

**Minutes of the  
200<sup>th</sup> Stated Session**

**of the  
PRESBYTERY OF SHENANDOAH**

**February 27, 2024  
Via Zoom**

**NEXT STATED SESSIONS**

**May 14  
Westminster Church  
Waynesboro, Virginia**

**September 14  
Massanetta Springs  
In conjunction with The Big Event**

**November 12  
Via Zoom**

**SHENANDOAH PRESBYTERY IS A COVENANT BODY WHERE:**

- » **congregations are empowered to be centers for mission,**
- » **lay persons are equipped to be Disciples of Christ in a challenging world,**
- » **church leaders and members are nurtured and strengthened for service,**
- » **open communication and information are used constructively and creatively to keep us connected.**

**SHENANDOAH PRESBYTERY  
DIRECTORY**

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Current Officers

Kenneth Miller, President  
James Lunde, Vice President  
Alan Garrison, Secretary  
Linnea J. Spradlin, Treasurer

Advisory Members

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**CANDIDATES FOR MINISTRY OF THE WORD AND SACRAMENT**

Mark Dewey	Home Church – Trinity
Deborah Romano	Home Church - Shepherdstown
Kimberly Shank	Home Church – Mossy Creek
Bobby “Chance” Snell	Home Church – Tinkling Spring

**INQUIRERS FOR MINISTRY OF THE WORD AND SACRAMENT**

Hannah Altman	Home Church - Warrenton
Benjamin Kent	Home Church – Warrenton
Cassandra Semler	Home Church – Tuscarora

## **GOVERNING BODIES**

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**PRESBYTERY OF SHENANDOAH  
MINUTES OF THE 200<sup>th</sup> STATED MEETING**

The 200<sup>th</sup> Stated Meeting of the Presbytery of Shenandoah was called to order at 9:30 a.m. on Tuesday, February 27, 2024. Outgoing Moderator April Cranford opened the meeting in prayer.

**QUORUM AND ENROLLMENT**

The Stated Clerk reported that a quorum was present. The final enrollment was as follows:

Assoc	Associate	HR	Honorably Retired	Prof	Professor
Chap	Chaplain	IA	Interim Associate	Supply	Supply
CM	Campus Minister	IN	Inactive	Stu	Student
COP	Co-Pastor	IP	Interim Pastor	T	Teacher
Coun	Counselor	MAL	Minister-at-Large	TM	Tent Making
DP	Designated Pastor	OM	Overseas Missionary	VM	Validated Ministry
DYP	Director, Youth Program	OP	Organizing Pastor	WC	Without Charge
ED	Educator	P	Pastor		

(Description code for attendance: P = present E = excused A = absent L = Livestream)

A	Allen, Donald R., Jr.	HR		
E	Atwood, Roxana M.	HR		
A	Barner, Ann Elizabeth	HR		
P	Bethard, John T.	P	Charles Town	Kathryn Shue
E	Blunk, Joel T.	VM		
E	Binder, Jeffrey A.	IP	Staunton First	
E	Boswell, Bronwen W.	GP/SC		
P	Boswell, Howard W., Jr.	P	Buena Vista	Stewart MacInnis
E	Boyer, Grace Jones	HR		
E	Brandon, Joseph C.	HR		
E	Bridgman, Stewart G.	HR		
E	Brownlee, J. Malcolm	HR		
P	Bunker, Jonathan W.	P	Berryville	Gerald Dodson
E	Burkley, Julia H.	AP	Opequon	
P	Burnett, Dennis D.	HR		
A	Caperton, William G.	HR		
P	Carr, Gwendolyn B.	Supply	Buffalo Gap, Craigsville	
P	Carrico, Thomas J., Jr.	P	Finley Memorial	Absent
E	Cathcart, C. Stevens	HR		
E	Channell, Kevin J.	P	Petersburg	JoAnn Harman
P	Clark, Casey R.	COP	New Monmouth	Absent
P	Clark, Rachel F.	COP	New Monmouth	
P	Conrad, Scott A.	Supply	Hot Springs & Millboro	
A	Corder, William "Lee"	ML		
E	Cornish, Homer T.	HR		
E	Cox, C. William	HR		
A	Craft, John K.	P	Bethany	Absent
P	Cranford, April H.	P	Westminster	Bethany Popelish
A	Crannell, J. Scott	ML		
P	Crumley, Rachel	P	Tuscarora	Jeff Manor
P	Cushwa, John W.	HR		
E	Dax, Betty G.	HR		
P	Dent, William H., Jr.	HR		
E	Dietrich, Richard S.	HR		
A	Ditzel, Andrew J.	P	Lexington	Debbie Pollard
E	Donohoe, Patricia A.	HR		
E	Douty, Horace D.	HR		
P	Edwards, Karen S.	ML		
E	Evans, George W.	HR		

E Everhart, William G.	Chap	Westminster-Canterbury	
P Farthing, Stanley H.	P	Augusta Stone	Tim Wade
P Fetterman, Amy	Supply	Waynesboro Second	
E Fisher, Merle L., Jr.	HR		
P Forbes, Thomas H.	HR/Supply	Bunker Hill	
E Franklin, John S.	HR		
E Goodman, William R., Jr.	HR		
E Goshorn, Robert D.	HR		
P Greenawalt, Karen J.	P	Gerrardstown	Dianna Kerns
E Groome, Thomas P., III	HR		
P Hafele, Michael	IP	Winchester First	
P Hamburger, Rachel E.	Supply	Smyrna	
A Harmon, Melissa L.	ML		
P Hay, Kevin W.	P	Middletown	Absent
E Hay, Thomas D.	HR		
P Held, Ann Reed	HR		
E Hellmuth, Barton L.	HR		
E Hendy, Susanna	ML		
E Hill, Richard H.	HR		
E Hill, Robert S., Jr.	HR		
P Hill, Sarah L.	HR/Supply	Mt. Carmel	
P Holben, Sara A.	HR		
P Holden, Thomas J., III	HR		
P Hopkins, E. Reed	P	Loch Willow	Mary Sue Kerr
E Howard, Carl D.	HR		
P Howard, David D.	P	Strasburg	Absent
A Hoy, Caitilin R.	ML		
A Hunt, Patricia	HR		
P Hutcheson, Fletcher, Jr.	P	Circleville Seneca Rocks	Absent Absent
P Johns, James E.	HR		
P Keyes, B. Brinton Pratt	IP	Tinkling Spring	
A Kave, Jacob R.	ML		
E Klein, Deborah H.	HR		
E Klein, William M.	HR		
P Lanaghan, Patrick R.	HR		
P Lane, Brittney M.	P	Woodstock	Margaret Nelson
P Langdon, J. Bradford	HR/Supply	Tabler	
A LaPrade, Lester N., Jr.	HR		
A Lawton, James S.	HR		
E Lown, John W.	HR		
E Lowrance, William J.	HR		
P Lunde, James E., II	P	Warrenton	Amanda Stephens
E Macbeth, Bruce A.	HR		
A Martin, Tracie E.	PA	Opequon	
E McCoig, Dan M., Jr.	HR		
A McCormick, Dwight J., II	OP	Community Cup	
P McDonald, John L.	IP	Mt. Horeb	
P Mitchell, Loren T.	P	New Providence	Mary Linda Wolfe
E Moore, William L.	ML		
E Newman, Howard A.	HR		
A Newquist, Gusti L.	P	Shepherdstown	Absent
A Osborne, Robert S.	HR		
A Ott, Teresa M.	VM		
E Owen, Jan G.	HR		
E Painter, William L., Jr.	HR		
P Patman, Jacqueline Smith	IP	Hermitage	
E Pattison, Carl F.	HR		
P Peterson, John C.	P	Covenant	Cindy Bowman Brandon Cline-Taskey Chris Hamilton
P Pettit, Ann R.	COP	Massanutten	

P	Pettit, Patrick S.	IP	Waynesboro First	
P	Phillips, Keith A.	COP	Massanutten	
A	Poland, Ernest L. Jr.	Supply	Second Opequon	
E	Pollock, Richard	HR		
E	Potter, Ronald R.	HR		
E	Price, Norman G.	HR		
A	Pyles, Elizabeth A.	P	McDowell	Absent
A	Rascoe, Clayton T.	VM	Massanetta Springs	
P	Rascoe, Kathryn R.	IP	Bridgewater	
E	Rhyne, C. Thomas	HR		
P	Robertson, Helen	Supply	Fairfield & Williamsville	
A	Sale, Meriwether Anderson, Sr.	HR		
E	Sherman, H. Wray	HR		
A	Sieck, Philip L.	HR		
P	Singleton, Jacob R.	P	Staunton Third	Absent
E	Slider, C. Richard II	HR		
A	Smith, Alexa A.	ML		
P	Smith, Evan R.	P	Staunton Second	Lynn Gochenour
P	Smith, James M.	P	Mossy Creek	Absent
E	Smith, Nancy A.	HR		
A	Smith, Vanessa M.	P	Hedgesville	Absent
A	Sommer, Philip W.	HR		
P	Sorge, Stephanie	P	Trinity	Bob Schminkey
E	Stanley, Arthur L.	HR		
E	Stephens, Millard M.	HR		
A	Summers-Minette, Teresa L.	HR		
A	Symons, Charles D., Jr.	HR		
P	Thomas, Aaron Lee	P	Olivet	Absent
A	Thomas, Amanda M.	AP	Winchester First	
P	Thornton, Joel P.	P	Ivanhoe	Absent
			Wardensville	Absent
A	Tongen, Harold M.	HR		
E	Tremba, Randall W.	HR		
P	Vaughan, Robert C.	P	Romney	Jeannie Hampton
E	Vernon, Joseph H. J.	HR		
A	von Oeyen, Jr., Robert	HR		
A	Watkins, John M.	HR		
P	Watson, Rachel	Assoc	Covenant	
E	Wilkens, Jack B.	HR		
E	Wilson, Joan M.	HR		
E	Wilson, Stanton R.	HR		
E	Wing, Andrew P.	VM		
P	Witt, David R.	P	Opequon	Jack Marquis Absent
P	Yao, James C.	P	Moorefield	Tom Widder
P	Yao, Nancy Meehan	AGP		
A	Young, James M.	HR		

CHURCHES WITHOUT INSTALLED PASTORS

Ben Salem	Absent
Berkeley Springs	Adrienne North
Bethel	Absent
Bethesda	Absent
Beulah	Holmes Stephenson
Bloomery	Absent
Bridgewater	Carroll Chewing
Broadway	Absent
Buckton	Nichole Pavlicek
Buffalo Gap	Absent

Bunker Hill	Andi Campbell
Burlington	Excused
Burnt	Absent
Clear Brook	Absent
Collierstown	Absent
Cooks Creek	Gerald Harper
Craigsville	Absent
Elk Branch	Excused
Elkton	Sarah Smith
Fairfield	Bonny Wilson
Falling Waters	Rebecca Tobin
Franklin	Absent
Front Royal	Donna Jordon
Glen Kirk	Absent
Goshen	Absent
Hebron	Hannah Bush
Hermitage	Kevin Moore
Highland Memorial	Absent
Hot Springs	Absent
Immanuel	Absent
Keyser	Absent
Little Falls	Absent
McCutchen	Absent
Millboro	Absent
Monterey	Tate Dunn
Mount Carmel	Absent
Mount Hope	Absent
Mount Horeb	Donna Patterson
Mount Joy	Absent
Mount Olive	Lois Howe
Mount Storm	Absent
Nineveh	Matthew Devor
Oxford	Linda Leech
Piedmont	Kermit Becker
Pines Chapel	Absent
Rocky Spring	Absent
Ruddle	Absent
Second Opequon	Absent
Slanesville	Denise Rouse
Smyrna	Carolyn Newman
Springfield	Excused
Staunton First	Louisa Dixon
Sunnyside	Elton Fahnestock
Tabler	Brandon Raifsnnyder
Timber Ridge	Absent
Tinkling Spring	Absent
Tomahawk	Jennifer Beidler
Union	Absent
Waynesboro First	Michael Cunningham
Waynesboro Second	Absent
Williamsville	Absent
Winchester First	Absent
	Absent
Zetta	Sharon Doyle

**OTHER VOTING MEMBERS:**

Commissioned Ruling Elders

P Melissa Avey

P Deborah Beam

A Michele Elliott

P Tina Glenn  
P Mark Johnson  
P Bobby Spurgeon

A Stephanie Harris  
P David Omgs  
P Susanne Taylor

P Judy Hensley  
E Linda Reece  
A Paul Wolverton

Voting Ruling Elders of Presbytery Staff or Coordinating and Planning Commission (CPC):

P Donna Lanaghan, Staff  
P Debra Fitzgerald O'Connell, CPC

P William North, CPC

**NON-VOTING VISITORS:**

Visiting Ministers

Colleen Earp, Massanetta Springs Program Director  
Richard Schempp, Palo Duro Presbytery

Bill Reinhold, Cooks Creek Supply

Board of Pensions

Keenan Rodgers, Consultant

Ethiopian Partnership

Doug Sensabaugh

RISE/UKirk Ministries

Alexis Owens  
Rebekah Witt

Missionaries

Cindy Corell

Committee Chairs

John Dull

Presbytery Staff

Kim Stroupe

Visitors

Jane Runyon

Lucas Taylor

Teaching Elders = 54    Voting Ruling Elders = 58    Additional Guests = 12    TOTAL = 124

**WELCOME**

Moderator April Cranford welcomed everyone via Zoom to the Stated Meeting of the Presbytery which included hundreds of streamers marking the 200<sup>th</sup> Stated Meeting. In celebration of the 200th Stated Meeting, each of the 96 churches will be gifted a check of \$200 anticipating each church will use the gift to share Christ's love by continuing or implementing missions in their community.

Cindy Corell (PCUSA Global Mission Co-worker), Keenan Rodgers (Board of Pensions Consultant), and Doug Sensabaugh (Ethiopian Partnership) were given the privilege of the floor to present reports later in the meeting.

**DOCKET**

The docket was approved as circulated. See page 11.

**STATED CLERK REPORT**

Teaching Elder John Peterson, Stated Clerk Pro Tempore, gave the following report, *which was approved*:

I. FOR INFORMATION:

- A. An Overture was received from a Session, discussed at the January 23 Coordinating and Planning Commission meeting, and subsequently withdrawn. No further action is necessary.
- B. PJC Reserve List. The roster of former members of the Permanent Judicial Commission (PJC) who may be called when necessary to constitute a quorum (see Book of Order D-3.0602b):
  - Class of 2023: Jim Lunde (TE), Ann Massie (RE), and Karen Thatcher (RE)
  - Class of 2021: William Everhart (TE) and Andy Sale (TE)
  - Class of 2019: John Peterson (TE) and Beth Smith (RE)
  - Class of 2017: David Howard (TE) and Creigh Deeds (RE)

- C. See pages 30-35 for information only reports from the following committees: Church Vitality and Transformation, New Congregational Development, Preparation for Ministry, and Presbytery Administration.

II. RECOMMENDATIONS:

- A. That Presbytery excuse from attendance from all or part of this stated meeting those ministers who submit such a request.
- B. That Presbytery approve the minutes from the November 4, 2023, Presbytery Meeting as distributed.
- C. That Presbytery approve the minutes of the Commission to install Teaching Elder Rachel Watson as associate pastor at Covenant Church, as found on page 12.
- D. That Presbytery receive the financial summary for the year ending December 31, 2023, as found on pages 13-14.
- E. That Presbytery receive the financial review for the year ending December 31, 2023, as found on page 15.
- F. It is the policy of Shenandoah Presbytery to allow resident retired minister members who for good reason decide that they will not be participating in the Presbytery’s voting for the year to remove themselves from the need to attend and the need to be counted in the Stated Clerk’s recommendation for balancing minister/elder voting.

While the Presbytery strongly encourages participation in the full life of the Presbytery, the following have by signed request asked to be automatically excused from Presbytery meetings for the year 2024 indicating they will not be voting and will be “inactive participants” for Presbytery business: (If you are a resident retired minister member of Presbytery and did NOT sign such a form for 2024, you are counted and expected to attend Presbytery.)

Roxanna Atwood	Joseph Brandon	Malcolm Brownlee
Stevens Cathcart	William Cox	Betty Dax
Richard Dietrich	Patricia Donohoe	Horace Douty
Merle Fisher	Carl Howard	John Lown
William Lowrance	William Painter	Carl Pattison
Ronald Potter	Thomas Rhyne	Wray Sherman
Nancy Smith	Randy Tremba	Jack Wilkers
Joan Wilson		

- G. Membership and Attendance Balance. Each year the Stated Clerk is required to recommend to Presbytery a way of balancing the representation of ruling elders and ministers (Manual 5.2.2.). The following is the analysis for 2024 (for ministers as of 12/31/23 and church membership as of 12/31/2022

**TEACHING ELDERS:**

Total Enrollment of Teaching Elders, 12/31/2023 ..... 143

**Active Participants**

Installed Pastors ..... 41  
 Interims and Supplies ..... 15  
 Serving in other validated ministries ..... 8  
 Parish Associates ..... 1  
 Members at Large ..... 5  
 Resident Honorably Retired (not inactive or infirm) ..... 26  
 Resident Retired (not inactive or infirm) ..... 1  
**Total Active Participants** ..... 97

<b>Non-participants for 2024</b>	
Resident Honorably Retired requesting to be inactive .....	22
Resident Honorably Retired who are infirm .....	3
Honorably Retired living outside the bounds of presbytery .....	20
Overseas Personnel .....	1
<b>Total Non-Participants .....</b>	<b>46</b>

**TOTAL TEACHING ELDERS PARTICIPATION .....** 97

**RULING ELDERS: (12/31/2022)**

Ninety-five congregations send one ruling elder .....	95
Three congregations send two ruling elders: Covenant, Opequon, Winchester 1 <sup>st</sup> .....	6
Commissioned Ruling Elders for Particular Pastoral Services .....	11
Certified Christian Educators serving .....	0
Presbytery staff .....	1
Ruling elders serving on Coordinating and Planning Commission.....	2
<b>TOTAL POTENTIAL RULING ELDERS PARTICIPATION .....</b>	<b>115</b>

*CONCLUSION: No imbalance exists for 2024*

**ASSOCIATE GENERAL PRESBYTER**

Teaching Elder Nancy Meehan Yao happily reported that new life is emerging in congregations since the onset of the Pandemic. New things are happening and the new worshipping community, Community Cup and More, is growing. Please contact TE Meehan Yao to discuss ways to bring new life to your congregation.

**WORSHIP**

Moderator April Cranford led the Body in a service of Psalm Celebration and creative reflection and an Alphabet Psalm with leaders throughout the Presbytery participating. The offering taken will go to the RISE/UKirk Campus Ministry.

**READING OF NECROLOGY REPORT**

Teaching Elder April Cranford and Ruling Elder Bill North read the names of those ruling and teaching elders who passed in 2023. The written report can be found on pages 16-17.

**INSTALLATION OF 2024 MODERATOR**

Outgoing Moderator April Cranford led the installation of the 2024 Moderator, William “Bill” North, Ruling Elder of Berkeley Springs Church. Moderator North presided over the remainder of the meeting.

**RECOGNITION OF OUTGOING MODERATOR**

Teaching Elder John Peterson, Stated Clerk Pro Tempore, took a moment to recognize Teaching Elder April Cranford who served the Presbytery diligently as Moderator for 2023. John presented April with an engraved Celtic cross along with a few personal gifts.

**COMMITTEE ON MISSION AND OUTREACH**

Teaching Elder Gwen Carr, Chair, referenced their written report found on page 18.

Ruling Elder Doug Sensabaugh gave an update on the partnership with Ethiopia. Shenandoah Presbytery began their covenant partnership in 1989 with the Illubabor Bethel Synod. The most recent initiatives include a scholarship program to assist women who wish to attend seminary, and the reinstatement of the guest lecturer program at the Terfa Jarso Seminary.

Cindy Corell gave an update on her service as a missionary in Haiti since 2013, facilitating the Joining Hands Program.

Teaching Elder April Cranford gave a presentation on the upcoming mission trip to Baja July 7-13, 2024. For more information go to [www.shenpres.org/baja](http://www.shenpres.org/baja) Deadline to register is April 1.

## BOARD OF PENSIONS

Ruling Elder Keenan Rodgers, Church Consultant, updated the Body on the restructured Benefits Connect system that manages the benefits and billing. The Board of Pensions is assessing and restructuring the Benefits Plan to meet the needs of a changing Church. The goal is to provide more flexibility and cost control for congregations as they care for the well-being of their pastoral leadership. See page 19 for more information.

## COMMITTEE ON NOMINATIONS

Teaching Elder David Witt, Co-Chair, gave the following report, *which was approved*:

### RECOMMENDATIONS:

A. The Nominations Committee recommends that the standing rules of the Manual of Shenandoah Presbytery be suspended for the following reason in reference to the chair of the Committee on Education and Resources (CER):

- (1) John Dull, a member of CER and the Director of Youth and Young Adult Ministry at Tinkling Spring Church, was nominated by the Nominations Committee and subsequently elected to serve as CER chair for 2024.
- (2) In recent years, the rules of presbytery were changed to allow people who are not ordained elders (beyond teaching and ruling elders) to serve as members of presbytery committees; however, the presbytery manual continues to require that chairs and vice chairs of presbytery committees be either teaching or ruling elders. Unfortunately, Nominations was not aware of this requirement. Our apologies to John, CER, and the presbytery.
- (3) As an experienced CER member with the appropriate skills, expertise, and leadership gifts to chair this committee, John has already been fulfilling this role.
- (4) Therefore, we are seeking a suspension of the standing rules which follow for this one instance only so that John Dull can continue to serve as CER chair. We believe the Suspension Clause was written for this reason.

### 5.6. SUSPENSION AND AMENDMENT

5.6.1. Any provision of this Manual may be suspended at any meeting of the Presbytery by two-thirds vote of those present and voting.

5.6.2. Any proposed amendment to this Manual must be submitted in writing to the Stated Clerk. Any such amendment shall be referred to the Coordinating and Planning Commission for review and recommendation to the Presbytery. Prior to the meeting at which it is to be considered, it shall be printed and circulated among the teaching elders, clerks of sessions, and other elected commissioners to the Presbytery. If it obtains a favorable vote by two-thirds of those present and voting, the amendment is adopted.

*The recommendation was approved 87-0.*

B. That Presbytery approve the following to serve:  
(\*=second term on this committee)

Committee on Church Vitality and Transformation  
Class of 2026: TE Rob Vaughan, Romney Church

Committee on Educational Resources (CER)  
Class of 2026 – TE Rachel Watson, Covenant Church

Committee on New Congregational Development (CNCD)  
Class of 2026 – TE Jeff Binder, Interim, Staunton First Church  
Chair, 2024 – TE Kevin Hay, Middletown Church

Committee on Pastoral Transitions (CPT)  
Class of 2026 – TE Stephanie Sorge, Trinity Church  
Chair, 2024 – TE Amy Fetterman, Supply Waynesboro Second Church

Committee on Preparation for Ministry (CPM)  
Class of 2026 – TE Brittney Lane, Woodstock Church  
Chair, 2024 – TE Tom Forbes, Supply Bunker Hill Church

Committee on Relational Ministry (CRM)  
Class of 2024 – TE Patrick Pettit, Interim, Waynesboro First Church  
Class of 2026 – TE Kevin Channell, Petersburg Church

Permanent Judicial Commission  
Class of 2029: TE Beth Pyles, McDowell Church

Synod of the Mid-Atlantic Commissioners  
Class of 2026 – TE Kate Rascoe, Interim Bridgewater Church

*There were no nominations from the floor.*

#### **ADMINISTRATIVE COMMISSION TO BETHEL CHURCH**

Ruling Elder Stewart MacInnis, Chair, gave a final report on the transfer of the Bethel Church to the Covenant Order of Evangelical Presbyterians. See pages 20-22 for written report.

The Administrative Commission was dismissed with thanks and gratitude followed by a prayer from the Moderator for the Bethel Congregation.

#### **COMMITTEE ON EDUCATIONAL RESOURCES**

John Dull, Chair, referenced their written report as found on page 18.

Rebekah Witt, Youth and Young Adult Director at Opequon Church, shared her experience with RISE/UKirk at James Madison University and how beneficial it was in her faith journey.

Alexis Owen, Campus Minister of RISE/UKirk at James Madison University, shared how the Pandemic has changed the environment on all campuses.

#### **COMMITTEE ON PASTORAL TRANSITION COMMITTEE ON RELATIONAL MINISTRY**

Teaching Elder Amy Fetterman, Chair of Pastoral Transition, introduced the first reading of the recommendation to merge the two committees back into one Committee on Ministry. See pages 23-29 for a written report.

#### **RECOMMENDATIONS: (*approved*)**

- A. That Presbytery approve the revisions to the current boundary training policy to include the new changes in the Book of Order, as found on pages 24-27. (The additions are in italic and bold on pages 26-27.)
- B. By request of the Springfield congregation and in consultation with Commissioned Ruling Elder Linda Reece, the Committee on Relational Ministry recommends the formation of an Administrative Commission for the purpose of dissolving the congregation, selling and/or disposing of all property, and taking original jurisdiction if necessary.

The following will serve on the Administrative Commission:

- Teaching Elder Rob Vaughan, Romney Church

- Teaching Elder Jim Yao, Moorefield Church
- Ruling Elder Denise Rouse, Slanesville Church
- Additional Ruling Elder to be named

### INTRODUCTION OF NEW TEACHING ELDER

Teaching Elder Jonathan Bunker introduced Teaching Elder B. Brint Pratt Keyes who has received an interim contract to the Tinkling Spring Church. TE Pratt Keyes was asked to give a brief sense of his Christian journey and call to ministry at Tinkling Spring Church. There were no questions from the floor.

### COMMISSION OF RULING ELDER

Ruling Elder Melissa Avey was commissioned through December 31, 2026, for service at Rocky Spring Church.

### COORDINATING AND PLANNING COMMISSION

Teaching Elder David Howard, Chair, submitted the following recommendation *which was approved as amended*:

#### RECOMMENDATION:

That Presbytery approve the following revision to the Manual in Chapter I, GENERAL INFORMATION, TERRITORY:

*The geographic district of the Presbytery of Shenandoah consists of the cities and counties of Augusta, Bath, Clarke, Frederick, Harrisonburg, Highland, Page, Rockbridge (that portion north of Buffalo Creek), Rockingham, Shenandoah, Staunton, Warren, Waynesboro, and Winchester, all in the Commonwealth of Virginia; and the counties of Berkeley, Grant, Hampshire, Hardy, Jefferson, Mineral, Morgan, and Pendleton, all in the state of West Virginia. The Warrenton Presbyterian Church in Fauquier County, Virginia, which is in the geographic district of the Presbytery of National Capital, is also a member congregation.*

Current language:

Presbytery covers the following counties: VIRGINIA: Augusta, Bath, Clarke, Fauquier, Frederick, Highland, Page, Rockbridge (that portion lying north of Buffalo Creek), Rockingham, Shenandoah, Warren; WEST VIRGINIA: Berkeley, Grant, Hampshire, Hardy, Jefferson, Mineral, Morgan, Pendleton.

*A motion was made and seconded to amend the recommendation to include the cities of Buena Vista and Lexington.* Approved 74-3

*The recommendation was approved, as amended, 74-1.*

### ADJOURNMENT

The meeting adjourned at 12:26 p.m. with prayer by the Moderator. The Presbytery will meet on Tuesday, May 14, 2024, beginning at 9:30 a.m., at Westminster Church in Waynesboro, Virginia.

William North, Moderator

John Peterson, Stated Clerk Pro Tempore

Kim Stroupe, Recording Clerk

## DOCKET

- 9:30 a.m. Call to Order & Prayer
- 9:35 a.m. Determining a Quorum  
Procedural Rules  
Welcome, Introduction of Guests and Seating of Corresponding Members  
Adoption of the Docket  
Report of the Stated Clerk Pro Tempore – TE John Peterson  
Report of the Associate General Presbyter – TE Nancy Meehan Yao
- 9:50 a.m. Worship
- QR code for online giving  
RISE/UKirk JMU campus ministries
- 
- 10:35 a.m. Committee on Mission and Outreach, TE Gwen Carr  
Cindy Corell, Mission Co-Worker  
TE April Cranford, Baja Report
- 10:50 a.m. Board of Pensions Consultant Keenan Rodgers
- 11:10 a.m. Committee on Nominations, TE David Witt
- 11:25 a.m. Administrative Commission to Bethel Church, RE Stewart MacInnis
- 11:45 a.m. Committee on Educational Resources, John Dull  
Educational Time – RISE/UKirk JMU Campus Ministries
- 12:00 p.m. Committees on Pastoral Transition/Relational Ministry, TE Amy Fetterman
- 12:30 p.m. Coordinating and Planning Commission, TE David Howard
- 12:35 p.m. Anticipated Adjournment

MINUTES OF COMMISSION TO INSTALL THE REV. RACHEL WATSON, as associate pastor of the Covenant Presbyterian Church of Staunton, Virginia. In accordance with the appointment of the Committee on Pastoral Transition, the commission convened at the Covenant Presbyterian Church, on Sunday, November 19, 2023, at 2:30 p.m.

Commission members present: Teaching Elders: Julia Burkley, Karen Edwards, Amy Fetterman and John Peterson  
Ruling Elders: Faye Bottenfield (Augusta Stone), Bill North (Presbytery Moderator), and Roderic Owen (Covenant)

Also invited to participate in the service was Teaching Elder Matthew Gaventa of Mission Presbytery.

A quorum was present.

Bill North, Convener, called the commission to order and led in prayer. The commission elected Bill North as moderator and Amy Fetterman as clerk.

The congregation was called to worship. Julia Burkley preached the sermon on the subject "Loving Meddler" from Jeremiah 1:4-9 and 1 John 3:1-3. Bill North asked the questions of the teaching elder and Roderic Owen asked the questions of the congregation. These being answered in the affirmative and with prayer led by Amy Fetterman, the commission installed Rachel Watson as associate pastor of the Covenant Presbyterian Church.

Karen Edwards delivered the charge to the congregation, and Matthew Gaventa delivered the charge to the pastor.

At the conclusion of the service the newly installed pastor made a brief statement and pronounced the benediction.

The commission read and approved their minutes. The commission adjourned with prayer led by Amy Fetterman.

Bill North, Moderator  
Amy Fetterman, Clerk

2023 FINANCIAL SUMMARY

	Actual Twelve Months December 31, 2023	2023 Twelve Month Budget	Remaining Budgeted Funds	% Used
<b>Resources Provided by:</b>				
		\$ (545,699.07)		
Acceptances from Congregations	\$ 435,291.65	\$ 458,012.38	\$ 22,720.73	95%
Supplemental Income from Corporation	\$ 121,833.47	\$ 121,833.47	\$ -	100%
Total	\$ 557,125.12	\$ 579,845.85	\$ 22,720.73	
<b>Resources Used for:</b>				
Church Vitality & Transformation CCVT	\$ 30.69	\$ 1,000.00	\$ 969.31	3%
Educational Resources CER	\$ 7,510.45	\$ 9,500.00	\$ 1,989.55	79%
Mission and Outreach CMO	\$ 8,545.72	\$ 11,300.00	\$ 2,754.28	76%
Presbytery Administration CPA				
GA - Per Capita	\$ 95,564.70	\$ 95,564.70	\$ -	100%
Synod - Per Capita	\$ 11,157.30	\$ 11,157.30	\$ -	100%
GA - Shared Mission Support	\$ 4,000.00	\$ 4,000.00	\$ -	100%
Synod - Shared Mission Support	\$ 200.00	\$ 200.00	\$ -	100%
Total to GA and Synod	\$ 110,922.00	\$ 110,922.00	\$ -	100%
Occupancy	\$ 45,048.92	\$ 50,000.00	\$ 4,951.08	90%
Office Expenses	\$ 22,242.23	\$ 27,600.00	\$ 5,357.77	81%
Presbytery	\$ 1,417.99	\$ 3,500.00	\$ 2,082.01	41%
Personnel Expenses	\$ 361,149.28	\$ 404,965.47	\$ 43,816.19	89%
Total CPA	\$ 429,858.42	\$ 486,065.47	\$ 56,207.05	88%
Preparation for Ministry CPM	\$ 486.99	\$ 1,000.00	\$ 513.01	49%
Pastoral Transition CPT	\$ 747.97	\$ 5,775.00	\$ 5,027.03	13%
Relational Ministry CRM	\$ 2.00	\$ 775.00	\$ 773.00	0%
Total	\$ 558,104.24	\$ 626,337.47	\$ 68,233.23	89%
	\$ (979.12)	\$ (46,491.62)		

Restricted Net Assets as of December 31, 2023	
Cmte on Church Vitality & Trans	
Church Redevelopment Reserve	971.15
Innovations in Worship Grant	3,767.78
Total Cmte on Church Vitality & Trans	4,738.93
Cmte on Educational Resources	
Campus Ministry - Ukirk	8,543.58
Blue Funds	14,391.47
Brown & Hogshead	896.33
Harry S McClung	4,141.73
Peacemaking % Retained	14,953.47
Thomas & Martha Grafton	789.45
Women in Community(SacremeLife)	4,093.65
Youth Council - SPYCE	3,634.08
Total Cmte on Educational Resources	51,443.76
Cmte on Mission & Outreach	
Baja Mission Trip	
2024 Baja Mission Trip	14,125.31
Total Baja Mission Trip	14,125.31
Domestic Mission Work	11,964.90
Hunger - Cents-Ability	
Cents-Ability 2023 Hunger Funds	20,141.88
Total Hunger - Cents-Ability	20,141.88
Moffett Grant	24,688.04
Partnership Committee	
ESL - Project Funds	5,031.56
Ethiopian Banquet	335.57
Female Seminary Student scholar	50.00
iCARE Gore Home	
iCARE - Sponsorships	1,664.47
Total iCARE Gore Home	1,664.47
Katta Congregation Ethiopia	1,000.00
Metu Congregation in Ethiopia	1,000.00
Total Partnership Committee	9,081.60
Partnership Discretionary	1,418.64
Ramsey Fund	14,997.71
Total Cmte on Mission & Outreach	96,418.08
Cmte on New CongregationalDevel	
Community Cup - Donations	3,265.00
Community Cup Pastor Expenses	
CommCup -Sabbatical 6yr \$500/yr	500.00
Total Community Cup Pastor Expenses	500.00
Community Cup NWC	13,993.26
Total Cmte on New CongregationalDevel	17,758.26
Cmte on Pastoral Transition	
CRE/ARE Annual Meeting	939.71
CRE/ARE Mentor Training	532.19
CRE/ARE Training Program	3,672.23
CRE/ARE Vocational Assessments	679.05
McClung - CAT WALK Training	3,626.41
Total Cmte on Pastoral Transition	9,449.59
Cmte on Prep for Ministry	
CPM Discretionary	569.42
Total Cmte on Prep for Ministry	569.42
Cmte on Presbytery Administrati	
Bethel Settlement	244,846.00
Springfield PC closing	2,916.86
Continuing Education	
Cont Ed 2023 - Support Staff	1,000.00
Cont Ed 2023 - Assoc GP	340.15
Cont Ed 2023 - GP/SC	2,359.83
Cont Ed 2022 - GP/SC	1,605.32
Cont Ed 2022 - Support Staff	850.28
Total Continuing Education	6,155.58
G.P. Discretionary Acct	2,947.27
Seneca Rocks and Circleville -	8,333.00
Legal Fees	87,289.20
Total Cmte on Presbytery Administrati	352,487.91
Cmte on Relational Ministry	
Community in Ministry & Worship	3,100.00
2023 Background Checks	-57.50
Boundary Training	3,185.64
CRM Discretionary	9,560.46
Mediation and Conflict Training	5,280.80
Strong Ministers' Program	134,072.94
The Oasis (Ramkey) Project	18,112.01
Total Cmte on Relational Ministry	173,254.35
TOTAL	706,120.30

## 2023 FINANCIAL REVIEW

We conducted a financial review of the 2023 books for the Shenandoah Presbytery on January 31, 2024.

We found all expenditures properly recorded, all payroll records properly documented, and all deposits correctly recorded.

The professionally organized recordkeeping made reconciliation a swift task.

  
Denise Rouse

  
Fletcher Hutcheson

2023 NECROLOGY REPORT

Augusta Stone	Janet Landes
Berryville	Alan Dunsmore
Bethany	Donald Brown George Kyle Robert Wilfong
Bridgewater	Ray Mundsinger
Buckton	Mike Franklin Ann Messick
Buffalo Gap	Frances Burns
Bunker Hill	Richard Custer, Sr.
Charles Town	Bill Whitacre
Circleville	Gary Judy
Collierstown	C. B. Potter
Cooks Creek	Terry Morris
Covenant	Donna Esther Don Whiteman Bob Worrell
Fairfield	Judy Hoyt
Front Royal	Richard Christoph David Clark Mary Lou Hodges Benjamin Weddle, Jr.
Gerrardstown	Betty Hutsler
Hebron	Nannie Brown Philip Carpenter Hilda Dundas Douglas Trimble
Hedgesville	William Moore
Lexington	Richard Emrey, Jr. Beth Thompson
Massanutten	Doris Field Betsy Harvey Bud Long Gary Moyers Wilsene Scott
McDowell	R. D. Robinson
Millboro	Polly Rector
Monterey	Carlton Hull Garland Dever
Mossy Creek	Joe James
Moorefield	Loring Hines, Jr.
Mt. Carmel	Cecil Layman, Jr.
Mt. Horeb	Bill Sprinkel

New Monmouth	Robert Moore Connie Snider
New Providence	Richard Barnes Mary Glenn Davis
Opequon	Donald Larsen Carol Treece Jack Treece Richard Widell, Sr. Patricia York
Oxford	Mary Frances Rhodenizer
Petersburg	Robert Borrer
Piedmont	Sandra Chilcote Michael Hartman
Rocky Spring	S. A. Lockridge Kathleen Phillips
Ruddle	Earl Roberson Wayne Vandevander
Shepherdstown	Gene Bayer Rosemarie Coy Richard Womeldorf
Smyrna	Waltine Rankin
Staunton First	Doris Dixon Rosalind Holt Sandy Kirtley
Staunton Second	Jean Flower Paul Wolfe
Staunton Third	Lennis Lockridge
Strasburg	Peggy Gleaton Bill McClanahan
Timber Ridge	Charles Armstrong Dixie Steck
Tinkling Spring	Ellen Beard Mac Beard
Trinity	Bill Bedall Forrest Palmer
Tuscarora	Jim Purrell
Wardensville	Virginia Combs
Warrenton	Rita Bossard Joan Staiko
Waynesboro First	Richard Huff
Westminster	John Wingfield
Winchester First	Ross Byers

Teaching Elders:

Tom Barner

## COMMITTEE ON MISSION AND OUTREACH (CMO)

CMO Members: Gwen Carr, Chair; Dave Thalman, Robin Owens, Mary Colleen Knapp, Renee Campbell, Reed Hopkins, also joining is 2 members for the 2026 Class, Sara Holben and Ellen Miller

### CMO approved:

1. Endorsed and Awarded \$5000.00 grant, with 4799.14 coming from foreign mission line and the remainder to come from corporation funds in the new year. Baja Mission Trip is scheduled for July 6-15, 2024 with estimated 45 members to attend.
2. Update on the Refugee Resettlement Ministry – Dave Thalman reported that refugees are being resettled through CWS with center in Harrisonburg and Winchester. Winchester has resettled 125 individuals with over 300 resettled in the past years. There are about 250 refugees still in Winchester.

## COMMITTEE ON EDUCATIONAL RESOURCES (CER)

**Class of 2024:** Cliff Gilchrist, Ann-Bailey Lipsett, Keith Phillips, Judith Lepera

**Class of 2025:** John Dull (*chair*)

**Class of 2026:** Dr. Joseph Crockett, Colleen Stearns, Rebekah Witt

*Ex Officio* Member: Nancy Meehan Yao

### Purpose

Provide education and resources in areas of congregational ministry through the use of specialized teams and Presbytery-wide programs and training events.

### Completed Work

- Completed transitional leadership work as Tommy Carrico rotated off of CER at the end of 2023 and John Dull (Director of Youth and Young Adult Ministry, Tinkling Spring Presbyterian Church) became Committee Chair.
- Reviewed CER policies and procedures, and approved yearly goals calendar for 2024.

### Ongoing Work

- Continuing work for CER to assume organizational ties between Shenandoah Presbytery and RISE Harrisonburg campus-oriented ministry.
  - Plan to use Educational Time at February Presbytery Meeting to share more about this exciting collaboration for student ministry at JMU, as well as seek financial support from individuals and congregations.
- Gatherings of the Shenandoah Presbytery Youth Leaders Network have been fruitful for fellowship, collaboration, and are beginning to coordinate some Presbytery-wide youth opportunities.



**Keenan Rodgers**  
**Church Consultant**

m: 215-341-8143

[krodgers@pensions.org](mailto:krodgers@pensions.org)

### January/February 2024

We at the Board are working hard to support our ministers and employees of the Presbyterian Church (USA) in new and creative ways. If you have other ideas about how we can help, please let me know. I am happy to meet with presbytery and church committees to listen to your thoughts and hopes of how we can strengthen the benefits offered to those who serve the Church.

*The Board of Pensions is a national agency of the Presbyterian Church (U.S.A.), offering a broad range of benefits to PC(USA) churches,*

**Member/Employer Services:** 800-773-7752, M-F 8:30 am to 6:00 pm

### A Season of Rebuilding

The Board of Pensions is assessing and restructuring the Benefits Plan of the Presbyterian Church (U.S.A.) to meet the needs of a changing Church. Our goal is to provide more flexibility and cost control for congregations as they care for the well-being of their pastoral leadership. Our hope is for all ministers and employees in the PC(USA) to be plan members. The Board of Directors will vote on a new Benefits Plan structure in early March. [Read about recommendations for the new plan.](#)

### New Benefits Connect system now available

The new Benefits Connect system offers enhanced features and updated design and navigation to benefit church employers as well as individual members, both active and retired. Every user must register a new login for the new Benefits Connect. We encourage members and church employers to do so as soon as possible. Any who need assistance with the new system should contact Member or Employer Services, at 800-773-7752. An updated [employer guide for Benefits Connect](#) is available.

### Other important information:

**The Assistance Program:** As part of our commitment to mutual care and wholeness, the Board of Pensions continues to expand access to the Assistance Program to serve more ministers, employees, retirees, and surviving spouses who have financial need. [Read about potential grant opportunities.](#)

**Remember to update Effective Salaries for the new year:** Any changes to effective salaries must be reported to the Board of Pensions via Benefits Connect within 60 days of the effective date. Details about forms of compensation included in effective salary are found in [Understanding Effective Salary.](#)

**New Medicare Advantage Plan with Humana has launched:** The new plan replaced the former Medicare Supplement Plan for retired members, effective January 1, 2024. We anticipate potential expansion of eligibility in January 2025. [Read more about the Medicare Advantage Plan.](#)



THE BOARD OF PENSIONS  
OF THE PRESBYTERIAN CHURCH (U.S.A.)

2000 Market Street | Philadelphia, PA 19103-3298 | 800-773-7752 (800-PRESPLAN)

[pensions.org](https://pensions.org)

ADMINISTRATIVE COMMISSION TO BETHEL CHURCH

SUBJECT: Finalization of Separation of Bethel Presbyterian Church from PCUSA

FROM: Stewart MacInnis, Moderator of Administrative Commission

All administrative and legal tasks (to include the transfer properties) related to the dismissal of Bethel Presbyterian Church from the PCUSA have been completed and Bethel has paid \$260,000 to the Presbytery. This is the full amount required under the terms of an agreement reached by the Administrative Commission and Bethel, and subsequently approved by the Presbytery. With the conclusion of these matters during the month of January 2024, Bethel has fulfilled all requirements to be dismissed from the PCUSA to the Covenant Order of Evangelical Presbyterians.

The session of Bethel Presbyterian Church voted on September 13, 2020, to seek gracious dismissal from the PCUSA. A listening team to inquire into this issue held its initial meeting on December 10, 2020. Over the ensuing months, the listening team determined that reconciliation with Bethel was not possible. On August 28, 2021, the Presbytery voted to reconstitute the listening team as an administrative commission to negotiate terms for the dismissal of Bethel from the PCUSA. The administrative commission and Bethel agreed to terms of dismissal on January 12, 2023. The Presbytery approved the agreement during its meeting on February 28, 2023.

The process to dismiss Bethel was bedeviled by delays. The listening team phase was greatly prolonged as this phase took place during the worst days of the Covid pandemic. The negotiations during the administrative commission phase could have been completed more quickly, but were not unduly tardy. Once the presbytery approved the dismissal, it was my expectation that the remaining tasks, nearly all the responsibility of Bethel, would be completed in six to eight weeks. While I am aware of some initial miscommunications between Bethel and its attorney, I am unable to account for the year it took for Bethel to complete its tasks.

With the conclusion of these matters, ***I request that the administrative commission be dismissed.***

I want to thank the members of the Administrative Commission for their wisdom and dedicated service: Rev. Punker Robertson, Rev. Reed Hopkins, and Rev. Sarah Wolfe (during the all-important listening team phase). I also want to thank Rev. Bronwen Boswell for her guidance and insight.

**Memorandum of Understanding**

This Memorandum of Understanding, by and among the Bethel Presbyterian Church (BPC), party of the first part, and the Administrative Commission of Shenandoah Presbytery (the AC) party of the second part.

WHEREAS, BPC had requested gracious separation from PCUSA and Shenandoah Presbytery; and

WHEREAS, the AC has been approved by the Presbytery in this matter; and

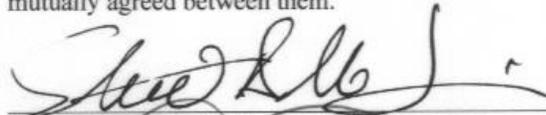
WHEREAS, the AC, as part of its charge, has engaged in negotiation of terms of such separation; and

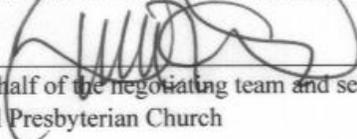
WHEREAS, BPC and the AC reached agreement as to a recommendation of such terms to the Presbytery, which the parties hereto wish to memorialize; and

WHEREAS, it is the intent of both parties to bring the terms of this recommendation to the Shenandoah Presbytery for approval.

NOW, THEREFORE, the parties, in consideration of the promises and obligations contained herein, mutually agree to the terms of this Memorandum of Understanding as follows:

- A. This Memorandum of Understanding is conditioned upon, subject to, and shall not be effective until it is approved by Shenandoah Presbytery.
- B. If approved as above, BPC shall be dismissed into the East Central Presbytery of ECO.
- C. Shenandoah Presbytery shall transfer by quitclaim deed the real estate shown on Exhibit A hereto to BPC.
- D. BPC shall pay to Shenandoah Presbytery an amount of \$ 260,000.00 at the time of the transfer of real property as set forth above.
- E. The parties agree hereby to present the terms set forth above as their mutual and joint recommendation, with no conditions or amendments other than those that may be further mutually agreed between them.

  
\_\_\_\_\_  
Stewart D. MacInnis, Chair, Administrative Commission

  
\_\_\_\_\_  
On behalf of the negotiating team and session of  
Bethel Presbyterian Church

DATE

Jan. 13, 2003

JAN 12, 2003

**Exhibit A**  
to Memorandum of Understanding

Real Estate to be transferred to Bethel Presbyterian Church

1. All real property currently belonging to Bethel Presbyterian Church at 563 Bethel Green Road, Staunton, Virginia, consisting of approximately 51.35 acres, to include:

- a. The church building and attached fellowship hall, and
- b. The manse, and
- c. Improvements for outdoor worship and for use by Boy Scouts, and
- d. Adjoining cemetery with improvements.

2. A separate cemetery, known as NORTH MOUNTAIN CEMETERY, consisting of approximately Approx 2 acres located at Middlebrook Road Staunton VA. (LOCATED INSIDE THE BORDERS OF R.G. HETZEL FARM)

COMMITTEE ON PASTORAL TRANSITION (CPT)  
COMMITTEE ON RELATIONAL MINISTRY (CRM)

I. FOR INFORMATION:

The committees have been meeting jointly since August.

II. ACTIONS TAKEN:

- A. Excused the following sessions who have requested a waiver for elder rotation in 2024: Burlington and Elkton.
- B. Approved the following ministry discernment profiles and authorized the churches to input their data onto the Church Leadership Connection website: Collierstown, Front Royal, Nineveh, and Waynesboro First
- C. Added the following to the Pulpit Supply List: Retired Teaching Elder Dan McCoig and Ruling Elder Mac Payne of Winchester First Church.
- D. Sustained the examination of Teaching Elder Bill Reinhold, Retired member of Coastal Carolina Presbytery, and found him suitable to serve as temporary supply pastor of Cooks Creek Church.
- E. Sustained the examination of Teaching Elder Brint Pratt Keyes, member of James Presbytery, and found him suitable to serve as interim pastor of Tinkling Spring Church and that he become a member of Shenandoah Presbytery effective February 8, 2024.
- F. Renewed the following contracts:
- Buffalo Gap and TE Gwen Carr from March 1, 2024-February 28, 2025
  - Bunker Hill Session and Teaching Elder Tom Forbes from January 1-December 31, 2024.
  - Craigsville and TE Gwen from March 1, 2024-February 28, 2025
  - Elk Branch and Rev. David Beeson (UCC) from April 1, 2024-March 31, 2025
  - Elkton and CRE Judy Hensley from March 21, 2024-March 20, 2025
  - Hebron and TE Henry Scoggins from February 1, 2024-January 31, 2025
  - Hot Springs and TE Scott Conrad from March 1, 2024-March 1, 2025
  - Millboro and TE Scott Conrad from March 1, 2024-March 1, 2025
  - Pines Chapel and Derek Almarode through September 30, 2024
  - Second Opequon and Ernie Poland from March 1, 2024-February 28, 2025
  - Slanesville Session and CRE Michele Elliott from January 1-December 31, 2024
  - Smyrna and Rachel Hamburger from February 1-December 31, 2024
  - Williamsville Session and Teaching Elder Punker Robertson from January 1-December 31, 2024
- G. Approved the following new contracts:
- Cooks Creek Session and Teaching Elder Bill Reinhold from January 1-June 30, 2024
  - Tinkling Spring Session and Teaching Elder Brint Pratt Keyes from February 8, 2024-February 7, 2025
- H. Sustained the examination of Ruling Elder Melissa Avey who has received a contract to serve as commissioned ruling elder at Rocky Spring Church.
- I. Approved the commissioned ruling elder contract between the Rocky Spring Session and Ruling Elder Melissa Avey from March 1, 2024-February 28, 2025.
- J. Approved the recommendation to be presented to the February 27 Presbytery Meeting as a first reading. (See pages 28-29)

**PRESBYTERY OF SHENANDOAH**  
**POLICY ON BACKGROUND CHECKS AND MANDATORY BOUNDARY TRAINING**

**Approved by Presbytery August 26, 2017**  
**Revised May 24, 2022**  
**Revised February 27, 2024**

**I. POLICY ON BACKGROUND CHECKS**

It is the policy of the Presbytery of Shenandoah that background checks shall be conducted for all new Ministers of the Word and Sacrament serving in congregations or validated ministries of the Presbytery, clergy of denominations in full communion with the PCUSA, members of the Presbytery who receive a new call or appointment to a congregation in the Presbytery, leaders of new worshiping communities, Commissioned Ruling Elders (CRE), and Presbytery staff. In addition, this policy applies to volunteers who chaperone Presbytery-sponsored events for persons under the age of 18, lead and/or work with Presbytery-sponsored activities with vulnerable adults, and those who have sole financial responsibility over any Presbytery funds. The purpose of this policy is to increase protection for congregations, as well as their children, youth, and vulnerable adults, from those who have a history of criminal or dangerous activity.

The Pastor Nominating Committees (PNC) of churches in transition shall have the responsibility for providing information on the requirement and process to pastor candidates. The Presbytery Office shall have the responsibility for assuring that other pastors seeking membership in the Presbytery of Shenandoah are given notice of and process for background checks, when that is appropriate. The Presbytery Office, or designated staff, shall have the responsibility for obtaining background checks on all employees prior to employment, CREs prior to commissioning, and volunteers prior to the volunteer activity, as well as all leaders in new worshiping communities as part of their preparation work with the Committee on New Congregational Development (CNCD).

**II. INFORMATION REQUESTED IN A BACKGROUND CHECK**

A background check is a review of available records, both public and confidential, relative to possible history of criminal activity and other activity that could be dangerous to congregations and individuals. Background checks in the Presbytery of Shenandoah occur in four ways:

- a. The Personal Information Form (PIF) provides one way in which sexual misconduct is disclosed and shared between presbyteries.
- b. In the Presbyter-Presbyter reference check, knowledge of criminal misconduct is shared between executives.
- c. All requests for reports are subject to the signed authorization of the individual.
- d. A formal background check shall include:
  - \*Social Security Trace
  - Nationwide Criminal History check
  - Sexual Offender Registry check
  - County and State Wide Criminal History check
  - Verification of the Educational Credentials
  - Motor Vehicle Record Check
- e. When a pastor's terms of call include a loan, a credit report shall be requested.
- f. Statewide reports will be requested for all states in which the individual has lived during the preceding five years.
- g. Additional optional background check components are available at the request of a PNC or employing agency relative to individualized responsibilities for a pastor, staff, or volunteer.

\* A social security number is required for a background check. A trace of the social security number provides information on localities in which an individual has lived and applicable states/counties in which to check records. The social security number will be used only for this purpose.

### III. PERSONS WHO WILL RECEIVE BACKGROUND CHECKS

The Presbytery shall conduct all checks before a call is issued or employment begins for:

- a. All teaching elder members new to the Presbytery, as well as those non-PC(USA) pastors who serve in congregational leadership.
- b. All teaching elders and CRE'S of the Presbytery who receive a new call or an appointment as supply pastor or interim pastor, if the time interval since the last background check is five years.
- c. All ordained and non-ordained leaders of new worshipping communities who have not had a background check in the last five-years.
- d. All laypersons who chaperone Presbytery events for those under the age of 18, who have not had a background check through the Presbytery within the past five years.
- e. All staff of the Presbytery shall have a background check and those having financial responsibility shall have a credit report requested if not done for previous five years.
- f. A statement that background checks shall be conducted should a call be issued is to be included in one of the narrative question responses on the ministry information form.

### IV. WHERE REPORTS ARE HELD AND WHO HAS ACCESS TO THEM

The Presbytery shall be responsible for maintaining and retaining all records and reports related to background checks for all individuals for whom they are received for a period of 20 years.

### V. PROCESS OF BACKGROUND CHECKS AND HOW THE INFORMATION WILL BE USED

- a. In the case of a church in transition, when the PNC decides upon its candidate, the PNC shall notify the General Presbyter/Stated Clerk, or a designee, to initiate the background check process. The report is returned to the General Presbyter/Stated Clerk. If the report is clear, the PNC is notified and the CPT can proceed to its examination of the candidate for acceptance of the call.

Should there be a negative result, the following shall occur:

1. The Presbyter, or his/her designee, shall contact the individual to discuss the matter.
  2. If the Presbyter/designee is not satisfied with the individual's explanation, the concern will be referred to a group consisting of the Presbyter, chairs of the Committee on Relational Ministry (CRM), Committee on Pastoral Transition (CPT) and the Pastor Nominating Committee (PNC). This group will meet with the individual to discuss the concern.
  3. If concerns are not satisfied, this group shall recommend to the PNC restrictions or may recommend termination of the call process.
  4. The Presbyter shall file a report in the pastor member's file in the Presbytery Office when any restrictions are set for the individual.
- b. For other teaching elders coming into the Presbytery, leaders of new worshipping communities, staff of Presbytery, and volunteers it is the responsibility of the Presbytery Office to complete the background check process. A negative result in a background check shall be reviewed with the individual prior to any action.

### VI. RESPONSIBILITY FOR COST

- a. The cost for teaching elders shall be assumed by the calling church or employing agency.
- b. The cost for New Worshipping Community leaders shall be assumed by the CNCD.
- c. CREs shall have background checks prior to commissioning and the congregation/employing agency proffering the contract shall assume responsibility for payment.
- d. The Presbytery shall pay for all background checks conducted on its staff and lay volunteers, with the exception of Presbytery sponsored mission trip participants—that cost will be borne by the individual, as part of the cost of participating in the trip.

## VII. SUBSEQUENT CHECKS

Once called/employed/contracted with a congregation, subsequent background checks, through the Presbytery, shall be required every five years. The cost for these subsequent background checks shall be borne by the calling/contracting congregation or NWC. For those in validated ministry whose employer will not cover the cost, and for those members of Shenandoah Presbytery “At Large,” and for volunteers for Presbytery sponsored events (see V. d. above) the cost will be borne by the Presbytery.

Churches in Shenandoah Presbytery are encouraged to require background checks on all staff, and lay persons, who chaperone or provide leadership for anyone under the age of 18 years. Requirements of many liability insurance policies have an expectation of background checks.

## VIII. MANDATORY BOUNDARY TRAINING

- a. Shenandoah Presbytery requires that all congregational leaders (Teaching Elders, Commissioned Ruling Elders, and those At Large) take part in a Mandatory Boundary Training, given through Shenandoah Presbytery, every three years. Others are invited to attend these trainings: Ruling elders from congregations, staff, and members of congregations as well.
- b. Failure to attend/successfully complete the Boundary Training may result in the Committee on Relational Ministry:
  - Not renewing temporary contracts (session will be notified),
  - not approving changes in terms of call (session will be notified) and
  - The Stated Clerk notifying other presbyteries in case of transfer,
  - And the Stated Clerk not attesting a Personal Information Form.

### ***IN ADDITION:***

***Per the PC(U.S.A.) Book of Order 2023-2025***

#### ***G-2.0603:***

***For Inquirers under care of this Presbytery:***

***Inquirers shall: “provide a certificate of completion of boundary training, which includes the topic of sexual misconduct, and child sexual abuse prevention training with recertification at least every thirty-six months. The presbytery shall determine which trainings are approved to meet the criteria of these two requirements.”***

#### ***G-2.1002:***

***For those seeking to serve as CREs:***

***“Such preparation shall include a certificate of completion of boundary training, which includes the topic of sexual misconduct, and child sexual abuse prevention training with recertification at least every thirty-six months. The presbytery shall determine which trainings are approved to meet the criteria of these two requirements.”***

#### ***G-2.1103:***

***For Certified Christian Educators:***

***“Certified Christian Educators shall provide a certificate of completion of boundary training, which includes the topic of sexual misconduct, and child sexual abuse prevention with recertification at least every thirty-six months. The presbytery shall determine which trainings are approved to meet these two requirements.”***

#### ***G-3.0106:***

***For all Councils, including Sessions:***

***All councils shall adopt and implement the following policies: a sexual misconduct policy, a***

***harassment policy, a child and youth protection policy, and an antiracism policy. Each council's policy shall include requirements for boundary training which includes the topic of sexual misconduct, and child sexual abuse prevention training for its members at least every thirty-six months."***

c. Event Specific Training

Volunteers, members of the Presbytery and staff who are acting as staff/supervisors/chaperones for any Presbytery event that involves youth/children/vulnerable adults will watch a training video/presentation prior to the event, and will sign a form acknowledging having taken part in this training and their willingness to abide by the Sexual Misconduct and Child, Youth and Vulnerable Ault protection policies of this Presbytery.

*Joint recommendation from the  
Committee on Pastoral Transition and the Committee on Relational Ministry  
First Reading*

**Summary of Recommendation.** That the members of Shenandoah Presbytery agree to the dissolution of the Committee on Pastoral Transition (CPT) and the Committee on Relational Ministry (CRM); and to the re-assignment of the responsibilities and commission authority of these 2 former committees to a new committee: the **Committee on Ministry (COM)**.

**Background Information.** Since 2015, Shenandoah Presbytery has been organized with two committees effectively taking the place of the previous Committee on Ministry. Two concerns significantly shaped this decision: a) the need to be more effective in helping churches plan and search for new pastoral leadership; and b) the need to provide both pastors and churches with better support and more resources to carry out their ministry.

Having lived into that model for more than seven years, it became clear to Presbytery leadership (including the chairs of both CPT and CRM) that there were significant issues to address regarding this division of labor. In discussions beginning in 2022, the General Presbyter, Associate General Presbyter and chairs of CPT and CRM concluded this arrangement did, to a certain extent, lead to increase effectiveness in helping churches seeking new pastoral leadership, but that the support and resources for pastors and churches available from the committees tended to be geared almost exclusively to transition. Additionally, it has been difficult to maintain consistency in procedures between the two committees where their responsibilities overlap; conversely, there are significant areas that have fallen in the grey area between committees.

This working group compiled lists of tasks and areas of responsibility, discussed both overlap and things left unaddressed; noted the discrepancy in committee workloads; and identified some of the barriers to useful communication.

Using these insights, in the summer of 2023, the working group drafted a committee structure for a possible new Committee on Ministry. At their August 2023 meetings each committee agreed to "practice" by utilizing the draft structure in joint meetings in September and October 2023, and January 2024, reviewing after each meeting and amending the draft as needed.

**Purpose of Proposed Committee.** The purpose of the new *Committee on Ministry* is to serve as pastor and counselor to the ministers, Certified Christian Educators and Commissioned Ruling Elders of the Presbytery; facilitate the relations between congregations, ministers, and Certified Christian Educators, and the Presbytery; exercise oversight and provide guidance to churches and pastors in the transition process; and to settle difficulties on behalf of Presbytery when possible and expedient.

**Organization of Proposed Committee.** The *Committee on Ministry* will be divided into three subcommittees: *Ministerial Relations, Pastoral Transition, and Administration*.

**Ministerial Relations (MR).** Will focus on pastoral care, crisis engagement and conflict management for and among the pastors, sessions and congregations of Shenandoah Presbytery. The Ministerial Relations subcommittee will be convened by the MR chair, who shall be appointed by the COM chair.

**Pastoral Transition (PT).** Will provide resources and oversight to congregations and pastors during times of pastoral transition. PT connects with a congregation when a pastor communicates their intention to leave a position and works with the session and congregation to determine their ministry needs and financial implications; walk them through the discernment process, assist in negotiation of terms of call or contract, as well as the installation of their new pastoral leadership. (Initial terms of call or contracts shall be approved by the full committee.) The Pastoral Transition subcommittee will be convened by the PT chair, who shall be appointed by the COM chair.

**Administration (Admin).** Will review and recommend revisions to current policies, procedures, forms, and documents; Review and recommend changes in terms of pastoral calls or renewal of

contracts for pastoral services; and receive and respond to requests for exceptions to provisions of the Book of Order. The Administration subcommittee will be convened by the Admin chair, who shall be appointed by the COM chair.

Other organizations accountable to the Committee on Ministry are:

**Examinations**, which is comprised of members of the Committee on Ministry. Examinations Committee interviews and makes recommendations to the full committee in the following circumstances:

- Teaching Elders seeking to transfer membership to Shenandoah Presbytery as a Member at Large.
- Teaching Elders of other presbyteries called or contracted to serve within the bounds of Shenandoah Presbytery; Such exams shall consider suitability for the particular call and for membership in Shenandoah Presbytery.
- Teaching Elders members of Shenandoah Presbytery with a new call or contract within the Presbytery. Exam will be for the suitability for the particular call.
- Ruling Elders awaiting commission who has been offered a contract to serve a congregation within the Presbytery. Examination would be for suitability for particular position.
- Other parties who have been offered a contract to serve a congregation within the Presbytery. Examination would be for suitability for position, including understanding of presbyterian polity and Reformed Theology.

Examinations will also participate in examinations of candidates for Ordination, which are conducted by the Committee on the Preparation for Ministry. Ordinarily, the Chair of Examinations shall be a member of COM.

**Commissioned Ruling Elder (CRE) Oversight**, which organizes the training, discernment, placement and annual review of Ruling Elders serving congregations as pastors. Its membership shall include, if possible:

- One member with experience on Committee on Ministry or its predecessor committees
- One Authorized Ruling Elder
- One serving Commissioned Ruling Elder
- One current or past CRE mentor

Balance will be attempted between ruling and teaching elders and male/female ratio. Ordinarily, the chair of CRE Oversight shall be a member of COM.

**Personnel of Proposed Committee**. The *Committee on Ministry* shall consist of eighteen members, in three classes of six. A chair shall be elected annually by the Presbytery. Both the General Presbyter/Stated Clerk and Associate General Presbyter shall serve as ex officio members of the COM.

## FOR INFORMATION ONLY REPORTS

### COMMITTEE ON CHURCH VITALITY AND TRANSFORMATION (CCVT)

Since the last Presbytery meeting on November 4, 2023, the CCVT has met November 6, January 8, and February 5.

In November, the committee discussed funds under the oversight of the CCVT but not currently appearing to be accessed or utilized on a regular basis, e.g., the Edward A. Dudley Trust Fund for support and maintenance of small and needy churches. No action was taken.

In December, the committee awarded two grants:

- Up to \$1000 of Innovations in Worship funds to Community Cup for the purchase of a TV to be used as a projection screen for use in worship services. (The precise amount will be confirmed upon the identification and/or purchase of the exact screen desired and the exact price)
- \$1500 to the Better Together churches of Waynesboro to pay for a part-time facilitator (Richard Schempp) of some meetings (local pastors will also help with leading meetings in rotation), a communications assistant, and miscellaneous expenses. These grant funds will come from Church Redevelopment funds. At its last meeting, the Better Together group compiled an encouraging list of projects and specific areas of collaboration (including one-time events). These included:
  - Shared worship in 2023, e.g., Ash Wednesday, Maundy Thursday, and Easter Sunrise
  - Pulpit exchanges in 2023
  - Crop Walk participation and associated picnic for walkers
  - Disciples' Kitchen volunteer support
  - W.A.R.M. meals
  - A one-day VBS at Hermitage
  - Rotating Bible study led by John Tindall in 2023-2024 (from Westminster)
  - Resourcing one another with a musician list and pastoral care when pastors are away or when there is a pastoral vacancy
  - Blue Christmas/Longest Night service at Second Pres. opened to people from other churches (2023)
  - Back-to-School Bash (2022), where volunteers provided a hot-dog lunch (with donated food and drink) to children and their families at the Waynesboro public school district's back-to-school event.

It was noted that members have rotated off the committee, and the time is not always conducive for other participants to meet. We are needing a few additional members in order to facilitate the conduct of business. One prospect has been identified.

### COMMITTEE ON NEW CONGREGATIONAL DEVELOPMENT (CNCD)

**CNCD Committee members:** Kevin Hay (Chair), Gusti Newquist (Treasurer), Rachel Hamburger (Secretary), Drew Ditzel, Julia Burkley Vice Chair: ???

**Purpose:** To formulate and implement a comprehensive plan for location, funding, and development of new congregations and new worshipping communities within the bounds of the presbytery.

#### **Current New Worshipping Communities:**

##### **Partnership:**

Church of the Wild - Two Rivers

<https://www.churchofthewild2rivers.com/gathering-times.html>

Partnership Start Date: April, 2019

##### **Covenant NWC:**

Community Cup & More - Coffee Shop & NWC

<http://communitycupcoffeeandmore.com>

Covenant Start Date: 11/21/21

Renewal Date: April, 2023

We have been working to establish a 501(c) 3 organization. The process is almost complete and the organization is named: **New Worshipping Communities of West Virginia (NWC-WV)**, Which is functioning as a sub-committee of CNCD. **Board of Directors:** Karen Greenawalt (Chair), Gusti Newquist (Treasurer), Rachel Hamburger (Secretary)

- Owner of: Community Cup & More - Coffee Shop
- Leadership and Oversight of: Community Cup - NWC

There are still a few more forms to be completed to officially become a nonprofit and begin receiving financial donations. In the meantime, funds to support Community Cup can be sent to Shenandoah Presbytery.

We heard **updates on Community Cup**. Worship has moved to Friday evenings instead of Saturdays to not compete with another similar worship service already established on Saturdays.

CNCD approved a Program/Ministry budget request for 2024 of \$12,000 for Community Cup

Training/Networking/Coaching	\$3,000
Administration (incl technology)	\$1,000
Worship (songbooks, music, lighting, elements)	\$4,000
Hospitality	\$1,000
Education	\$1,000
Pastor Discretionary	\$2,000

We are in the process of working with CNCD, NWC-WV, and the Community Cup Leadership Team, to be sure we are all on the same page regarding each of our roles in supporting the ministry of Community Cup as we live into these new relationships.

#### COMMITTEE ON PREPARATION FOR MINISTRY (CPM)

*“The purpose of the Committee on Preparation for Ministry of Shenandoah Presbytery and the Presbyterian Church (U.S.A.) is to **provide the best possible leadership for the church** by assuring that persons called to the ordered ministry of teaching elder are **firm in their faith in Christ**, **assured of their call to serve God and the church** as a teaching elder, and receive **the fullest personal and professional preparation for this office.**”*

As of January 10, 2024, Shenandoah Presbytery’s CPM has 7 souls under care.

Please pray for our Inquirers and Candidates, their sponsoring congregations, and their places of formation:

#### **Hannah Altmann - CE Track**

Warrenton PC  
Working at Massanutten PC

#### **Benjamin Kent - Inquirer**

Warrenton PC  
Duke Divinity School

#### **Cassandra Semler - Inquirer**

Tuscarora PC  
Pittsburgh Seminary  
(In process of transferring to Pittsburgh Presbytery.)

#### **Deborah A. Romano - Candidate**

Shepherdstown PC  
Pittsburgh Theological Seminary

#### **Chance Snell - Candidate**

Tinkling Spring PC  
Dubuque Theological Seminary

#### **Kimberly Joy Shank -Candidate**

Mossy Creek PC  
Eastern Mennonite Seminary

#### **Mark Dewey – Candidate**

Trinity PC  
Working as Chaplain

+ CPM has selected Leader Wise as the new provider for mandatory psychological testing of Inquirers. We are working on establishing an active account.  
+CPM is in conversation with the Synod regarding having a Synod-wide CPM training event. There is also new CPM training material available on the PC(USA) Equip online training website. There is also new training available for CPMs in supporting Candidates in taking Senior Ordination Exams.  
+ Shenandoah Presbytery will evaluate ordination exams the week of May 6-10, 2024. We must provide 2 ruling elders, and 2 teaching elders, and an alternate to serve as readers. So far, we have commitments from RE's: Deb Fitzgerald and Beth Smith; TE: Stan Farthing; and Alt. Mary Lou McMillin. TE John Bethard is on the hook but cannot confirm until early February.

**Currently serving on CPM:**

Class of 2024 – Jim Yao, Sarah Hill, Mark Facknitz

Class of 2025 – Houston Lynch, David Howard

Class of 2026 – Kathy Shue, Harriet Thompson, Tom Forbes

We understand that Brittney Lane has been nominated to fill out the class of 2025.

*Contact the Nominating Committee if you or someone you know might be interested in joining our team!*

**Information about the Care process can be found here:**

[https://drive.google.com/drive/folders/ImrmIFBAe2q0fyI23G7C72PcSM\\_tcDRiy?usp=sharing](https://drive.google.com/drive/folders/ImrmIFBAe2q0fyI23G7C72PcSM_tcDRiy?usp=sharing)

COMMITTEE ON PRESBYTERY ADMINISTRATION (CPA)

“The purpose of the C.P.A. is to oversee the management of presbytery funds, property, and staff” (from *The Presbytery Manual*).

Members of the C.P.A.: Gayle Allen, Jim Barb, Betsy Glendye, Eric Hulett, Fletcher Hutcheson, Jim Johns, Jim Lunde, Harold Tongen, Dick Travis, and Tom Van Meter

On January 9 and 10, 2024, the C.P.A. conducted an e-mail vote and approved a request from Springfield Presbyterian Church for the presbytery to pay a church insurance amount due of \$2,916.86. A check was given to Jerry Wagoner, the church treasurer.

The C.P.A. held a Zoom meeting at 1:30 p.m., Thursday, January 18, 2024. Presbytery staff members Heather Carter and Nancy Meehan Yao attended. Jim Johns took minutes for the meeting.

Heather Carter reported that 93% of the 2023 pledges from the congregations had been received. A preliminary report of the total receipts and expenditures in 2023 shows that the presbytery spent \$7,027.29 more than what it received. So far, 53% of the churches have returned asking form pledges for 2024. A settlement total of \$260,000 from Bethel Presbyterian Church (which left the denomination) was received. From that total, \$15,154 has been subtracted for legal expenses. The remaining settlement amount is \$244,846.

Nancy Meehan Yao spoke about the financial needs of Commissioned Ruling Elders (C.R.E.s) in the presbytery. Some need assistance with tuition expenses for required C.R.E. training, and some need support to help purchase laptops so that they can receive the training. It was moved, seconded, and carried to take \$20,000 from the Bethel settlement amount and to set up a fund for C.R.E.s who apply for financial assistance. Eric Hulett, Jim Lunde, and Dick Travis agreed to serve as a task force overseeing assistance applications from C.R.E.s.

There was discussion of the C.P.A.'s proposed Disposal of Property/Assets Guidelines. It was moved, seconded, and carried to adopt the guidelines, with one amendment. The C.P.A. will use these guidelines when a congregation chooses to dissolve, and the presbytery receives any of its property or assets.

The next meeting of the C.P.A. will be a Zoom meeting at 1:30 p.m., Thursday, February 15, 2024.

2023 CONGREGATION ACCEPTANCE REPORT

		2023		2023	per
	2021	Actual	2023	Actual	Member by
Church	Members	Asking	Accepted	Received	Acceptance
Bethel	197	10,244.00	-	-	-
McCutchen	7	364.00	-	-	-
Pines Chapel	51	5,180.00		-	-
Glen Kirk	23	1,196.00	1,196.00	-	52.00
Millboro	31	1,612.00	1,612.00	-	52.00
Union	22	1,144.00	1,144.00	-	52.00
Olivet	104	5,408.00	50.00	50.00	0.48
Finley Memorial	89	4,628.00	500.00	500.00	5.62
Strasburg	71	3,692.00	500.00	500.00	7.04
Burnt	26	1,352.00	200.00	200.00	7.69
McDowell	61	3,172.00	600.00	600.00	9.84
Charles Town	279	14,508.00	3,000.00	3,000.00	10.75
Goshen	23	1,196.00	250.00	250.00	10.87
Staunton Third	86	4,472.00	1,000.00	1,000.00	11.63
Collierstown	102	5,304.00	1,200.00	1,200.00	11.76
Westminster	263	13,676.00	5,000.00	4,997.64	19.01
Bridgewater	96	4,992.00	2,000.00	2,590.00	20.83
Nineveh	39	2,028.00	900.00	900.00	23.08
Mt. Horeb	122	6,344.00	3,000.00	3,000.00	24.59
Slanesville	10	520.00	250.00	249.96	25.00
Williamsville	12	624.00	300.00	300.00	25.00
Bloomery	39	2,028.00	1,000.00	1,000.00	25.64
Rocky Spring	14	728.00	400.00	500.00	28.57
Mossy Creek	107	5,564.00	3,200.00	3,200.00	29.91
Hot Springs	38	1,200.00	1,200.00	1,000.00	31.58
Zetta	14	728.00	500.00	500.04	35.71
Falling Waters	108	5,616.00	4,400.00	4,400.04	40.74
Staunton Second	114	5,928.00	5,000.00	5,490.00	43.86
Bethesda	149	7,748.00	7,000.00	3,500.00	46.98
Winchester First	734	41,918.03	35,360.00	35,360.00	48.17
Warrenton	399	22,261.00	19,240.00	19,240.00	48.22
Moorefield	170	8,840.00	8,400.00	8,840.00	49.41
Clear Brook	10	812.12	500.00	500.00	50.00
Waynesboro Second	59	3,563.28	3,000.00	3,000.00	50.85
Monterey	53	2,756.00	2,700.00	2,700.00	50.94
Oxford	136	7,072.00	6,978.08	6,978.08	51.31

		2023		2023	per
	2021	Actual	2023	Actual	Member by
Church	Members	Asking	Accepted	Received	Acceptance
Craigsville	16	832.00	832.00	250.00	52.00
Springfield	10	1,000.00	520.00	520.00	52.00
Mt. Joy	14	728.00	728.00	728.00	52.00
Buckton	23	1,600.00	1,196.00	1,196.00	52.00
Middletown	27	1,404.00	1,404.00	1,404.00	52.00
Tabler	31	1,612.00	1,612.00	1,612.00	52.00
Hedgesville	33	1,800.00	1,716.00	1,716.00	52.00
Ben Salem	34	1,768.00	1,768.00	1,768.00	52.00
Sunnyside	38	1,976.00	1,976.00	1,976.00	52.00
Highland Memorial	45	3,266.34	2,340.00	2,340.00	52.00
Gerrardstown	48	2,496.00	2,496.00	2,496.00	52.00
Berkeley Springs	54	2,808.00	2,808.00	2,808.00	52.00
Romney	81	4,212.00	4,212.00	3,000.00	52.00
Mt. Carmel	76	3,952.00	3,952.00	3,952.00	52.00
Bunker Hill	93	4,836.00	4,836.00	4,836.00	52.00
Waynesboro First	98	5,300.00	5,096.00	5,096.00	52.00
Tuscarora	136	7,072.00	7,072.00	7,072.00	52.00
Tinkling Spring	397	20,644.00	20,644.00	7,333.26	52.00
Massanutten	398	20,696.00	20,696.00	20,696.00	52.00
Buena Vista	91	4,740.00	4,740.00	4,740.00	52.09
New Monmouth	90	4,700.00	4,700.00	4,700.00	52.22
Timber Ridge	99	7,000.00	5,200.00	5,200.00	52.53
Woodstock	155	8,165.85	8,165.85	8,161.47	52.68
Hebron	129	6,800.00	6,800.00	6,800.00	52.71
Staunton First	129	6,800.00	6,800.00	6,800.00	52.71
Ivanhoe	34	1,800.00	1,800.00	1,950.00	52.94
Hermitage	45	2,400.00	2,400.00	2,400.00	53.33
Fairfield	37	1,980.00	1,980.00	1,980.00	53.51
Petersburg	73	3,909.71	3,909.71	3,909.71	53.56
Lexington	347	18,650.00	18,650.00	18,650.04	53.75
Front Royal	93	5,000.00	5,000.00	5,000.00	53.76
Seneca Rocks	34	1,831.13	1,831.13	1,951.13	53.86

		2023		2023	per
	2021	Actual	2023	Actual	Member by
Church	Members	Asking	Accepted	Received	Acceptance
Buffalo Gap	10	544.39	544.39	181.48	54.44
Mt. Hope	18	989.90	989.90	989.90	54.99
Second Opequon	40	2,200.00	2,200.00	2,200.00	55.00
Elk Branch	22	1,212.38	1,212.38	1,212.38	55.11
Beulah	38	2,100.00	2,100.00	2,100.00	55.26
Augusta Stone	90	5,000.00	5,000.00	5,004.00	55.56
Keyser	69	3,850.00	3,850.00	2,887.50	55.80
New Providence	103	5,750.00	5,750.00	5,760.00	55.83
Smyrna	68	3,800.00	3,800.00	3,800.00	55.88
Shepherdstown	292	16,320.50	16,320.50	16,320.50	55.89
Circleville	32	1,800.00	1,800.00	1,800.00	56.25
Ruddle	12	677.46	677.46	677.46	56.46
Elkton	48	2,710.00	2,710.00	2,710.00	56.46
Bethany	74	4,290.00	4,290.00	4,290.00	57.97
Cooks Creek	213	12,400.00	12,400.00	12,400.08	58.22
Mt. Olive	87	5,250.00	5,250.00	5,250.00	60.34
Burlington	20	1,206.98	1,206.98	1,206.98	60.35
Tomahawk	18	1,100.00	1,100.00	1,100.00	61.11
Opequon	522	32,000.00	32,000.00	32,500.00	61.30
Loch Willow	81	5,000.00	5,000.00	5,000.00	61.73
Berryville	144	9,000.00	9,000.00	9,000.00	62.50
Covenant	473	30,000.00	33,000.00	33,000.00	69.77
Franklin	57	4,000.00	4,000.00	2,964.00	70.18
Broadway	35	2,500.00	2,500.00	2,500.00	71.43
Trinity	173	12,500.00	12,500.00	12,500.00	72.25
Little Falls	6	450.00	450.00	450.00	75.00
Mt. Storm	19	1,500.00	1,500.00	1,500.00	78.95
Immanuel	16	1,250.00	1,300.00	1,300.00	81.25
Piedmont	30	3,600.00	3,600.00	3,600.00	120.00
Wardensville	16	2,500.00	2,500.00	2,500.00	156.25
Halltown (closed)	10				
<b>TOTALS</b>	<b>9,702</b>	<b>545,699.07</b>	<b>458,012.38</b>	<b>435,291.65</b>	
					\$52 per capita
					was asked in 2023
					\$54.92 per capita
					is being asked in
					2024

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