

**Minutes of the
207th Stated Session**

**of the
PRESBYTERY OF SHENANDOAH**

**November 15, 2025
Covenant Presbyterian Church
Staunton, Virginia
9:30 a.m.**

NEXT STATED SESSIONS

**Saturday, February 28
9:30 a.m.
Via Zoom**

**Tuesday, May 19
9:30 a.m.
Location to be announced**

**Saturday, August 22
9:30 a.m.
Via Zoom**

**Tuesday, November 17
9:30 a.m.
Location to be announced**

SHENANDOAH PRESBYTERY IS A COVENANT BODY WHERE:

- » **congregations are empowered to be centers for mission,**
- » **people of God are equipped to be Disciples of Christ in a challenging world,**
- » **church leaders and members are nurtured and strengthened for service,**
- » **open communication and information are used constructively and creatively to keep us connected.**

**SHENANDOAH PRESBYTERY
DIRECTORY**

Ruling Elder Debra Fitzgerald O'Connell Moderator 2025
fitzgerald.tspc@gmail.com
Teaching Elder James Yao Vice-Moderator 2025
pastorjim@hardynet.com
Teaching Elder Bronwen Boswell General Presbyter/Stated Clerk
presbytersc@shenpres.org Ext 101
Teaching Elder Nancy Meehan Yao Associate General Presbyter
assocgp@shenpres.org Ext 102
Ken Smiy Treasurer
Kimberly T. Stroupe Administrative Assistant
kims@shenpres.org Ext 103
Heather Carter Funds Administrator
bookkeeper@shenpres.org Ext 104
Ruling Elder Donna Lanaghan Communications Administrator
shenpres@shenpres.org Ext 100

SHENANDOAH PRESBYTERY OFFICE
POB 1146, Harrisonburg VA 22803
Telephone: 540-433-2556 shenpres@shenpres.org

SHENANDOAH PRESBYTERY CORPORATION
c/o Atlantic Union Bank, P.O. Box 1268, Staunton, VA 24402-1268

Current Officers

Kenneth Miller, President
Alan Garrison, Secretary
Linnea J. Harris, Treasurer

Advisory Members

Brown Edwards & Company, LLP,

CANDIDATES AND INQUIRERS FOR MINISTRY OF THE WORD AND SACRAMENT

Candidate Deborah Romano Home Church - Shepherdstown

Inquirer Sandra Hayslette Home Church - Lexington

GOVERNING BODIES

Synod of the Mid-Atlantic

Physical Address:
1102 Westwood Ave #202
Richmond, VA 23227

Mailing Address:
3401 Brook Rd
Richmond VA 23227

Attn: Synod of the Mid-Atlantic – Johnson Hall #202

804-342-0016

www.synatlantic.org

Office of the General Assembly

100 Witherspoon St.
Louisville, KY 40202-1396
502-569-5000
888-728-7228

www.pcusa.org

**PRESBYTERY OF SHENANDOAH
MINUTES OF THE 207th STATED MEETING**

The 207th Stated Meeting of the Presbytery of Shenandoah was called to order at 9:30 a.m. on Saturday, November 15, 2025, at Covenant Presbyterian Church in Staunton, Virginia. Moderator Debra Fitzgerald O’Connell opened the meeting in prayer.

TEMPORARY STATED CLERK

Teaching Elder John Peterson was elected at Stated Clerk & Parliamentarian for this meeting.

QUORUM AND ENROLLMENT

The Stated Clerk reported that a quorum was present. The final enrollment was as follows:

AP	Associate Pastor	HR	Honorably Retired	Supply	Supply
Chap	Chaplain	ML	Minister-at-Large	T	Teacher
CM	Campus Minister	OM	Overseas Missionary	TM	Tent Making
COP	Co-Pastor	OP	Organizing Pastor	TP	Transitional Pastor
Coun	Counselor	P	Pastor	VM	Validated Ministry
CP	Covenant Pastor	PA	Parish Associate		
DP	Designated Pastor	R	Retired		

(Description code for attendance: P = present E = excused A = absent L = Livestream)

E	Allen, Donald R., Jr.	HR		
E	Atwood, Roxana M.	HR		
A	Barner, Ann Elizabeth	HR		
A	Bethard, John T.	P	Charles Town	Absent
P	Binder, Jeffrey A.	TP	Staunton First	
E	Boswell, Bronwen W.	GP/SC		
E	Boyer, Grace Jones	HR		
E	Brandon, Joseph C.	HR		
E	Bridgman, Stewart G.	HR		
E	Brownlee, J. Malcolm	HR		
E	Bunker, Jonathan W.	P	Berryville	Absent
P	Burnett, Dennis D.	HR		
A	Caperton, William G.	HR		
E	Carr, Gwendolyn B.	CP	Buffalo Gap, Craigsville	
P	Carrico, Thomas J., Jr.	P	Finley Memorial	Absent
E	Cathcart, C. Stevens	HR		
A	Cecil, Gary D.	Temp	Circleville/Seneca Rocks	
E	Clark, Casey R.	COP	New Monmouth	Absent
E	Clark, Rachel F.	COP	New Monmouth	
P	Coggins, Samantha L.	CP	Waynesboro First	
A	Conrad, Scott A.	Supply	Hot Springs & Millboro	
A	Corder, William “Lee”	ML		
E	Cornish, Homer T.	HR		
E	Cox, C. William	HR		
A	Craft, John K.	P	Bethany	Absent
P	Cranford, April H.	CP	Westminster	
A	Crannell, J. Scott	ML		
P	Crumley, Rachel	P	Tuscarora	Absent
A	Daniel, F. Harry	R		
A	Dax, Betty G.	HR		
P	Dent, William H., Jr.	HR		
P	Dewey, Mark W.	Chap	UVA	
E	Dietrich, Richard S.	HR		
P	Ditzel, Andrew J.	P	Lexington	Sue Ann Huger

E	Donohoe, Patricia A.	HR		
E	Douty, Horace D.	HR		
A	Edwards, Karen S.	ML		
E	Ellis, Vanessa M.	P	Hedgesville	Excused
E	Evans, George W.	HR		
E	Everhart, William G.	Chap	Westminster-Canterbury	
P	Farthing, Stanley H.	P	Augusta Stone	Jim Carpenter
A	Fetterman, Amy	Supply	Waynesboro Second	
E	Fisher, Merle L., Jr.	HR		
P	Forbes, Thomas H.	HR/Supply	Bunker Hill	
E	Franklin, John S.	HR		
E	Goodman, William R., Jr.	HR		
E	Goshorn, Robert D.	HR		
P	Greenawalt, Karen J.	P	Gerrardstown	Patty Oester
P	Hamburger, Rachel E.	CP	Smyrna	
A	Harmon, Melissa L.	ML		
A	Hay, Kevin W.	P	Middletown	Absent
E	Hay, Thomas D.	HR		
E	Held, Ann Reed	HR		
E	Hendy, Susanna	ML		
A	Hill, Richard H.	HR		
E	Hill, Robert S., Jr.	HR		
P	Hill, Sarah L.	HR/Supply	Mt. Carmel	
E	Holben, Sara A.	HR		
E	Holden, Thomas J., III	HR		
E	Hopkins, E. Reed	P	Loch Willow	Ann Conway
E	Howard, Carl D.	HR		
P	Howard, David D.	P	Strasburg	Absent
A	Hoy, Caitilin R.	ML		
A	Hunt, Patricia	HR		
P	Hutcheson, Fletcher, Jr.	Supply	Petersburg	
A	Johns, James E.	HR		
E	Kave, Jacob R.	ML		
P	Keyes, B. Brinton Pratt	TP	Tinkling Spring	
E	Klein, Deborah H.	HR		
E	Klein, William M.	HR		
E	Lanaghan, Patrick R.	HR		
P	Lane, Brittney M.	P	Woodstock	Absent
P	Langdon, J. Bradford	HR/Supply	Tabler	
A	LaPrade, Lester N., Jr.	HR		
E	Lawton, James S.	HR		
E	Lown, John W.	HR		
E	Lowrance, William J.	HR		
E	Macbeth, Bruce A.	HR		
A	Martin, Tracie E.	PA	Opequon	
E	McCoig, Dan M., Jr.	HR		
E	McCormick, Dwight J., II	OP	Community Cup	
P	McDonald, John L.	Supply	Mt. Horeb	
E	Mitchell, Loren T.	P	New Providence	Mary Linda Wolfe
E	Moore, William L.	R		
E	Newman, Howard A.	HR		
E	Newquist, Gusti L.	P	Shepherdstown	Absent
E	Osborne, Robert S.	HR		
A	Ott, Daniel J.	ML		
A	Ott, Teresa M.	VM		
E	Owen, Jan G.	HR		
P	Pattison, Carl F.	HR		
P	Peterson, John C.	P	Covenant	Tom Bellamy Cindy Bowman

P	Pettit, Ann R.	Chap	Sunnyside Retirement	
P	Pettit, Patrick S.	TP	Warrenton	
P	Phillips, Keith A.	P	Massanutten	Jean Kilby
A	Poland, Ernest L. Jr.	Supply	Second Opequon	
E	Pollock, Richard	HR		
E	Potter, Ronald R.	HR		
E	Price, Norman G.	HR		
A	Pyles, Elizabeth A.	P	McDowell	Absent
P	Rascoe, Clayton T.	VM	Massanetta Springs	
P	Rascoe, Kathryn R.	TP	Bridgewater	
E	Rhyne, C. Thomas	HR		
E	Robertson, Helen	Supply	Fairfield	
A	Sale, Meriwether Anderson, Sr.	HR		
P	Segars, J. Kyle	P	Oxford	Absent
A	Sherman, H. Wray	HR		
A	Sieck, Philip L.	HR		
P	Singleton, Jacob R.	P	Staunton Third	Absent
E	Skinner, Erin A.	VM		
E	Slider, C. Richard II	HR		
E	Smith, Alexa A.	ML		
P	Smith, Evan R.	P	Staunton Second	Absent
P	Smith, James M.	P	Mossy Creek	Absent
A	Smith, Nancy A.	HR		
P	Smith Patman, Jacqueline	TP	Front Royal	
A	Sommer, Philip W.	HR		
P	Sorge, Stephanie	P	Trinity	Linda Bradley
E	Stanley, Arthur L.	HR		
E	Stephens, Millard M.	HR		
P	Sterrett, J. Douglas, III	HR		
A	Summers-Minette, Teresa L.	HR		
A	Symons, Charles D., Jr.	HR		
P	Thomas, Aaron Lee	P	Olivet	John Charbeneau
A	Thomas, Amanda M.	P	Winchester First	
A	Thornton, Joel P.	P	Ivanhoe	Absent
			Wardensville	Absent
E	Tongen, Harold M.	HR		
E	Tremba, Randall W.	HR		
P	Vaughan, Robert C.	P	Romney	Absent
E	Vernon, Joseph H. J.	HR		
A	von Oeyen, Jr., Robert	HR		
A	Watkins, John M.	HR		
P	Watson, Rachel	AP	Covenant	
E	Wilkens, Jack B.	HR		
E	Wilson, Joan M.	HR		
E	Wilson, Stanton R.	HR		
E	Wing, Andrew P.	VM		
P	Witt, David R.	P	Opequon	Rebecca Agbayan Absent
E	Yao, James C.	P	Moorefield	Don Baker
P	Yao, Nancy Meehan	AGP		
A	Young, James M.	HR		

CHURCHES WITHOUT INSTALLED PASTORS

Ben Salem	Absent
Berkeley Springs	Adrienne North
Bethesda	Absent
Beulah	Julia Blanchard
Bloomery	Brenda J. Ompps
Bridgewater	Emily Heatwole
Broadway	Absent
Buckton	Absent

Buena Vista	Absent
Buffalo Gap	Absent
Bunker Hill	William Nolan
Burlington	Absent
Burnt	Absent
Circleville	Absent
Clear Brook	Absent
Collierstown	Absent
Cooks Creek	Absent
Craigsville	Absent
Elk Branch	Absent
Elkton	Sally Young
Fairfield	Catherine McCormick
Falling Waters	Absent
Franklin	Kimberly Kline
Front Royal	Usi Mix
Glen Kirk	Absent
Goshen	Absent
Hebron	Hannah Bush
Hermitage	Absent
Highland Memorial	Absent
Hot Springs	Absent
Immanuel	Absent
Keyser	Absent
Little Falls	Absent
McCutchen	Absent
Millboro	Absent
Monterey	Absent
Mount Carmel	Linda Koogler
Mount Hope	Absent
Mount Horeb	Susan Sites
Mount Joy	Absent
Mount Olive	Absent
Mount Storm	Absent
Nineveh	Thomas van Meter
Petersburg	Roger Dodd
Piedmont	Lori Evans
Pines Chapel	Absent
Rocky Spring	Absent
Ruddle	Absent
Second Opequon	Absent
Seneca Rocks	Absent
Slanesville	Absent
Smyrna	Donna Marshall
Staunton First	Sharon Wilson
Sunnyside	Judy Symons
Tabler	Debra Morgan
Timber Ridge	Absent
Tinkling Spring	Vicky Conyers
Tomahawk	Absent
Union	Absent
Warrenton	Molly Sullivan
Waynesboro First	Betsy Ruehl
Waynesboro Second	Glenn Fields
Westminster	Terry Crow
Williamsville	Absent
Winchester First	Absent
Zetta	Absent
	Larry Lawhorn

OTHER VOTING MEMBERS:

Commissioned Ruling Elders

- | | | |
|------------------|--------------------|-------------------|
| A Melissa Avey | P Deborah Beam | A Michele Elliott |
| A Tina Glenn | A Stephanie Harris | P Judy Hensley |
| P Mark Johnson | P David Omph | E Linda Reece |
| A Bobby Spurgeon | P Susanne Taylor | A Paul Wolverton |

Voting Ruling Elders of Presbytery Staff or Coordinating and Planning Commission (CPC):

- | | |
|-----------------------------------|----------------------|
| P Eric Hulett, CPC | |
| P Donna Lanaghan, Staff | P William North, CPC |
| P Debra Fitzgerald O’Connell, CPC | E Dave Thalman, CPC |

NON-VOTING VISITORS:

Candidates

Rebecca Lister

Shenandoah Presbytery Corporation

Alan Garrison, Nancy Gourley, Linnea Harris
Cynthia Hoover, Kenneth Miller & Bonny Wilson

Visiting Ministers

Susan Ennis, Peaks Presbytery

Board of Pensions

Keenan Rodgers

Funds Development, PCUSA

Lauren Rogers

Committee Chairs

John Dull

Presbytery Staff

Kim Stroupe

Visitors

- | | | |
|---------------|--------------------|-----------------|
| LeeAnn Biller | Charlotte Bruening | Frances Craig |
| Mark Facknitz | Linda Fields | Eliza Gardner |
| Donna Hamric | Billy Lilly | Adonica Miller |
| Craig Miller | Bob Scott | Colleen Stearns |
| Rebekah Witt | Sheryl Wolford | |

Teaching Elders = 39 Voting Ruling Elders = 45 Additional Guests = 26 TOTAL = 110

WELCOME

Teaching Elder John Peterson welcomed everyone to Covenant Church and gave a brief history of the Church since it was founded in 1959.

Numerous guests were introduced. Ruling Elder Sue Ann Huger of Lexington Church and Teaching Elder Jeff Binder of Staunton First Church were appointed as assistant clerks for today’s meeting.

DOCKET

The docket was approved as circulated; see page 100.

STATED CLERK REPORT

Teaching Elder John Peterson submitted the following report, *which was approved:*

I. FOR INFORMATION:

- A. See pages 123-124 for information only reports from the Educational Resources and New Congregational Development committees.
- B. Listening teams for Gracious Dismissal have been assigned as follows:
Hermitage Church: TE Tommy Carrico, Finley Memorial
RE Ann Flory, Smyrna

Mt. Olive Church: TE Evan Smith, Staunton Second
RE Ron Matthews, Massanutten
RE Mary Lou McMillin, Trinity
TE Ann Pettit, Chaplain, Sunnyside Retirement Community

C. The following additional 2024 Session Minutes have been read:

Without Exceptions:
Mossy Creek, Mt. Horeb, and Zetta

With Exceptions:
Immanuel, Keyser, McDowell, Mt. Olive, Mt. Joy, Smyrna, and Union

II. RECOMMENDATIONS:

- A. That Presbytery excuse from attendance from all or part of this stated meeting those ministers who submit such a request.
- B. That Presbytery approve the minutes from the August 23, 2025, Presbytery Meeting as distributed.
- C. That Presbytery elect Ken Smiy to serve a second term as the Presbytery Treasurer from January 1, 2026-December 31, 2028, at the current hourly pay rate.
- D. That Presbytery re-elect Kim Stroupe as the recording clerk for the Presbytery meetings through December 31, 2028.
- E. That Presbytery approve Ruling Elder John Fisher, Winchester First Church, to serve on the Westminster Presbyterian Homes Board as a representative of Shenandoah Presbytery. (WPH is a Board made of two representatives from each presbytery that has a Westminster Canterbury Retirement Facility within its bounds. WPH functions to vest Presbyterian Candidates nominated to the Boards of Trustees of those facilities, ensuring that those Presbyterians nominated are qualified and of good standing within their congregations.)
- F. On behalf of the Coordinating and Planning Commission, I recommend approval of the Presbytery Manual revisions as found on pages 101-104. (Approved unanimously)

ASSOCIATE GENERAL PRESBYTER

Teaching Elder Nancy Meehan Yao gave a special thank you to Mt. Storm Church, for being the first congregation to respond to the 2026 asking letter, and for responding at more than 100% of the asking.

WORSHIP

The choir of Covenant Church led us in song, and Rev. Jeff Binder of Staunton First Church, as well as youth from the Presbytery, led us in worship. Rev. Binder delivered the message from Genesis 32:22-30. An offering was taken for the Presbytery Hunger Program.

COMMITTEE ON MINISTRY

Teaching Elder Patrick Pettit, Chair, referenced their written report on pages 105-109.

The following recommendation was approved:

That Presbytery grant the status of Retirement to Teaching Elder Elizabeth “Beth” Pyles effective December 31, 2025.

INTRODUCTION OF NEW TEACHING ELDER

Retired Teaching Elder John Douglas “Doug” Sterrett, III, was introduced and welcomed back as a member of

Shenandoah Presbytery. Rev. Sterrett was asked to provide a highlight of his ministry that has shaped his pastorate. Rev. Sterrett highlighted his ministry of an eight-church cooperative parish in the Winchester area, including his and Rachel's work at Camp Paddy Run. Rev. Sterrett was asked how prayer has shaped his approach to ministry. There were no questions from the floor.

COMMITTEE ON PREPARATION FOR MINISTRY

Teaching Elder Brittney Lane, Co-Chair, introduced Candidate Rebecca Lister who has received a call to the Cooks Creek Church. Rebecca was asked personal questions that weren't found in her introductory information as well as what drew her to Cooks Creek Church. A question from the floor for Rebecca was to expound on her faith statement regarding how "God is still freeing, molding, and diversifying the Church."

Rebecca will be ordained and begin service at Cooks Creek Church in the Spring of 2026.

BOARD OF PENSIONS

Keenan Rodgers, Church Consultant, shared information on the Shared Ministry Program. More information can be found at <https://pensions.org/what-we-offer/benefits-packages/shared-ministry>. Keenan also shared information about the Employee Assistance Plan; more information can be found at <https://pensions.org/what-we-offer/health/medical/employee-assistance>. Information about the Assistance Programs was shared as well as the Clergy Wellness Support. More information can be found at <https://pensions.org/your-path-to-wholeness/assistance-program/receiving-assistance/clergy-wellness-support>

STEWARDSHIP AND FUNDS DEVELOPMENT

Lauren Rogers, PCUSA Associate Director, reported on the changes to the Special Offerings for 2026. For more information go to <https://shenpres.org/wp-content/uploads/sites/81/2025/11/Special-Offerings-2026.pdf>

COMMITTEE ON NOMINATIONS

Teaching Elder David Witt, Co-Chair, gave the following report, *which was approved*:

RECOMMENDATION:

That Presbytery approve the following to serve:

Committee on Church Vitality and Transformation (CCVT)

Chair: TE Jaci Smith Patman, Transitional Pastor, Front Royal Church

Class of 2026: Vacancy

Class of 2028: TE Loren Tate Mitchell, New Providence Church
TE Jaci Smith Patman, Transitional Pastor, Front Royal Church
TE Punker Robertson, Supply Pastor, Fairfield Church
Vacancy

Committee on Educational Resources (CER)

Chair: TE Rae Watson, Associate Pastor, Covenant Church

Class of 2028: Colleen Stearns, Member, Winchester First Church
CRE Mark Johnson, Buckton Church
Suzan Hamill, Member, Warrenton Church

Committee on Ministry (COM)

Chair: TE Patrick Pettit, Transitional Pastor, Warrenton Church

Class of 2026: Vacancy

Class of 2027: Vacancy

Class of 2028: CRE Debbie Beam, Franklin/Ruddle churches
TE Dennis Burnett, Honorably Retired
RE Rich Crow, Warrenton Church
RE Beth Smith, Massanutten Church
TE Stan Farthing, Augusta Stone Church
Vacancy

Committee on Mission and Outreach (CMO)

Co-Chairs: TE April Cranford, Covenant Pastor, Westminster Church
RE Dave Thalman, Winchester First Church

Class of 2028: RE Frances Craig, Covenant Church
RE Jim Carpenter, Augusta Stone Church
TE Karen Greenawalt, Gerrardstown Church
Vacancy

Committee on New Congregational Development (CCND)

Chair: TE Gary Cecil

Class of 2026: 2 vacancies

Class of 2027: Vacancy

Class of 2028: TE David Howard, Strasburg Church
2 Vacancies

Committee on Preparation for Ministry (CPM)

Co-Chairs: TE Tom Forbes, Covenant Pastor, Bunker Hill Church
TE Brittney Lane, Woodstock Church

Class of 2026: TE Erin Skinner, Member-at-Large

Class of 2028: TE Samantha Coggins, Covenant Pastor, Waynesboro First Church
RE Mary Dugan, Lexington Church
Vacancy

Committee on Presbytery Administration (CPA)

Chair: RE Eric Hulett, Tuscarora Church

Class of 2026: 2 vacancies

Class of 2028: RE Faye Bottenfield, Covenant Church
RE Tom Van Meter, Nineveh Church
2 Vacancies

Moderator of Shenandoah Presbytery

2026 Vice-Moderator/2027 Moderator: TE Kate Rascoe, Transitional Pastor, Bridgewater Church

Synod Jubilee Fund Committee

Class of 2028: TE Tracie Martin, Parish Associate, Opequon Church

227th General Assembly of the Presbyterian Church (USA) Commissioners:

Principal Ruling Elder Commissioners: RE Mark Facknitz, Trinity Church
RE Joe Crockett, Bridgewater Church

Alternate Ruling Elder Commissioner: RE Denise Rouse, Slanesville Church

Principal Teaching Elder Commissioners: TE Samantha Coggins, Covenant Pastor, Waynesboro First Church
TE Rob Vaughan, Romney Church

Alternate Teaching Elder Commissioners: TE Jeff Binder, Transitional Pastor, Staunton First Church
TE Brint Pratt Keyes, Transitional Pastor, Tinkling Spring Church

There were no nominations from the floor.

EDUCATIONAL TIME

Youth of the Presbytery led us in our educational time by talking about not only their own experiences in youth faith formation and retreats, but also talking about youth opportunities at the Presbytery, Synod and Denominational levels. We give thanks for these young leaders and their witness and enthusiasm.

COMMITTEE ON MISSION AND OUTREACH

Teaching Elder April Cranford, Co-Chair, referenced their written report on pages 110-111. TE Cranford reported on the most recent Presbytery mission trip to North Carolina for hurricane recovery, about the Cents-ability Program, and the mission trip to Summerlee, West Virginia. More information about the Hunger Program can be found at <https://shenpres.org/cents-ability/>

The Committee has revised the Mission Grant Policy and Application. To access an application, go to <https://shenpres.org/wp-content/uploads/sites/81/2025/10/CMO-Grant-Application-08-11-25.pdf>

COMMITTEE ON PRESBYTERY ADMINISTRATION

Ruling Elder Eric Hulett, Chair, referenced their written report on pages 116-121.

The following recommendation was approved:

That Presbytery approve the 2026 Budget as found on pages 120-121.

LUNCH

The Body enjoyed a wonderful meal provided by members of Covenant Church.

INTERCESSORY PRAYER

Teaching Elder Brint Pratt Keyes led the Body in prayer remembering the many persons and causes that members of Shenandoah Presbytery had called to our attention in written concerns during the morning.

SHENANDOAH PRESBYTERY CORPORATION

At 1:38 p.m. the Body recessed as the Presbytery of Shenandoah and convened as the Shenandoah Presbytery Corporation. Rev. Tommy Carrico opened the annual meeting with prayer and President Kenneth Miller summarized the workings of the Corporation during the prior year.

Linnea Harris, Treasurer, reviewed the following financial information:

Total assets of the Corporation on June 30, 2025 totaled \$16,878,120, up from \$16,446,971 on June 30, 2024. A total of \$169,510 continues as non-income-producing real estate, unchanged from last year. For this fiscal year, interest and dividend income on investments before expenses totaled \$377,287 compared to \$359,656 in the previous fiscal year. Net realized and unrealized gain on marketable securities totaled \$1,352,530 compared to a \$2,084,272 gain in the previous fiscal year. Investment expenses were \$ 83,319 compared to \$80,430 last year. The overall investment portfolio (including cash and marketable securities) experienced a net investment income of \$1,646,498.

The following were elected to the Class of 2028: Alan Garrison, Rev. Evan Smith, Cynthia Hoover, Jacqueline May, and Kenneth Miller.

With there being no questions from the floor, Rev. Tommy Carrico closed the meeting in prayer at 1:50 p.m. and the Body reconvened as the Presbytery of Shenandoah.

COMMITTEE ON CHURCH VITALITY AND TRANSFORMATION

Teaching Elder Jaci Smith Patman, Chair, reported the Committee has been brainstorming how to come along side the congregations of Presbytery to offer help. Thoughts and ideas for assistance can be found on pages 114-115 as well as <https://shenpres.org/wp-content/uploads/sites/81/2025/11/Church-Vitality-Starter-Conversation.pdf>

COORDINATING AND PLANNING COMMISSION

Ruling Elder William North, Chair, referenced the written report on page 122.

The following recommendation was approved:

That Presbytery approve the following to serve on the Committee on Nominations:

TE Ann Held and TE David Witt to serve as Co-Chairs for 2026

Class of 2028 – TE Ann Pettit, Chaplain, Sunnyside Retirement Community

ADJOURNMENT

The meeting adjourned at 2:05 p.m. with prayer by the Moderator. The Presbytery will meet on Saturday, February 28, 2026, beginning at 9:30 a.m., via Zoom.

Debra Fitzgerald O'Connell, Moderator

John C. Peterson, III, Stated Clerk Pro Tem

Kim Stroupe, Recording Clerk

Ruling Elder Debra Fitzgerald O'Connell of Tinkling Spring Church serves as the
Presbytery Moderator for 2025

DOCKET

- 9:30 a.m. Call to Order & Prayer
- 9:35 a.m. Determining a Quorum
Procedural Rules
Welcome by Host Church – TE John Peterson
Introduction of Guests and Seating of Corresponding Members
Appointment of Assistant Clerks
Adoption of the Docket
Report of the Stated Clerk – TE John Peterson
Report of the Associate General Presbyter – TE Nancy Meehan Yao
- 9:50 a.m. Worship
- QR code for online giving to *Presbytery Hunger Fund administered by the Committee on Mission and Outreach*
- 10:35 a.m. Committee on Ministry – TE Patrick Pettit
Introduction of Rev. J. Douglas Sterrett, Honorably Retired
- 10:50 a.m. Committee on Preparation for Ministry – TE Brittney Lane
Introduction of Candidate Rebecca Lister
- 11:00 a.m. Keenan Rodgers, Church Consultant, Board of Pensions
- 11:10 a.m. Lauren Rogers, Associate Director, Funds Development Office, PCUSA
Special Offerings Review
- 11:25 a.m. Committee on Nominations – TE David Witt
- 11:35 a.m. Youth Ministry Educational Time
- 12:10 p.m. Committee on Mission and Outreach – TE April Cranford
- 12:25 p.m. Instructions for lunch and prayer – TE Rachel Watson
- 12:30 p.m. Lunch
- 1:30 p.m. Intercessory Prayers
- 1:35 p.m. Shenandoah Presbytery Corporation – Kenneth Miller, President
Treasurer's Report – Linnea Harris
- 1:55 p.m. Committee on Church Vitality & Transformation – TE Jaci Smith Patman
- 2:00 p.m. Committee on Presbytery Administration – RE Eric Hulett
2025 Per Capita Giving Report
2026 Proposed Budget
- 2:15 p.m. Coordinating & Planning Commission – RE Bill North
Nominations for members to the Committee on Nominations
- 2:20 p.m. Anticipated Adjournment



PRESBYTERY MANUAL REVISIONS
All approved unanimously

4.2.1. Committee on Church Vitality and Transformation (CCVT)
~~Purpose: To provide processes and support for congregations that have an identified need, willingness, and ability to engage in spiritual and/or programmatic growth which can lead to deeper commitment both within and beyond current membership.~~

Purpose: To come alongside sessions and congregations who desire to enter a season of discernment regarding vitality, transformation, and spiritual growth, particularly as a component of a strategy to seek a refreshed vision for their congregation as it seeks to engage in the world around them.

4.2.1.1. Membership:
Chair, Vice-Chair, Ten Members-at-Large

4.2.1.2. Responsibilities:

- ~~A. Define types and degrees of congregational redevelopment that might be offered.~~
- ~~B. Develop and evaluate annually an instrument to assess congregational ability to engage in redevelopment.~~
- ~~C. Identify congregations, not in pastoral transition, to approach about possible interest in revitalization and renewal.~~
- ~~D. Develop, train, and maintain Redevelopment Consultants who will work with congregations from assessment through the implementation of a redevelopment plan.~~
- ~~E. Consult with congregations, not released from the property clause, who wish to consider buying, selling, or encumbering property and explain what will be required by the Book of Order and the presbytery.~~
- ~~F. Review and recommend to presbytery action when a particular congregation, not released from the property clause, requests permission to buy, sell, or encumber any real property.~~
- ~~G. Provide guidelines and procedures for congregations in capital funds campaigns acquiring real property.~~
- ~~H. Develop and maintain procedures for the use of congregational redevelopment funds.~~
- ~~I. Develop and administer presbytery wide conferencing related to congregational redevelopment.~~

- A. Develop and maintain a roster of committee members and consultants who are equipped to come alongside congregations in the work of discernment and implementation around vitality and transformation.
- B. Develop and maintain appropriate resources that will support (a) sessions and consultants in discerning whether a vitality and transformation endeavor is appropriate for a given congregation, as well as (b) congregations as they proceed to chart a course and implement their vision.
- C. Develop and maintain an onramp for sessions (in congregations that are not in pastoral transition), to seek CCVT's assistance around vitality, transformation and redevelopment.
- D. Develop and maintain procedures and guidelines for the use of funds available to and through CCVT. This work shall entail guidance concerning ratios of investment in the effort to be undertaken by (a) the Presbytery through the CCVT and (b) the congregation in question.

- E. Develop and administer Presbytery-wide communication related to congregational vitality, transformation, and redevelopment.
- F. Encourage and facilitate conversations between the Corporation and congregations, not released from the property clause, who wish to consider buying, selling, or encumbering property as a part of their plan for this work, whether such a plan is or is not part of a capital fund campaign. In partnership with the Corporation, provide for an explanation of what will be required by the Book of Order and the Presbytery as they pursue changes in property holdings/status.

4.2.3. Committee on Mission and Outreach (CMO)

Purpose: Coordinate and oversee local, national, and international mission work through congregations and ~~this committee mission communities~~. CMO will provide information, resources, encouragement and support.

4.2.3.1. Membership:

Chair, vice-chair (or co-chairs) and ten members-at-large to include ~~representatives of all mission communities if possible. Includes~~ persons interested in encouraging and supporting local and international mission activity among the Presbytery's congregations and ~~programs. mission communities~~.

4.2.3.2. Responsibilities:

- A. Assist congregations ~~and mission communities~~ to develop local mission ~~programs~~, sharing ways to tell and show the Good News of Jesus Christ in host communities.
- B. Encourage focused short-term mission programs at **regional**, national, and international locations, such as the Summerlee and Baja mission trips.
- C. Foster long-term partnerships such as the Ethiopia Partnership. ~~and Living Waters for the World.~~
- D. Develop and maintain support for denominational mission ~~co-workers, and including~~ ecumenical and advocacy relationships.
- E. Encourage and facilitate the creation of new mission communities around common missional interests.
- F. ~~Maintain an accurate list of all mission activities involving congregations and mission communities.~~

4.2.3.3. Accountability

Facilitate a process for churches ~~and mission communities~~ to evaluate and report on their mission activities, realizing that ~~both~~ congregations and CMO are accountable to the Presbytery.

- A. Oversee and administer the mission-related funds of the Presbytery.
- B. Receive and share reports from any local and Presbytery-wide mission endeavors.
- C. Set criteria for the use of designated ~~mission funds by congregations and CMO such as the Moffett Fund for domestic mission, and the Bernice Hiett and Ramsey funds for international mission. such as the Ramsey Fund and the Bernice Hiett Global Mission Fund (“Foreign Mission”), to support short term international mission trips and activities by congregations, the Ethiopia Partnership, and Shenandoah Presbytery.~~
- D. Serve as the conscience of the Presbytery by encouraging advocacy efforts ~~on behalf~~ **in support** of poverty alleviation, justice and compassion.

4.2.3.4. Communications

Inform, educate and communicate with congregations ~~and mission communities~~ regarding mission opportunities.

- A. Use Presbytery forums, workshops, the website, and electronic messages to disseminate information and to educate members about successful mission work.
- B. Identify and promote opportunities for short-term mission in the Presbytery and beyond.
- C. Inform and advise congregations ~~and mission communities~~ of **about** denominational mission opportunities.
- D. Conduct mission-oriented workshops and mission fairs regularly to provide training in best practices.
- E. Use mission reports ~~as a way~~ to encourage congregations to engage in similar work in their own context.

4.2.3.5. Support

Provide support for congregations ~~and mission communities~~ who participate in, develop, and implement local, national, and international mission.

- A. Call for congregations to pray for and encourage each other in their mission work.
- B. Serve as a resource for guest speakers about good mission practice* with local congregations and for Presbytery events.
- C. Provide mission resource materials for congregations. ~~and mission communities.~~
- D. Identify models of good mission practice* ~~within the presbytery~~ and connect ~~others~~ **others** who are interested in similar missions.
- E. ~~Maintain a list of and encourage congregations to pray for presbytery sponsored Young Adult Volunteers and for all mission co-workers.~~ **Encourage congregations to recruit, support, and pray for PC(USA) Young Adult Volunteers.**
- F.

* See the resource Seven Standards of Excellence in Short-term Mission **on the Presbytery website.**

~~4.2.7. **Committee on Preparation for Ministry (CPM)**~~

~~Purpose: To oversee the care and examination of inquirers and candidates for ministry, inform sessions of the process for inquiry and candidacy, and conduct examinations of candidates seeking calls within the bounds of this presbytery.~~

~~4.2.7.1. Membership:~~

~~Chair, Vice Chair, Seven Members at Large~~

~~4.2.7.2. Responsibilities:~~

- A. ~~Provide effective means of testing and validating the calls of those seeking to become a teaching elder.~~
- B. ~~Provide potential teaching elders with nurture, guidance, and oversight.~~
- C. ~~Bring to active candidacy those with appropriate abilities and gifts.~~
- D. ~~To review and act on all applications that are a part of the CPM process and to add or remove applicants from the presbytery's roll of inquirers and candidates with the CPM making a full report to presbytery concerning these actions.~~
- E. ~~To approve or disapprove, in consultation with an applicant, inquirer, or candidate, seminaries not related to the Presbyterian Church (U.S.A.) but accredited by the Association of Theological Schools, that are appropriate for that individual's academic and professional preparation as a teaching elder.~~
- F. ~~To approve or disapprove all CPE and/or supervised ministry placements and receive any and all reports, evaluations, etc., associated with these activities.~~
- G. ~~To approve or disapprove any and all requests to take an ordination exam or exams by other accommodations.~~
- H. ~~Ordain candidates to the ordered ministry of teaching elder following a Presbytery approved call, if so requested by the calling Presbytery.~~
- I. ~~Oversee and administer presbytery funds related to Inquirers and Candidates.~~

~~4.2.7.3. Process: See Appendix ____ (NOTE: Appendix number will be assigned when the manual revision is completed.)~~

4.2.7. Committee on Preparation for Ministry (CPM)

Purpose: As a commission of Shenandoah Presbytery, the CPM guides and nurtures inquirers and candidates and oversees the process of preparation for ministry or certification as a Christian educator (G-3.0307), elects readers to evaluate the ordination examinations approved by the General Assembly (G-3.0302b), and, with the Committee on Ministry, approves the first calls for and examines candidates for ordination as ministers of the Word and Sacrament (G-2.0702).

4.2.7.1. Membership:

Chair, Vice-Chair or Co-Chair, Seven Members-at-Large

4.2.7.2. Responsibilities:

- A. Provide an orientation and training of the CPM's work for CPM members and church sessions.
- B. Develop and approve policies and procedures for relationships with inquirers and candidates and criteria by which to measure individuals' development for ordered ministry.
- C. Provide liaisons and support throughout the process for those seeking certification as a Christian Educator as well as aid for the Education Certification Reference Group.
- D. Receive reports or recommendations regarding each person considered for inquiry, candidacy, certification of readiness to be examined for ordination, and approval to negotiate for service in a ministry that would require ordination as a minister of the Word and Sacrament.
- E. Maintain a roll of inquirers and candidates (G-2.0609), and report actions related to this roll to the Office of the General Assembly through the online preparation for ministry management system. Approve enrolling, transferring, and removing inquirers and candidates and report to the Presbytery.
- F. Provide for the election of standard ordination exam readers as requested by the Presbyteries' Cooperative Committee on Examinations for Candidates (PCC) through Mid Council Ministries of the Office of the General Assembly (G 3.0302b) and report their names and terms of service through the online preparation for ministry management system.
- G. Require a background check for inquirers advancing to candidacy.
- H. Determine the records management system and the records maintenance and retention policies.
- I. Decide whether to enroll an inquirer.
- J. Decide whether to transition an inquirer to candidacy.
- K. Approve inquirers and candidates to take the standard ordination exams.
- L. Approve alternate means of taking the standard ordination exams for good and sufficient reasons.
- M. Assess candidates for readiness to be examined for ordination and/or negotiate for service.
- N. Grant waivers to constitutional standards (G-2.0610) or CPM requirements of all inquirers and candidates as "accommodations to the particular circumstances" of an inquirer or candidate.
- O. For any candidate, including those under our care, who receive a first call within Shenandoah Presbytery, the CPM and COM will establish a temporary joint commission to examine the candidate for ordination and installation.
- P. Establish a temporary commission to conduct an ordination and/or installation service.
- Q. Oversee and administer Presbytery funds related to Inquirers and Candidates.

COMMITTEE ON MINISTRY

ACTIONS TAKEN:

- A. COM recommends a 2.5% cost of living adjustment for all pastoral relationships.
- B. Concurred with the Committee on Preparation for Ministry in sustaining Rebecca Lister’s examination for ordination and that she becomes a member of Shenandoah Presbytery upon her ordination.
- C. Concurred with the Committee on Preparation for Ministry to ask Carlisle Presbytery to ordain Rebecca Lister on behalf of Shenandoah Presbytery.
- D. Approved the following terms of call between Cooks Creek Church and Rebecca Lister effective May 24, 2026:

Annual Cash Salary	\$45,440
Personally Owned Housing	24,000
Automobile Expense	1,200
Books and Subscriptions	500
Other	800
Continuing Education	1,000
Major Medical (member+children)	22,102
Pension and Disability	6,944
SECA	5,312

Moving expenses to the field as negotiated.

Four weeks annual paid vacation, including four Sundays.

Two weeks annual study leave with pay, including two Sundays. Funds and leave time may be accumulated up to and including three years with agreement of the Session.

Minimum of twelve weeks paid family medical leave per Book of Order G-2.0804.

In the event of your total disability or death, your beneficiary shall receive the current housing allowance for six months and will receive a sum equivalent to your salary for three months.

A sabbatical at the end of six years as outlined in the Shenandoah Presbytery [Sabbatical Policy](#). The church shall budget from the first year of service, money that can be accrued for the use of the session in meeting any additional expenses required to provide alternative leadership for the church during the Sabbatical.

The annual amount will be (minimum \$500) \$500

- E. Sustained the examination of Rev. John Douglas (Doug) Sterrett, III, Honorably Retired, (Salem Presbytery) and enrolled him as a member of Shenandoah Presbytery effective October 9, 2025.
- F. COM discussed the concerns and questions that arose at the August Presbytery Meeting concerning the volunteer designation on contracts, and the categorization of stipend versus salary. The COM will keep the option of volunteer designation with a written explanation as found on page 107.
- G. Approved a Board of Pensions Dues Assistance Program that will administer a one-time grant to eligible congregations for the year 2026 or 2027. See pages 108-109..
- H. Excused the following sessions who have requested a waiver for elder rotation in 2026: Ben Salem, Broadway, Buffalo Gap, Clear Brook, Hedgesville, Mt. Storm, Second Opequon and Waynesboro Second.
- I. Approved the following churches to call congregational meetings to elect pastor nominating committees: Massanutten (co-pastor), Mt. Horeb, and Warrenton.
- J. Renewed the following contracts:
 - Bridgewater and Transitional Pastor Kate Rascoe until September 14, 2026
 - Mt. Carmel & Covenant Pastor Sarah Hill until October 5, 2026
 - Petersburg & Covenant Pastor Fletcher Hutcheson until October 1, 2026
 - Sunnyside & Temporary Pastor Charly Franks until September 30, 2026
 - Warrenton & Transitional Pastor Patrick Pettit until December 31, 2026

- K. Approved the revised terms of call between Staunton Third Church and Teaching Elder Jacob Singleton, increasing the cash salary by \$12,000, beginning September 7, 2025.
- L. Approved the ministry information profile from Bridgewater Church for an installed pastor.
- M. Approved the transfer of Retired Teaching Elder Kevin Channell to Washington Presbytery effective August 13, 2025.
- N. Added Candidate Debbie Romano to the supply list.
- A. Sustained the examination of Mary Jane Hitt (Scioto Valley Presbytery) and found her suitable to serve at Shepherdstown Church.
- B. Approved the following new contracts:
 - Shepherdstown & TE Mary Jane Hitt as Parish Associate to January 31, 2026
 - Shepherdstown & TE Mary Jane Hitt as temporary pastor from February 1-June 30, 2026 while the installed pastor is on sabbatical.
- C. Renewed the following contracts:
 - Berkeley Springs & Dan McCoig to June 30, 2026
 - Bloomery & David Omps to December 31, 2026
 - Circleville/Seneca Rocks & Gary Cecil to June 1, 2026
 - Second Opequon & Ernie Poland to October 1, 2028
 - Tabler & Brad Langdon to December 31, 2026
- D. Excused the Mt. Hope Session from elder rotation in 2026.
- E. Approved the following ruling elders to be re-commissioned:
 - Paul Wolverton at Little Falls on November 23
 - David Omps at Bloomery on December 7
 - Mark Johnson at Buckton on December 14
- F. Approved Ruling Elders Dorothy Harris and Tammy Minnigh to lead communion at McDowell Church.
- G. Dissolved the pastoral relationship between McDowell Church and Beth Pyles effective December 31, 2025, pending a congregational meeting to be held December 7.
- H. Revised the Board of Pensions Dues Assistance Grant to include qualified transitional pastors.
- I. Approved the request from the Finley Memorial Session and Installed Teaching Elder Thomas Carrico to dissolve the relationship and move into a Covenant relationship.

POLICY ON COMPENSATION AND PASTORAL VOLUNTEERS

Shenandoah Presbytery is made up of congregations ranging in size from fewer than a dozen members to several hundred members, serving rural communities, college towns, and small cities in Virginia and West Virginia. Our congregations are served by a variety of leaders - Teaching Elders, Commissioned Ruling Elders, and others, both part-time and full-time. While the Committee on Ministry works to support congregations and pastoral leaders in negotiating just and sustainable wages, we also recognize that some congregations simply don't have the financial resources to sustain paid pastoral leadership. We also recognize that certain pastoral leaders feel called, and are financially able, to serve these congregations, even when resources for compensation are minimal.

We recognize their service to the church, and their willingness to share their gifts for less than equitable professional compensation. In effect, these leaders are volunteering their time and talents in service, even if a small stipend is offered. To honor and recognize this gift of time and talents, and to celebrate the meaningful ministry of the congregations they serve, we have updated certain contract forms with a new compensation category, "Pastoral Volunteer."

According to living wage calculators, there is no state within the United States where the living wage for a single adult falls below \$19 an hour. Recognizing the discrepancy between minimum wage and living wage, the COM has determined that any pastoral contract with total compensation of less than \$15/hour will be considered as a volunteer position with a stipend. Contracts that fall within that range should complete line C for Pastoral Volunteer, including the amount and frequency of any stipend offered.

This change is not intended to create a new category of pastoral leadership; nothing else in the contract changes, and Presbytery will not use the term 'Pastoral Volunteer' to describe anyone serving in this capacity. Likewise, this change should have no effect on either Board of Pensions status or on tax liability – the IRS categorizes fee-for-service stipends as taxable income. That being said, churches and pastoral leaders should always consult with tax professionals for any potential tax implications of this or any change.

Dues Assistance from Shenandoah Presbytery

In 2024, the Board of Pensions announced significant changes to the medical plan and other benefits administered by the BOP. While these changes allow for more flexibility for congregations and congregational pastors, in many cases they have had significant negative financial impacts, particularly for smaller congregations with pastors who need medical coverage for dependents.

Hearing the need to help ease the transition, the Board offered a “Transitional Plan,” which continued full family coverage with higher total dues each year, from 2025-2027. Dues for this plan have been assessed at 43% in 2025. They will go up to 47% in 2026. Dues for 2027 are TBD, but will be at least 51% of total effective salary. This was only available to pastors who were covered by Pastors Participation at the end of 2024, and it enabled many congregations to maintain coverage in the short-term while discerning long-term options.

The COM recognizes that these changes will force some congregations to reduce the level of coverage offered, and some pastors will need to search for new calls to meet the needs of their families. To support our congregations and pastors who will be impacted in this way, the Presbytery is making funds available to ensure pastors and their families have the coverage they need at a cost to the congregation that is closer to the old dues levels. This will allow more time to discern and make necessary changes that will be sustainable beyond the Transitional Plan.

Grants will be made according to the following criteria:

1 - The grants are only available to congregations with BOP-enrolled minister members who were on the Pastors Participation plan on or before December 31, 2024.

2 - These are one-time grants. Congregations may apply for a grant for **either** 2026 or 2027, the two remaining years of the Transitional Plan.

3 - Grants will be made to the congregation and can only be used to pay dues to the Board of Pensions to augment the congregational responsibility for the Transitional Plan enrollment OR the full cost of member+ dependent coverage through the Congregational Pastors Package, whichever is lower.

4 - Grants will be disbursed on a monthly basis for as long as the pastor is employed by the church and covered by the plan, up to 12 months.

5 - Congregations requesting the grant must submit year-to-date Income and Expense Reports, and reports for the previous 2 budget years. Any reserve funds or endowments also need to be reported, along with purposes and spending restrictions.

6 - Grants will be awarded on the basis of financial need, at the discretion of the General Presbyter, Associate General Presbyter, and chair of Committee on Ministry.

7 - The grant will cover the difference between the dues costs for the least expensive level of coverage needed and 40% of total effective salary.

The accompanying chart shows examples for 4 different total effective salaries and the costs of available options. All amounts include 10% dues for Pension, disability, etc, in addition to the medical dues. For each of the sample total effective salaries, full family coverage is cheaper under the Transitional Plan, and coverage for just the member and children is cheaper under the Congregational Pastors Package. Pastor plus spouse coverage may be cheaper on the Transitional Plan, depending on total effective salary.

Potential questions:

Can this grant be used to offset the cost of dependent coverage outside of the Board of Pensions?

No. This is intended to help provide continuous coverage for pastors with dependents through the Board of Pensions.

Why isn't this available to congregations who called pastors in 2025?

Terms of call for pastoral relationships that began in 2025 were negotiated under the new plan, so the costs and coverage of the new plan were taken into consideration by both parties. This is designed to prevent a loss of coverage for those who had it before the changes.

Why is this only available for one year?

With limited funds and many congregations facing financial shortfalls, Shenandoah Presbytery is unable to provide financial support on an ongoing basis to our congregations. We know that times are tough, and we are facing difficult realities that will reshape the way we do ministry. Each congregation needs to address its own financial sustainability and make budgetary decisions accordingly. Given the sharper rise of this particular cost, the grant is meant to be a bridge to sustainability for pastors and congregations who are most impacted by these changes.

Why is it disbursed monthly?

Since this is a transitional time, a pastor may leave before the end of the year. Since the funds are restricted for dues payments, once those payments end, the grant disbursements would cease.

Will all congregations with pastors who were on Pastors Participation as of 12/31/24 be eligible for this grant? Will multiple grants be available for multiple pastors at the same church who meet that criteria?

Not necessarily. Depending on a pastor's dependents and the total effective salary, some congregations will be paying dues that are equal to or less than 40% of total effective salary. If there are multiple pastors and the combined dues paid is greater than 40% of the combined total effective salaries, a congregation may apply for a grant for the difference, if needed.

We recognize that all of our congregations try to be faithful stewards of resources. We are trying to do the same. Grant recipients will have demonstrated financial need for the grant. Congregations that have access to unrestricted funds equal to or exceeding the grant amount are not likely to be awarded a grant, as these funds are coming from Presbytery reserves rather than budget surplus.

If we don't apply for funds for 2026, can we apply for 2027?

Yes, if all other criteria are met.

Why won't this be available after 2027?

The Transitional Plan of the Board of Pensions sunsets after 2027. It is their hope, and we share it, that this time of transition will allow congregations and pastors to retain the needed level of coverage while making plans for sustainable futures, without having to absorb the extreme jump in cost from Pastors Participation to full family coverage under the new Congregational Pastors Package.

COMMITTEE ON MISSION AND OUTREACH

Purpose: Coordinate and oversee local, national, and international mission work through the Presbytery, congregations, and local mission organizations. CMO will provide information, resources, encouragement, and support.

CMO members: April Cranford (Co-Chair), Dave Thalman (Co-Chair), Gwen Carr, Frances Craig, Cheryl Henderson, Sara Holben, Lois Howe, Russell Low, Ellen Miller, Robin Owens, Amanda Thomas, Lee Thomas, Nancy Meehan Yao (ex officio).

1. Revisions to the Mission Grant Policies & Procedures

CMO has approved the document that contains the policies, procedures, and application for all mission grants. <https://shenpres.org/wp-content/uploads/sites/81/2025/10/CMO-Grant-Application-08-11-25.pdf>

2. Revision to all CMO Website Pages

Donna has installed a robust set of revisions to most CMO web pages. The changes to mission grants are consolidated under Resources on the Presbytery website.

3. Revisions to the Disaster Preparedness & Response Plan

CMO approved revisions to the Presbytery's Disaster Preparedness & Response Plan. These updates include refreshed resource links and a re-write of the Administrative Plan (Appendix B) since the Presbytery no longer has a dedicated office facility. The revised Plan is available on the Presbytery website labeled Disaster Preparedness & Response under the Committees-CMO and Mission tabs.

4. Western North Carolina mission trip

A Presbytery team of 12 served together on a mission trip to Western North Carolina October 26 - Nov 1. Rev. April Cranford will provide a summary of the trip.

5. Hands-On Hunger Packets

Sara Holben has prepared a collection of information about the Presbytery's Cents-Ability Hunger Funds program. The materials on your table include:

- Cents-ability brochure from the Presbyterian Hunger Program
- A list of agencies receiving hunger funds from the Presbytery
- Overview sheet of how it works in Shenandoah Presbytery
- List of Ideas to "get started" (if just initiating program) or "promote" (if you're already taking up the offering)
- a sample "can wrapper" (with Cents-ability logo)

Shenandoah Presbytery's Mission Team

Western North Carolina Flood Relief – Oct. 26 - Nov. 1, 2025

Our twelve-member mission team from the Shenandoah Valley expresses their deepest thanks to everyone for their support and prayers. During our week, we served during the day at home sites assigned by Western North Carolina Conference United Methodist Church (WNCCUMC) Disaster Ministries. We stayed at Canton Presbyterian Church, a Presbyterian Disaster Assistance host site in Canton, North Carolina where we slept, ate meals and spent hours each evening sharing stories and playing games.

Each morning around 7:00 a.m. we ate breakfast and packed our lunches, then headed out the door for the day's work. By the end of the week, our team, split into several smaller groups, had weatherized four campers, assisted with bathroom and skylight repairs to a gentleman's home, removed mold-damaged walls four feet high in a family's basement, moved large furniture from a house to a garage, and helped clean and restore a woman's kitchen.

Throughout the week, we spoke and prayed with homeowners who had been displaced by the flood, many of whom were still living in campers. Several of our team members returned each day to a campsite lined with ten campers about a hundred yards from the river. Some campers had been donated to flood victims, while others were home to individuals who had lived in them for years. One afternoon, as a school bus stopped and children hopped off and ran toward their homes, the team realized how this campground had become its own kind of neighborhood.

As most of the group winterized campers, four team members served all week at a gentlemen's home. On Monday, he showed them videos of the flood and spoke about his bridge, which had been rebuilt just last month by a group of

Mennonites. Each day, the men learned more of the homeowner's story, including his hot air balloon rides and motorcycle adventures. They also heard stories from long ago about his 5½-year-old daughter, who died of a brain tumor and for whom the bridge was named. The men helped restore the water-damaged bathroom and repair leaky skylights and offered a calm and consistent presence of companionship, which he deeply appreciated.

The word *overwhelming* surfaced many times throughout our week as people shared their stories and continued the long process of restoring their homes a year after the flood. It was said that recovery in this area of western North Carolina might take eight to ten years. Although our work may have seemed small in the world's eyes, we felt that God had guided us to each place and every person to offer a bit of hope through our ministry of presence and humble acts of repair.

The Lord's guidance continues as we carry these experiences home with us, lifting in prayer by name those who welcomed us into their lives and whose stories have now become part of our own Mission Participants:

1. Rev. April H. Cranford – Fishersville, Virginia
2. Tonya Gavin – Winchester, Virginia
3. Chris Gaidrich – Martinsburg, West Virginia
4. Rev. Reed Hopkins – Churchville, Virginia
5. Sara Jordan – Fishersville, Virginia
6. Russell Low – Charles Town, West Virginia
7. Stevie Marshall – Surprise, Arizona
8. Alison McElroy – Dayton, Virginia
9. Rev. Jamie Smith – Mt. Solon, Virginia
10. Taylor Rolt – Charlottesville, Virginia
11. Dave Thalman – Winchester, Virginia
12. Don Williams – Farmville, Virginia

Shenandoah Presbytery Churches Represented:

- Bridgewater Presbyterian Church, Bridgewater, VA
- Charles Town Presbyterian Church, Charles Town, WV
- Loch Willow Presbyterian Church, Churchville, VA
- Tuscarora Presbyterian Church, Martinsburg, WV
- Westminster Presbyterian Church, Waynesboro, VA
- Winchester Presbyterian Church, Winchester, VA

Financial Summary:

Donations / Income

- \$600 – Loch Willow Presbyterian Church
 - \$1,440 – Shenandoah Presbytery Ramsey's grant
 - \$770 – Team member donations
 - \$100 – Tuscarora Presbyterian Church
 - \$1,650 – Westminster Presbyterian Church
 - \$450 – Committee on Mission and Outreach's Disaster Funds
- = Total Income: \$5,010

Expenses

- \$1,440 – Lodging at Canton Presbyterian Church
 - \$970 – Food costs
 - \$200 – Donation to Canton Presbyterian Church
 - \$2,400 – Donation to Disaster Relief Supplies
- = Total Expenses: \$5,010

Notes: Additional donations from individual team members helped cover travel and food expenses, as well as miscellaneous needs such as laundry and recovery supplies.

SHENANDOAH PRESBYTERY CORPORATION
FINANCIAL REPORT TO THE MEMBERS OF THE CORPORATION
July 1, 2024 THROUGH JUNE 30, 2025

The Corporation's fiscal year is from July 1st to June 30th. Net investment income will be available for use/distribution at the end of the current calendar year pursuant to directions on file. Funds are available for withdrawal quarterly and must be requested in writing prior to the end of the quarter. Quarterly payment is necessitated because the Corporation selects long term investments that are not intended to be available on a demand basis. All accounts due to churches and trusts are invested in the same manner as a mutual fund. A valuation of the investment securities held is made at the end of each quarter to determine the amount allocable to each account held by the Corporation.

Total assets of the Corporation on June 30, 2025 totaled \$16,878,120, up from \$16,446,971 on June 30, 2024. A total of \$169,510 continues as non-income-producing real estate, unchanged from last year. For this fiscal year, interest and dividend income on investments before expenses totaled \$377,287 compared to \$359,656 in the previous fiscal year. Net realized and unrealized gain on marketable securities totaled \$1,352,530 compared to a \$2,084,272 gain in the previous fiscal year. Investment expenses were \$ 83,319 compared to \$80,430 last year. The overall investment portfolio (including cash and marketable securities) experienced a net investment income of \$1,646,498.

Investments held by the Corporation for this fiscal year ending June 30, 2025 comply with the Corporation's Investment Policy, which is stated as follows: Shenandoah Presbytery directs the Corporation to hold investments that satisfy the divestment criteria prescribed by Mission Responsibility Through Investment ("MRTI"), created and maintained by the Presbyterian Church (U.S.A.). The Corporation supports and follows this policy based on these operational guidelines: The Corporation shall not hold stock directly in debt or equity securities of any MRTI listed entity; The Corporation may hold shares of mutual funds or exchange traded funds which invest in MRTI listed securities subject to the following limitations: The size of the Corporation's indirect listed holdings shall be so small as to be clearly immaterial and without economic influence when considered in relation to the Corporation's investment securities portfolio. This shall be determined by the following de minimis rule: The total value of indirect listed investments shall be immaterial so long as it is less than 2% of the total value of the Corporation's mutual fund portfolio.

Seven Presbytery committees have funds available for use and are held within the corporation. Available grant information and requirements can be found on the Presbytery website at shenpres.org or by contacting the Presbytery Office.

1. Committee on Church Vitality and Transformation provides grants for emergency church building needs, existing churches that need help and church work in specific counties of West Virginia through the Church Re-Development Reserve, Edward A Dudley Trust and the Jonathan Edwards Trust.
2. Committee on Educational Resources provides grants and loans for camp and college through the C J & Catherine F Blue Memorial, Daniel E Brown and Lena M Hogshhead and the Dawn C Bulle Estate Loan Fund.
3. Committee on Mission & Outreach provides grants for foreign mission work through the Bernice Hiatt Estate, Foreign Mission Work Reserve and the Sam Ramsey Fund for World Mission and grants for domestic mission work through the Domestic Mission Work Reserve and the Lyle M Moffett Fund.
4. Committee on New Congregational Development works to formulate and implement a comprehensive plan for location, funding and development of new congregations and new worshipping communities within the bounds of the Presbytery.
5. Committee on Presbytery Administration oversees the management of Presbytery funds, property, staff and provides grants through the 2018 Fund, Barnabas Fund, and General Presbyter's Discretionary Fund.
6. Committee on Preparation for Ministry works to oversee the care and examination of inquirers and candidates for ministry. They have grants available through the Glenn E. Yount Memorial Scholarship, Willis Gibson Trust and the Reserve for Education of Candidates.
7. Committee on Ministry's responsibilities include all matters related to matriculation of new pastors, visits with sessions and pastors support for clergy wellness and continuing education as well as working with churches in all areas of pastoral needs and has funds available for the Strong Ministers Grant and CRE Scholarship Fund.

CURRENT OFFICERS

Kenneth H. Miller, President
Alan F. Garrison, Vice-President
Linnea J. Spradlin, Treasurer
Alan F. Garrison, Secretary

DIRECTORS

Class of 2025
Kenneth H. Miller
Alan F. Garrison
Jacqueline May
Rev. Evan Smith

Class of 2026
William Bayliss
David B. Hawkins
Nancy Gourley
Lowrie Tucker
Emmett Toms

Class of 2027
Rev. John Craft
Rev. Tommy Carrico
Denise Rouse
Bonny Wilson
Rev. Rob Vaughan

Accountant: Brown, Edwards & Company, LLP
Atlantic Union Bank, Investment Portfolio Manager

COMMITTEE ON CHURCH VITALITY AND TRANSFORMATION

Committee Membership: Jeff Binder, Howard Boswell, Casey Clark, Rachel Crumley, Teri Ott, Punker Robertson, Alexa Smith, Jaci Smith Patman (Chair), Rob Vaughan; Nancy Meehan Yao, *ex officio*.

In September, the Committee approved a document for circulation that expounds on the much-used words of “vitality” and “transformation,” offering the Committee’s agreed perspective on how those words are intended in to be understood in the Committee name and its revised Roles and Responsibilities (the latter being pending Presbytery approval). (The document describing Vitality and Transformation follows this report.)

The Committee has continued to assemble resources for use by congregations that seek to take steps to help them continue into the future with vitality, experiencing transformation, and also assisting in their viability, particularly in the area of finances. These steps may involve the repurposing of some of their spaces that invite the community into their building(s) in new ways. Associate General Presbyter Nancy Meehan Yao, who serves *ex officio* on the Committee, is also exploring a pattern of engagement for Committee Members to come alongside congregations for a period of time to assist them.

Our current goal is to have a package to present at the first Presbytery Meeting of 2026. This package will outline these resources and the means by which congregations may seek to participate.

Vitality and Transformation ***A Brief Take from Romans 12***

“Vitality” and “transformation” are big, attractive words. But what do they mean? And most importantly for the church today, what do they mean FOR us and what do they ask FROM us?

Let’s start with the verse that many of us probably memorized at some point in our lifetime:

Do not be conformed to this world, but be transformed by the renewing of your minds, so that you may discern what is the will of God—what is good and acceptable and perfect. (Romans 12:2)

Some of us may have come from backgrounds or traditions where this set of commands was emphasized in isolation from the rest of Paul’s teaching in the chapter, so that we feel it threatens rather than exhorts us. Such an approach prods us to resist the outside world in principle, and even confront it directly. Our minds may also go immediately to our current political context, where even Christians resist and decry one another over their political convictions and affiliations. The text can, in this incomplete interpretation, become tinged with a judgmental tone. Thus this text, taken alone and read threateningly, can cause us to isolate ourselves from the world, which is clearly not our calling (see Matthew 28:18-20).

Eugene Peterson’s paraphrase of Romans 12:2 in *The Message* gets us off to a better start, one that is a bit more consistent with the original Greek. Consider these words:

Don’t become so well-adjusted to your culture that you fit into it without even thinking. Instead, fix your attention on God. You’ll be changed from the inside out. Readily recognize what he wants from you, and quickly respond to it. Unlike the culture around you, always dragging you down to its level of immaturity, God brings the best out of you, develops well-formed maturity in you.

Do you notice the differences? Peterson’s take on the verse captures the more nuanced setting overall in Romans 12. (Consider that verse 3 calls us to humility, arguably fleshing that exhortation out in the 17 verses that follow!) Peterson’s paraphrase pulls into verse 2 a sense of where our non-conformity comes from: It comes from the Lord’s work and our willingness for him to be at work, not to change the world, but to change us as we become conformed more and more to the likeness of his Son. We are not then cut off from the world, but God engages with us and equips us to live in the church *and* in the world in a way that glorifies him. These means of engagement are marks of Christian vitality and of living a transformed life.

Vitality and transformation are about each one of us opting fully into our life with Christ. It means entrusting our grief over the changes in the world and in our communities to the Lord. It means asking him to give us fresh eyes to see the needs around us. It means bravely stepping up to engage with the surrounding community (and perhaps more than just that part of the community in which we feel comfortable). It means that we all undertake face-to-face encounters that are authentic and ongoing – encounters that may entail a task, but that also help us risk getting to know new people and new opportunities around us. It means we might need to re-think financial priorities or budget structure or worship venues of the church to live into God’s calling. And it is in conversations around such functional, concrete operations of the particular church that we encounter ourselves and our priorities, our grief and our memories, our stubbornness and our pride; we discover whether we trust more or fear more. It takes all of our gifts. It takes stewardship appropriate for the times. But it all still boils down to where we all are with the Lord, each one of us.

Vitality and transformation require honest (and gracious) conversations in congregations, soul-searching on the part of individuals, a willingness to honor the past without being controlled by it or tethered to it, a willingness to engage the world without compromising Scriptural truth, refreshing our prayer lives, rediscovering the breath of the Spirit in Scripture, and a willingness to listen for (and then follow) the Lord’s call.

The work of the Spirit is the engine. Checklists and programs can be helpful at certain phases, but they cannot take the place of the Spirit at work in us and through us. It has been said that we must be clear why we are doing something before we decide what we are doing. In our Book of Order, Foundations come first. We too must revisit the “why”s from time to time to keep us on track. Our central “why” is Jesus Christ. If we pin our future to anything else, we will find ourselves frustrated and flailing.

The **Committee on Congregational Vitality and Transformation** will gladly enter into conversation with your congregational leadership about the realities behind the two big and attractive words (“vitality” and “transformation”) and how you might fuel these qualities in your own context as you journey toward the future.

We are collecting various **resources** that can assist a church of any size and in practically any phase of its church life cycle as it seeks (1) to be transformed as a church and (2) to enter a new season of re-styled ministries and ministry relationships. These resources provide practical assistance and concrete, consequential steps that can release the resources of your church, including its members, for reinvigorated ministry to the community. The resources and approaches are not one-size-fits-all. Many options may require some changes in how you operate as a church, which will require patient, clear, loving, thorough conversation. We are here for you to support you along the way.

For more information, please contact the CCVT team.

COMMITTEE ON PRESBYTERY ADMINISTRATION

I. FOR INFORMATION:

- A. Reviewed the recent 2025 Asking Report received from Heather Carter. See pages 117-118.
- B. 2026 Per Capita and Mission Giving background information. See page 119.

II. ACTIONS TAKEN:

- A. Revised the 2026 Asking Letter, asking churches to pay their portion of maintaining the Presbytery.
- B. Approved giving First Church Staunton \$5000 from the Barnabus Fund for replacement of an inoperable boiler.
- C. Approved a \$1000 grant to Elkton Presbyterian Church towards the completion of the renovation of the church due to flooding.
- D. Approved a transfer of \$32,000 from the 2018 fund to the Barnabus Fund.

	2023	2025	2025	2025	2025	per			
Church	Members	Actual Asking	2025 Accepted	Actual Received	% Paid	Member by Acceptance	GA \$11.29	Synod \$1.17	Actual to Presbytery
Augusta Stone	94	5,385.26	5,000.00	3,753.00	75%	53.19	\$1,061.26	\$109.98	2,581.76
Ben Salem	30	1,768.00	1,768.00	-	0%	58.93	\$338.70	\$35.10	(373.80)
Berkeley Springs	49	2,807.21	2,692.63	1,346.32	50%	54.95	\$553.21	\$57.33	735.78
Berryville	141	9,000.00	9,000.00	6,750.00	75%	63.83	\$1,591.89	\$164.97	4,993.14
Bethany	73	4,290.00	4,290.00	3,217.50	75%	58.77	\$824.17	\$85.41	2,307.92
Bethesda	117	7,000.00	7,000.00	7,000.00	100%	59.83	\$1,320.93	\$136.89	5,542.18
Beulah	37	2,119.73	2,120.00	2,120.00	100%	57.30	\$417.73	\$43.29	1,658.98
Bloomery	23	1,317.67	-	-	zero		\$259.67	\$26.91	(286.58)
Bridgewater	78	4,468.62	3,000.00	3,550.00	118%	38.46	\$880.62	\$91.26	2,578.12
Broadway	35	2,500.00	2,250.00	-	0%	64.29	\$395.15	\$40.95	(436.10)
Buckton	27	1,546.83	1,546.83	1,546.83	100%	57.29	\$304.83	\$31.59	1,210.41
Buena Vista	85	4,869.65	4,000.00	2,999.97	75%	47.06	\$959.65	\$99.45	1,940.87
Buffalo Gap	9	549.20	345.76	261.00	75%	38.42	\$101.61	\$10.53	148.86
Bunker Hill	82	4,836.00	4,836.00	3,627.00	75%	58.98	\$925.78	\$95.94	2,605.28
Burlington	18	1,206.98	1,206.98	1,206.98	100%	67.05	\$203.22	\$21.06	982.70
Burnt	24	1,374.96	300.00	-	0%	12.50	\$270.96	\$28.08	(299.04)
Charles Town	290	16,614.10	3,000.00	-	0%	10.34	\$3,274.10	\$339.30	(3,613.40)
Circleville	29	1,800.00	1,800.00	1,800.00	100%	62.07	\$327.41	\$33.93	1,438.66
Clear Brook	10	572.90	500.00	500.00	100%	50.00	\$112.90	\$11.70	375.40
Collierstown	89	5,098.81	2,275.00	2,275.00	100%	25.56	\$1,004.81	\$104.13	1,166.06
Cooks Creek	201	11,515.29	10,000.00	6,666.64	67%	49.75	\$2,269.29	\$235.17	4,162.18
Covenant	481	33,000.00	33,000.00	24,750.00	75%	68.61	\$5,430.49	\$562.77	18,756.74
Craigsville	16	916.64	800.00	800.00	100%	50.00	\$180.64	\$18.72	600.64
Elk Branch	19	1,212.38	1,212.38	1,212.38	100%	63.81	\$214.51	\$22.23	975.64
Elkton	44	2,520.76	2,520.76	2,621.00	104%	57.29	\$496.76	\$51.48	2,072.76
Fairfield	36	2,062.44	2,063.00	1,031.50	50%	57.31	\$406.44	\$42.12	582.94
Falling Waters	94	5,385.26	4,400.00	3,300.03	75%	46.81	\$1,061.26	\$109.98	2,128.79
Finley Memorial	87	4,984.23	200.00	-	0%	2.30	\$982.23	\$101.79	(1,084.02)
Franklin	54	3,100.00	3,100.00	2,325.00	75%	57.41	\$609.66	\$63.18	1,652.16
Front Royal	69	5,272.32	5,000.00	3,750.00	75%	72.46	\$779.01	\$80.73	2,890.26
Gerrardstown	51	2,921.79	2,921.79	2,921.79	100%	57.29	\$575.79	\$59.67	2,286.33
Gen Kirk	23	1,317.67	1,317.67	-	0%	57.29	\$259.67	\$26.91	(286.58)
Goshen	22	1,260.38	250.00	250.00	100%	11.36	\$248.38	\$25.74	(24.12)
Hebron	74	4,239.46	3,000.00	3,000.00	100%	40.54	\$835.46	\$86.58	2,077.96
Hedgesville	23	1,500.00	1,500.00	1,500.00	100%	65.22	\$259.67	\$26.91	1,213.42
Hermitage	39	2,234.31	1,800.00	1,800.00	100%	46.15	\$440.31	\$45.63	1,314.06
Highland Memorial	40	2,362.00	2,362.00	1,771.50	75%	59.05	\$451.60	\$46.80	1,273.10
Hot Springs	32	1,833.28	750.00	725.00	97%	23.44	\$361.28	\$37.44	326.28
Immanuel	16	1,300.00	1,300.00	1,300.00	100%	81.25	\$180.64	\$18.72	1,100.64
Ivanhoe	32	1,833.28	1,833.28	1,200.00	65%	57.29	\$361.28	\$37.44	801.28
Keyser	64	3,850.00	3,850.00	-	0%	60.16	\$722.56	\$74.88	(797.44)
Lexington	338	19,364.02	19,364.02	14,522.94	75%	57.29	\$3,816.02	\$395.46	10,311.46
Little Falls	9	550.00	550.00	550.00	100%	61.11	\$101.61	\$10.53	437.86
Loch Willow	78	5,000.00	5,000.00	2,500.00	50%	64.10	\$880.62	\$91.26	1,528.12
Massanutten	330	20,700.00	24,041.00	18,041.00	75%	72.85	\$3,725.70	\$386.10	13,929.20
McCutchen	2	114.58	-	-	zero		\$22.58	\$2.34	(24.92)
McDowell	60	3,437.40	600.00	500.00	83%	10.00	\$677.40	\$70.20	(247.60)
Middletown	28	1,604.12	1,604.12	1,604.12	100%	57.29	\$316.12	\$32.76	1,255.24
Millboro	29	1,661.41	750.00	750.00	100%	25.86	\$327.41	\$33.93	388.66
Monterey	31	2,965.68	2,000.00	2,000.00	100%	64.52	\$349.99	\$36.27	1,613.74
Moorefield	162	9,280.98	9,281.00	6,957.00	75%	57.29	\$1,828.98	\$189.54	4,938.48
Mossy Creek	106	6,072.74	1,900.00	1,425.00	75%	17.92	\$1,196.74	\$124.02	104.24
Mt. Carmel	49	4,119.00	2,812.00	1,407.00	50%	57.39	\$553.21	\$57.33	796.46
Mt. Hope	18	1,031.22	1,031.22	-	0%	57.29	\$203.22	\$21.06	(224.28)

Church	2023	2025	2025	2025	2025	per	GA	Synod	Actual to
	Members	Actual Asking	2025 Accepted	Actual Received	% Paid	Member by Acceptance	\$11.29	\$1.17	Presbytery
Mt. Horeb	120	6,874.80	3,000.00	2,250.00	75%	25.00	\$1,354.80	\$140.40	754.80
Mt. Joy	10	728.00	728.00	728.00	100%	72.80	\$112.90	\$11.70	603.40
Mt. Olive	109	6,244.61	6,244.61	-	0%	57.29	\$1,230.61	\$127.53	(1,358.14)
Mt. Storm	21	1,500.00	1,800.00	1,800.00	100%	85.71	\$237.09	\$24.57	1,538.34
New Monmouth	93	5,327.97	5,327.97	3,995.97	75%	57.29	\$1,049.97	\$108.81	2,837.19
New Providence	103	5,900.87	5,900.87	4,917.00	83%	57.29	\$1,162.87	\$120.51	3,633.62
Nineveh	26	1,489.54	1,489.54	750.00	50%	57.29	\$293.54	\$30.42	426.04
Olivet	109	6,244.61	-	-	zero		\$1,230.61	\$127.53	(1,358.14)
Opequon	535	32,500.00	33,800.00	25,349.99	75%	63.18	\$6,040.15	\$625.95	18,683.89
Oxford	125	7,161.25	3,580.00	3,580.00	100%	28.64	\$1,411.25	\$146.25	2,022.50
Petersburg	72	4,124.88	4,124.88	3,093.66	75%	57.29	\$812.88	\$84.24	2,196.54
Piedmont	29	3,600.00	3,600.00	2,700.00	75%	124.14	\$327.41	\$33.93	2,338.66
Pines Chapel	57	5,180.00	5,180.00	-	0%	90.88	\$643.53	\$66.69	(710.22)
Rocky Spring	11	630.19	400.00	400.00	100%	36.36	\$124.19	\$12.87	262.94
Romney	75	4,296.75	3,500.00	3,500.00	100%	46.67	\$846.75	\$87.75	2,565.50
Ruddle	13	744.77	677.46	677.46	100%	52.11	\$146.77	\$15.21	515.48
Second Opequon	37	2,200.00	2,200.00	1,100.00	50%	59.46	\$417.73	\$43.29	638.98
Seneca Rocks	32	1,833.28	1,831.13	1,831.13	100%	57.22	\$361.28	\$37.44	1,432.41
Shepherdstown	291	16,671.39	16,671.39	12,240.50	73%	57.29	\$3,285.39	\$340.47	8,614.64
Slanesville	11	630.19	630.19	472.67	75%	57.29	\$124.19	\$12.87	335.61
Smyrna	67	3,838.43	3,840.00	2,880.00	75%	57.31	\$756.43	\$78.39	2,045.18
Staunton First	113	6,473.77	5,000.00	5,000.00	100%	44.25	\$1,275.77	\$132.21	3,592.02
Staunton Second	63	3,609.27	3,609.27	3,010.00	83%	57.29	\$711.27	\$73.71	2,225.02
Staunton Third	85	4,869.65	750.00	-	0%	8.82	\$959.65	\$99.45	(1,059.10)
Strasburg	67	3,838.43	500.00	500.00	100%	7.46	\$756.43	\$78.39	(334.82)
Sunnyside	27	2,251.72	2,251.72	-	0%	83.40	\$304.83	\$31.59	(336.42)
Tabler	25	1,537.76	859.35	644.49	75%	34.37	\$282.25	\$29.25	332.99
Timber Ridge	94	5,385.26	2,980.00	2,238.06	75%	31.70	\$1,061.26	\$109.98	1,066.82
Tinkling Spring	316	18,103.64	8,000.00	6,660.00	83%	25.32	\$3,567.64	\$369.72	2,722.64
Tomahawk	18	1,031.22	1,000.00	1,000.00	100%	55.56	\$203.22	\$21.06	775.72
Trinity	169	12,500.00	12,500.00	8,750.00	70%	73.96	\$1,908.01	\$197.73	6,644.26
Tuscarora	143	8,192.47	8,192.47	6,144.39	75%	57.29	\$1,614.47	\$167.31	4,362.61
Union	4	229.16	-	-	zero	zero	\$45.16	\$4.68	(49.84)
Wardensville	15	2,500.00	2,500.00	-	0%	166.67	\$169.35	\$17.55	(186.90)
Warrenton	373	21,369.17	18,161.00	15,141.00	83%	48.69	\$4,211.17	\$436.41	10,493.42
Waynesboro First	82	5,096.00	4,697.78	4,697.78	100%	57.29	\$925.78	\$95.94	3,676.06
Waynesboro Second	53	3,036.37	3,000.00	2,250.00	75%	56.60	\$598.37	\$62.01	1,589.62
Westminster	213	12,202.77	1,250.00	2,500.00	200%	5.87	\$2,404.77	\$249.21	(153.98)
Williamsville	12	687.48	400.00	400.00	100%	33.33	\$135.48	\$14.04	250.48
Winchester First	654	37,467.66	37,468.00	28,102.00	75%	57.29	\$7,383.66	\$765.18	19,953.16
Woodstock	139	7,963.31	7,500.00	5,625.00	75%	53.96	\$1,569.31	\$162.63	3,893.06
Zetta	12	687.48	500.00	375.03	75%	41.67	\$135.48	\$14.04	225.51
Bethel (closed)	139	7,963.31	7,963.31	7,963.31	closed	57.29	\$1,569.31	\$162.63	6,231.37
Springfield (closed)	9	515.61	515.61	515.61	closed	57.29	\$101.61	\$10.53	403.47
TOTALS	8,868	534,881.60	443,169.99	326,918.55			\$100,119.72	\$10,375.56	209,788.43
		(1)	(2)						
(1) Total asking for churches		(2025 budget based on		\$ 646,053.78		100% of churches			Actual to presbytery is based on
(2) Total amount of returned acceptances		minus corp funds		\$ 138,000.00		returned			what has been received
				\$ 508,053.78		acceptance letter			
						74% of acceptances have been			
						collected as of			
						10/20/2025	(64% collected this time last year)		

To: Pastors, Stated Clerks and Treasurers of Shenandoah Presbytery

From: Committee on Presbytery Administration

Date: October 16, 2025

Re: 2026 Per Capita and Mission giving background

We have been asked for this information and realize it might be helpful in your congregation's discussion about the 2026 presbytery per capita and mission giving.

2023 – 9,702 membership

per capita asked \$52.00 (actual needed to cover the budget \$64.55)

2024 – 9,191 membership

per capita asked \$54.92 (actual needed to cover the budget \$69.45)

2025 – 8,868 membership

per capita asked \$57.29 (actual needed to cover the budget \$72.85)

2026 – 8,189 membership

per capita asked is the actual needed to cover the budget \$79.41

Proposed Budget Worksheet - 2026				
	2024	2025	2025	2026
	Actual	Actual as of	Budget	Proposed
		9/30/2025		Budget
Resources Provided by:				
Acceptances from Congregations	432,112.53	291,611.12	508,053.78	
Corp Sup - Operating Endowment	133,582.00	86,100.02	114,800.00	
Corp Sup - sale of 1111 N Main St		17,800.00	23,200.00	
Total	565,694.53	395,511.14	646,053.78	-
Resources Used For:				
Church Vitality & Transformation CCVT				
CCVT Operating Expenses	619.52	230.38	1,000.00	1,000.00
Total CCVT	619.52	230.38	1,000.00	1,000.00
Educational Resources CER				
Big Event	605.22	-	4,000.00	4,000.00
Intergeneration Faith Program	1,000.00	-	2,000.00	2,000.00
Massanetta Springs	-	1,218.70	1,000.00	1,000.00
Presbyterian Campus Ministry	2,500.00	-	2,500.00	2,500.00
Total CER	4,105.22	1,218.70	9,500.00	9,500.00
Mission & Outreach CMO				
CMO Operating Expenses	-	150.00	300.00	300.00
Disaster Prep Team	500.00	50.00	500.00	250.00
Mission Communities	1,000.00	-	1,000.00	-
Local Mission Partnership				1,000.00
IBS Evan & Dev Support	6,000.00	3,000.00	6,000.00	6,000.00
BSCO Support	1,000.00	500.00	1,000.00	1,000.00
Visits to & from Ethiopia	2,000.00	-	2,000.00	2,000.00
ESL Program	500.00	-	500.00	-
Seminary Dormatory				500.00
Missionary - Cindy Corell - Haiti	1,000.00	1,000.00	1,000.00	-
Missionary - Doug Dicks - Middle East	1,000.00	1,000.00	1,000.00	-
PC(USA) Global Mission E132192				2,000.00
Total CMO	13,000.00	5,700.00	13,300.00	13,050.00
New Congregational Development CNCD				
CNCD Operating Expenses	-	-	5,000.00	5,000.00
Total CNCD	-	-	5,000.00	5,000.00

	2024	2025	2025	2026
	Actual	Actual as of	Budget	Proposed
		9/30/2025		Budget
Presbytery Administration CPA				
Payments to Governing Bodies: 8,189 - 2024 Membership				
GA Per Capita (2025 - \$10.84 2026 - \$11.26)	90,071.80	72,096.84	96,129.12	92,208.14
Synod - Per Capita (2025 -\$1.15 2026 - \$1.50)	10,569.65	7,648.65	10,198.20	12,283.50
GA - Shared Mission Support	4,000.00	2,998.00	4,000.00	4,000.00
Synod - Shared Mission Support	200.00	146.00	200.00	200.00
Total Payments to Govering Bodies	104,841.45	82,889.49	110,527.32	108,691.64
Occupancy				
Rent	34,000.00	19,600.00	23,200.00	21,600.00
Contracted Office Cleaning	1,800.00	1,500.00	2,250.00	2,250.00
Insurance	12,708.25	245.00	9,500.00	13,000.00
Total Occupancy	48,508.25	21,345.00	34,950.00	36,850.00
Office Expenses				
Breeze Fees	128.41	162.67	300.00	300.00
Technology Service & Purchases	-	2,024.74	3,800.00	3,000.00
Equipment Rental & Technology	9,813.43	-	-	-
Equipment Rental		2,508.30	3,800.00	3,800.00
Internet	2,908.76	1,743.02	3,100.00	2,900.00
Postage	855.90	1,831.18	3,500.00	3,000.00
Software Subscriptions		5,095.44	5,500.00	5,500.00
Supplies for Office	2,881.14	1,314.50	4,000.00	3,500.00
Telephone	2,265.48	1,914.70	2,300.00	4,000.00
Web Site / Domain Expenses	2,112.87	1,081.19	2,700.00	2,800.00
Total Office Expenses	20,965.99	17,675.74	29,000.00	28,800.00
Presbytery				
CPA Operating Expenses	-	-	250.00	250.00
Listening Team	-	-	500.00	500.00
Mileage Reimbursement	-	126.00	750.00	750.00
Presbytery Training Resources				3,000.00
Presbytery Meeting Expenses	1,687.46	445.06	2,000.00	2,000.00
Total Presbytery	1,687.46	571.06	3,500.00	6,500.00
Personnel Costs	369,535.73	319,436.38	431,726.46	454,965.92
Total CPA	545,538.88	441,917.67	609,703.78	635,807.56
Preparation for Ministry CPM				
CPM Operating Expenses	366.44	619.94	1,000.00	1,000.00
Total CPM	366.44	619.94	1,000.00	1,000.00
Committee on Ministry COM				
COM Operating Expenses	590.48	3,830.55	6,550.00	6,550.00
Total COM	590.48	3,830.55	6,550.00	6,550.00
Total Resources Used	564,220.54	453,517.24	646,053.78	671,907.56
Difference - To or (from) Provided Resources	1,473.99	(58,006.10)	-	(671,907.56)

2026 PERSONNEL COSTS 4% COLA										
Position	4.0% COLA	Matching FICA 0.0765	Board of Pensions Medical	Pension 0.085	Death 0.01	Temp Dis. 0.005	Travel	Mileage	Con Ed	Total
Ordained Staff	\$150,340.53	\$11,462.80	\$30,057.62	\$12,778.95	\$1,503.41	\$751.70	\$7,500.00	\$14,000.00	\$3,500.00	\$231,895.01
Support Staff	\$137,560.00	\$10,523.34	\$54,355.80	\$11,587.01	\$1,363.18	\$681.59	\$6,000.00		\$1,000.00	\$223,070.92
Totals	\$287,900.53	\$21,986.14	\$84,413.42	\$24,365.96	\$2,866.58	\$1,433.29	\$13,500.00	\$14,000.00	\$4,500.00	\$454,965.92

COORDINATING AND PLANNING COMMISSION

I. FOR INFORMATION:

CPA met in person October 21 and heard reports from all committees during the morning and strategized in the afternoon.

II. ACTIONS TAKEN:

- A. Approved designating Sunday, September 27, 2026, as Shenandoah Presbytery Day for congregations to highlight mission opportunities within their own church.
- B. Approved recommending suggested revisions to the Presbytery Manual. (See Stated Clerk's report)
- C. Approved designating the offering taken at the November 15, 2025, Presbytery Meeting go to the Presbytery Hunger Fund administered by the Committee on Mission and Outreach.
- D. After much discussion and reviewing prior year's meeting attendance records, approved the following dates and locations for the 2026 Presbytery meetings:
 - Saturday, February 28, ZOOM
 - Tuesday, May 19, In person
 - Saturday, August 22, ZOOM
 - Tuesday, November 17, In person

FOR INFORMATION ONLY REPORTS

Committee on Educational Resources (CER)

Class of 2025: John Dull (*chair*) Colleen Stearns,

Class of 2026: Dr. Joseph Crockett, Rebekah Witt, Rev. Rachel Watson

Class of 2027: Keith Phillips, Denise Rouse, Sheila Palmer

Ex Officio Member: Nancy Meehan Yao

Purpose

Provide education and resources in areas of congregational ministry through the use of specialized teams and Presbytery-wide programs and training events.

Completed Work

CER completed workshoping revisions to both the *Camp and Conference Grant* and the *Academic Scholarship* applications. The final draft of these documents is being prepared for Presbytery to publish before year's end.

CER has communicated with and heard a report from our partners in campus ministry at JMU, uKirk/Rise. Many opportunities for worship, service, and fellowship are being provided to the college community there. There is a new Chaplain at Bridgewater College, a Presbyterian Pastor and one originally from the Shenandoah Presbytery (Cooks Creek), Rev. Emily Miller. She and the fine folks at Bridgewater Presbyterian (Rev. Kate Rascoe and CER member Dr. Joe Crockett) are working on campus ministry opportunities for B.C.

The Youth Leaders Network, a subcommittee/task force of the CER (chaired by Rebekah Witt), has worked hard to produce their fall retreat for youth the weekend of Oct. 17-19. Worship and Keynote addresses are led by Rev. Kate Rascoe. A full reflection on this event, along with numbers, will be provided at the meeting of the CPC on October 21.

Work in creating a similar subcommittee for Children's Ministry Workers is ongoing. Rev. Rae Watson is spearheading that task. The Committee maintains its dedication to serving all ages in providing educational resources and opportunities, and is working on special educational opportunities during our upcoming Presbytery meetings to that end.

Committee on New Congregational Development (CNCD)

<https://shenpres.org/committees/committee-on-new-congregational-development-cncd/>

CNCD Committee members: Kevin Hay (Chair), Rachel Hamburger (Secretary), Drew Ditzel, Chris Hamilton, Gary Cecil, Rick Hill - Community Cup Liaison

Vice Chair: ??? Treasurer: ???

Current New Worshipping Communities:

Covenant NWC:

Community Cup & More - Coffee Shop & NWC

<http://communitycupcoffeeandmore.com>

Covenant Start Date: 11/21/21

Renewal Date: May, 2026

Community Cup Coffee & More

On October 15, 2025, CNCD Approved the Renewal of our Covenant through May 2026.

CNCD Approved the Funding Request for 2026 of \$66,500 to support the Program Director/Ministry leader

\$60,000 – Salary & Taxes

5,000 – Professional Allowance

3,000 Training & 2,000 Mileage/Other

1,500 – Coaching Contract

We feel very good about the progress everyone involved has made over this time of transition and are very optimistic about the future for Community Cup. We are working on a Letter of Thanks for everyone who has and is serving in ministry with Community Cup. God is continuing to work through all of the volunteers and staff to do something new and exciting in Martinsburg!

The Covenant Renewal process was delayed significantly during this time of transition, and so we are renewing the Covenant for 6 months and will meet again in May, 2026. We are grateful for the work of the Community Cup Board in providing leadership, meeting minutes, and financial reports. Since officially becoming a 501(c) 3 nonprofit, they are making quick progress in fundraising and applying for grants. Paul Crumley has done a great job transitioning from the Coffee Shop Manager into the role of Interim Program Director/Ministry Team Leader. We are asking for the Program Director/Ministry Team Leader to provide a brief monthly written report to our committee in order to continue to improve our communication with one another.

November 16th is the PC(USA) Sunday for Hunger and Homelessness awareness. Since Community Cup serves the needs of this population, we encourage any churches and individuals to consider making a donation to Community Cup or any other ministry that seeks to fight hunger and homelessness in our area.

CNCD Committee Leadership - 2026

We have experienced a great deal of change on our committee this year, with several members leaving and the Chair rotating off at the end of this year as well. We have communicated our need for more committee members next year with Nominations Committee and are working through our leadership plans for 2026.

- Chair, Vice-Chair, Treasurer (Chris Hamilton), Secretary (Rachel Hamburger)

Church of the Wild - Two Rivers - Inactive

- After months of discussion and very little communication with Church of the Wild, we have decided to consider them an inactive New Worshipping Community in relation to our committee. We affirm what they are doing and remain open to continuing the relationship in the future if that is desired.

We continue to engage in learning as we work through this resource:

Starting New Worshipping Communities: A Process of Discernment

https://www.pbyutah.org/images/pdfs-doc/SNWC_Discernment_Guide.pdf

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