in-person experience.

The PneuMatrix cohort will have its final official meeting with Michelle Snyder on May 24, 2023. There has been expressed interest in the possibility for the cohort to continue to meet informally to exchange ideas and to encourage one another as they continue to pursue adaptive change. Moreover, it is hoped that additional congregations may wish to participate in a new PneuMatrix cohort experience in the future.

PROPOSED AMENDMENTS TO THE CONSTITUTION PCUSA

At our meeting on February 28, 2023, the Presbytery approved the proposed amendments *except* for the following:

22-A, B, E, I, and P

Please review these proposed amendments and be prepared to vote on May 20. You will find them here:

https://files.breezechms.com/upload/files/639b47bccbed7/Proposed_Amendments_from_the_225th_GA_2022_.pdf

- 22-A F-1.0302c THE CATHOLICITY OF THE CHURCH (POL-16 1a)
Expands inclusive language with reference to gender identity
- 22-B F-1.0404 OPENNESS (POL-16 1b)
Expands inclusive language with reference to gender identity
- 22-E G-2.0503 CATEGORIES OF MEMBERSHIP (POL-07)
Removes “honorably” before “retired” as the category for retired ministers
- 22-I G-2.0804 TERMS OF CALL (HSB-06)
Adds the requirement of a minimum of twelve weeks of paid family leave in terms of call for all installed pastors/associate pastors
- 22-P G-3.0106 ADMINISTRATION OF MISSION (POL-10)
Adds the requirement of an antiracism policy to the required policies of councils, and clarifies other language in that list

FOR INFORMATION ONLY REPORTS

Committee on Pastoral Transition (CPT)

- I. FOR INFORMATION:
Committee meets the first Tuesday of every month via Zoom.
- II. ACTIONS TAKEN:
 - A. Appointed TE James Yao to serve as moderator at Berkeley Springs Church.
 - B. Sustained the examination of Rev. Richard Moll (ELCA) to serve at Broadway Church.
 - C. Approved the supply pastor contract between the Broadway Session and Rev. Richard Moll from March 1, 2023-February 29, 2024.
 - D. Concurred with the Committee on Preparation for Ministry to sustain the examination of Brittney Daniel, a candidate from Lehigh Presbytery, who has received a call from the Woodstock Church to serve as their installed pastor. (Ms. Daniel will be introduced at the August Presbytery Meeting at which time terms of call and other pertinent information will be brought forth.)
 - E. Approved the following ministry information forms and authorized Kim Stroupe to input the data onto the Church Leadership Connection web site:
 - Bethesda – installed pastor
 - Beulah/Monterey – supply pastor
 - Cooks Creek – interim pastor (TE Normington will be transferring June 30)
 - Keyser – supply pastor
 - Winchester First – interim pastor (TE McCoig will be retiring in September)
 - F. Approved the Commission to Install Teaching Elder Andrew Ditzel at the Lexington Church on May 7, 2023.
 - G. Renewed the interim contract between Hermitage Church and Teaching Elder Jacqueline Smith Patman from June 1, 2023-June 1, 2024.
 - H. Approved the temporary supply contract between Warrenton Church and Honorably Retired Teaching Elder Bob Osborne from June 1-August 31, 2023, while their pastor is on sabbatical.
 - I. Approved the commissioning of Tina Glenn at the May 20 Presbytery meeting.
 - J. Dissolved the pastoral relationship with TE Patrick Lanaghan effective April 30, 2023. (Congregational meeting was held April 23, 2023.) (The CRM will have action in the supplemental report for honorable retirement of TE Patrick Lanaghan.)

Coordinating and Planning Commission (CPC)

- I. FOR INFORMATION:
Met via Zoom on April 25 and heard reports from all committees of Presbytery.
- II. ACTIONS TAKEN:
Approved designating the offering taken at the May 20, 2023, Presbytery Meeting to the scholarship for women in ministry at the Terfa Jarso Seminary in Ethiopia.

Volunteer Service to Shenandoah Presbytery

Name _____

Address _____

Phone: _____ E-mail _____

Congregation _____

___ Ruling Elder ___ Teaching Elder ___ Retired

I am interested in serving God through Shenandoah Presbytery in the following ways:

1. _____

2. _____

3. _____

I am currently serving in Shenandoah Presbytery in the following ways:

1. _____

2. _____

3. _____

Thank you for your willingness to serve!

Opportunities to Serve in Shenandoah Presbytery

Committee on Church Vitality and Transformation (CCVT)

Purpose: To provide processes and support for congregations that have an identified need, willingness, and ability to engage in spiritual and/or programmatic growth which can lead to deeper commitment both within and beyond current membership.

Committee on Educational Resources (CER)

Purpose: To provide education and resources in the areas of stewardship, children's ministry, youth and young adult ministry, evangelism, social justice issues, and other areas related to congregational ministry through the use of specialized teams and regional and presbytery-wide training events.

Committee on Mission and Outreach (CMO)

Purpose: Coordinate and oversee local, national, and international mission work through congregations and mission communities. CMO will provide information, resources, encouragement and support.

Committee on New Congregational Development (CNCD)

Purpose: To formulate and implement a comprehensive plan for location, funding, and development of new congregations and new worshipping communities within the bounds of the presbytery.

Committee on Nominations (CN)

Purpose: To nominate to Presbytery individuals to serve on presbytery committees, adhering to established norms of committee membership and representation including vacancies, chairs and vice-chairs; and to nominate persons to serve on presbytery's PJC and as commissioners to Synod and General Assembly meetings.

Committee on Pastoral Transition (CPT)

Purpose: To fulfill all Book of Order and Presbytery Manual responsibilities related to oversight of and guidance to churches and pastors in the process of moving from one pastor/congregation relationship to another. These responsibilities include work related to dissolving pastoral relationships, working with churches in all processes leading to the next pastor call, and examining teaching elders for readiness and suitability to receive calls.

Committee on Preparation for Ministry (CPM)

Purpose: To oversee the care and examination of inquirers and candidates for ministry, inform sessions of the process for inquiry and candidacy, and conduct examinations of candidates seeking calls within the bounds of this presbytery.

Committee on Presbytery Administration (CPA)

Purpose: To oversee the management of presbytery funds, property, and staff.

Committee on Relational Ministry (CRM)

Purpose: To fulfill all Book of Order and Presbytery Manual responsibilities related to oversight of and assistance to churches and teaching elders in their ministry. These responsibilities include all matters related to matriculation of new pastors, periodic visits with sessions and pastors, support for clergy wellness and continuing education.

Committee on Representation (COR)

Purpose: To advise the Presbytery with respect to membership of its committees and to the employment of its personnel per Book of Order G-3.0103.