

**Minutes of the
204th Stated Session**

**of the
PRESBYTERY OF SHENANDOAH**

**February 25, 2025
Via Zoom**

NEXT STATED SESSIONS

**Tuesday, May 20
Woodstock Presbyterian Church
9:30 a.m.**

**Saturday, August 23
Via Zoom
9:30 a.m.**

**Saturday, November 15
Location TBA
9:30 a.m.**

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- » **congregations are empowered to be centers for mission,**
- » **lay persons are equipped to be Disciples of Christ in a challenging world,**
- » **church leaders and members are nurtured and strengthened for service,**
- » **open communication and information are used constructively and creatively to keep us connected.**

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**PRESBYTERY OF SHENANDOAH
MINUTES OF THE 204th STATED MEETING**

The 204th Stated Meeting of the Presbytery of Shenandoah was called to order at 9:30 a.m. on Tuesday, February 25, 2025. Outgoing Moderator William North opened the meeting in prayer.

QUORUM AND ENROLLMENT

The Stated Clerk reported that a quorum was present. The final enrollment was as follows:

Assoc	Associate	HR	Honorably Retired	Prof	Professor
Chap	Chaplain	IA	Interim Associate	R	Retired
CM	Campus Minister	IN	Inactive	Supply	Supply
COP	Co-Pastor	IP	Interim Pastor	Stu	Student
Coun	Counselor	MAL	Minister-at-Large	T	Teacher
DP	Designated Pastor	OM	Overseas Missionary	TM	Tent Making
DYP	Director, Youth Program	OP	Organizing Pastor	VM	Validated Ministry
ED	Educator	P	Pastor	WC	Without Charge

(Description code for attendance: P = present E = excused A = absent L = Livestream)

E	Allen, Donald R., Jr.	HR		
E	Atwood, Roxana M.	HR		
A	Barner, Ann Elizabeth	HR		
P	Bethard, John T.	P	Charles Town	Marsha Dibbern
P	Binder, Jeffrey A.	IP	Staunton First	
P	Boswell, Bronwen W.	GP/SC		
E	Boswell, Howard W., Jr.	P	Buena Vista	
E	Boyer, Grace Jones	HR		
E	Brandon, Joseph C.	HR		
E	Bridgman, Stewart G.	HR		
E	Brownlee, J. Malcolm	HR		
P	Bunker, Jonathan W.	P	Berryville	Cindy Rosser
P	Burkley, Julia H.	AP	Opequon	
P	Burnett, Dennis D.	HR		
A	Caperton, William G.	HR		
A	Carr, Gwendolyn B.	Supply	Buffalo Gap, Craigsville	
P	Carrico, Thomas J., Jr.	P	Finley Memorial	
E	Cathcart, C. Stevens	HR		
P	Cecil, Gary D.	Temp	Circleville/Seneca Rocks	
E	Channell, Kevin J.	R		
P	Clark, Casey R.	COP	New Monmouth	
P	Clark, Rachel F.	COP	New Monmouth	
P	Coggins, Samantha L.	Supply	Waynesboro First	
A	Conrad, Scott A.	Supply	Hot Springs & Millboro	
A	Corder, William "Lee"	ML		
E	Cornish, Homer T.	HR		
E	Cox, C. William	HR		
E	Craft, John K.	P	Bethany	
P	Cranford, April H.	CP	Westminster	
A	Crannell, J. Scott	ML		
P	Crumley, Rachel	P	Tuscarora	
A	Dax, Betty G.	HR		
A	Dent, William H., Jr.	HR		
E	Dietrich, Richard S.	HR		
P	Ditzel, Andrew J.	P	Lexington	
E	Donohoe, Patricia A.	HR		
E	Douty, Horace D.	HR		
A	Edwards, Karen S.	ML		
E	Evans, George W.	HR		

P	Everhart, William G.	Chap	Westminster-Canterbury	
P	Farthing, Stanley H.	P	Augusta Stone	James Carpenter
P	Fetterman, Amy	Supply	Waynesboro Second	
E	Fisher, Merle L., Jr.	HR		
P	Forbes, Thomas H.	HR/Supply	Bunker Hill	
E	Franklin, John S.	HR		
E	Goodman, William R., Jr.	HR		
E	Goshorn, Robert D.	HR		
P	Greenawalt, Karen J.	P	Gerrardstown	Sharon Sherrard
P	Hafele, Michael	IP	Winchester First	
P	Hamburger, Rachel E.	Supply	Smyrna	
A	Harmon, Melissa L.	ML		
P	Hay, Kevin W.	P	Middletown	
E	Hay, Thomas D.	HR		
P	Held, Ann Reed	HR		
A	Hendy, Susanna	ML		
A	Hill, Richard H.	HR		
E	Hill, Robert S., Jr.	HR		
P	Hill, Sarah L.	HR/Supply	Mt. Carmel	
P	Holben, Sara A.	HR		
E	Holden, Thomas J., III	HR		
P	Hopkins, E. Reed	P	Loch Willow	Gene Sours
E	Howard, Carl D.	HR		
A	Howard, David D.	P	Strasburg	
A	Hoy, Caitilin R.	ML		
A	Hunt, Patricia	HR		
P	Hutcheson, Fletcher, Jr.	Supply	Petersburg	
P	Johns, James E.	HR		
E	Kave, Jacob R.	ML		
P	Keyes, B. Brinton Pratt	IP	Tinkling Spring	
E	Klein, Deborah H.	HR		
E	Klein, William M.	HR		
P	Lanaghan, Patrick R.	HR		
P	Lane, Brittney M.	P	Woodstock	
P	Langdon, J. Bradford	HR/Supply	Tabler	
A	LaPrade, Lester N., Jr.	HR		
E	Lawton, James S.	HR		
E	Lown, John W.	HR		
E	Lowrance, William J.	HR		
E	Macbeth, Bruce A.	HR		
A	Martin, Tracie E.	PA	Opequon	
E	McCoig, Dan M., Jr.	HR		
E	McCormick, Dwight J., II	OP	Community Cup	
P	McDonald, John L.	Supply	Mt. Horeb	
P	Mitchell, Loren T.	P	New Providence	
E	Moore, William L.	R		
E	Newman, Howard A.	HR		
A	Newquist, Gusti L.	P	Shepherdstown	
A	Osborne, Robert S.	HR		
A	Ott, Daniel J.	ML		
P	Ott, Teresa M.	VM		
E	Owen, Jan G.	HR		
P	Patman, Jacqueline Smith	ML		
A	Pattison, Carl F.	HR		
P	Peterson, John C.	P	Covenant	Mandy Drumheller Linda Foster
P	Pettit, Ann R.	Chap	Sunnyside Retirement	
P	Pettit, Patrick S.	IP	Warrenton	
P	Phillips, Keith A.	COP	Massanutten	Chris Hamilton
A	Poland, Ernest L. Jr.	Supply	Second Opequon	

E	Pollock, Richard	HR		
E	Potter, Ronald R.	HR		
E	Price, Norman G.	HR		
P	Pyles, Elizabeth A.	P	McDowell	Tammy Minnigh
P	Rascoe, Clayton T.	VM	Massanetta Springs	
P	Rascoe, Kathryn R.	IP	Bridgewater	
E	Rhyne, C. Thomas	HR		
P	Robertson, Helen	Supply	Fairfield	
A	Sale, Meriwether Anderson, Sr.	HR		
P	Segars, J. Kyle	P	Oxford	
A	Sherman, H. Wray	HR		
P	Sieck, Philip L.	HR		
P	Singleton, Jacob R.	P	Staunton Third	
E	Slider, C. Richard II	HR		
E	Smith, Alexa A.	ML		
E	Smith, Evan R.	P	Staunton Second	
A	Smith, James M.	P	Mossy Creek	
A	Smith, Nancy A.	HR		
P	Smith, Vanessa M.	P	Hedgesville	Malcolm McLetchie
A	Sommer, Philip W.	HR		
P	Sorge, Stephanie	P	Trinity	Bob Schminkey
E	Stanley, Arthur L.	HR		
E	Stephens, Millard M.	HR		
A	Summers-Minette, Teresa L.	HR		
A	Symons, Charles D., Jr.	HR		
P	Thomas, Aaron Lee	P	Olivet	John Charbeneau
P	Thomas, Amanda M.	AP	Winchester First	
A	Thornton, Joel P.	P	Ivanhoe Wardensville	
E	Tongen, Harold M.	HR		
E	Tremba, Randall W.	HR		
P	Vaughan, Robert C.	P	Romney	Donald Cookman
E	Vernon, Joseph H. J.	HR		
A	von Oeyen, Jr., Robert	HR		
A	Watkins, John M.	HR		
P	Watson, Rachel	Assoc	Covenant	
E	Wilkens, Jack B.	HR		
E	Wilson, Joan M.	HR		
E	Wilson, Stanton R.	HR		
E	Wing, Andrew P.	VM		
P	Witt, David R.	P	Opequon	Ron Smith Jennie Wright Tom Widder
P	Yao, James C.	P	Moorefield	
P	Yao, Nancy Meehan	AGP		
A	Young, James M.	HR		

CHURCHES WITHOUT INSTALLED PASTORS

Ben Salem	Absent
Berkeley Springs	Brice Williams
Bethesda	Absent
Beulah	Richard Simmons
Bloomery	Absent
Bridgewater	Joe Crockett
Broadway	Absent
Buckton	Nichole Pavlicek
Buffalo Gap	Absent
Bunker Hill	William Nolan
Burlington	Excused
Burnt	Absent
Circleville	Absent
Clear Brook	Absent

Collierstown	Absent
Cooks Creek	Larry Hogan
Craigsville	Absent
Elk Branch	Excused
Elkton	Excused
Fairfield	Casey Cash
Falling Waters	Ruth Berg
Franklin	Kimberly Kline
Front Royal	Donna Jordon
Glen Kirk	Absent
Goshen	Absent
Hebron	Hannah Bush
Hermitage	Absent
Highland Memorial	Absent
Hot Springs	Absent
Immanuel	Absent
Keyser	Lucas Taylor
Little Falls	Absent
McCutchen	Absent
Millboro	Absent
Monterey	Lorraine White
Mount Carmel	Mary Jane Mutispaugh
Mount Hope	Absent
Mount Horeb	Donna Patterson
Mount Joy	Absent
Mount Olive	Lois Howe
Mount Storm	Absent
Nineveh	Thomas Van Meter
Petersburg	JoAnn Harman
Piedmont	Kermit Becker
Pines Chapel	Absent
Rocky Spring	Absent
Ruddle	Absent
Second Opequon	Absent
Seneca Rocks	Absent
Slanesville	Denise Rouse
Smyrna	Donna Marshall
Staunton First	Absent
Sunnyside	Absent
Tabler	Hank Hogmire
Timber Ridge	Absent
Tinkling Spring	Absent
Tomahawk	Bradley Noll
Union	Absent
Warrenton	Molly Sullivan
Waynesboro First	Jean Hashagen
Waynesboro Second	Linda Fields
Westminster	Absent
Williamsville	Absent
Winchester First	Absent
	Absent
Zetta	Sharon Doyle

OTHER VOTING MEMBERS:

Commissioned Ruling Elders

A Melissa Avey
A Tina Glenn

P Deborah Beam
A Stephanie Harris

A Michele Elliott
P Judy Hensley

P Mark Johnson
P Bobby Spurgeon

P David Omps
P Susanne Taylor

E Linda Reece
A Paul Wolverton

Voting Ruling Elders of Presbytery Staff or Coordinating and Planning Commission (CPC):

P Eric Hulett, CPC
P Donna Lanaghan, Staff
P Debra Fitzgerald O'Connell, CPC

P William North, CPC
P Dave Thalman, CPC

NON-VOTING VISITORS:

Candidates

Mark Dewey
Deborah Romano

Visiting Ministers

Bill Reinhold, Interim, Cooks Creek
Henry Scoggins, Supply, Hebron

Committee Chairs

John Dull

Presbytery Staff

Kim Stroupe

Visitors

Linda Bradley
Mary Lou McMillin

Debbie Hunter
Louisa Painter

Linda Koogler
Ginnie Reinhold

Teaching Elders = 56 Voting Ruling Elders = 53 Additional Guests = 12 TOTAL = 121

WELCOME

Outgoing Moderator William North welcomed everyone to the Zoom meeting and provided instructions to vote and ask questions. Teaching Elders William Reinhold and Henry Scoggins were recognized as corresponding members.

DOCKET

The docket was approved as circulated; see page 10.

ASSOCIATE GENERAL PRESBYTER

Teaching Elder Dr. Nancy Meehan Yao highlighted the training day March 1 at Massanetta Springs for all ruling elders, clerks of sessions, treasurers, pastors, and church members. There will be workshops, discussions, and sharing as well as breakout groups for clerks, treasurers, mutual ministry evaluation, and intergenerational formation.

STATED CLERK REPORT

Teaching Elder Bronwen Boswell submitted the following report, *which was approved*:

I. FOR INFORMATION:

- A. PJC Reserve List. The roster of former members of the Permanent Judicial Commission (PJC) who may be called when necessary to constitute a quorum (see Book of Order D-3.0602b):
- Class of 2023: Ann Massie (RE) and Karen Thatcher (RE)
 - Class of 2021: William Everhart (TE) and Andy Sale (TE)
 - Class of 2019: John Peterson (TE) and Beth Smith (RE)
 - Class of 2017: David Howard (TE) and Creigh Deeds (RE)
- B. Board of Pensions updates can be found on page 11.

- C. See page 28 for an information only report from the Coordinating and Planning Commission.
- D. Synod Executive Warren Lesane will be retiring in June.

II. RECOMMENDATIONS:

- A. That Presbytery excuse from attendance from all or part of this stated meeting those ministers who submit such a request.
- B. That Presbytery approve the minutes from the November 12, 2024, Presbytery Meeting as distributed.
- C. That Presbytery receive the financial summary for the year ending December 31, 2024, as found on pages 12-14.
- D. That Presbytery receive the financial review for the year ending December 31, 2024, as found on page 15.
- E. It is the policy of Shenandoah Presbytery to allow resident retired minister members who for good reason decide that they will not be participating in the Presbytery’s voting for the year to remove themselves from the need to attend and the need to be counted in the Stated Clerk’s recommendation for balancing minister/elder voting.

While the Presbytery strongly encourages participation in the full life of the Presbytery, the following have by signed request asked to be automatically excused from Presbytery meetings for the year 2025 indicating they will not be voting and will be “inactive participants” for Presbytery business: (If you are a resident retired minister member of Presbytery and did NOT sign such a form for 2025, you are counted and expected to attend Presbytery.)

Roxanna Atwood	Joseph Brandon	Malcolm Brownlee
Charles Cathcart	William Cox	Richard Dietrich
Patricia Donohoe	Horace Douty	Merle Fisher
Thomas Holden	Carl Howard	John Lown
William Lowrance	Dan McCoig	Ronald Potter
Thomas Rhyne	Harold Tongen	Randy Tremba
Jack Wilkers		

- F. Membership and Attendance Balance. Each year the Stated Clerk is required to recommend to Presbytery a way of balancing the representation of ruling elders and ministers (Manual 5.2.2.). The following is the analysis for 2024 (for ministers as of 12/31/24 and church membership as of 12/31/2023)

TEACHING ELDERS:

Total Enrollment of Teaching Elders, 12/31/2024..... 141

Active Participants

Installed Pastors 37
 Interims and Supplies..... 18
 Serving in other validated ministries..... 10
 Parish Associates 1
 Members at Large 5
 Resident Retired (not inactive or infirm) 27
Total Active Participants..... 98

Non-participants for 2025

Resident Retired requesting to be inactive..... 19
 Resident Retired who are infirm 4
 Retired living outside the bounds of presbytery..... 20
Total Non-Participants..... 43

TOTAL TEACHING ELDERS PARTICIPATION 98

RULING ELDERS: (12/31/2023)

Ninety-three congregations send one ruling elder..... 93

Three congregations send two ruling elders: Covenant, Opequon, Winchester 1st 6

Commissioned Ruling Elders for Particular Pastoral Services 12

Certified Christian Educators serving 0

Presbytery staff 1

Ruling elders serving on Coordinating and Planning Commission..... 4

TOTAL POTENTIAL RULING ELDERS PARTICIPATION 116

CONCLUSION: No imbalance exists for 2025

WORSHIP

Today’s Worship was led by Moderator Bill North and centered around abundance. Teaching Elder Clayton Rascoe gave the message from Luke 9:28-36 and Church World Service was the recipient of the offering. Special music was written and performed by Walker Williams. Special thanks to Ruling Elder Brice Williams of Berkeley Springs Church for his technical assistance.

NECROLOGY REPORT

The names of those ruling and teaching elders who passed in 2024 were presented during Worship. The written report can be found on pages 16-17.

INSTALLATION OF 2025 MODERATOR

Outgoing Moderator William North led the installation of the 2025 Moderator, Debra Fitzgerald O’Connell, Ruling Elder of Tinkling Spring Church. Moderator O’Connell presided over the remainder of the meeting.

RECOGNITION OF OUTGOING MODERATOR

Teaching Elder Bronwen Boswell, Stated Clerk, took a moment to recognize Ruling Elder Bill North who served the Presbytery diligently as Moderator for 2024. Bronwen presented Bill with an engraved Celtic cross along with a personal gift.

COMMITTEE ON CHURCH VITALITY AND TRANSFORMATION

Teaching Elder Jaci Smith Patman, Chair, referenced her written report on page 18. Stay tuned for new ideas and resources for congregations.

COMMITTEE ON NOMINATIONS

Teaching Elder David Witt, Co-Chair, gave the following report, *which was approved*:

RECOMMENDATION:

That Presbytery approve the following to serve:

Committee on Educational Resources

Class of 2027: RE/CE Sheila Palmer, Circleville Church

Class of 2025: RE Frances Craig, Covenant Church

Committee on New Congregational Development

Class of 2027: TE Gary Cecil, Circleville & Seneca Rocks churches

Synod of Mid-Atlantic - Committee on Representation

Class of 2027: TE Jacob Singleton, Staunton Third Church

There were no nominations from the Body.

COMMITTEE ON PRESBYTERY ADMINISTRATION

Ruling Elder Eric Hulett, Chair, introduced himself as the new chair for CPA and recognized Retired Teaching Elder Fletcher Hutcheson for his service the previous years as chair. RE Hulett referenced the written report found on pages 19-21.

COMMITTEE ON PREPARATION FOR MINISTRY

Teaching Elder Brittney Lane, Co-Chair, referenced the written report on page 22. TE Lane highlighted the need for readers for the spring ordination exams.

Ruling Elder Mary Lou McMillin presented Candidate Mark W. Dewey, who has begun work as a Chaplain at the University of Virginia Health Systems. Mr. Dewey was asked how his work as a chaplain helps him to come to know and experience God's Holy Spirit. Mr. Dewey also expounded on how his faith has been shaped by those who have gone before him. There being no questions from the Body, RE McMillin led in prayer for Mark and his ministry. Members of the Trinity Church were recognized for their support of Mark.

COMMITTEE ON EDUCATIONAL RESOURCES

John Dull, Chair, noted the upcoming deadline for the camp and conference scholarship is March 1, training day will take place March 1 at Massanetta Springs and Triennium details can be found on page 23.

COMMITTEE ON MISSION AND OUTREACH

Ruling Elder Dave Thalman, Co-Chair, referenced the written report on pages 24-26 highlighting the Ramsey Fund, disaster assistance to Western North Carolina and the \$200 mission gifts awarded to every congregation. Teaching Elder April Cranford, Co-Chair, added summaries from the Clear Brook, Frankin, Ruddle and Waynesboro Second churches.

COMMITTEE ON MINISTRY

Teaching Elder Patrick Pettit, Chair, referenced their written report on page 27, noting they are working on revising the Anti-Racism Policy and anticipate bringing it to the May Presbytery Meeting for approval.

RECOMMENDATIONS: *(all approved)*

- A. That Presbytery grant the status of retirement to Teaching Elder William L. Moore.
- B. By request of the Union congregation, the Committee on Ministry recommends the formation of an Administrative Commission for the purpose of dissolving the congregation, selling and/or disposing of all property, and taking original jurisdiction if necessary.

The following will serve on the Administrative Commission: Ruling Elders Tammie Hawkins (Union), Sherry Doyle (Zetta), and Teaching Elders Stan Farthing and Jamie Smith.

Bronwen Boswell lifted in prayer the members of the Union Church and the Administrative Commission.

- C. That Presbytery set the minimum effective salary at \$52,000 for all new calls.

INTRODUCTION OF NEW TEACHING ELDER

Teaching Elder Jonathan Bunker introduced Retired Teaching Elder Gary Cecil, who recently moved from the Presbytery of Southern New Jersey. TE Cecil was asked about his sense of call and to give a few highlights from the ministry into which it brought him. TE Cecil cited what practical and pastoral advice he would give to young ministers. There were no questions from the Body.

PROPOSED AMENDMENTS TO THE CONSTITUTION

Teaching Elder Bronwen Boswell, General Presbyter/Stated Clerk, noted proposed Amendments A & C will likely need more opportunity for discussion and will be brought forward at the in-person meeting in May. TE Boswell introduced Teaching Elder Stephanie Sorge, who served as a commissioner to the General Assembly in 2024. TE Sorge led the Body through the voting process. Below are the voting results.

AMENDMENT NUMBER	BOO SECTION TO BE AMENDED	SUMMARY	VOTE TALLY
24-B*	G-1.0104	Adds guidelines for other forms of corporate witness (New Worshiping Communities, Immigrant Fellowships etc.) within an adaptable framework rooted in Reformed polity.	85-3
24-D	G-2.0504b	Lengthens maximum terms of service for temporary pastoral relationships from twelve months to 36 months	89-4
24-E	G-2.0504b	Prohibits non-disclosure agreements at the end of a temporary pastoral relationship	90-3
24-F	G-2.0601	Confidential details about a candidate for ministry should be omitted in communicating to the presbytery the need for the approval of alternate means to determine readiness for ministry in areas usually covered by ordination exams	83-4
24-G	G-0901	Prohibits non-disclosure agreements when an installed pastoral relationship is dissolved	84-3
24-H	G-3-0106	Adds <i>and adults with vulnerabilities</i> to the required child and youth protection policy	78-13
24-I	G-3.0302d	Eliminates the need for a concurrence from another presbytery to have business brought before GA (concurrences are still allowed but not required)	91-3
24-J	G-3.0501	Revises the formula for determining the number of commissioners presbyteries are to send to GA	91-3
24-K	D-7.0501	Makes explicit that, when an allegation of offense is made to a clerk of session or stated clerk, the mandates to report to civil authorities in G-4.0302 must be followed	89-2
24-L	D-7.0902b	Mandates that administrative leave be paid	89-1

Item 24-M Episcopal-Presbyterian Agreement on Local Sharing of Ministries 89-4

ADJOURNMENT


The meeting adjourned at 12:10 p.m. with prayer by the Moderator. The Presbytery will meet at Woodstock Church on Tuesday, May 20, 2025, beginning at 9:30 a.m.

Debra Fitzgerald O’Connell, Moderator

Bronwen Boswell, Stated Clerk

Kim Stroupe, Recording Clerk

DOCKET

- 9:30 a.m. Opening Prayer and Call to Order
- 9:35 a.m. Determining a Quorum
Procedural Rules
Introduction of Guests and Seating of Corresponding Members
Adoption of the Docket
Report of Associate General Presbyter – Nancy Meehan Yao
Report of General Presbyter/Stated Clerk -Bronwen Boswell
Inactive Members and Balancing Report
Board of Pensions Updates
2024 Financial Summary and Review
- 10:00 a.m. Worship
Necrology Report for 2024
- QR code for online giving to *Church World Service*
- 
- 10:50 a.m. Installation of 2025 Presbytery Moderator Ruling Elder Debra Fitzgerald O’Connell
- 11:00 a.m. BREAK
- 11:05 a.m. Committee on Church Vitality and Transformation – TE Jaci Smith Patman
- 11:10 a.m. Committee on Nominations – TE David Witt
- 11:15 a.m. Committee on Presbytery Administration – RE Eric Hulett
2024 Acceptance Report
- 11:20 a.m. Committee on Preparation for Ministry – TE Brittney Lane
- 11:30 a.m. Committee on Educational Resources – John Dull
- 11:40 a.m. Committee on Mission and Outreach – RE Dave Thalman
\$200 Mission Gift Summaries
- 11:45 a.m. Committee on Ministry – TE Patrick Pettit
Effective Salary recommendation for new calls
Introduction of Retired Teaching Elder Gary Cecil – TE Jonathan Bunker
- 12:05 p.m. Proposed Amendments to the Constitution – TE Bronwen Boswell
<https://pcusa.org/resource/proposed-amendments-constitution>
- 12:35 p.m. Anticipated Adjournment



January/February 2025

We at the Board of Pensions are working hard to serve our churches, ministers, and employees of the Presbyterian Church (USA). I am here to support you and your congregation should you have any questions about the Board’s benefits and programs. I look forward to our continued partnership in the new year.

**Keenan Rodgers
Church Consultant**

m: 215-341-8143
krodgers@pensions.org

The Board of Pensions is a national agency of the Presbyterian Church (U.S.A.), offering a broad range of benefits to PC(USA) churches, agencies, and mid councils, as well as affiliated employers.

Member/Employer Services: 800-773-7752, M-F 8:30 am to 6:00 pm ET

Shared Ministry Program

The new Shared Ministry Program encourages two or more Presbyterian Church (U.S.A.) congregations to covenant to create sustainable pastoral positions for ordained ministers. Participating congregations enter into a five-year dues subsidy program with the Board to receive a subsidy of the cost of benefits for pastors. Shared Ministry is not a merger of churches; rather, it is multiple, individual congregations sharing a minister with a living wage and benefits that helps ministry flourish and be sustained for the long term. [Learn more about the program](#), including key considerations and how to get started.

Assistance Program Updates

As part of our commitment to mutual care and wholeness, the Board of Pensions continues to expand access to grants through the Assistance Program to serve more ministers, employees, retirees, and surviving spouses who have financial need. In 2024, the Assistance Program distributed over 2,500 grants for a total of approximately \$8.5 million in funds. [Read about potential grant opportunities.](#)

Other important information:

Employee Assistance Plan (EAP): Effective Jan. 1, 2025, Spring Health replaced Cigna as the provider for the EAP. Spring Health offers mental health care navigation with a broader network of providers in addition to the EAP services with which members are familiar. [Learn more about Spring Health.](#)

Remember to update Effective Salaries for the new year: Any changes to effective salaries must be reported to the Board of Pensions via Benefits Connect within 60 days of the effective date. Details about forms of compensation included in effective salary are found in [Understanding Effective Salary.](#)

Call to Health well-being program begins a new year: Call to Health is a well-being program that focuses on self-care in all areas: spiritual, health, financial, and vocational. It offers members in the medical plan the opportunity to reduce their medical deductible(s) and earn Tango cards, which can be redeemed for gift cards or used to make charitable donations. [Learn more](#) and start today.



THE BOARD OF PENSIONS
OF THE PRESBYTERIAN CHURCH (U.S.A.)

2000 Market Street | Philadelphia, PA 19103-3298 | 800-773-7752 (800-PRESPLAN)

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2024 FINANCIAL SUMMARY

	Actual Twelve Months December 31, 2024	2024 Twelve Month Budget	Remaining Budgeted Funds	% Used
Resources Provided by:				
		\$ (443,754.03)		
Acceptances from Congregations	\$ 432,112.53	\$ 504,804.25	\$ 72,691.72	86%
Supplemental Income from Corporation	\$ 133,582.00	\$ 133,582.00	\$ -	100%
Total	\$ 565,694.53	\$ 638,386.25	\$ 72,691.72	
Resources Used for:				
Church Vitality & Transformation CCVT	\$ 619.52	\$ 1,000.00	\$ 380.48	62%
Educational Resources CER	\$ 4,105.22	\$ 9,500.00	\$ 5,394.78	43%
Mission and Outreach CMO	\$ 13,000.00	\$ 13,300.00	\$ 300.00	98%
Presbytery Administration CPA				
GA - Per Capita	\$ 90,071.80	\$ 90,071.80	\$ -	100%
Synod - Per Capita	\$ 10,569.65	\$ 10,569.65	\$ -	100%
GA - Shared Mission Support	\$ 4,000.00	\$ 4,000.00	\$ -	100%
Synod - Shared Mission Support	\$ 200.00	\$ 200.00	\$ -	100%
Total to GA and Synod	\$ 104,841.45	\$ 104,841.45	\$ -	100%
Occupancy	\$ 48,508.25	\$ 45,750.00	\$ (2,758.25)	106%
Office Expenses	\$ 20,965.99	\$ 29,200.00	\$ 8,234.01	72%
Presbytery	\$ 1,687.46	\$ 3,500.00	\$ 1,812.54	48%
Personnel Expenses	\$ 369,535.73	\$ 423,744.80	\$ 54,209.07	87%
Total CPA	\$ 440,697.43	\$ 502,194.80	\$ 61,497.37	88%
Preparation for Ministry CPM	\$ 366.44	\$ 1,000.00	\$ 633.56	37%
Cmte on Ministry (CPT + CRM) COM	\$ 590.48	\$ 6,550.00	\$ 5,959.52	9%
Total	\$ 564,220.54	\$ 638,386.25	\$ 74,165.71	88%
	\$ 1,473.99	\$ -		
	\$ 3,457.17	acceptances received late		
	\$ 4,931.16	2024 surplus returned to supplemental income from corporation		

Restricted Net Assets as of December 31, 2024

Cmte on Church Vitality & Trans		
	Church Redevelopment Reserve	983.70
	Innovations in Worship Grant	1,813.25
Total Cmte on Church Vitality & Trans		2,796.95
Cmte on Educational Resources		
	Campus Ministry - Ukirk	10,104.92
	Blue Funds	15,618.57
	Brown & Hogshead	982.45
	Harry S McClung	4,537.80
	Peacemaking ShenPres 2024	15,630.25
	Thomas & Martha Grafton	719.33
	Women in Community(SacremeLife)	4,198.97
	Youth Council - SPYCE	878.22
Total Cmte on Educational Resources		52,670.51
Cmte on Mission & Outreach		
Baja Mission Trip		
	2025 Baja Mission Trip	2,744.46
Total Baja Mission Trip		2,744.46
Domestic Mission Work		810.35
Hunger - Cents-Ability		
	2024 cents ability	21,683.13
Total Hunger - Cents-Ability		21,683.13
Moffett Grant		40,686.87
Partnership Committee		
	ESL - Project Funds	5,661.91
	Female Seminary Student scholar	6,753.36
iCARE Gore Home		
	iCARE - Discretionary	50.00
	iCARE - Sponsorships	3,806.75
Total iCARE Gore Home		3,856.75
	Ketta Congregation Ethiopia	1,001.78
	Kolokoma S & L	500.00
	Kolokoma Widows	500.00
	Metu Congregation in Ethiopia	1,001.78
	Special Projects Ethiopia	2,003.55
Total Partnership Committee		21,279.13
Partnership Discretionary		1,303.43
Ramsey Fund		12,189.93
Total Cmte on Mission & Outreach		100,697.30

Cmte on New CongregationalDevel		
	CPA Grant from Martinsburg sett	83,000.00
	CNCD committee expenses	571.44
	2025 Com Cup worship donations	659.54
	2024 NWCWV Prog Budget \$12,000	556.32
	NWC WV Comm Cup Pastor Expenses	
	CommCup -Sabbatical 6yr \$500/yr	500.00
	Total NWC WV Comm Cup Pastor Expenses	500.00
	NWC of WV Community Cup	29,214.75
	Total Cmte on New CongregationalDevel	114,502.05
Cmte on Prep for Ministry		
	CPM Discretionary	584.07
	Res for Educ of Candidate	5,058.97
	Willis Gibson Trust	1,001.78
	Total Cmte on Prep for Ministry	6,644.82
Cmte on Presbytery Administrati		
	2025 Budget Supplement	114,800.00
	2025 Legal Fees	71,557.11
	Jane W Ritchie Trust	5,000.00
	2025 Acceptance from Congregati	12,682.69
	2025 Rent	23,200.00
	Springfield PC closing	161,443.91
	Continuing Education	
	Cont Ed 2024 - Support Staff	1,001.78
	Cont Ed 2024 - Assoc GP	365.45
	Cont Ed 2024 - GP/SC	2,003.55
	Cont Ed 2023 - Support Staff	1,018.66
	Cont Ed 2023 - GP/SC	2,420.55
	Cont Ed 2022 - GP/SC	1,646.61
	Total Continuing Education	8,456.60
	G.P. Discretionary Acct	2,775.88
	Total Cmte on Presbytery Administrati	399,916.19
Cmte on Ministry COM		
	Boundary Training	3,267.60
	CRE/ARE Annual Meeting	963.88
	CRE/ARE Mentor Training	544.91
	CRE/ARE Training Program	3,766.71
	CRE/ARE Vocational Assessments	696.52
	CRE Support Fund	20,514.54
	CRM Discretionary	9,806.43
	McClung - CAT WALK Training	3,719.70
	Mediation and Conflict Training	5,416.66
	Strong Ministers' Program	152,786.77
	The Oasis (Ramkey) Project	14,331.88
	Total Cmte on Ministry COM	215,815.60
TOTAL		893,043.42

2024 FINANCIAL REVIEW

We conducted a financial review of the 2024 books of the Shenandoah Presbytery on January 29, 2025.

The records are impressively organized and color-coded for easy reference. We found all credits and debits to be properly reconciled and all records to be correctly documented.



Denise Rouse



Sara Holben

2024 NECROLOGY REPORT

Augusta Stone	Barbara Howe
Berryville	Jim Green
Bethan	Archie Forsythe
Bridgewater	Gary Adams
Buena Vista	Everett Entsminger Betty Hall Francis Lynn
Bunker Hill	Robert McDonald
Burnt	Lou Ann Cunningham Gay Ann Patton
Covenant	Tom Cook Pat Dindinger Bill Roberson
Fairfield	Mary Frances McNemar Debbie Lucas
Franklin	Virginia Byers
Hebron	Elton Hewitt, Jr. Linda Hickey Allen Martin James McGavock
Loch Willow	Kenneth Wayne Glass
Massanutten	Nancy Kegley Dave Reser Peggy Reinhold Helen Scully Ruth Sensabaugh George Stickley
Monterey	Lillian Dever
Moorefield	Sue Halterman
Mt. Carmel	Robert Holsinger
Mt. Storm	Wayne Aronhalt
New Providence	Ann Swisher Beard
Opequon	Fred Johnston Wilton Taylor Ramona Lemasters Edgar Tufts
Petersburg	Robert Harman
Romney	Robert Allen Vivian Kaye Strawn
Ruddle	Richard Ruddle, Sr.
Shepherdstown	April Dowler
Smyrna	Joseph Baber Pat Gayhart Mary Alice Hitt Emmett Kerby

Staunton First	Mardre Bell Jean Cline Charles Bradford Furr Julie Furr Sidney Supple
Staunton Third	Ann Gardner
Tabler	Jim Custer Geraldine Loy
Tinkling Spring	Bernice Glenn Bill Lockridge
Tuscarora	Barbara Catrow
Trinity	Larry Barber Patricia Churchman John Lyon Joyce Lyon Beverly Silver John Speer
Wardensville	Harold Kotz
Waynesboro First	Joan Berry
Waynesboro Second	Sandy Bellamy Ray Lafferty Charles Newman
Westminster	Phifer Erwin Berry, III
Winchester First	Robert Kirk Mary Carolyn McLoughlin Chuck Rodgers Cindia Stewart
Woodstock	Diane Cook Nancy Marsh Tony Wilson

Teaching Elders:

Joel Blunk
Bart Hellmuth
William Painter, Jr.
Nancy Whiteley

COMMITTEE ON CHURCH VITALITY AND TRANSFORMATION (CCVT)

Purpose: To provide processes and support for congregations that have an identified need, willingness, and ability to engage in spiritual and/or programmatic growth which can lead to deeper commitment both within and beyond current membership.

CCVT Committee: Howard Boswell, Casey Clark, Rachel Crumley, Teri Ott, Punker Robertson, Alexa Smith, Jaci Smith Patman, Rob Vaughan, Nancy Meehan Yao (ex officio)

The CCVT met on November 4, 2024. We received an update on Elkton PC's situation following damage caused by named storm Helene over the summer, and learned of steps they have been able to take to move forward due, in part, to financial help from the Presbytery, including from funds overseen by this Committee. We continue to keep them in our prayers.

Conversation around this issue of finding funds to help a church find its way out of dire straits has led to a training time for the Committee, which will take place on February 3, 2025 (weather permitting) at Opequon Church (a fairly central location for our more geographically distant committee members). Committee members will engage extensively together around a set of resources discovered by Assoc. GP Nancy Meehan Yao that can help churches take stock; explore, consider and weigh options not previously discerned; and develop strategies to move forward. The goal is to train committee members to engage with churches as a supplement to Presbytery staff.

COMMITTEE ON PRESBYTERY ADMINISTRATION (CPA)

“The purpose of the CPA is to oversee the management of presbytery funds, property, and staff” (from *The Presbytery Manual*).

Members of the CPA: Gayle Allen, Jim Barb, Betsy Glendye, Eric Hulett, , Jim Johns, Harold Tongen, Dick Travis, Clayton Roscoe, and Tom Van Meter

The CPA held a Zoom meeting at 1:30 p.m., Thursday, November 21 , 2024, and Thursday, January 16, 2025. Bronwen Boswell, Heather Carter, and Nancy Meehan Yao, members of the presbytery staff, also participated. Jim Johns volunteered to be the secretary for these meetings.

At the November 21, 2024, meeting the CPA unanimously approved taking \$120,000 from the settlement monies from the sale of First Church Martinsburg to make a grant to the Community Cup Church. Bronwen encouraged the members of the CPA to keep Community Cup and their pastor, Dwight McCormick, in their prayers and if possible, visit Community Cup and have a cup of coffee or worship with them on Friday nights.

At the January 16, 2025, meeting the committee approved the request from Nancy Meehan Yao to have her housing allowance adjusted. The adjustment changed the housing allowance from \$3,600 to \$3,840 with no change to the total compensation package.

Regarding Patrick Pettit’s email concerning the recommendation that the minimum compensation and COLA for “installed, transitional, commission ruling elders and covenant positions,” for 2025 be increased by 2,5%, it was decided that this would be handled as for information purposes only. No approval was thought necessary.

Interim reports for both the 2024 and 2025 church giving to the Presbytery were received and reviewed. Heather reported that the Presbytery has received the settlement from the Springfield Presbyterian Church amounting to \$168,554.30. From this amount, Heather requested that the money the Presbytery used to pay Springfield’s insurance be returned to the 2018 Fund, which was approved. Additionally, Heather reported that the property insurance premiums paid for the Springfield church, legal fees amounting to \$6,074.78, Springfield’s 2024 acceptance pledge of \$520 and 2025 Acceptance pledge of \$515.61 were taken out of the settlement money. This left a balance of \$158,527.05 in the Springfield Settlement. Heather requested that the balance of the proceeds from the sale of Springfield Presbyterian Church be returned to the 2018 fund, which was approved.

Heather further reported that the Presbytery has received \$5,000 from the Jane W. Richie Trust., which was deposited in a separate line in the Presbytery’s checking account, and approved by consensus.

The 2024 Acceptance Report can be found on pages 20-21.

The next meeting of the CPA will take place at 1:30 p.m., Thursday, February 20, 2024. This will be a Zoom meeting.

2024 Congregation Acceptance Report

96 Church	2022 Members	2024 Actual Asking	2024 Accepted	2024 Actual Received	per Member by Acceptance
Bloomery	39	2,141.88	zero		zero
McCutchen	7	384.44	zero		zero
Olivet	106	5,821.52	zero		zero
Union	22	1,208.24	zero		zero
Glen Kirk	23	1,263.16	750.00		-
Pines Chapel	51	5,180.00	5,180.00		-
Williamsville	12	659.04	659.04		-
Ben Salem	30	1,768.00	1,768.00	17.00	0.57
Finley Memorial	89	4,887.88	500.00	208.35	2.34
Strasburg	69	3,789.48	500.00	500.00	7.25
Staunton Third	88	4,832.96	750.00	750.00	8.52
Burnt	23	1,263.16	200.00	200.00	8.70
McDowell	60	3,295.20	600.00	600.00	10.00
Charles Town	290	15,926.80	3,000.00	3,000.00	10.34
Goshen	22	1,208.24	250.00	250.00	11.36
Tinkling Spring	395	21,693.40	8,000.00	7,999.92	20.25
Westminster	211	11,588.12	5,000.00	5,000.00	23.70
Millboro	30	1,647.60	750.00	750.00	25.00
Mt. Horeb	116	6,370.72	3,000.00	3,000.00	25.86
Slanesville	11	604.12	300.00	300.00	27.27
Collierstown	83	4,558.36	2,275.00	2,275.00	27.41
Oxford	126	6,978.08	3,459.00	3,459.00	27.45
Hot Springs	36	1,977.12	750.00	1,000.00	27.78
Mossy Creek	105	5,766.60	3,200.00	3,200.00	30.48
Rocky Spring	13	713.96	400.00	400.00	30.77
Craigsville	16	878.72	500.00	500.00	31.25
Nineveh	27	1,482.84	840.00	895.00	33.15
Bridgewater	95	5,217.40	2,500.00	3,305.00	34.79
Zetta	13	713.96	500.00	500.04	38.46
Hebron	78	6,800.00	3,020.60	3,020.60	38.73
Staunton First	124	6,810.08	5,000.00	5,000.00	40.32
Cooks Creek	206	12,400.00	10,000.00	9,166.63	44.50
Keyser	64	3,850.00	3,850.00	2,887.50	45.12
Buena Vista	88	4,832.96	4,000.00	3,999.63	45.45
Romney	76	4,212.00	3,500.00	3,500.00	46.05
Hermitage	39	2,400.00	1,800.00	1,800.00	46.15
Falling Waters	93	5,107.56	4,400.00	4,400.04	47.31
Bethesda	147	8,073.24	7,000.00	7,000.00	47.62
Woodstock	154	8,457.68	7,633.88	7,633.92	49.57
Clear Brook	10	549.20	549.20	500.00	50.00
Elkton	48	2,710.00	2,400.00	2,400.00	50.00
Warrenton	370	20,320.40	19,240.00	19,240.00	52.00
Ruddle	13	713.96	677.46	677.46	52.11
Waynesboro Second	56	3,075.52	3,000.00	3,000.00	53.57
Berkeley Springs	50	2,808.00	2,691.08	2,691.08	53.82
Mt. Carmel	75	4,119.00	4,119.00	4,116.60	54.89
Buckton	24	1,318.08	1,318.08	1,318.08	54.92
Middletown	27	1,482.84	1,482.84	1,482.84	54.92
Monterey	54	2,965.68	2,965.68	2,965.68	54.92

96 Church	2022 Members	2024 Actual Asking	2024 Accepted	2024 Actual Received	per Member by Acceptance
Moorefield	169	9,281.48	8,400.00	9,281.48	54.92
Sunnyside	41	2,251.72	2,251.72	2,251.72	54.92
Buffalo Gap	10	549.20	549.20	549.20	54.92
Gerrardstown	53	2,910.76	2,910.76	2,910.76	54.92
New Monmouth	91	4,997.72	4,997.72	4,997.72	54.92
Petersburg	74	4,064.08	4,064.08	4,064.08	54.92
Tuscarora	141	7,743.72	7,743.72	7,743.72	54.92
Bethel (closed)	139	7,633.88	7,633.88	7,633.88	54.92
Winchester First	679	37,290.68	37,236.00	37,291.00	54.92
Tabler	28	1,612.00	1,537.76	1,537.80	54.92
Front Royal	96	5,272.32	5,272.32	5,273.00	54.93
Highland Memorial	43	2,361.56	2,362.00	2,362.00	54.93
Augusta Stone	91	5,000.00	5,000.00	5,000.00	54.95
Mt. Hope	18	989.90	989.90	989.90	54.99
Fairfield	36	1,980.00	1,980.00	1,980.00	55.00
Timber Ridge	98	5,382.16	5,382.16	5,390.04	55.00
Lexington	338	18,562.96	18,562.96	18,650.04	55.18
New Providence	104	5,750.00	5,760.00	5,760.00	55.38
Seneca Rocks	33	1,831.13	1,831.13	1,831.13	55.49
Shepherdstown	294	16,320.50	16,320.50	16,320.50	55.51
Tomahawk	18	1,100.00	1,000.00	1,000.00	55.56
Waynesboro First	91	5,096.00	5,096.00	5,096.00	56.00
Franklin	55	4,000.00	3,100.00	3,100.00	56.36
Smyrna	67	3,800.00	3,800.00	3,800.00	56.72
Beulah	37	2,100.00	2,100.00	2,100.00	56.76
Bethany	75	4,290.00	4,290.00	4,290.00	57.20
Elk Branch	21	1,212.38	1,212.38	1,212.38	57.73
Staunton Second	65	5,000.00	3,600.00	3,753.00	57.74
Springfield (closed)	9	494.28	520.00	520.00	57.78
Circleville	31	1,800.00	1,800.00	1,800.00	58.06
Second Opequon	37	2,200.00	2,200.00	2,200.00	59.46
Bunker Hill	81	4,836.00	4,836.00	4,836.00	59.70
Massanutten	342	20,696.00	20,700.00	20,700.00	60.53
Mt. Olive	85	5,250.00	5,250.00	5,250.00	61.76
Ivanhoe	29	1,800.00	1,800.00	1,800.00	62.07
Opequon	521	32,000.00	32,500.00	32,500.00	62.38
Hedgesville	24	1,716.00	1,500.00	1,500.00	62.50
Loch Willow	79	5,000.00	5,000.00	5,000.00	63.29
Burlington	19	1,206.98	1,206.98	1,206.98	63.53
Berryville	140	9,000.00	9,000.00	9,000.00	64.29
Covenant	483	33,000.00	33,000.00	33,000.00	68.32
Broadway	35	2,500.00	2,500.00	2,500.00	71.43
Mt. Storm	21	1,500.00	1,500.00	1,500.00	71.43
Immanuel	18	1,300.00	1,300.00	1,300.00	72.22
Mt. Joy	10	728.00	728.00	728.00	72.80
Trinity	167	12,500.00	12,500.00	12,500.00	74.85
Little Falls	6	450.00	550.00	550.00	91.67
Piedmont	29	3,600.00	3,600.00	3,600.00	124.14
Wardensville	16	2,500.00	2,500.00	2,500.00	156.25
TOTALS	9,191	539,288.61	443,754.03	435,569.70	
		(1)	(2)		\$54.92 per capita was asked in 2024
(1) Total asking for churches					\$57.29 per capita is being asked for 2025
		(2024 budget based on		\$ 638,386.25	
(2) Total amount of returned acceptances			minus corp funds	\$ 133,582.00	
				\$ 504,804.25	

COMMITTEE ON PREPARATION FOR MINISTRY (CPM)

Co-Chairs, Pastors Brittney Lane and Tom Forbes + shenprescpm@gmail.com

*“The purpose of the Committee on Preparation for Ministry of Shenandoah Presbytery and the Presbyterian Church (U.S.A.) is to **provide the best possible leadership for the church** by assuring that persons called to the ordered ministry of teaching elder are **firm in their faith in Christ, assured of their call to serve God and the church** as a teaching elder, and receive **the fullest personal and professional preparation for this office.**”*

As of Jan. 28, 2025, Shenandoah Presbytery’s CPM has 3 souls under care.

Please pray for our Inquirers and Candidates, their sponsoring congregations, and their places of formation:

Deborah A. Romano – Candidate
Shepherdstown Church
Pittsburgh Theological Seminary

Kimberly Joy Shank - Candidate
Mossy Creek Church
Eastern Mennonite Seminary

Mark Dewey - Candidate
Trinity Church
Working as a Chaplain

+CPM is welcoming the Class of 2027, Daniel Ott, Mary Lou McMillin, and John Bethard and thank Jim Yao, Sarah Hill, and Mark Facknitz for their service in the Class of 2024. Co-chairs Brittney Lane and Tom Forbes are working out shared responsibilities. Procedurally we are implementing new data security and other policies, processes, and procedures to continue to provide excellent service to those under our care, their home churches, and the churches and other organizations who will benefit from those we prepare for ministry.

We are developing improved training systems to ensure our service of excellence continues year after year as committee members come and go.

CPM is working with COM to document the policy and procedures for joint commissions for examination for ordination and joint commissions for the service of ordination.

Rev. Chance Snell has been ordained and installed in the Barbecue Presbyterian Church in the Coastal Carolina Presbytery. Our prayers and best wishes go with him as he begins his ministry.

Candidate Mark Dewey has been examined and approved ready to be examined for ordination. The Joint Commission that will examine Mark for ordination is underway.

We have a potential new inquirer whom we will examine at our next meeting.

CPM provides financial grants of \$1000 for Inquirers and \$2000 for Candidates per academic year, as well as other financial assistance as needed and for which we have the resources.

Each person under our care is assigned an experienced liaison to guide and encourage them during their seminary experience, ordination exams, and all the other ups and downs of discernment and preparation for ministry.

+Shenandoah Presbytery will evaluate ordination exams the week of May 5-9, 2025. We must provide 2 ruling elders, and 2 teaching elders, and an alternate to serve as readers by March 31, 2025. The Presbytery has responded faithfully to this work in the past.

+Currently serving on CPM:

Class of 2025—David Howard

Class of 2026—Kathy Shue, Harriet Thompson, Tom Forbes, Brittney Lane

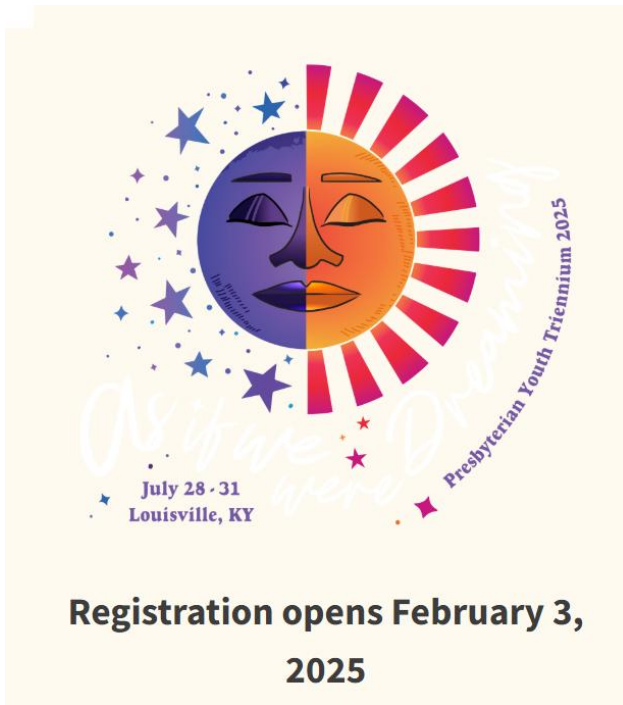
Class of 2027—John Bethard, Mary Lou McMillin, Daniel Ott

+Contact the Nominating Committee if you or someone you know might be interested in joining our team!

Information about the CPM Care process can be found here:

https://drive.google.com/drive/folders/1mrm1FBAe2q0fyI23G7C72PcSM_tcDRiy?usp=sharing

TRIENNIUM 2025



In July 2025, the Presbyterian Church (USA) will welcome thousands of its high school age youth and their adult youth workers to Louisville, Kentucky for four days of worship, recreation, bible study, outreach, and faith formation all around the theme of “As If We Were Dreaming”. Most programming and meals will be held at the Kentucky International Convention Center (KICC) with all participants housed at nearby Triennium hotels.

\$199* Participant Fee for Youth

\$219 for Adult advisors

*This fee includes all programming, meals during the event, an official PYT t-shirt and more! Please note, an additional \$20 background check fee will apply to all adult participants for a total adult participant fee of \$219. Please also note that housing is an additional cost. Housing

is to be booked by each delegation at Triennium-designated hotels through Louisville Housing starting in early 2025 when registration opens.

There are Presbytery funds available to help cover costs for attendees and their adult advisors, and a transportation plan will be made. For more information on financial support, please contact Colleen Stearns, our delegation registrar at colleen@fpwinc.org.

Check out the FAQ page <https://presbyterianyouthtriennium.org/faqs/>

COMMITTEE ON MISSION AND OUTREACH (CMO)

Purpose: Coordinate and oversee local, national, and international mission work through the Presbytery, congregations, and local mission organizations. CMO will provide information, resources, encouragement, and support.

CMO members: April Cranford (Co-Chair), Dave Thalman (Co-Chair), Gwen Carr, Cheryl Henderson, Sara Holben, Lois Howe, Russell Low, Ellen Miller, Robin Owens, Amanda Thomas, Lee Thomas, Nancy Meehan Yao (ex officio).

1. Ramsey Grant Deadline – March 15

The Shenandoah Presbytery Ramsey Grant is administered by CMO and supports the international mission efforts of congregations within Shenandoah Presbytery. The grant criteria and application can be found on the Shenandoah Presbytery website at: <https://shenpres.org/committees/committee-on-mission-and-outreach-cmo/>

The spring deadline is March 15 and the fall deadline is Oct 15.

2. **Presbyterian Disaster Assistance (PDA)** has responded to many disasters across the past six months. One that is close to our hearts is the flooding in Western North Carolina from Hurricane Helene this past fall. PDA is responding with grants to the Presbytery of North Carolina. Planning for the long-term recovery is underway and may include opening PDA volunteer host sites for visiting work teams. CMO will monitor this activity and communicate any opportunities for work trips in the future. You can always find information about PDA responses on their web site (<https://pcusa.org/about-pcusa/agencies-entities/interim-unified-agency/ministry-areas/disaster-assistance>).

3. \$200 Mission Gift to Congregations

The 200th meeting of Shenandoah Presbytery occurred in 2024. To celebrate our long history of service, the Presbytery gifted congregations with \$200 to use for a mission activity that was special to that church. CMO asked for churches to share the various ways each congregation used this gift. So far, reports from churches describe mission activities across a wide spectrum of service. Many included food distribution and housing support. Others range from dental services to educational scholarships - from mental health to spiritual care in the community.

Here are summaries from congregations sharing how this mission gift was used in their communities and beyond.

The Community Cup in Martinsburg set up a table for a free Narcan giveaway and training on September 26th for “*Naloxone Save a Life Day*.” With Community Cup Coffee and More's commitment to helping folks suffering from addiction, we are showing our support by equipping ourselves and others to save someone's life should the need be present.

Bridgewater and several community ministries began baking and sharing cookies with Bridgewater College students twice a year after exams. This ministry is part of the community healing following the fatal shooting on campus in 2022. The \$200 Mission Gift renewed some energy for the outreach to Bridgewater College. BPC took on the task of baking allergen-free cookies - purchasing the dough and giving to members to bake at home. One of the last students through the line saw freshly baked gluten and nut free cookies and squealed, “this is exactly what I need!” We also purchased gift bags, which would help the students take as much as they desired from the tables of snacks, and would also help us know how many individuals received goodies. On Dec 6, 2024 we spent three hours sharing cookies, snack cakes, stress toys, popcorn, and smiles from at least six local ministries. The students were all very excited. One girl told her friend, “This is my favorite day of the school year!” The bags ran out with almost an hour to go, so they can safely estimate that over 200 students received a treat (and that they need bigger bags!). We will return with all of that and more on April 22, 2025. On behalf of BPC, our partners in ministry, and the BC students, THANK YOU for giving us the nudge we needed to jumpstart our commitment to spreading joy to and with our community!

Bunker Hill prayerfully talked about the gift, and it became clear that the Holy Spirit was moving us in the direction of our brothers and sisters in North Carolina. Presbyterian Disaster Assistance is where we discerned to put forth funds and use our gift to share Christ's love in the wonderful work and hope that PDA brings to areas of need. On our hearts and in our continued prayers, are the people of NC affected by hurricane Helene.

Fairfield used the \$200 gift and grant funds to help support a Free Produce Mission – “Helping Hands” – a year-around mission. The church used operating funds and other donated funds to construct an outside shelter – now named *Grace Place* – which was dedicated in the spring of 2024. With the grant funds from CER and CMO, they began weatherproofing and improving the shelter to protect visitors and staff from sun and rain.

Finley's flagship Mission engagement is the backpack program where they pack food for children at two local elementary schools to take home on the weekends. This year, they are packing the most bags in the 11 years of the backpack program. The bags cost around \$4.00-\$5.00 per bag per week, so they were thrilled that CMO's mission gift was able to cover the cost of about 50 bags full of food for children in our area whose families are facing food insecurity.

Front Royal used the gift to help support their Backpack Buddies program that packs food for weekends for 97 kids at one Elementary school.

Hedgesville used the \$200 to organize a Golf Tournament in memory of Jerry Smith, husband of pastor Vanessa Smith who died in 2023. Over \$8000 was raised for the missions of the church. So far in 2024 \$4000 has been donated to Massanetta as scholarship money for the Confirmation Retreat and \$500 has been donated to Give-A-Smile. More distributions are up-coming.

Lexington launched a new Bread Ministry in cooperation with the Rockbridge Area Relief Association (RARA) and other ministries within the church. Approximately every two weeks, a small group of volunteers met in the LexPres kitchen and baked about 40 loaves of bread. We then delivered the bread to the [RARA Neighborhood Grocery](#) located near the church. RARA's Free Neighborhood Grocery is available to anyone who needs it. The children of LexPres participated in this project by designing labels for the bread. Along with their creative artwork, each label featured a special message, "Made with Love at Lexington Presbyterian Church." We also held a "Kids Bake" one Sunday after church so our youngest bakers could help make the bread.

Loch Willow applied the \$200 plus their Moffett Grant towards renovating a house they own in preparation for use as a temporary refugee resettlement.

McDowell used their gift to restock the Blessing Box on the premises.

Massanutten used the \$200 gift to help support the Harrisonburg worshipping community called RISE. They worship weekly at the John Wesley United Methodist Church in the fellowship hall. RISE is a community rooted in God's risk-taking love, life-changing grace, passionate outreach, and open-armed acceptance. They welcome people from all walks of life and all walks of faith to join them on their journey. And they mean it. Everyone is welcome at RISE. Everyone. They seek to be a place free of judgment and full of love.

Monterey was able to participate in a community gospel music program featuring Lionel Starkey and the Spiritual Seven for a community concert during the annual Hands and Harvest Festival. Each of six churches contributed \$200. Attended by over 100 local residents and visitors, the concert on Saturday, October 12 was a huge success. In this way, the Presbytery's funds allowed them to participate with sister churches in a community event that made a joyful noise unto the Lord, entertaining and uplifting all who attended.

Moorefield sent their mission gift to the Moorefield Training Center. The Center donated an Automatic Electronic Defibrillator (AED) to the church. They placed it in a central location in the church so that it would be easily accessible in case it was ever needed. The cost of the unit was far greater than the funds they received from the Mission Gift, but they thought that the Center would be a worthy recipient.

Mount Horeb provided support to the Waynesboro Area Refuge Ministry (WARM). This organization provides winter shelter to homeless adults at sites in Waynesboro and Augusta County. They also support mothers and children seeking temporary housing. While Mt. Horeb is not currently a shelter host, they are excited to start a relationship with this organization with this gift. They believe that WARM perfectly represents the spirit of this mission donation – service and hope.

New Monmouth used the money to support a new initiative in Rockbridge county called CarePortal. This is a network that connects churches with foster families in need. Referrals are made through local schools and social services, and local churches are alerted to the needs (such as furniture, clothing, diapers, help with utility bills). This is an opportunity for local churches to work together to support families that are caring for foster children.

Nineveh donated the gift to the Rise Organization in the name of Kaytria Powers who will be attending JMU in the fall.

Petersburg initiated a Pizza, Prayer and Praise night once a month in the Church Fellowship Hall in hopes of reaching the unchurched, the lonely, and struggling members of our community. The program was well received and has been added to their budget to continue.

Rocky Spring purchased and delivered toys and other items as Christmas gifts for two boys now living with an older sister in the Stuarts Draft area after being moved from a undesirable home condition.

Seneca Rocks used their \$200 mission funds for a project located in Pendleton County, West Virginia. This project is called "Warm the Children". It provided new winter clothing to needy children in the community & county. This worthy cause was under the direction of the Pendleton County Family Support Center. The proceeds of all funds received went to the purchase of new warm winter clothing & footwear to children from birth through age 18. None of the funds went to administration but 100 percent to the cause. Applications were processed and the families received support from the centers' staff to shop online for their winter clothing and footwear.

Slanesville Presbyterian Women & Men used the money to create a new ministry that helps individuals in the community who have lost a family member by (1) helping to empty the house and (2) organize non-sold items for families in sudden need from fires, etc. This is a huge undertaking and funds are needed to advertise sales, store and distribute items, and pay for hauling and disposal.

Smyrna used the funds in support of a Food and Book Box on the premises. They also helped a local homeless man with food, clothes and temporary shelter.

Staunton Second supported Helping Hands Day Camp for children who completed grades K-5. This camp provides an opportunity for the campers to learn how to serve others and have fun! This week-long camp includes music, Bible lessons, cooking, science, crafts and recreation. Our donation will help provide the necessary supplies for the many projects occurring during the week of camp and provides scholarships for those children needing financial assistance.

Tinkling Spring used the money in support of a cold weather shelter in the community called "WARM" – Waynesboro Area Refuge Ministry. After prayerful consideration, we chose to purchase 40 Frogg Toggs (raincoats) to be distributed to our homeless neighbors during the weeks that TSPC hosts the cold weather shelter (March 16-31, 2025). We have found how profoundly weather affects our neighbors and felt this would enhance our ministry to those in need. Thank you for allowing us to expand our ministry.

Tomahawk recently supported operation GIVE-A-SMILE in response to a presentation by Pastor Tim Guerino of the Union Rescue Mission of Martinsburg. This program funds much needed dental work such as extractions and dentures for people who otherwise would go without. According to Jenny Beidler of TPC, the results have been life changing for many.

Trinity used, matched, and added to the \$200 to support a scholarship for a female student at the seminary in Ethiopia through the Presbytery.

Warrenton's Mission Committee made a donation to Fauquier Juneteenth, Inc. We found that working with the Juneteenth Committee created a relationship with the folks who run the event that extends beyond the event. For example, the chairperson called me today to borrow a book from our church library. Just opening that door has led to conversation and sharing of faith that was not there before we made the connection through Juneteenth. What a blessing!

Waynesboro First partners with the Blue Ridge Area Food Bank to provide a food pantry for the community. They served 132 individuals and 46 households in the month of March. Also, they served 45 meals at the Disciple's Kitchen housed at Second Presbyterian Church. They provided breakfast, lunch, dinner, and snacks for 45 individuals at a shelter for the homeless (WARM). In the month of March they also sponsored a food pantry housed in the Waynesboro High School at the request of high school guidance counselors.

Waynesboro Second used the gift to support HERO – Housing Emergency Relief Organization. This ministry helps individuals who are facing eviction in an effort to prevent homelessness.

Westminster partnered with Waynesboro Area Refuge Ministries (WARM) alongside local churches and area nonprofits to provide shelter, food, and community to those experiencing the challenges of homelessness. This gift provided coffee and creamer during January and February.

Winchester First shared their gift with their newly establish community garden ministry as part of being a PC(USA) Earth Care Congregation. The Garden supports Highland and Sherando food pantries, and other mission activities in and around Winchester.

COMMITTEE ON MINISTRY

ACTIONS TAKEN:

- A. Approved Cooks Creek Church forming a pastor nominating committee.
- B. Approved the dissolution of the pastoral relationship between the Massanutten Church and Teaching Elder Ann Pettit effective January 12, 2025. (TE Pettit is serving as Chaplain at Sunnyside Retirement Community.)
- C. Approved the following contract renewals:
 - Buckton & CRE Mark Johnson from February 25, 2025-February 25, 2026
 - Bunker Hill & Covenant Pastor Tom Forbes from January 1-December 31, 2025
 - Hebron & Supply Henry Scoggins from February 1, 2025-January 31, 2026
 - Hot Springs & Supply Scott Conrad from March 1-August 31, 2025
 - Keyser & Ruling Elder Lucas Taylor from January 1, 2025-January 1, 2026
 - Millboro & Supply Scott Conrad from March 1-August 31, 2025
 - Pines Chapel & Derek Almarode from November 25, 2024-November 25, 2025
 - Second Opequon & Supply Ernie Poland from March 1-October 1, 2025
 - Slanesville & CRE Michele Elliott from January 1-December 31, 2025
 - Smyrna & Covenant Pastor Rachel Hamburger from January 1-December 31, 2025
 - Tinkling Spring & Transitional Pastor Brint Pratt Keyes from February 1, 2025-January 31, 2026
 - Warrenton & Transitional Pastor Patrick Pettit from January 1-December 31, 2025
 - Waynesboro 1st & Covenant Pastor Samantha Coggins from January 1-December 31, 2025
- D. Approved the dissolution of the pastoral relationship between the Westminster Church and Teaching Elder April Cranford effective December 31, 2024.
- E. Approved the covenant pastor contract between the Westminster Church and Teaching Elder April Cranford from January 1-December 31, 2025.
- F. Sustained the examination of Retired Teaching Elder Dan McCoig for a position at Berkeley Springs Church.
- G. Approved the temporary pastor contract between the Berkeley Springs Session and Retired Teaching Elder Dan McCoig from January 1-June 30, 2025.
- H. Sustained the examination of Retired Teaching Elder Gary Cecil and enrolled him as a member of Shenandoah Presbytery effective November 14, 2024.
- I. Approved the temporary pastor contract between the Circleville and Seneca Rocks sessions and Retired Teaching Elder Gary Cecil from December 1, 2024-June 1, 2025.
- J. Transferred Retired Teaching Elder Thomas Groome to the Presbytery of St. Andrew.
- K. Validated the ministry of Teaching Elder Daniel Ott who serves as Dean - School of Social Sciences and Professions; Dean - School of Theology, Humanities and Performing Arts; and Professor of Theology & Religious Studies.
- L. Excused the following sessions who have requested a waiver for elder rotation in 2025:
Burnt, Elkton, Goshen, Little Falls, Mt. Hope, and Tabler.
- M. Validated the ministry of Teaching Elder Ann Pettit serving as chaplain at the Sunnyside Retirement Community.
- N. Concurred with the actions of the Committee on Preparation for Ministry regarding sustaining the Ordination Exam of Mark Dewey, called to serve University of Virginia Health Systems as a Chaplain, and that he become a member of Shenandoah Presbytery upon his ordination on March 9, 2025.
- O. Approved the commission to ordain Mark Dewey March 9, 2025, 2:30 p.m. at Trinity Presbyterian Church.

FOR INFORMATION ONLY REPORTS

COORDINATING AND PLANNING COMMISSION (CPC)

I. FOR INFORMATION:

CPC met for a regular meeting on January 28. The next meeting is April 29.

II. ACTION TAKEN:

Approved designating the offering taken at the February 25, 2025, Presbytery Meeting to the Church World Service.

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