

**Minutes of the
199th Stated Session**

**of the
PRESBYTERY OF SHENANDOAH**

**November 4, 2023
Opequon Presbyterian Church
Winchester, Virginia**

NEXT STATED SESSIONS

**February 27
Via Zoom**

**May 14
In person
Location to be determined**

**September 14
Massanetta Springs
In conjunction with The Big Event
Details to follow**

SHENANDOAH PRESBYTERY IS A COVENANT BODY WHERE:

- » **congregations are empowered to be centers for mission,**
- » **lay persons are equipped to be Disciples of Christ in a challenging world,**
- » **church leaders and members are nurtured and strengthened for service,**
- » **open communication and information are used constructively and creatively to keep us connected.**

**SHENANDOAH PRESBYTERY
DIRECTORY**

Teaching Elder April Cranford..... Moderator 2023
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SHENANDOAH PRESBYTERY CORPORATION
c/o Atlantic Union Bank, P.O. Box 1268, Staunton, VA 24402-1268

Current Officers

Kenneth Miller, President
James Lunde, Vice President
Alan Garrison, Secretary
Linnea J. Spradlin, Treasurer

Advisory Members

Brown Edwards & Company, LLP,

CANDIDATES FOR MINISTRY OF THE WORD AND SACRAMENT

Mark Dewey	Home Church – Winchester First
Deborah Romano	Home Church - Shepherdstown
Kimberly Shank	Home Church – Mossy Creek
Bobby “Chance” Snell	Home Church – Tinkling Spring

INQUIRERS FOR MINISTRY OF THE WORD AND SACRAMENT

Hannah Altman	Home Church - Warrenton
Benjamin Kent	Home Church – Warrenton
Cassandra Semler	Home Church – Tuscarora

GOVERNING BODIES

Synod of the Mid-Atlantic

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**PRESBYTERY OF SHENANDOAH
MINUTES OF THE 199th STATED MEETING**

The 199th Stated Meeting of the Presbytery of Shenandoah was called to order at 9:30 a.m. on Saturday, November 4, 2023. Moderator April Cranford opened the meeting in prayer followed by a brief summary of the procedural rules.

QUORUM AND ENROLLMENT

The Stated Clerk reported that a quorum was present. The final enrollment was as follows:

Assoc	Associate	HR	Honorably Retired	Prof	Professor
Chap	Chaplain	IA	Interim Associate	Supply	Supply
CM	Campus Minister	IN	Inactive	Stu	Student
COP	Co-Pastor	IP	Interim Pastor	T	Teacher
Coun	Counselor	MAL	Minister-at-Large	TM	Tent Making
DP	Designated Pastor	OM	Overseas Missionary	VM	Validated Ministry
DYP	Director, Youth Program	OP	Organizing Pastor	WC	Without Charge
ED	Educator	P	Pastor		

(Description code for attendance: P = present E = excused A = absent L = Livestream)

A	Allen, Donald R., Jr.	HR		
E	Atwood, Roxana M.	HR		
A	Barner, Ann Elizabeth	HR		
P	Bethard, John T.	P	Charles Town	Kathryn Shue
E	Blunk, Joel T.	VM		
E	Binder, Jeffrey A.	IP	Staunton First	
E	Boswell, Bronwen W.	GP/SC		
E	Boswell, Howard W., Jr.	P	Buena Vista	Absent
E	Boyer, Grace Jones	HR		
E	Brandon, Joseph C.	HR		
E	Bridgman, Stewart G.	HR		
E	Brownlee, J. Malcolm	HR		
P	Bunker, Jonathan W.	P	Berryville	Elizabeth Coberly
P	Burkley, Julia H.	AP	Opequon	
P	Burnett, Dennis D.	HR		
E	Caperton, William G.	HR		
E	Carr, Gwendolyn B.	Supply	Buffalo Gap, Craigsville	
P	Carrico, Thomas J., Jr.	P	Finley Memorial	Absent
E	Cathcart, C. Stevens	HR		
A	Channell, Kevin J.	P	Petersburg	Absent
A	Clark, Casey R.	COP	New Monmouth	Absent
A	Clark, Rachel F.	COP	New Monmouth	
A	Conrad, Scott A.	Supply	Hot Springs & Millboro	
A	Corder, William "Lee"	ML		
E	Cornish, Homer T.	HR		
E	Cox, C. William	HR		
A	Craft, John K.	P	Bethany	Absent
P	Cranford, April H.	P	Westminster	Katrina Crawford
A	Crannell, J. Scott	ML		
P	Crumley, Rachel	P	Tuscarora	Kate Lewis Brown
P	Cushwa, John W.	HR		
A	Dax, Betty G.	HR		
P	Dent, William H., Jr.	HR		
E	Dietrich, Richard S.	HR		
A	Ditzel, Andrew J.	P	Lexington	Absent
E	Donohoe, Patricia A.	HR		
E	Douty, Horace D.	HR		
E	Edwards, Karen S.	ML		

E Evans, George W.	HR		
E Everhart, William G.	Chap	Westminster-Canterbury	
P Farthing, Stanley H.	P	Augusta Stone	Excused
A Fetterman, Amy	Supply	Waynesboro Second	
E Fisher, Merle L., Jr.	HR		
E Forbes, Thomas H.	HR/Supply	Bunker Hill	
E Franklin, John S.	HR		
E Goodman, William R., Jr.	HR		
E Goshorn, Robert D.	HR		
P Greenawalt, Karen J.	P	Gerrardstown	Absent
E Groome, Thomas P., III	HR		
P Hafele, Michael	IP	Winchester First	
E Hamburger, Rachel E.	Supply	Smyrna	
A Harmon, Melissa L.	ML		
A Hay, Kevin W.	P	Middletown	Loretta McDonald
E Hay, Thomas D.	HR		
E Held, Ann Reed	HR		
E Hellmuth, Barton L.	HR		
E Hendy, Susanna	ML		
A Hill, Richard H.	HR		
A Hill, Robert S., Jr.	HR		
P Hill, Sarah L.	HR/Supply	Mt. Carmel	
P Holben, Sara A.	HR		
E Holden, Thomas J., III	HR		
P Hopkins, E. Reed	P	Loch Willow	Peggy Barss
E Howard, Carl D.	HR		
P Howard, David D.	P	Strasburg	Kathryn Volpini-Holland
E Hoy, Caitilin R.	ML		
A Hunt, Patricia	HR		
P Hutcheson, Fletcher, Jr.	P	Circleville Seneca Rocks	Lucinda Warner Absent
E Johns, James E.	HR		
E Kave, Jacob R.	ML		
E Klein, Deborah H.	HR		
E Klein, William M.	HR		
P Lanaghan, Patrick R.	HR		
P Lane, Brittney M.	P	Woodstock	Jerry Germroth
P Langdon, J. Bradford	HR/Supply	Tabler	
A LaPrade, Lester N., Jr.	HR		
A Lawton, James S.	HR		
E Lown, John W.	HR		
E Lowrance, William J.	HR		
P Lunde, James E., II	P	Warrenton	Kristin Heydt
E Macbeth, Bruce A.	HR		
P Martin, Tracie E.	PA	Opequon	
A McCoig, Dan M., Jr.	HR		
P McCormick, Dwight J., II	OP	Community Cup	
P McDonald, John L.	IP	Mt. Horeb	
A Mitchell, Loren T.	P	New Providence	Absent
E Moore, William L.	OM		
E Newman, Howard A.	HR		
P Newquist, Gusti L.	P	Shepherdstown	Mary Ellen Lloyd
P Osborne, Robert S.	HR		
A Ott, Teresa M.	VM		
E Owen, Jan G.	HR		
E Painter, William L., Jr.	HR		
E Pattison, Carl F.	HR		
P Peterson, John C.	P	Covenant	Roderic Owen Joan Sayers

E Pettit, Ann R.	COP	Massanutten	Beth Smith
P Pettit, Patrick S.	IP	Waynesboro First	
A Phillips, Keith A.	COP	Massanutten	
A Poland, Ernest L. Jr.	Supply	Second Opequon	
E Pollock, Richard	HR		
A Potter, Ronald R.	HR		
E Price, Norman G.	HR		
A Pyles, Elizabeth A.	P	McDowell	Absent
E Rascoe, Clayton T.	VM	Massanetta Springs	
P Rascoe, Kathryn R.	IP	Bridgewater	
E Rhyne, C. Thomas	HR		
P Robertson, Helen	Supply	Fairfield & Williamsville	
A Sale, Meriwether Anderson, Sr.	HR		
A Sherman, H. Wray	HR		
A Sieck, Philip L.	HR		
P Singleton, Jacob R.	P	Staunton Third	Absent
E Slider, C. Richard II	HR		
P Smith, Alexa A.	ML		
A Smith, Evan R.	P	Staunton Second	Mary Rainey
A Smith, James M.	P	Mossy Creek	Absent
E Smith, Nancy A.	HR		
P Smith Patman, Jacqueline	IP	Hermitage	
E Smith, Vanessa M.	P	Hedgesville	Vicki Jenkins
P Sommer, Philip W.	HR		
P Sorge, Stephanie	P	Trinity	Mark Facknitz
E Stanley, Arthur L.	HR		
E Stephens, Millard M.	HR		
A Summers-Minette, Teresa L.	HR		
E Symons, Charles D., Jr.	HR		
E Thomas, Aaron Lee	P	Olivet	Absent
P Thomas, Amanda M.	AP	Winchester First	
A Thornton, Joel P.	P	Ivanhoe	Absent
		Wardensville	Absent
A Tongen, Harold M.	HR		
E Tremba, Randall W.	HR		
P Vaughan, Robert C.	P	Romney	Peggy Ensminger
E Vernon, Joseph H. J.	HR		
A von Oeyen, Jr., Robert	HR		
A Watkins, John M.	HR		
P Watson, Rachel	Assoc	Covenant	
E Whiteley, Nancy S.	HR		
E Wilkers, Jack B.	HR		
E Wilson, Joan M.	HR		
E Wilson, Stanton R.	HR		
E Wing, Andrew P.	VM		
P Witt, David R.	P	Opequon	Marjory Praml Michael Wygant Tom Widder
P Yao, James C.	P	Moorefield	
P Yao, Nancy Meehan	AGP		
A Young, James M.	HR		

CHURCHES WITHOUT INSTALLED PASTORS

Ben Salem	Absent
Berkeley Springs	Brice Williams
Bethel	Absent
Bethesda	Absent
Beulah	Absent
Bloomery	Joyce Omps
Bridgewater	Joe Crockett

Broadway	Houston Lynch
Buckton	Excused
Buffalo Gap	Absent
Bunker Hill	Absent
Burlington	Excused
Burnt	Absent
Clear Brook	Absent
Collierstown	Absent
Cooks Creek	Absent
Craigsville	Absent
Elk Branch	Ann Hunter
Elkton	Franci Edwards
Fairfield	Jeanie Cash
Falling Waters	Absent
Franklin	Absent
Front Royal	Absent
Glen Kirk	Absent
Goshen	Absent
Halltown	Absent
Hebron	Absent
Hermitage	Vicki Jenkins
Highland Memorial	Absent
Hot Springs	Absent
Immanuel	Absent
Keyser	Absent
Little Falls	Absent
McCutchen	Absent
Millboro	Absent
Monterey	Absent
Mount Carmel	Absent
Mount Hope	Absent
Mount Horeb	John Bosserman
Mount Joy	Absent
Mount Olive	Absent
Mount Storm	Absent
Nineveh	Absent
Oxford	Absent
Piedmont	Absent
Pines Chapel	Absent
Rocky Spring	Absent
Ruddle	Absent
Second Opequon	Absent
Slanesville	Denise Rouse
Smyrna	Excused
Springfield	Excused
Staunton First	Barbara Richardson
Sunnyside	Absent
Tabler	Pam Hogmire
Timber Ridge	Absent
Tinkling Spring	Debra Fitzgerald O'Connell
Tomahawk	Absent
Union	Absent
Waynesboro First	Jean Hashagen
Waynesboro Second	Absent
Williamsville	Absent
Winchester First	Patricia Grosso
	Absent
Zetta	Sharon Doyle

OTHER VOTING MEMBERS:

Commissioned Ruling Elders

P Deborah Beam	A Michele Elliott	A Tina Glenn
A Stephanie Harris	P Judy Hensley	E Mark Johnson
P David Omph	E Linda Reece	P Bobby Spurgeon
P Susanne Taylor	A Paul Wolverton	

Voting Ruling Elders of Presbytery Staff or Coordinating and Planning Commission (CPC):

P Donna Lanaghan, Staff	E William North, CPC
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NON-VOTING VISITORS:

Candidates

Deborah Romano

Visiting Ministers

Colleen Earp
 Richard Moll
 Henry Scoggins
 Rich Schepp

Presbytery Staff

Kim Stroupe

Board of Pensions

Keenan Rodgers

Corporation

Alan Garrison
 Kenneth Miller
 Linnea Spradlin
 Lowrie Tucker

Visitors

Glenn Jenkins	Patti McCarthy	Debra Sedr
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Teaching Elders = 41 Voting Ruling Elders = 37 Additional Guests = 14 TOTAL = 92

WELCOME

Teaching Elder David Witt welcomed everyone to Opequon Church for the 199th Stated Meeting of the Presbytery. TE Witt gave instructions for Communion as well as breakout sessions.

Associate General Presbyter Nancy Meehan Yao introduced Ruling Elder Keenan Rodgers, Church Consultant for the Board of Pensions.

Teaching Elder Colleen Earp from the Presbytery of the James and Retired Teaching Elder Richard Schempp from the Presbytery of Palo Duro were seated as corresponding members. Teaching Elder Gusti Newquist introduced members from Shepherdstown Church present to support new candidate Deborah Romano.

APPOINTMENTS

The Moderator appointed the following Assistant Clerks: Ruling Elder Loretta McDonald from Middletown Church, Retired Teaching Elder Bob Osborne, and Teaching Elder Rob Vaughan from Romney Church

DOCKET

The docket was approved as circulated. See page 131

STATED CLERK REPORT

Teaching Elder John Peterson, Stated Clerk Pro Tempore, gave the following report, *which was approved:*

I. FOR INFORMATION:

The Administrative Commission to Bethel Church reports that the legal matters with the Church are almost complete for their move to ECO.

II. RECOMMENDATIONS: *(all approved)*

- A. That Presbytery excuse from attendance from all or part of this stated meeting those ministers who submit such a request.
- B. That Presbytery approve the minutes from the August 22, 2023, Presbytery Meeting as distributed.
- C. That Presbytery approve the minutes of the Commission to Install Teaching Elder Dwight McCormick as found on page 132.

ASSOCIATE GENERAL PRESBYTER

Teaching Elder Nancy Meehan Yao noted that Joann Sharpe has received status of Certified Christian Educator in the PCUSA. TE Yao recognized Circleville Church who was the first congregation to submit their pledge for the 2024 budget and Staunton First Church received a Small Church Grant from the Synod for their heating and air system repairs.

WORSHIP

Worship included participants from surrounding churches with the message by Rev. David Howard from Psalm 130, John 6:35, 41-51. The Body celebrated the sacrament of the Lord's Supper.

COMMITTEE ON MISSION AND OUTREACH

Commissioned Ruling Elder Bobby Spurgeon, Chair, reminded congregations to report their mission work to the Committee.

COMMITTEE ON CHURCH VITALITY AND TRANSFORMATION

Teaching Elder Jaci Smith Patman, Chair, referenced the written report found on page 133.

COMMITTEE ON PRESBYTERY ADMINISTRATION

Teaching Elder Fletcher Hutcheson, Chair, referenced the written report found on pages 134-139. The following recommendation *was approved*:

That Presbytery approve the 2024 budget as found on pages 135-137.

Question arose concerning the budget with the General Presbyter on leave from July 2023-July 2024, and expenses for office space that are not used very often. Teaching Elder David Witt, member of the Budget and Stewardship Task Force, noted with several churches leaving, their settlement monies are being used to draw on to keep church per capita lower. The Task Force is looking at the office transition and studying the full range of long-term effects.

BOARD OF PENSIONS

Ruling Elder Keenan Rodgers, Church Consultant, reported the Board is restructuring the pastor's participation package that has been in place for 36 years. There will be no changes in the plan or dues for 2024. See page 140 for a written report.

COMMITTEE ON NEW CONGREGATIONAL DEVELOPMENT

Teaching Elder Karen Greenawalt, Chair, noted they continue to work on non-profit status for the Community Cup Coffee and More to secure grants for community outreach in the Martinsburg area. A slideshow of Teaching Elder Dwight McCormick's installation was shown. See page 141 for a written report.

COMMITTEE ON EDUCATIONAL RESOURCES

Teaching Elder Tommy Carrico, Chair, referenced the written report on page 144. Teaching Elder Colleen Earp, Program Director, brought greetings from Massanetta Springs and summarized the upcoming events this fall and winter.

BREAKOUT SESSIONS

The Body broke into five groups to discuss the first five chapters of *Why Presbyterians Are Like That*.

LUNCH

The Body enjoyed a wonderful meal in the Church Fellowship Hall.

SHENANDOAH PRESBYTERY CORPORATION

The Body recessed as the Presbytery of Shenandoah and convened as the Shenandoah Presbytery Corporation. Teaching Elder James Lunde, Director, opened the annual meeting with prayer. President Kenneth Miller summarized the workings of the Corporation during the prior year.

Linnea Spradlin, Treasurer, reviewed the following financial information:

The Corporation's fiscal year is from July 1 to June 30. Net investment income will be available for use/distribution at the end of the current calendar year pursuant to directions on file. Funds are available for withdrawal quarterly and must be requested in writing prior to the end of the quarter. Quarterly payment is necessitated because the Corporation selects long-term investments that are not intended to be available on a demand basis. All accounts due to churches and trusts are invested in the same manner as a mutual fund. A valuation of the investment securities held is made at the end of each quarter to determine the amount allocable to each account held by the Corporation.

The following nominations for Directors were approved unanimously:

CLASS OF 2026:

William Bayliss, Nancy Gourley, David Hawkins, Emmett Toms, and Lowrie Tucker

There being no nominations from the floor, the slate was approved.

See pages 142-143 for information on investments.

The Corporation adjourned with prayer at 1:38 p.m., and the Body reconvened as the Presbytery of Shenandoah.

COMMITTEE ON PREPARATION FOR MINISTRY

Teaching Elder Kate Rascoe, Chair, referenced their written report found on page 145. TE Rascoe introduced Deborah Romano who was recently moved to candidacy by the Committee. Candidate Romano was asked to expound on one concept of her statement of faith and asked to share one thing she is currently engaging that is formative to preparation for ministry.

There were no questions from the floor. TE Rascoe led in prayer, along with members of Shepherdstown Church, for Debbie's ministry.

COMMITTEE ON PASTORAL TRANSITION COMMITTEE ON RELATIONAL MINISTRY

Teaching Elder Patrick Pettit, Chair of Pastoral Transition, noted the two committees have been meeting together since August and anticipate asking for a formal reuniting at the February Presbytery Meeting. See pages 146-147 for a written report.

INTRODUCTION OF NEW TEACHING ELDERS

Teaching Elder Jonathan Bunker introduced Teaching Elder Michael Hafele who has received an interim contract to the Winchester First Church. TE Hafele was asked to give a brief sense of his Christian journey and call to ministry at First Church. There were no questions from the floor. Members of Winchester First were recognized.

Teaching Elder Jonathan Bunker introduced Teaching Elder Rachel Watson who has received a call to the Covenant Church as Associate Pastor. TE Watson was asked to give a brief sense of Christian journey and call to ministry at Covenant Church. There was one question from the floor. Members of Covenant were recognized.

COMMISSION OF RULING ELDER

Ruling Elder Susanne Taylor was commissioned through December 31, 2026, for service at Clear Brook Church.

COMMITTEE ON NOMINATIONS

Teaching Elder David Witt, Co-Chair, gave the following report, *which was approved*:

RECOMMENDATION: That Presbytery approve the following to serve:

(* = second term on this committee)

Committee on Educational Resources (CER)

Class of 2025 – RE Judy LePera, Trinity Church*

Colleen Stearns, Winchester First Church

Class of 2026 – Rebekah Witt, Opequon Church

Chair, 2024 – John Dull, Tinkling Spring Church

Committee on Mission and Outreach (CMO)

Class of 2026 – TE Gwen Carr, Craigsville Church*

TE Sarah Holben, Honorably Retired

RE Dave Thalman, First Winchester Church*

RE Ellen Miller, Hot Springs Church

Chair, 2024 – TE Gwen Carr, Craigsville Church

Committee on New Congregational Development (CNCD)

Class of 2026 – TE Julia Burkley, Opequon Church

Committee on Pastoral Transition (CPT)

Class of 2026 – TE Jonathan Bunker, Berryville Church

Committee on Preparation for Ministry (CPM)

Class of 2025 – RE Harriet Thompson, Tinkling Spring Church

Class of 2026 – TE Tom Forbes, Honorably Retired

RE Kathryn (Kathy) Shue, Charles Town Church*

Committee on Presbytery Administration (CPA)

Class of 2026 – RE Gail Allen, Massanutten Church

RE Jim Barb, Berryville Church

TE James John, Honorably Retired*

Committee on Relational Ministry (CRM)

Class of 2026 – RE Bob Schminkey, Trinity Church

Permanent Judicial Commission (PJC)

Class of 2029 – TE Jim Lunde, Warrenton Church

RE Ann Massie, Lexington Church

Vice Moderator of Presbytery – 2024

RE Debra Fitzgerald, Tinkling Spring Church

The Vice Moderator serves as Moderator in 2025 and as Chair of the Coordinating and Planning Commission (CPC) in 2026.

General Assembly Commissioners/Young Adult Advisory Delegate

Elizabeth Healey (YAAD – Trinity Church)
Pam Snyder (RE – Second Staunton Church)
Denise Rouse (RE – Slanesville Church)
Stephanie Sorge (TE – Trinity Church)
David Witt (TE – Opequon Church)

Synod of the Mid-Atlantic Commissioners

Class of 2024 – TE Sarah Hill, Honorably Retired
Class of 2026 – TE Howard Boswell, Buena Vista Church

Synod Representative – Nominating Committee

Class of 2026 – RE Doug Sensabaugh, Massanutten Church

There were no nominations from the floor.

COORDINATING AND PLANNING COMMISSION

Teaching Elder David Howard, Chair, referenced the written report on page 148.

The following recommendation was approved:

Nomination of Retired Teaching Elder Patrick Lanaghan to the Class of 2026 to the Committee on Nominations.

Teaching Elder Stephanie Sorge briefed the Body on the work of the Presbytery Meeting Task Force. See page 149 for the written report.

ADJOURNMENT

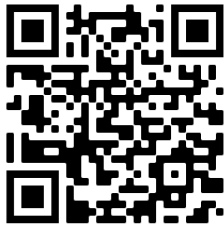
The meeting adjourned at 2:29 p.m. with prayer by the Moderator. The Presbytery will meet via Zoom on Tuesday, February 27, 2024, beginning at 9:30 a.m.

April Cranford, Moderator

John Peterson, Stated Clerk Pro Tempore

Kim Stroupe, Recording Clerk

DOCKET

- 9:30 a.m. Call to Order & Prayer
- 9:35 a.m. Determining a Quorum
Procedural Rules
Welcome from Opequon Church
Introduction of Guests and Seating of Corresponding Members
Appointment of Assistant Clerks
Adoption of the Docket
Report of the Stated Clerk Pro Tempore – TE John Peterson
Report of the Associate General Presbyter – TE Nancy Meehan Yao
- 9:50 a.m. Worship with Communion
- QR code for online giving
Clean-up Buckets Church World Service
- 
- 10:50 a.m. Committee on Mission and Outreach – CRE Bobby Spurgeon
- 10:55 a.m. Committee on Church Vitality & Transformation – TE Jaci Smith Patman
- 11:00 a.m. Committee on Presbytery Administration – TE Fletcher Hutcheson
2024 Proposed Budget
- 11:20 a.m. Board of Pensions – Consultant Keenan Rodgers
- 11:35 a.m. Committee on New Church Development – TE Karen Greenawalt
- 11:40 a.m. Breakout Sessions
<https://www.presbyterianmission.org/resource/why-presbyterians-are-like-that/>
- 12:20 p.m. Lunch
- 1:20 p.m. Shenandoah Presbytery Corporation – President Ken Miller
- 1:40 p.m. Committee on Educational Resources – TE Tommy Carrico
- 1:50 p.m. Committee on Preparation for Ministry – TE Kate Rascoe
Introduction of New Candidate Debbie Romano
- 2:00 p.m. Committee on Pastoral Transition – TE Patrick Pettit
Introduction of New Ministers Michael Hafele and Rachel Watson
Commission of Ruling Elder Susanne Taylor to Clear Brook Church
- 2:15 p.m. Committee on Nominations – TE David Witt
- 2:25 p.m. Coordinating & Planning Commission – TE David Howard
Nomination of member to Committee on Nominations
Report of the Presbytery Meeting Task Force – TE Stephanie Sorge
- 2:30 p.m. Anticipated Adjournment

MINUTES OF COMMISSION TO INSTALL THE REV. DWIGHT J. MCCORMICK, II, as pastor of the Community Cup, Coffee and More of Martinsburg, West Virginia. In accordance with the appointment of the Committee on Pastoral Transition, the commission convened at Community Cup on Sunday, October 22, 2023, at 3:00 p.m.

Commission members present: Teaching Elders: John Bethard, Rachel Crumley, Karen Greenawalt, and Gusti Newquist Ruling Elders: William North (Presbytery Vice Moderator), Karen Thatcher (Tuscarora) and Adam Ware (Shepherdstown)

Ruling Elder Kate Lewis Brown (Tuscarora) was also invited to participate in the service.

A quorum was present.

William North, Convener, called the commission to order and led in prayer. The commission elected William North as moderator and Gusti Newquist as recording clerk.

The congregation was called to worship. John Bethard preached the sermon on the subject "Adaptation". William North asked the questions of the teaching elder, and Kate Lewis Brown asked the questions of the congregation. These being answered in the affirmative and with prayer led by Karen Greenawalt, the commission installed Dwight McCormick as pastor of Community Cup, Coffee and More.

Karen Thatcher delivered the charge to the congregation and Rachel Crumley delivered the charge to the pastor.

At the conclusion of the service the newly installed pastor made a brief statement and pronounced the benediction.

The commission then read and approved their minutes. The commission adjourned with prayer led by William North.

William North, Moderator
Gusti Newquist, Recording Clerk

COMMITTEE ON CHURCH VITALITY AND TRANSFORMATION (CCVT)

MEMBERS: Jaci Smith Patman (Chair); Casey Clark, Rick Comstock, Jo Ann Harman, Mary Jo Johnson, Tracie Martin, Punker Robertson, Alexa Smith; Nancy Meehan Yao, Associate General Presbyterian, Staff Support.

PURPOSE: To provide processes and support for congregations that have an identified need, willingness, and ability to engage in spiritual and/or programmatic growth which can lead to deeper commitment both within and beyond current membership.

MEETINGS: First Monday of the Month, 1:00 pm via Zoom.

As of this writing, the CCVT has met once since the last Presbytery Meeting, on September 11, delayed due to the Labor Day holiday. Our next meeting is scheduled for November 6.

At our September 11 meeting, the Committee voted to fund the following grant requests:

- New Monmouth PC - \$750 Ministry Program Grant to fund special event costs, including speaker fees (for Karen Swallow Prior), for a one-day gathering to consider how cultures inform our approaches to worship. Pastor Casey recused himself for the vote.
- Hebron PC - \$1000 Innovations in Worship Grant to cover costs related to accessing reliable internet and wifi for streaming; and \$900 Ministry Program Grant to empower Hebron to reinvigorate their “parking lot ministry” for members who want to come to church Sundays but listen in to worship from their cars out of a concern for safeguarding their health.

AGP Nancy Meehan Yao informed the Committee that a PneuMatrix follow-up meeting will be planned early in 2024.

COMMITTEE ON PRESBYTERY ADMINISTRATION (CPA)

“The purpose of the C.P.A. is to oversee the management of presbytery funds, property, and staff” (from *The Presbytery Manual*).

Members of the C.P.A.: Hannah Bush, Betsy Glendye, Eric Hulett, Fletcher Hutcheson, Jim Johns, Jim Lunde, Clayton Rascoe, Harold Tongen, Dick Travis, and Tom Van Meter

The C.P.A. held an in-person meeting on May 18, 2023 at Massanetta Springs. Hannah Bush serves as our secretary.

Heather Carter presented a preliminary 2024 presbytery budget. Membership for 2022 in the presbytery’s congregations decreased by 511 members. The income from per capita in 2024 will reflect that. The Committee on Mission and Outreach has requested that \$2,000 be added to their budget to support two missionaries, Cindy Correll and Doug Dicks, who are from our presbytery. The amounts for office cleaning and insurance are reduced. Equipment rental, technology, and website/domain expenses have increased. The budget lines for internet and telephone now are separated because those services are provided by different companies. The C.P.A. requested Heather to present the figures for possible 3%, 5%, and 7% cost of living adjustments (C.O.L.A.) for the presbytery staff members at the September meeting for our discussion.

Heather also gave us an update on 2023 per capita pledge payments from the congregations. Additionally, she reported that the actual expense for changing the presbytery’s internet server was \$9,080.05. The amount that had been allocated for changing servers was \$20,000. The C.P.A. approved Heather’s request that from the allocated amount, \$1,760 be used to cover server expenses for the remainder of 2023. The C.P.A. also approved that the remaining unused portion of \$9,396.25 (which includes some interest earned) from the original amount allocated be returned to the investment fund from which it came.

The C.P.A. had a “Zoom” meeting on Thursday, September 21st. Clayton Rascoe presented a proposed policy for handling the assets of dissolved congregations. He agreed to obtain further input on the proposed policy and to bring up the policy at a future C.P.A. meeting. Clayton also reported that Open Doors, an organization working with homeless persons in Harrisonburg, will know before the end of 2023 if it will be rewarded the contract by the City of Harrisonburg to operate at the former North Main Street presbytery office property.

The C.P.A. discussed the different C.O.L.A. increase options for the 2024 presbytery budget that we had requested from Heather Carter. The C.P.A. approved recommending to the presbytery a 2024 budget with a 3% C.O.L.A. increase for the presbytery staff members. With this recommended budget, the 2024 per capita asking amount would be \$54.92. The per capita asking in 2023 was \$52.00.

The C.P.A. approved a request from the Committee on Relational Ministry for a grant totaling \$5,925 to support the participation of Tommy Carrico, Amanda Thomas, and Julia Burkley in the Community of Ministry and Worship program. The grant will be drawn from the 2018 Fund. The next scheduled meeting of the C.P.A. will be at 1:30 p.m., Thursday, October 19th, via “Zoom”.

Proposed Budget Worksheet - 2024				
	2022	2023	2023	2024
	Actual	Actual as of 9/30/2023	Budget	Proposed Budget
Resources Provided by:				
Acceptances from Congregations	459,321.92	294,090.12	504,504.00	504,804.25
Corporation Distribution	69,500.00	91,375.11	121,833.47	133,582.00
Total	528,821.92	385,465.23	626,337.47	638,386.25
Resources Used For:				
Church Vitality & Transformation CCVT				
CCVT Operating Expenses	-	30.69	1,000.00	1,000.00
Total CCVT	-	30.69	1,000.00	1,000.00
Educational Resources CER				
Big Event	825.82	1,420.17	4,000.00	4,000.00
Intergeneration Faith Program	500.00	10.45	2,000.00	2,000.00
Massanetta Springs	1,000.00	-	1,000.00	1,000.00
Presbyterian Campus Ministry	2,500.00	2,500.00	2,500.00	2,500.00
Total CER	4,825.82	3,930.62	9,500.00	9,500.00
Mission & Outreach CMO				
CMO Operating Expenses	267.97	-	300.00	300.00
Disaster Prep Team	500.00	50.00	500.00	500.00
Mission Communities	-	-	1,000.00	1,000.00
Partnership				
IBS Evan & Dev Support	6,000.00	3,000.00	6,000.00	6,000.00
BSCO Support	1,000.00	500.00	1,000.00	1,000.00
Visits to & from Ethiopia	2,000.00	642.12	2,000.00	2,000.00
ESL Program	-	-	500.00	500.00
Missionary - Cindy Corell - Haiti				1,000.00
Missionary - Doug Dicks - Middle East				1,000.00
Total CMO	9,767.97	4,192.12	11,300.00	13,300.00

	2022	2023	2023	2024
	Actual	Actual as of 9/30/2023	Budget	Proposed Budget
Presbytery Administration CPA				
Payments to Governing Bodies: 9,191 - 2022 Membership				
GA Per Capita (2023 - \$9.85 2024 - \$9.80)	92,206.64	71,675.70	95,564.70	90,071.80
Synod - Per Capita (2023 & 2024 -\$1.15)	11,808.20	8,370.30	11,157.30	10,569.65
GA - Shared Mission Support	4,000.00	3,001.00	4,000.00	4,000.00
Synod - Shared Mission Support	200.00	152.00	200.00	200.00
Total Payments to Govering Bodies	108,214.84	83,199.00	110,922.00	104,841.45
Occupancy				
Rent	16,999.98	28,333.34	34,000.00	34,000.00
Building & Grounds Maintance	1,946.00	-	-	-
Contracted Office Cleaning	500.00	1,250.00	4,000.00	2,250.00
Insurance	7,398.82	(53.00)	12,000.00	9,500.00
Utilities	6,903.74	-	-	-
Total Occupancy	33,748.54	29,530.34	50,000.00	45,750.00
Office Expenses				
Computer & Equipment Purchases	3,920.61	3,388.10	4,000.00	4,000.00
Equipment Rental & Technology	10,930.16	4,432.25	10,000.00	11,000.00
Internet	5,126.21	3,844.45	5,100.00	2,900.00
Postage	701.33	1,207.96	2,000.00	2,000.00
Supplies for Office	3,993.36	2,155.32	4,000.00	4,000.00
Telephone				2,300.00
Web Site / Domain Expenses	1,966.87	1,156.17	2,200.00	2,700.00
Breeze Fees	295.34	169.93	300.00	300.00
Total Office Expenses	26,933.88	16,354.18	27,600.00	29,200.00
Presbytery				
CPA Operating Expenses	-	-	250.00	250.00
Listening Team	-	-	500.00	500.00
Mileage Reimbursement	-	-	750.00	750.00
Presbytery Meeting Expenses	364.93	-	2,000.00	2,000.00
Total Presbytery	364.93	-	3,500.00	3,500.00
Personnel Costs	372,403.99	276,956.46	404,965.47	423,744.80
Total CPA	541,666.18	406,039.98	596,987.47	607,036.25

	2022	2023	2023	2024
	Actual	Actual as of	Budget	Proposed
		9/30/2023		Budget
Preparation for Ministry CPM				
CPM Operating Expenses	573.06	294.84	1,000.00	1,000.00
Total CPM	573.06	294.84	1,000.00	1,000.00
Pastoral Transition CPT				
CPT Operating Expenses	313.41	523.81	675.00	675.00
Quarterly Interim Summits			400.00	400.00
Liaison Training		201.92	1,500.00	1,500.00
Mediation Skills Training			1,500.00	1,500.00
Background Check Underwriting			200.00	200.00
Holy Cow Consultant Honoraria			1,500.00	1,500.00
Total CPT	313.41	725.73	5,775.00	5,775.00
Relational Ministry CRM				
CRM Operating Expenses	159.03	2.00	775.00	775.00
Total CRM	159.03	2.00	775.00	775.00
Total Resources Used	557,305.47	415,215.98	626,337.47	638,386.25
Difference - To or (from) Provided Resources	(28,483.55)	(29,750.75)	-	-

2024 PERSONNEL COSTS										
Position	3% COLA	Matching FICA	Board of Pensions Medical	Pension	Death	Temp Dis.	Travel	Mileage	Con Ed	Total
	0.03	0.0765	0.29	0.085	0.01	0.005				
Ordained Staff	\$137,791.68	\$10,502.81	\$39,814.59	\$11,669.79	\$1,372.92	\$686.46	\$7,000.00	\$14,000.00	\$3,500.00	\$226,338.25
Support Staff	\$123,218.21	\$9,426.19	\$46,174.44	\$10,367.96	\$1,219.76		\$6,000.00		\$1,000.00	\$197,406.56
Totals	\$261,009.89	\$19,929.01	\$85,989.03	\$22,037.75	\$2,592.68	\$686.46	\$13,000.00	\$14,000.00	\$4,500.00	\$423,744.80

Church	2021	2023	2023	2023	2023	per Member by Acceptance
	Members	Actual Asking	2023 Accepted	Actual Received	% Paid	
Augusta Stone	90	5,000.00	5,000.00	3,753.00	75%	55.56
Ben Salem	34	1,768.00	1,768.00		0%	52.00
Berkeley Springs	54	2,808.00	2,808.00	1,404.00	50%	52.00
Berryville	144	9,000.00	9,000.00	6,000.00	67%	62.50
Bethany	74	4,290.00	4,290.00	2,860.00	67%	57.97
Bethel	197	10,244.00	-			-
Bethesda	149	7,748.00	7,000.00	3,500.00	50%	46.98
Beulah	38	2,100.00	2,100.00	2,100.00	100%	55.26
Bloomery	39	2,028.00	1,000.00	1,000.00	100%	25.64
Bridgewater	96	4,992.00	2,000.00	2,090.00	105%	20.83
Broadway	35	2,500.00	2,500.00		0%	71.43
Buckton	23	1,600.00	1,196.00	897.00	75%	52.00
Buena Vista	91	4,740.00	4,740.00	3,160.00	67%	52.09
Buffalo Gap	10	544.39	544.39	181.48	33%	54.44
Bunker Hill	93	4,836.00	4,836.00	1,209.00	25%	52.00
Burlington	20	1,206.98	1,206.98	1,206.98	100%	60.35
Burnt	26	1,352.00	200.00		0%	7.69
Charles Town	279	14,508.00	3,000.00	2,000.00	67%	10.75
Circleville	32	1,800.00	1,800.00		0%	56.25
Clear Brook	10	812.12	500.00	500.00	100%	50.00
Collierstown	102	5,304.00	1,200.00	1,200.00	100%	11.76
Cooks Creek	213	12,400.00	12,400.00	8,266.72	67%	58.22
Covenant	473	30,000.00	33,000.00	24,750.00	75%	69.77
Craigsville	16	832.00	832.00	250.00	30%	52.00
Elk Branch	22	1,212.38	1,212.38	1,212.38	100%	55.11
Elkton	48	2,710.00	2,710.00	2,260.00	83%	56.46
Fairfield	37	1,980.00	1,980.00	990.00	50%	53.51
Falling Waters	108	5,616.00	4,400.00	2,933.36	67%	40.74
Finley Memorial	89	4,628.00	500.00	375.03	75%	5.62
Franklin	57	4,000.00	4,000.00	2,000.00	50%	70.18
Front Royal	93	5,000.00	5,000.00		0%	53.76
Gerrardstown	48	2,496.00	2,496.00	2,496.00	100%	52.00
Glen Kirk	23	1,196.00	1,196.00		0%	52.00
Goshen	23	1,196.00	250.00	250.00	100%	10.87
Halltown (closed)	10					
Hebron	129	6,800.00	6,800.00	6,800.00	100%	52.71
Hedgesville	33	1,800.00	1,716.00	1,287.00	75%	52.00
Hermitage	45	2,400.00	2,400.00	2,400.00	100%	53.33
Highland Memorial	45	3,266.34	2,340.00	1,755.00	75%	52.00
Hot Springs	38	1,200.00	1,200.00	800.00	67%	31.58
Immanuel	16	1,250.00	1,300.00	1,300.00	100%	81.25
Ivanhoe	34	1,800.00	1,800.00	1,050.00	58%	52.94
Keyser	69	3,850.00	3,850.00	1,925.00	50%	55.80
Lexington	347	18,650.00	18,044.00	12,433.36	69%	52.00
Little Falls	6	450.00	450.00	450.00	100%	75.00
Loch Willow	81	5,000.00	5,000.00	2,500.00	50%	61.73
Massanutten	398	20,696.00	20,696.00	13,796.00	67%	52.00
McCutchen	7	364.00	364.00		0%	52.00
McDowell	61	3,172.00	600.00	450.00	75%	9.84
Middletown	27	1,404.00	1,404.00	1,404.00	100%	52.00
Millboro	31	1,612.00	1,612.00		0%	52.00
Monterey	53	2,756.00	2,700.00	2,700.00	100%	50.94
Moorefield	170	8,840.00	8,400.00	5,600.00	67%	49.41
Mossy Creek	107	5,564.00	3,200.00	2,400.00	75%	29.91
Mt. Carmel	76	3,952.00	3,952.00	2,964.00	75%	52.00
Mt. Hope	18	989.90	989.90		0%	54.99

Church	2021 Members	2023 Actual Asking	2023 Accepted	2023 Actual Received	2023 % Paid	per Member by Acceptance
Mt. Horeb	122	6,344.00	3,000.00	2,250.00	75%	24.59
Mt. Joy	14	728.00	728.00	728.00	100%	52.00
Mt. Clive	87	5,250.00	5,250.00		0%	60.34
Mt. Storm	19	1,500.00	1,500.00	1,500.00	100%	78.95
New Monmouth	90	4,700.00	4,700.00	2,350.00	50%	52.22
New Providence	103	5,750.00	5,750.00	3,840.00	67%	55.83
Nineveh	39	2,028.00	900.00	600.00	67%	23.08
Olivet	104	5,408.00	50.00	50.00	100%	0.48
Opequon	522	32,000.00	32,000.00	24,375.01	76%	61.30
Oxford	136	7,072.00	6,978.08	5,233.56	75%	51.31
Petersburg	73	3,909.71	3,909.71	2,932.29	75%	53.56
Piedmont	30	3,600.00	3,600.00	2,400.00	67%	120.00
Pines Chapel	51	5,180.00	5,180.00		0%	101.57
Rocky Spring	14	728.00	400.00	500.00	125%	28.57
Romney	81	4,212.00	4,212.00		0%	52.00
Ruddle	12	677.46	677.46	677.46	100%	56.46
Second Opequon	40	2,200.00	2,200.00	1,650.00	75%	55.00
Seneca Rocks	34	1,831.13	1,831.13	1,951.13	107%	53.86
Shepherdstown	292	16,320.50	16,320.50	8,160.00	50%	55.89
Slanesville	10	520.00	250.00	187.47	75%	25.00
Smyrna	68	3,800.00	3,800.00	2,850.00	75%	55.88
Springfield	10	1,000.00	520.00	520.00	100%	52.00
Staunton First	129	6,800.00	6,800.00	6,800.00	100%	52.71
Staunton Second	114	5,928.00	5,000.00	4,260.00	85%	43.86
Staunton Third	86	4,472.00	1,000.00		0%	11.63
Strasburg	71	3,692.00	500.00	500.00	100%	7.04
Sunnyside	38	1,976.00	1,976.00		0%	52.00
Tabler	31	1,612.00	1,612.00	1,074.68	67%	52.00
Timber Ridge	99	7,000.00	5,200.00	3,466.64	67%	52.53
Tinkling Spring	397	20,644.00	20,644.00	4,666.62	23%	52.00
Tomahawk	18	1,100.00	1,100.00	1,100.00	100%	61.11
Trinity	173	12,500.00	12,500.00	8,750.00	70%	72.25
Tuscarora	136	7,072.00	7,072.00	4,714.64	67%	52.00
Union	22	1,144.00	1,144.00		0%	52.00
Wardensville	16	2,500.00	2,500.00	2,500.00	100%	156.25
Warrenton	399	22,261.00	19,240.00	14,434.00	75%	48.22
Waynesboro First	98	5,300.00	5,096.00	3,822.00	75%	52.00
Waynesboro Second	59	3,563.28	3,000.00	2,250.00	75%	50.85
Westminster	263	13,676.00	5,000.00	2,498.82	50%	19.01
Williamsville	12	624.00	300.00	300.00	100%	25.00
Winchester First	734	41,918.03	35,360.00	23,572.00	67%	48.17
Woodstock	155	8,165.85	8,165.85	5,441.47	67%	52.68
Zetta	14	728.00	500.00	250.02	50%	35.71
TOTALS	9,702	545,699.07	462,950.38	294,015.12		
		(1)	(2)			
(1) Total asking for churches					100%	of churches
		(2023 budget based on		\$ 626,337.47		returned
(2) Total amount of returned acceptances			minus corp funds	\$ 121,833.47		acceptance letter
				<u>\$ 504,504.00</u>		
					64%	of acceptances have been
						collected as of
						9/30/2023



Fall 2023

We at the Board are working hard to support our ministers and employees of the Presbyterian Church (USA) in new and creative ways. If you have other ideas about how we can help, please let me know. I am happy to meet with presbytery and church committees to listen to your thoughts and hopes of how we can strengthen the benefits offered to those who serve the Church.

Keenan Rodgers Church Consultant

m: 215-341-8143

krodgers@pensions.org

The Board of Pensions is a national agency of the Presbyterian Church (U.S.A.), offering a broad range of benefits to PC(USA) churches, agencies, and mid councils, as well as affiliated employers.

Member/Employer Services: 800-773-7752, M-F 8:30 am to 6:00 pm ET

A Season of Rebuilding

At the Board of Pensions, we are committed to assessing and restructuring the Benefits Plan of the Presbyterian Church (U.S.A.) to meet the needs of a changing Church and to serve the most people possible. The Board has entered a season of rebuilding in which our goal is to make necessary changes to provide great flexibility and cost control for congregations as they care for the well-being of their pastoral leadership. Our vision is for all ministers ordained in the PC(USA) to be plan members. [Read more.](#)

Medicare Advantage plan to replace Medicare Supplement Jan. 1, 2024

The new Humana Group Medicare Advantage PPO plan will provide retirees more services and benefits than are available through Medicare Supplement, and at lower costs. These will include medical, dental, vision, and hearing aid benefits, prescription drug coverage, and other wellness support, including SilverSneakers, the popular fitness program for older Americans. Retired members will pay no subscription fees for the new plan for the first four years. Current Medicare Supplement participants will be automatically enrolled in the Humana plan for 2024 coverage, unless they choose to opt out. [Read more.](#)

Other Important Information:

The Assistance Program: As part of our commitment to mutual care and wholeness, the Board of Pensions has once again expanded access to the Assistance Program to serve more ministers, employees, retirees, and surviving spouses who have financial need. The latest Assistance Program expansion includes broadened eligibility, increased grant amounts, and two new grants. [Read more.](#)

Directors grant experience apportionment: The Board of Directors granted a 4.2 percent experience apportionment for the Defined Benefit Pension plan. Effective July 1, 2023, this apportionment will result in an increase in retirement and survivor pensions benefits for pension plan members and survivors as well as an increase in the pension credits accrued as of December 31, 2022, for active and vested terminated members of the pension plan. [Read more.](#)



COMMITTEE ON NEW CONGREGATIONAL DEVELOPMENT (CNCD)

Purpose: To formulate and implement a comprehensive plan for location, funding, and development of new congregations and new worshiping communities within the bounds of the presbytery.

Committee: John Bethard, Adrienne North, Gusti Linnea Newquist, Kevin Hay, Rachel Hamburger, Drew Ditzel, Nancy Meehan Yao

- Heard reports from Dwight McCormick, Paul Crumley and Rachel Crumley regarding the current status of the Community Cup: exploring the ministry opportunities, workings of the Coffee Shop and need to increase lunch offerings and profit margins and the need for the Coffee Shop to be owned by a c3 in WV. Kate Lewis Brown, who is co-leader with Dwight could not be there as she was with her husband, John who was having surgery that day. The Community Cup and More is presently a LLC owned by Rachel Crumley, Kate and John Brown. Dwight manages the ministry side and Kate the Coffee Shop side as they work together for the good of both sides of this ministry.
- Discussion was had regarding non-profit status and how to achieve this. The committee voted to create a c3 called NWC in WV and populate the board of directors to provide leadership for the New Worshiping Communities in WV. The representatives of Community Cup and More agreed that they would become an incorporated entity owned the nonprofit NWC in WV c3.

SHENANDOAH PRESBYTERY CORPORATION FINANCIAL REPORT
TO THE MEMBERS OF THE CORPORATION
July 1, 2022 THROUGH JUNE 30, 2023

The Corporation's fiscal year is from July 1st to June 30th. Net investment income will be available for use/distribution at the end of the current calendar year pursuant to directions on file. Funds are available for withdrawal quarterly and must be requested in writing prior to the end of the quarter. Quarterly payment is necessitated because the Corporation selects long term investments that are not intended to be available on a demand basis. All accounts due to churches and trusts are invested in the same manner as a mutual fund. A valuation of the investment securities held is made at the end of each quarter to determine the amount allocable to each account held by the Corporation.

Total assets of the Corporation on June 30, 2023 totaled \$14,991,243, up from \$14,413,638 on June 30, 2022. A total of \$169,510 is in non-income-producing real estate, down from \$483,965 last year due to the sale of the Harrisonburg presbytery office property during the fiscal year. For this fiscal year, interest and dividend income on investments before expenses totaled \$336,890 (2.42% of investments in marketable securities at the beginning of the fiscal year) compared to \$265,075 (1.60%) in the previous fiscal year. Net realized and unrealized gain on marketable securities totaled \$1,406,247 compared to a \$2,031,307 loss in the previous fiscal year. Investment expenses were \$77,540 compared to \$80,325 last year. The overall investment portfolio (including cash and marketable securities) experienced a net investment income of \$1,665,597 or 12% of the beginning invested assets.

Investments held by the Corporation for this fiscal year ending June 30, 2023 comply with the Corporation's Investment Policy, which is stated as follows: Shenandoah Presbytery directs the Corporation to hold investments that satisfy the divestment criteria prescribed by Mission Responsibility Through Investment ("MRTI"), created and maintained by the Presbyterian Church (U.S.A.).

The Corporation supports and follows this policy based on these operational guidelines: The Corporation shall not hold stock directly in debt or equity securities of any MRTI listed entity; The Corporation may hold shares of mutual funds or exchange traded funds which invest in MRTI listed securities subject to the following limitations: The size of the Corporation's indirect listed holdings shall be so small as to be clearly immaterial and without economic influence when considered in relation to the Corporation's investment securities portfolio. This shall be determined by the following de minimis rule: The total value of indirect listed investments shall be immaterial so long as it is less than 2% of the total value of the Corporation's mutual fund portfolio.

Seven of the eight main presbytery committees have funds available for use and held within the corporation.

1. Committee on Church Vitality and Transformation provides grants through the Barnabas Fund – emergency church building needs; Church Re-Development Reserve – helps existing churches; Edward A. Dudley Trust – support of small churches; and Jonathan Edwards Trust – supports church work in specific counties. Existing churches can reach out to this committee for possible help with varying concerns. You can reach the chair of this committee by e-mail: jsmithpatman.presby@gmail.com
2. Committee on Educational Resources provides grants and loans for camp and college. Look on the web site; www.shenpres.org for camp and college scholarship applications. You can reach the chair of this committee by e-mail: dyyam@tinklinspring.com
3. Committee on Mission & Outreach helps with foreign and domestic mission work through the Bernice Hiatt Estate; Bolling Hobson fund; Sam Ramsey fund; and the Lyle M. Moffett grant. Applications for these mission funds are available on the web site; www.shenpres.org. You can reach the chair of this committee by e-mail: gcarrcpc@gmail.com
4. Committee on New Congregational Development is working to formulate and implement a comprehensive plan for new congregations and new worshipping communities within the bounds of the presbytery. This work can be done through the David Nuzum Estate and the WV Panhandle Fund.
5. Committee on Presbytery Administration oversees the management of presbytery funds, as well as the Harry S. McClung Estate, GP Discretionary Fund, and the Operating Endowment fund. You can reach the chair of this committee by e-mail: fletchhutcheson@spruceknob.net

6. Committee on Preparation for Ministry works to oversee the care and examination of inquirers and candidates for ministry. They have grants available through the Bolling Hobson Trust, Glenn E. Yount Scholarship, Willis Gibson Trust and a reserve for Education of Candidates. You can reach the chair of this committee by e-mail: katerascoe@yahoo.com

7. Committee on Relational Ministry has funds available for the Strong Ministers Grant. Applications for this grant are available on the web site; www.shenpres.org. You can reach the chair of this committee by e-mail: howard.boswell@gmail.com

Once approved in writing by the committee chair, the funds request will be submitted to the Corporation by the Funds Administrator.

CURRENT OFFICERS

Kenneth H. Miller	President
James Lunde	Vice-President
Linnea J. Spradlin	Treasurer
Alan F. Garrison	Secretary

DIRECTORS

CLASS OF 2023

William Bayliss
David B. Hawkins
Chris Headly
Lowrie Tucker
Emmett Toms

CLASS OF 2024

Kenneth H. Miller
Burnie Powers
Rob Vaughn
James Lunde
Samuel McLaughlin

CLASS OF 2025

Carole Fox
John Bosserman
Alan Garrison
Jacqueline May
Loren Mitchell

Accountant: Brown, Edwards & Company

LLP Atlantic Union Bank, Investment Portfolio Manager

COMMITTEE ON EDUCATIONAL RESOURCES (CER)
Class of 2024: Cliff Gilchrist, Ann-Bailey Lipsett, Keith Phillips
Class of 2025: John Dull, JoAnne Sharp
Ex Officio Member: Nancy Meehan Yao

Purpose

Provide education and resources in areas of congregational ministry through the use of specialized teams and Presbytery-wide programs and training events.

Completed Work

- Hosted the annual “Big Event” at Massanetta Springs Camp and Conference Center. It was a full day of learning, sharing, discerning, reflecting, and planning around the topic “Faithful Decisions in Difficult Times.”
 - We observed communion during worship at the Big Event at Massanetta Springs Camp and Conference Center on Saturday, September 9th, 2023 with Rev. Dr.s Teri Ott and Mark Douglas presiding.
- Coordinated with Massanutten PC and the Committee on Mission and Outreach to host International Peacemakers Noemí Sánchez of El Salvador and Leslie Vogel from Friday, September 29th-Tuesday, October 3rd

Ongoing Work

- Continuing work for CER to assume organizational ties between Shenandoah Presbytery and RISE Harrisonburg campus-oriented ministry.
 - Our hope/vision is to eventually expand ShenPres/CER’s relationship to more campus ministries in our area
- Working with ShenPres youth directors/leaders to form a network of ministerial support and, hopefully, begin to coordinate some Presbytery-wide youth activities and/or communication: Please contact CER if interested!
- Reviewing Scholarship and Grant forms
- Assisting CPC in planning Presbytery meetings and educational times during said meetings
- Communicating with Massanetta Springs Camp and Conference Center regarding the upcoming Confirmation Retreat and trying to advertise the event to Shenandoah Presbytery confirmands
- Advertising Peacemaking grant (<https://mywt5-files.s3.amazonaws.com/wp-content/uploads/sites/81/2022/03/02103451/Peacemaking-Grant-Guidelines.pdf>)

COMMITTEE ON PREPARATION FOR MINISTRY (CPM)
Chair, Rev. Kate Rascoe + shenprescpm@gmail.com

*“The purpose of the Committee on Preparation for Ministry of Shenandoah Presbytery and the Presbyterian Church (U.S.A.) is to **provide the best possible leadership for the church** by assuring that persons called to the ordered ministry of teaching elder are **firm in their faith in Christ, assured of their call to serve God and the church** as a teaching elder, and receive **the fullest personal and professional preparation** for this office.”*

As of Oct 8, 2023, Shenandoah Presbytery’s CPM has 7 souls under care.

Please pray for our Inquirers and Candidates, their sponsoring congregations, and their places of formation:

Hannah Altmann - CE Track
Working at Massanutten PC

Benjamin Kent - Inquirer
Warrenton PC

Cassandra Semler - Inquirer
Tuscarora PC; Pittsburgh Seminary

Deborah A. Romano - Candidate
Shepherdstown PC, Wesley Theological Seminary

Chance Snell - Candidate
Tinkling Spring PC; Dubuque

Kimberly Joy Shank -Candidate
Mossy Creek PC; EMU

Mark Dewey - Candidate
Trinity PC; Working as Chaplain

+ Under commission authority, CPM examined and approved Deborah Romano advancing to Candidacy on May 10, 2023. She will be presented to the presbytery at the November 4 presbytery meeting, so her congregation can be present to celebrate!

+ CPM is investigating new providers for mandatory psychological testing of inquirers.

+ CPM has made available Shenandoah’s Boundary Training, as it is now required by the BOO of those under our care.

+CPM is in conversation with the Synod regarding having a Synod-wide CPM training event.

+ Shenandoah Presbytery will evaluate ordination exams the week of May 6-10, 2024. We must provide 2 ruling elder(s), and 2 teaching elders, and an alternate to serve as readers. Please contact CPM or presbytery office with your interest to serve in this capacity by Jan. 10, 2024.

Currently serving on CPM:

Class of 2023 - Kathy Shue, Kate Rascoe (chair), Harriet Thompson

Class of 2024 - Jim Yao, Sarah Hill, Mark Facknitz

Class of 2025 - Houston Lynch, David Howard

Contact the Nominating Committee if you or someone you know might be interested in joining our team!

Information about the Care process can be found here:

https://drive.google.com/drive/folders/1mrrmlFBAe2q0fyI23G7C72PcSM_tcDRiy?usp=sharing

COMMITTEE ON PASTORAL TRANSITION (CPT)
COMMITTEE ON RELATIONAL MINISTRY (CRM)

I. FOR INFORMATION:

The committees have been meeting jointly since August.

II. ACTIONS TAKEN:

- A. Sustained the examination of Ruling Elder Susanne Taylor and found her suitable to serve as commissioned ruling elder to Clear Brook Church.
- B. Sustained the examination of Teaching Elder Michael Hafele (Blackhawk Presbytery) and found him suitable to serve as interim pastor of Winchester First Church. Approved TE Hafele's membership of Shenandoah Presbytery effective October 1, 2023.
- C. Sustained the examination of Teaching Elder Rachel Watson (Mission Presbytery) and found TE Watson suitable to serve as associate pastor of Covenant Church. Approved TE Watson's membership of Shenandoah Presbytery effective November 1, 2023.
- D. Sustained the examination of Rev. Charly Franks (Baptist minister) and found him suitable to serve as supply pastor of Sunnyside Church.
- E. Renewed the following contracts:
- Bloomery Session and CRE David Omps through December 31, 2024
 - Bridgewater Session and Interim Kate Rascoe through September 14, 2024
 - Franklin and Ruddle sessions and CRE Debbie Beam through September 25, 2024
 - Goshen Session and CRE Tina Glenn through August 31, 2024
 - Goshen Session and CRE Bobby Spurgeon through September 30, 2024
 - Mt. Carmel Session and Supply Sarah Hill through October 5, 2024
 - Mt. Olive Session and Ruling Elder Stephanie Harris through October 3, 2024
 - Tabler Session and Supply Brad Langdon, through November 22, 2024
- F. Approved the following new contracts:
- Clear Brook Session and CRE Susanne Taylor beginning October 1, 2023
 - Sunnyside Session and Rev. Charly Franks beginning November 1, 2023. (Jonathan Bunker will continue to serve as moderator.)
 - Winchester First Session and Interim Michael Hafele beginning October 1, 2023
- G. Excused the following sessions who have requested a waiver for elder rotation in 2024: Ben Salem, Burnt, Clear Brook, Hedgesville, Mt. Hope, Nineveh, Second Opequon and Tabler.
- H. Transferred Teaching Elder Fred Noll to the Presbytery of the James effective September 14, 2023.
- I. Dissolved the pastoral relationship between the Front Royal Church and Teaching Elder Caroline Evans effective September 3, 2023.
- J. Transferred Teaching Elder Caroline Evans to the Presbytery of Coastal Carolina effective September 3, 2023.
- K. Dissolved the pastoral relationship between the Winchester First Church and Teaching Elder Dan McCoig effective September 30, 2023.
- L. Approved the following ministry discernment profiles: Nineveh and Tinkling Spring

- M. Authorized Waynesboro First Church to form a search committee.
- N. Approved the commission to install Teaching Elder Dwight McCormick at the Community Cup on October 22, 2023.
- O. Approved the following terms of call between Covenant Church and Teaching Elder Rachel Watson beginning November 1, 2023, as associate pastor:

Annual Cash Salary	\$ 35,000
Housing Allowance	15,000
Major Medical	14,770
Pension and Disability	5,093
SECA	3,896
Continuing Education	1,000
Automobile Allowance	2,575
Books and Subscriptions	545
Other Pastor Expenses	500

Moving expenses to the field as negotiated
 Four weeks annual paid vacation, including four Sundays
 Two weeks annual paid study leave, including two Sundays
 Twelve weeks family medical leave with full pay and benefits excluding work benefits such as travel expense.
 Disability or death benefit - beneficiary shall receive the current housing allowance for six months and will receive a sum equivalent to your salary for three months.
 Sabbatical at the end of six years as outlined in the Presbytery policy

- P. Granted permission for Teaching Elder Alexa Smith to labor out of bounds as pastor of St. John's Lutheran Church, Cumberland, MD, within the bounds of the Delaware-Maryland Synod of the ELCA.

COORDINATING AND PLANNING COMMISSION (CPC)

I. FOR INFORMATION:

- A. CPC met for a regular meeting on September 26 and a called meeting on October 4.
- B. Received a written report from the Presbytery Meeting Task Force as found on page 149

II. ACTIONS TAKEN:

- A. Approved the offering taken at the installation of Dwight McCormick be split in half to support the Community Cup & More New Worshipping Community and the General Presbyter's discretionary fund.
- B. Approved designating the offering taken at the November 4, 2023, Presbytery Meeting to Church World Service designated for clean-up buckets.
- C. Approved the following meeting dates and formats for Presbytery Meetings in 2024:
 - Tuesday, February 27, 9:30am on Zoom
 - Tuesday, May 14, 9:30am in person (location TBD)
 - Saturday, September 14 in conjunction with the Big Event at Massanetta Springs
 - Tuesday, November 12, 9:30am on Zoom

Presbytery Meeting Ad Hoc Task Force

Thanks to all who took time to participate in the survey about Presbytery meetings! We had 154 responses from across the Presbytery, 110 from Ruling Elders and church members, and 44 from Teaching Elders.

Based on the feedback and conversation within the CPC, the following meeting dates and formats have been set for 2024:

- Tuesday, February 27th, 9:30am on Zoom
- Tuesday, May 14, 9:30am in person (location TBD)
- Saturday, September 14, in conjunction with the Big Event at Massanetta Springs
- Tuesday, November 12, 9:30am on Zoom

Here is some of what we heard:

- A clear preference for weekday mornings:
- whether in person or online, weekday mornings were listed as top choice, for both Ruling Elders and Teaching Elders, above all other options.
- whether in person or online, weekday mornings had the lowest number of respondents (both REs and TEs) for whom that time wouldn't work.
- Weekday evenings and Sunday afternoons were the least workable meeting options for all participants.
- Nearly half of all Ruling Elders also stated that Saturday meetings do not work for them, whether in person or online.
- More than half of all participants preferred a continued combination of Zoom and in person meetings
- Multiple suggestions for adding more opportunities for learning and fellowship together when we gather in person
- Multiple requests for Zoom to be an option for all meetings, even when meeting in person
- Many positive comments about the increased accessibility of Zoom, including travel considerations for distance, time, weather conditions, health issues, etc
- Requests for agendas and meeting materials to be distributed earlier

After much discussion, the CPC approved the meeting schedule for 2024, with the understanding that CPC will evaluate and assess these changes before making recommendations for 2025.

Though we heard the requests for hybrid meeting options for in person meetings, there were prevailing concerns about our capacity to commit to that at this time, in terms of bandwidth and internet capabilities in our churches, concerns about adequate resources (technical and volunteer), and questions about equity in participation and voting. While we cannot commit to offering that in 2024, CPC will keep that in mind as we plan future meetings.

We recognize that there isn't a magic meeting time, day, or format for everyone within the Presbytery. Our hope is to reinvigorate the collegial and relational aspects of Presbytery meetings, while also increasing accessibility for all members. Thank you for your engagement and feedback. As we proceed through the year ahead, please continue to share your feedback with the CPC.

Ad Hoc Task Force: Nancy Meehan Yao, Bill North, Stephanie Sorge, Kim Stroupe, and David Witt

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